

Centre for the Advancement of Interprofessional Education

Registered Charity Number 1065062

UK Centre for the Advancement of Interprofessional Education

REPORT AND STATEMENT OF ACCOUNTS

Year ended 31 March 2024

15th November 2024

**UK Centre for the Advancement of Interprofessional
Education (CAIPE)**

**REPORT AND STATEMENT OF ACCOUNTS
Year ended 31 March 2024**

Contents	Page
1. Administrative details of the charity and its trustees	3
2. The Co-Chair's Report	4
3. About CAIPE	6
4. CAIPE's Strategic Priorities	7
5. Highlights from the Strategic Priority Groups	7
6. The Journal of Interprofessional Care	12
7. Organisational Development	13
8. Future Plans	15
9. Financial Position and Treasurer's Report	16
10. Statement of Trustees' Responsibilities	18
11. The Independent Examiner's Report	19
12. Statement of Financial Activities	20
13. The Balance Sheet	21
14. Notes to the accounts	22

UK Centre for the Advancement of Interprofessional Education

ADMINISTRATIVE DETAILS OF THE CHARITY AND ITS TRUSTEES

CHARITABLE INCORPORATED ORGANISATION (CIO)

President	Prof Hugh Barr
Joint Chair	Prof Elizabeth Anderson and Dr Angela Lennox
Scholarship & Strategy Team	Dr Pat Bluteau Dr Sharon Buckley Prof Dawne Gurbutt Prof Susanne Lindqvist
Treasurer	Dr Pat Bluteau
Trustees	Dr Sharron Blumenthal Dr Sharon Buckley Mark Dexter Prof Federico Farini Dr Aoife Fleming Prof Richard Kyle Dr Veronica O'Carroll Dr Melissa Owens Dr Vikki Park Susan Plows Senior Lecturer Emma Pope Assoc. Prof Alison Power Dr Sivaram Shanmugam Emma Smith Dr Andreas Xyrichis
Contact Information	The CAIPE Administrator E: admin@caipe.org W: www.CAIPE.org
Independent Examiner	Mrs Sarah A Smith PgDip. BSc. FCCA. FCIE. Temple House 8 Main Street Cold Overton Oakham LEICS LE15 7QA
Bankers	Lloyds TSB 25 Castle Grove, Portchester Fareham PORTSMOUTH PO16 9NY
Charity Registration	Charity Registration Number 1065062
Governing Document	CIO - Association, 20 May 2020

THE CO-CHAIR'S REPORT (on behalf of the trustees)

With increasingly complex patient needs, combined with the challenges of health and social care delivery, under unprecedented demand, there has never been a more important time for CAIPE to support professional bodies, educational institutions and healthcare providers who mandate for interprofessional learning. Delivering safe, integrated care requires teams who can work and learn together.

We have known for some time that interprofessional education can offer these competencies. The importance of effective team working for safe care was reinforced by Prof Mary Dixon-Woods in her address to the 2023 CAIPE AGM.

CAIPE, with its volunteer trustee board and broad membership, is uniquely placed to support our stakeholders; we take immense pride in being evidence-based and solution-focused as we support and inspire our stakeholders to work together to deliver interprofessional education.

CAIPE commenced this year with a focus on the delivery phase of its strategy through its four priority groups. Good progress has been made, with the outcomes described on pages 7 – 11 of this report.

CAIPE played a pivotal role in supporting the NHS England's Maternity Programme in response to the Ockenden Report. In February, CAIPE members contributed to two national meetings which aimed to strengthen interprofessional learning in obstetric and neonatal practice, with a focus on practice-learning. The initiative also aims to expand interprofessional education in the pre-registration period to develop IPE competencies from the start of training.

In July, CAIPE was invited to give the keynote address for the Health Improvement Wales conference. HEIW has mandated for interprofessional education to form 20% of all pre-registration healthcare programmes. Members of the CAIPE board are supporting this work.

CAIPE publications have continued, with three papers forthcoming on the importance of interprofessional education to support integrated care. These papers consider relevant education to prepare today's practitioners for person-centred care along integrated patient care pathways, as follows:

Editorial: Maggie Hutchings, Elizabeth Anderson: 'Learning about change and changing practice: the response for interprofessional education to integrated care.'

