



# The Friends of Tylers Green Middle School (PTA)

## Trustees' annual report for the period

FROM	Period Start Date			TO	Period End Date		
	Day	Month	Year		Day	Month	Year
	01	08	2023		31	07	2024

### Reference and administration details

Charity Name	The Friends of Tylers Green Middle School
Other names charity is known by	FOTGMS / PTA
Registered Charity number	1066968
Charity's principal address	C/O Tylers Green Middle School Cock Lane Tylers Green High Wycombe Buckinghamshire HP10 8DS

### Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint (if any)
1	Sarah Elderton	Co - Chair	01/09/2023	
2	Katie Field	Co-chair	01/09/2023	
3	Jacqueline Ball (Non Trustee)	Secretary	01/09/2022	
4	Josephine Rutter	Treasurer	01/09/2022	
5	Caroline Newbery	Treasurer	01/09/2022	
6	Jess Sugden (Ex Trustee)	Outgoing Chair	01/09/2022	

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	N/A

### Names and addresses of advisors (Optional information)

Type of Advisor	Name	Address

## Structure, governance and management

### Description of the charity's trusts

Type of Governing Documents	Constitution adopted September 2012
How the charity is constituted	Unincorporated association (Volunteer led)
Trustee selection method	Trustees are appointed / agreed by School leadership or reappointed at the Annual General meeting in September. All members of the organisation are volunteers and most members operate in role for 1 – 2 year tenure whilst their children attend the school. All members are parents of the school and no non-parents are part of the organisation. Membership consists of all parents and / or guardians of pupils attending the school and all Teachers.
Additional Information	<p>This organisation is effectively a Parent Association, set up to raise funds through organised events. All events are run through the school, either in the form of events/activities which parents contribute money towards in return for attending an event (e.g. School disco's, hot dog days etc).</p> <p>All funds raised are used solely to administer the charity and paid to the school. These funds are in the form payment for events and products requested by the school leadership / teaching staff.</p>

## Objectives and activities

Summary of the objectives of the charity set out in its governing document	<p>The object of the Association is to advance the education of the pupils in the school. In furtherance of this objective the Association may:</p> <ul style="list-style-type: none"> <li>- Develop more extended relationships between the staff, parents and other associated with the school.</li> <li>- Engage in activities which support the school and advances the education of pupils attending it.</li> <li>- Provide and assist in the provision of such facilities or items for education at the school (not provided from statutory funds) as the committee in consultation with the Governing Body shall from time to time determine.</li> </ul>
Summary of the main activities undertaken for the public benefit in relation to these objectives	<p>The main activities carried out by the FOTGMS are child led events. They include termly discos for the pupils or twice-yearly school fete. The school fetes include running a raffle which parents can buy prepaid raffle tickets. During each term we arrange events such as hot dog day where children can purchase a hot dog for lunch. As an organisation we support the school in any fund-raising event they wish to undertake.</p>

	<p>In some years the school may agree to run a Ball to raise exceptional funds for the school. These are normally linked to either a special anniversary for the school or specifically to raise funds for a larger/expensive project. In the previous year the school worked with a set of parent volunteers to organise a Ball to raise money to regenerate the environment area and create new outdoor classrooms. The balance of income and expenditure for this event is included within the PTA / FPTGMS accounts as they do not have access to their own financial set up.</p>
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## Achievements and performance

<p>Summary of the main achievements of the charity during the year.</p>	<p>This year we continued the PTA work from last year. We enjoyed a year of varied events and activities that included the entire school population. These events provided excellent fun and social events that both pupils and parents could join.</p> <p>In this financial year the charity was delighted to raise £12,580.61 from their regular activities. This was done through many events including discos, fete's, bags to school charity drop, ice cream sales and many more. We have benefitted from some funds matching for events from parents who work for organisation that offer this charitable support. In this financial year, we received donations to the sum of £6,970 from funds matching or specified local companies.</p> <p>The key activities and their income / costs and subsequent profit are shown in the reports attached.</p> <p>Last year, as a one off, the charity organised a Kings &amp; Queens themed Ball, which parents and friends of the school attended, raising money for the school environment project. This event had a carry forward of income into this year of £1,697.71 and costs of £1,446.58. These funds / costs are included in the funds listed above.</p>
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## Financial review


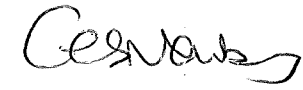
<p>Statement of the charity's policy on reserves.</p>	<p>It is the intention of charity that each year the funds raised would be given to the school for projects. During Covid the school was unable to implement some of its plans and as a result the funds were carried over into the following year. This was agreed at each AGM. We have been making donations to the school as and when projects are completed. In this financial year we have donated £24,438.87.</p>
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Details of any funds materially in deficit.	None
Further financial review details:	As a charity, we raise almost all our funds from events. We do have some funds matching or may receive donations from local businesses. These donations are purely donations and the charity does not offer / give any work or support in return. We do not invest our funds; the money is given directly to the school for purchases made by the school.