Paper set: Reimagining interprofessional learning for integrated practice

Paper 1: Hugh Barr, Elizabeth Anderson, Maggie Hutchings. Understanding Integrated Care. Journal of Interprofessional Care DOI 10.1080/13581820.2024.2405550

Paper 2: Hugh Barr, Elizabeth Anderson, Maggie Hutchings: Interprofessional Learning to Integrate Care: Organic, Strategic and Systemic Responses to Change. Journal of Integrated Care. DOI 10.1080/13561820.2024.2405556

Paper 3: Hugh Barr, Elizabeth Anderson, LeeAnn Fenge, Maggie Hutchings: Reimagining interprofessional learning for integrated practice: Social work and integrated care. Journal of Integrated Care DOI:10.1080/13561820.2024.2405552

In November, four CAIPE board members attended the Interprofessional.Global (IP.G) meeting in Doha, Qatar, which aimed to strengthen global alliances. The meeting preceded the biannual 'All Together Better Health Conference XI'. CAIPE awarded the Scott Reeves prize for the best conference abstract. CAIPE members continue to support the partnership and working groups of IP.G.

CAIPE continues to work with Royal Society of Medicine (RSM) on the John Horder student and professional team awards. There was a strong field this year with the winners presenting at the RSM in September 2024.

The John Horder Team Award Winners

Title: Interprofessional collaborative practice in old age psychiatry

Team: Rochford Hospital, Southend-on-Sea

The John Horder Student Team Award Winner

Title: Project LIGHT: Leicester Initiative Good Health Team

Student team: University of Leicester

Over the past year, the charity has focused internally to strengthen its governance infrastructure (see pages 13-15). In August, trustees undertook a deep dive into risks to produce CAIPE's first comprehensive risk register. This has enabled CAIPE to prioritise its actions based on a scored risk and evidence-based mitigation.

Although the accounts show healthy reserves, we are under no illusion about the financial challenges ahead. CAIPE is a membership charity, dependent on higher education institutions, health and care providers and individual subscriptions, at a time when many universities and trusts are operating under financial pressures. Sustaining and growing our membership is our highest risk and fundamental to our future success. Actions to mitigate the risk are already taking shape.

CAIPE has now reached an excellent stage of organisational development and can, in the assurance of its handling of charity governance matters, move forward with its strategy delivery. The trustees are confident that the full implementation of the CAIPE strategy, supported by the new governance infrastructure, will facilitate the growth of membership and expansion of income streams to mitigate the deficit experienced this year.

We would like to acknowledge the wisdom and guidance provided by our president Hugh Barr and the Scholarship & Strategy subcommittee, the advice from our treasurer, Pat Bluteau, the board for their continual support throughout the year, and our CAIPE administrator, Emma Beal. We would also like to thank our board colleagues who have come to the end of their second term of office in the past year, namely, Dr Sharon Buckley, Emma Smith, and Dr Andreas Xyrichis.

We warmly welcomed the following trustees: Dr Veronica O'Carroll, Dr Aoife Fleming, Dr Sharron Blumenthal, Prof Richard Kyle, Mark Dexter, Dr Sivaram Shanmugam and Prof Federico Farini. They have lost no time in engaging with the priority groups and subcommittees in the operation of the charity and the delivery of the CAIPE strategy.

Professor Liz Anderson and Dr Angela Lennox Co-Chair, CAIPE

ABOUT CAIPE

The UK Centre for the Advancement of Interprofessional Education (CAIPE) was founded in 1987 as a scholarly membership organisation. It is a charity overseen by a board of trustees led by a co-chair.

- Trustees include senior academics, health and social care practitioners and service users. Its membership includes over 30 Higher Education Institutions, NHS Organisations, individual practitioners, students, patients, and carers.
- Its scope of practice is the UK, but CAIPE is a founding member of Interprofessional Global (IP.G).

Mission Statement

“CAIPE is a scholarly organisation that works nationally and internationally to generate, synthesise and translate the evidence base for best practice in interprofessional education and collaborative practice. It does this in order to influence health and social care policy for the improvement of health outcomes for all.”

CAIPE collaborates with:

- UK and International Higher Education Institutions.
- Health and social care organisations.

CAIPE produces:

- Guidelines and principles for policymakers and practitioners.
- Advises public bodies within the National Health Service.

CAIPE established:

- The globally accepted definition of interprofessional education (1997).
- The 'All Together Better Health Conference', now the leading international conference for interprofessional education and collaborative practice, taking place every two years and attracting over 1,000 scholars.

CAIPE contributes to:

- The Journal of Interprofessional Care, the official journal of CAIPE and the leading international journal for interprofessional education and collaborative practice, with a 5-year impact factor of 2.8.
- IP.G - the global voice of interprofessional education and collaborative practice.
- International initiatives, such as the World Health Organisation's "Framework for Action on Interprofessional Education & Collaborative Practice" (2010).

Recent CAIPE publications include:

- Interprofessional Education Handbook for Educators & Practitioners (2021).
- the Collaborative Practice Series (CAIPE Blackwell and CAIPE Routledge - 10 book titles) Publishing Collaboration: Blackwell & Routledge – CAIPE.
- CAIPE Interprofessional Education Guidelines (2017).
- Reimagining interprofessional learning for integrated practice. Journal of Interprofessional Care (2024).

CAIPE'S STRATEGIC PRIORITIES

In 2022, following stakeholder consultation, CAIPE's strategic plan (2022 – 2027) was published. Its findings reaffirmed that CAIPE should pursue its evidence-based support and guidance to promote and sustain the growth of interprofessional education and collaborative practice, and influence health and social care policy for the improvement of health outcomes for all.

Four priorities emerged from the consultation:

Priority 1: Research

Generate and synthesise the evidence base for best practice in interprofessional education.

Priority 2: Standard Setting

Develop CAIPE standards for the design, development, management, and delivery of interprofessional education.

Priority 3: Faculty Development

Support higher education institutions and other educational organisations through departmental, curriculum and assessment guidance.

Priority 4: Translation Of Evidence into Practice

Work to influence UK health and social care policy for the improvement of health outcomes for all, guided by international best practice.

Achieving CAIPE's Priorities:

CAIPE recognises that achievement of these priorities requires engagement from:

- members, who include patients, students, academics, practitioners, and corporate organisations, working locally, nationally, and internationally;
- priority groups who co-produce the implementation plan and lead delivery;
- regulators and partners who will be invited to engage in the delivery and outcomes of the strategic priorities.

CAIPE is also working to enhance effective mechanisms for communication between stakeholders. This includes ongoing development of the CAIPE website and related social media platforms to ensure that they are effective vehicles for dissemination of CAIPE's outputs.

HIGHLIGHTS FROM THE STRATEGIC PRIORITY GROUPS

Priority 1 – the CAIPE Research Priority Group

Co-led by Drs Vikki Park and Andreas Xyrichis. The purpose of the group is to pursue research bids, host peer/supportive writing groups, and publish articles.

Our action points set for this year were to:

1. Review and Consolidate Past Activities:

- Conduct a thorough review of the group's previous activities and achievements in research, writing, and publications.
- Identify key learnings and successes to build upon.

2. Assess Current Progress across Subgroups:
 - Collaborate with subgroups within the previous CAIPE research working group to gauge the status of ongoing projects.
 - Ensure that everyone is aligned with the group's objectives aligned to the CAIPE Strategy.
 - Establish membership of the newly formed CAIPE Research Priority Group.
3. Define Clear Strategic Objectives:
 - Work together with CAIPE Research Priority Group members to outline specific, measurable, and time-bound objectives for the group's future.
 - Prioritise objectives that align with CAIPE's mission and goals.
4. Research Funding Applications:
 - Explore opportunities for research funding applications in the field of interprofessional education.
 - Identify potential sources of funding, deadlines, and requirements.
5. Update the UK Evaluation of Interprofessional Education:
 - Continue and expand on the early work related to evaluating interprofessional education across the UK.
 - Establish a clear timeline and milestones for this project.

Progress

In this first year, the primary focus of the research group has been to consolidate its previous activities, gain a comprehensive understanding of the progress within its various subgroups, and outline strategic objectives for the future.

- The first two action plan points above have been achieved. Action plan points three to five will continue into the next year as the newly formed Research Priority Group members begin to make plans to operationalise the goals set.
- The Nottingham CAIPE Forum hosted a Research Priority Group workshop in which participants identified areas of work for the priority group to consider. People who expressed an interest in joining the group have been contacted, and CAIPE zoom meetings are planned for the coming year.
- Of particular interest is expanding the group's experience and exposure in research funding applications, with a specific emphasis on updating the previous evaluation of IPE in the UK. Aligned to this goal, a funding application for an NIHR call was led by Andreas and Kings College London, and CAIPE colleagues. The study proposed a UK-wide exploration of IPE within health and social care environments. Unfortunately, whilst feedback was positive, the competitive bid was unsuccessful.
- The group will now convene and strategise on how best to proceed and will utilise CAIPE resources for ensuring success, including planning an away day to set goals and refine the group's operational plan for 2025. This comprehensive approach aims to further the group's impact in the field of interprofessional education research, nationally and internationally.