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature (s)		
Full Name(s)	GARETH EUSTON	CAROLINE NEWBERY
Position	Co-chair	TREASURER



## Receipts and payments accounts

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For the period from	Period start date 01/08/2023	To	Period end date 31/07/2024
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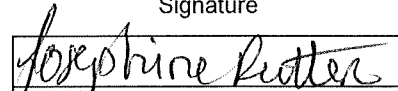

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Bag 2 School	436	-	-	436	398
Hot Dog Day	1,417	-	-	1,417	1,519
Easter Egg Raffle	152	-	-	152	-
Play / Production Bar	1,156	-	-	1,156	938
Ice Cream Sales	309	-	-	309	420
Christmas Fayre	5,156	-	-	5,156	5,813
Disco	4,795	-	-	4,795	3,862
Easy Fundraising	237	-	-	237	131
Summer Fayre	4,835	-	-	4,835	4,108
Preloved	128	-	-	128	39
Other PTA Income	651	-	-	651	68
Donations to PTA	6,970	-	-	6,970	1,001
Ball	1,698	-	-	1,698	36,136
Christmas Cards	-	-	-	-	494
<b>Sub total (Gross income for AR)</b>	<b>27,938</b>	<b>-</b>	<b>-</b>	<b>27,938</b>	<b>54,925</b>
<b>A2 Asset and investment sales, (see table).</b>					
None	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>27,938</b>	<b>-</b>	<b>-</b>	<b>27,938</b>	<b>54,925</b>
<b>A3 Payments</b>					
Bag 2 School	-	-	-	-	-
Hot Dog Day	750	-	-	750	680
Easter Egg Raffle	26	-	-	26	-
Play / Production Bar	286	-	-	286	92
Ice Cream Sales	118	-	-	118	110
Christmas Fayre	727	-	-	727	1,158
Disco	994	-	-	994	1,425
Easy Fundraising	-	-	-	-	-
Summer Fayre	1,975	-	-	1,975	1,607
Preloved	-	-	-	-	-
Other PTA Expenses	2,064	-	-	2,064	374
Donations to PTA	-	-	-	-	-
Ball	1,447	-	-	1,447	30,333
Christmas Cards	-	-	-	-	408
Donations to school	24,439	-	-	24,439	828
<b>Sub total</b>	<b>32,826</b>	<b>-</b>	<b>-</b>	<b>32,826</b>	<b>37,014</b>
<b>A4 Asset and investment purchases, (see table)</b>					
None	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>32,826</b>	<b>-</b>	<b>-</b>	<b>32,826</b>	<b>37,014</b>
<b>Net of receipts/(payments)</b>	<b>- 4,888</b>	<b>-</b>	<b>-</b>	<b>- 4,888</b>	<b>17,911</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,785	-	-	28,785	10,874
<b>Cash funds this year end</b>	<b>23,896</b>	<b>-</b>	<b>-</b>	<b>23,896</b>	<b>28,785</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	23,896	-	-
	<b>Total cash funds</b> <small>(agree balances with receipts and payments account(s))</small>	<b>23,896</b>	-	-
		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	None			
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	None			
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Storage Shed	Unrestricted		
		Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	None			

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Josephine Rutter	7/5/25
	Caroline Newbery	7/5/25



**Section A Independent Examiner's Report**

Report to the trustees/  
members of

Charity Name  
**THE FRIENDS OF TYLERS GREEN MIDDLE SCHOOL**

On accounts for the year  
ended

**31 / 07 / 2024**

Charity no  
(if any)

**1066968**

Set out on pages

**1 - 2**  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 07 / 2024**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or;
- the accounts do not accord with the accounting records .

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: **J. Mehta**

Date: **28 / 3 / 2025**

Name: **JANA MEHTA**

Relevant professional  
qualification(s) or body  
(if any):

**CERTIFIED PUBLIC ACCOUNTANT  
(CPA), ILLINOIS, USA**

Address:

**36 WHEELER AVE  
PENN  
HP10 8EB, BUCKINGHAMSHIRE**

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A