Priority 2 – the CAIPE Standards Setting Priority Group

Led by Dr Sharon Buckley with the membership of Prof Liz Anderson, Mark Dexter, and Dr Sivaram Shanmugam, the purpose of the group is to develop CAIPE standards for the design, management, and delivery of pre-registration interprofessional education.

The group was reconvened following the board away day in January 2024.

Since January 2024, the group has made excellent progress in achieving its purpose, including:

- Holding 2 x one-day writing retreats to draft the standards statements (April 2024).
- Assembly of an advisory committee of external stakeholders that includes representatives from all the major UK Professional Regulatory Statutory Bodies, as follows:
 - NHS England,
 - Social Work England,
 - NHS Education Scotland,
 - Health Education and Improvement Wales,
 - Northern Ireland Medical and Dental Training Agency,
 - Nursing and Midwifery Council,
 - General Medical Council,
 - General Pharmaceutical Council,
 - General Dental Council (tbc)
 - Health and Care Professions Council,
 - Council of Deans of Health,
 - Royal College of Surgeons of Ireland,
 - Academy of Medical Educators,
 - Point of Care Foundation.
- Holding a consultation meeting with the advisory committee members (September 2024).
- Review of feedback from advisory committee members (September 2024).
- Preparation of the revised standards statements document (October 2024).

Next steps are to:

- Obtain feedback on the standards statements from an international expert in pre-registration IPE (Prof Jill Thistlethwaite).
- Obtain the support of advisory committee members for the revised standards.
- Circulate the revised draft standards to board members and at the CAIPE Annual General Meeting

We anticipate that the statements will be available for piloting with a sample of education providers in early 2025.

Priority 3 – the Faculty Development Priority Group

This year has seen a change in co-leadership with Assoc Prof Alison Power stepping down, replaced by Dr Sharron Blumenthal. Dr Melissa Owens has remained as the second co-lead. In addition, the group has grown to 16 members.

Four strands of work have been developed, each relating to the CAIPE Strategy, as follows:

Strand One: Facilitate the understanding, interpretation, and implementation of CAIPE standards for interprofessional education. The focus is on IPE strategy and curricula development, and course design.

- To date the group have collated the presentations from previous CAIPE workshops and have created a single presentation on IPE strategy with a view to this being used as a 'reusable learning resource' going forward.
- In addition, Assoc Prof Melissa Owens has co-led a CAIPE workshop with Prof Liz Anderson on developing an IPE strategy for Cork University.

Strand Two: Clarify the skill set required of the interprofessional educator. The focus is on (i) the creation of a survey on what are considered to be the qualities and skills needed for IPE facilitation, (ii) undertaking a literature review on IPE facilitation skills, and (iii) reaching out to experts in the field to elicit their views.

- The group's intention is to create a CAIPE Kitemark 'IPE Facilitator Training Package'.
- Currently, the group is involved in a number of activities, including use of the new 'CAIPE-Connect' on LinkedIn to ask global experts to offer their views on the important skills of IPE facilitators.
- The group has also been developing questions for a survey for distribution to all Higher Education Institutes (HEIs) to seek their views on the skills needed for both student and 'experts by experience' facilitators.

Strand Three: Create guidelines for the curriculum and interprofessional course structures. The focus is on:

- A literature review relating to training content.
- On completion of the literature review, a facilitator 'training concept map' has been developed that identified aspects of facilitator training needs in terms of themes within the literature.
- A mapping exercise is underway looking at NEXUS resources that could potentially support facilitator training, this is being linked to the training concept map.
- A further mapping exercise is planned to review CAIPE resources for facilitator training.
- A survey has been developed to explore the current training provision for IPE facilitation training within the UK. This considers training provision, training content and facilitator skills development (linked to strand 2). The survey also explores HEI awareness of and level of interest in CAIPE workshops for facilitator training provision.
- The next stage is a pilot of the survey and post feedback this will be distributed to HEIs across the UK.

The outputs from Strands 2 and 3 is the development of faculty training package to support IPE facilitation, available within the next 12 months.

Strand Four: Provide guidance on assessment strategies for interprofessional education. Work is yet to commence on this Strand.

In addition, the co-leads have reviewed the advertising of the CAIPE Workshops on the CAIPE website and have been working with the Marketing & Communications Subcommittee to explore publicising these more widely and through different social media platforms.

Priority 4 – the Translating Evidence into Practice Priority Group

Co-led by Mrs Suzy Plows and Mrs Emma Pope. The purpose of the group is work across UK HEI's and external stakeholders to encourage the implementation of Interprofessional Education and Collaborative Practice.

Over the first year we have focussed in the following areas:

Establishing the Hugh Barr Award:

The group spent time with Professor Hugh Barr exploring his concepts and ideas for the award. Following on from this we have developed the criteria on which applicants to the award will be judged. The aim is to formally open the award for application in early 2025.

Engage with NHS England and Health Education & Improvement Wales (HEIW) on Interprofessional Education and Collaborative Practice:

Members of the group worked alongside other CAIPE members to facilitate Interprofessional perspectives during group workshops organised by NHS England following the release of the Ockenden and Kirkup Reports.

The group have been exploring ways that CAIPE can support HEIW's implementation of a Wales wide Interprofessional Education Strategy. CAIPE was invited to deliver a keynote speech during the inaugural Interprofessional Placement conference.

Moving Forward – plans for the next year

- Present the inaugural winners of the Hugh Barr Award.
- Develop clear objectives to allow the group to outline how we will work with other priority groups to explore the implementation of CAIPE Standards.
- Develop clear objectives for the group to engage with students across the UK to develop as competent Interprofessional Practitioners.

THE JOURNAL OF INTERPROFESSIONAL CARE (JIC)

The official journal of CAIPE

The *Journal of Interprofessional Care* continues to be the leading publication for high-quality scholarship in the field of interprofessional care, covering both education and collaborative practice.

The journal's reach expands year on year, as reflected in the publisher's annual report. Submissions now come from over 50 countries, with over 1,000 manuscripts processed annually, and the journal achieving more than 600,000 downloads per year. It is one of the most robust and rapidly growing journals within the Taylor & Francis portfolio.

Members of CAIPE benefit from their association with the journal through opportunities for publication, peer review, and editorial board membership.

The journal also contributes financially to the John Horder Award and the 'All Together Better Health' (ATBH) conference research award, both of which are issued in collaboration with CAIPE.

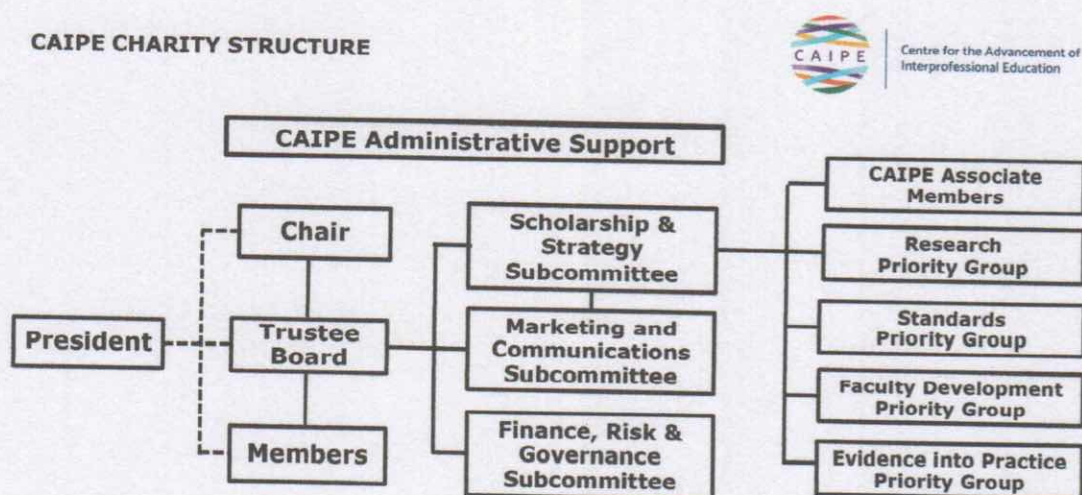
CAIPE members further benefit from a significant discount on journal subscriptions, available in both digital and print formats. Cross-promotional marketing opportunities also play a key role in extending CAIPE's international reach and demonstrating its commitment to supporting high-quality scholarship.

- The Journal of Interprofessional Care is the leading publication for high-quality scholarship in interprofessional education and collaborative practice.
- The journal's global reach continues to grow, as noted in the publisher's annual report:
 - Submissions from over 50 countries.
 - Processes over 1,000 manuscripts per year.
 - Receives more than 600,000 downloads annually.
- CAIPE members benefit from their association with the journal, which offers:
 - Opportunities for publication.
 - Peer review involvement.
 - Editorial board membership.
- The journal contributes financially to:
 - The John Horder Award.
 - A research award for the 'All Together Better Health' (ATBH) conferences, in collaboration with CAIPE.
- CAIPE members receive a significant subscription discount for the journal, in both digital and print formats.
- Cross-promotional marketing opportunities enhance CAIPE's international presence and demonstrate its commitment to supporting high-quality scholarship.

ORGANISATIONAL DEVELOPMENT

Over the past 12 months, CAIPE has focused on its commitment to strengthen its governance arrangements.

Aligned to the Charity Commission’s code of governance, trustees supported the establishment of the following organisational structure:



The Scheme of Delegation & Reservation of board authority has been developed and approved by the trustees.

The Scholarship and Strategy subcommittee provides strategic leadership to CAIPE

The subcommittee leads on:

- the connectivity and profile of CAIPE’s work across the UK and internationally;
- the oversight the delivery of the CAIPE strategy;
- the recruitment process for the president, chair, trustees, CAIPE associates and paid staff;
- the induction process for new trustees; and
- succession planning.

The committee additionally undertakes:

- annual reviews of board trustees and associates and paid staff;
- review of the Mission Statement, Values and Professional Conduct;
- strategic oversight for the delivery of regional and national CAIPE conferences and events in conjunction with the priority groups;
- reviews and make recommendations on strategies and policies; and
- undertakes any CAIPE investigations.

The Finance, Risk & Governance subcommittee provides assurance that CAIPE is governed, risks are managed and there is compliance with the Charity Commission regulations and legal requirements.

This subcommittee leads on:

- risk management;
- financial oversight of CAIPE's operations;
- the effectiveness of governance arrangements;
- budget setting; and
- the annual report and statement of accounts.

The committee additionally:

- reviews of the scheme of delegation & reservation of board authority;
- determines remuneration and conditions of service for CAIPE's administrative support, within the approved policies and budget; and
- reviews and make recommendations on policies reserved to board.

The role of the **Marketing & Communications subcommittee** is to ensure that CAIPE's brand awareness is raised through a programme of social media networks, marketing materials, website enhancements, campaigns, events, PR releases and stakeholder communications. The aim is to sustain CAIPE as a nationally and internationally recognised leader in IPE and collaborative practice.

The subcommittee leads on:

- the marketing and communication strategy;
- marketing, promotional and communication resources and the website; and
- commissioning of external agencies to enhance the profile of CAIPE.

Priority groups were established from the outcomes of the CAIPE strategy consultation; their role is to collectively deliver the strategy.

Priority group overarching responsibilities are:

- to work closely with the marketing & communications subgroup to ensure proactive promotion of CAIPE's strategy delivery;
- to seek support from the scholarship & strategy subcommittee and any other individuals to support the successful delivery of CAIPE's strategy;
- to ensure that the views of students, patients, service users, carers and members are represented in each group;
- to align and adhere with the CAIPE equality, diversity & inclusion policy;
- to be cognisant of NHS national policy drivers which seek to propel interprofessional learning and collaborative practice; and
- to request financial support and funding bids to facilitate delivery.

Policies & Procedures

The following policies and procedures were approved by the trustees:

- Annual Board Performance and Trustee Review Policy.
- Complaints Policy.
- Conflict of Interest Policy.
- Data Protection Policy.
- Equality, Diversity & Inclusion Policy.
- Expenses Policy.
- Reserves Policy.
- Risk Assessment Policy.
- Trustee Recruitment Policy.

FUTURE PLANS

The priorities of CAIPE over the next twelve months are four-fold:

1. Provide ongoing support to the four priority groups in the delivery of the CAIPE strategy.
2. Continue to invest in CAIPE's organisational development and governance arrangements.
3. Facilitate the Marketing & Communications subcommittee to raise awareness of the work and impact of CAIPE across HEIs and clinical settings.
4. Strengthen support given to IP.G to facilitate its sustainability and global impact.

Members of the Strategy & Scholarship subcommittee are now formally providing strategic advice, expertise, and networking to each priority group.

The newly established Finance, Risk & Governance subcommittee will continue to report to the board on governance matters and ensure that CAIPE is complying with the requirements of a registered charity. The development of the risk register will guide CAIPE in prioritising its organisational activities, beginning with a deep dive into membership, scheduled for December 2024.

The treasurer will explore the risks and benefits of transferring reserves to the Charity Banking Service, in line with the newly developing CAIPE Treasury Policy. The aim is to achieve efficient and ethical returns on CAIPE investments, whilst maintaining the values of CAIPE.

A procedure manual detailing all CAIPE tasks and events will also be developed to support succession planning of the administrative role.

Additionally, the following policies are currently under development:

- Membership Policy.
- Pricing & Procurement Policy.
- Remuneration and Funding Policy.
- Social Media Policy.

FINANCIAL POSITION AND TREASURER'S REPORT

In the financial year to 31 March 2024 there was a deficit on ordinary activities of £5,993 (2022: surplus £18,242). Membership income has dropped back to similar levels to 2022, £31,508 being 10.7% less than 2023 (£35,289). Investment income on surplus funds has shown considerable growth with from £211 to £1,190 in 2024. This is due to the increase in interest rates on the accounts held from a maximum of 0.7% seen in the previous financial year to 1.3% this year.

Total reserves brought forward at 1 April 2023 were £160,895. Charitable activities expenditure has increased this year to £16,427 (2023: £3,780). In particular, representatives of CAIPE attended several Conferences, see note 5, p.24 with associated costs of £6,119, 2023: £0.

Governance and Administration costs increased from £19,095 to £19,914 which is an uplift of 4.3% and reflects general cost of living increases. The total reserves remaining at 31 March 2024 are £154,902.

The trustees are confident that the reserves are sufficient to secure the future of CAIPE and enable further investment in membership activities.

The trustees are satisfied that the financial position will enable them to meet all financial obligations as they fall due for at least 12 months from the AGM in November 2024, as required by charity regulations, and best practice.

Risk Assessment and Public Benefit

The risks to the organisation, both internal and external are kept under constant review by the trustees. The guidance issued by the Charity Commission regarding public benefit has been considered by the trustees and is taken into account in decision making.

At the time of writing the longer-term effects of economic uncertainty caused by the global pandemic and two wars are unknown. The bulk of the membership fees are from UK Higher Education Institutions, which may experience income contraction for the foreseeable future.

In mitigation of a drop in income CAIPE holds unrestricted reserves of £154,902, which the trustees feel is satisfactory to provide for any future loss of income and invest in the future of IPE. Of the total unrestricted reserve, £34,329 has been designated by the trustees for work reported under "Funded Projects" and there is a reconciliation of these remaining balances on page 25. These represent the unspent balance of grants already received.

Reserves and Investment Policy

This year has seen the introduction of a reserves policy and guide which is a timely addition to CAIPE policy portfolio and has consolidated our approach to the expectations of the Charity Commission in the management of the charity's reserves by:

- Acting in the interests of CAIPE and its beneficiaries
- Protecting and safeguarding the assets of their charity
- Acting with reasonable care and skill
- Ensuring the charity is accountable

At 31 March 2024, CAIPE had cash at bank balances of £156,376. There are 2 deposit accounts at Lloyds bank. A balance of £10,140 and £102,745. Both accounts are now bearing interest at 1.3% which is a significant increase on previous rates which were at a maximum of 0.7% the previous year. The remaining balance is held on a current account. The trustees are therefore able to access funds as required, whilst maintaining core reserves separately.

Statement of Trustee Responsibilities

CAIPE trustees are collectively responsible for preparing the trustees' report and the financial statements, in accordance with charity law.

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the CIO as at the end of the financial year and of the surplus or deficit of the charity for the year.

In preparing these financial statements the Board is required to:

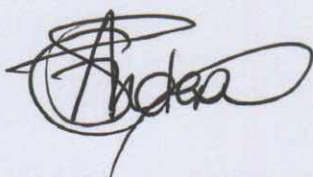
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business; and
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the CIO and to enable them to ensure that the accounts comply with the Charity SORP. They are also responsible for safeguarding the assets of the CIO and hence for taking reasonable steps for the prevention of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

In so far as the trustees are aware, there is no material information, of which the company's examiners are unaware.

For and on behalf of the trustees:



Prof Elizabeth Anderson
CAIPE Co-Chair



Dr Angela Lennox
CAIPE Co-Chair

THE INDEPENDENT EXAMINER'S REPORT

UK Centre for the Advancement of Interprofessional Education (CAIPE) Independent Examination

Independent Examiner's report to the trustees of CAIPE on the accounts of the Charity for the year ended 31 March 2024

I report to the charity trustees on my examination of the accounts of the CIO, CAIPE for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011, ("the Act").

I report in respect of my examination of the CIO's accounts as carried out under s145 of the Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah A Smith MSc. BSc. (HONS). FCCA.FCIE.
8, Main Street
Cold Overton Oakham
LEICS LE15 7QA
September 2024

UK Centre for the Advancement of Interprofessional Education (CAIPE)
Statement of Financial Activities

For the Financial Year:

1 April 2023 to 31 March 2024

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2024	2024	2024	2023
	£	£	£	£
Income from:				
Members subscriptions	31,508	-	31,508	35,289
Gift aid	310	-	310	361
Consultancy and Workshops	0	-	0	7,493
John Horder Award	0	-	0	500
Bank Interest	1,190	-	1,190	211
Publication sales and royalties	112	-	112	562
Total	33,120	0	33,120	44,416
Expenditure on:				
<i>Raising Funds: Web site maintenance</i>	2,772		2,772	3,299
<i>Charitable activities</i>				
CAIPE Events and Meetings	2,878	-	2,878	1,126
Scholarships and Awards: John Horder	1,549	-	1,549	872
Publications	5,881	-	5,881	1,782
CAIPE Conferences	6,119	-	6,119	0
	16,427	0	16,427	3,780
<i>Governance and Administration</i>				
Secretarial incl. post and stationery	12,465	-	12,465	10,068
AGM and Board meetings	3,529	-	3,529	3,646
Marketing and Communications	371	-	371	1,727
Accounting services	1,134	-	1,134	1,296
Independent examination	340	-	340	390
Storage Unit	1,982	-	1,982	1,884
Bank Charges	93	-	93	84
	19,914	0	19,914	19,095
Total	39,113	0	39,113	26,174
Net income/(expenditure)	(5,993)	0	(5,993)	18,242
Total Funds Brought Forward	160,895	0	160,895	142,653
Total Funds Carried Forward	154,902	0	154,902	160,895

**UK Centre for the Advancement of Interprofessional Education (CAIPE)
Balance Sheet
as at 31 March 2024**

<i>The assets and liabilities of the charity:</i>	Notes	2024		2023	
		£	£	£	£
Current Assets					
Cash at bank and in hand		<u>156,376</u>		<u>162,581</u>	
Total Current Assets		<u>156,376</u>		<u>162,581</u>	
Creditors					
amounts due within one year	7	(1,474)		(1,686)	
Net Current assets			154,902		160,895
Total assets less current liabilities			154,902		160,895
NET ASSETS			<u>154,902</u>		<u>160,895</u>
 <i>The funds of the charity:</i>					
Unrestricted Income Funds			120,573		126,566
Designated Funds	11		34,329		34,329
TOTAL UNRESTRICTED FUNDS			<u>154,902</u>		<u>160,895</u>
Restricted income funds					
TOTAL RESTRICTED FUNDS			<u>0</u>		<u>0</u>
TOTAL CHARITY FUNDS			<u>154,902</u>		<u>160,895</u>

Elizabeth Anderson and Angela Lennox Co-Chair
Approved by the trustees at the board meeting of 13th September 2024

The notes on pages 22-26 form an integral part of these accounts

**UK Centre for the Advancement of Interprofessional Education (CAIPE)
Notes to the Accounts**

For the year ended, 31 March 2024

1. Accounting Policies

Basis of preparation of the accounts

The financial statements have been prepared on a going concern basis, under the historical cost convention and in accordance with FRS 102 as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective Jan 2015, and within the provisions of the Charities Act 2011. The particular accounting policies adopted are set out below.

Incoming Resources

Incoming resources are accounted for on a receivable basis where the amount is quantifiable, where legal entitlement has been established and where the receipt of funds is probable. Income will be deferred where appropriate.

In accordance with the Statement of Recommended Practice for Accounting and Reporting (effective Jan 2015) issued by the Charity Commissioners for England & Wales grants received in advance and specified by the donor as relating to specific accounting periods or alternatively which are subject to conditions which are still to be met, and which are outside the control of the charity or where it is uncertain whether the conditions can or will be met, are deferred on an accruals basis to the period to which they relate. Such deferrals are shown in the notes to the accounts and the sums involved are shown as creditors in the accounts.

Investment Income

Bank interest received is included on an actual receipts' basis.

Resources Expended

Costs are recognised as soon as a legal obligation can be quantified, and the trustees consider that crystallisation of the cost is probable.

The policy for including items within the relevant activity of categories of resources expended is that the direct costs of providing services to members; publications, training events and associated travel and other expenses are shown as being the costs of charitable activities.

All other costs are the indirect costs of running the charity and are shown as governance and management and administration. Specific statutory governance costs are shown separately from other administration costs.

UK Centre for the Advancement of Interprofessional Education (CAIPE)

Notes to the Accounts (continued)

For the year ended, 31 March 2024

Fixed assets and depreciation

All tangible fixed assets, except freehold land and buildings, are stated at cost less depreciation. Freehold land and buildings, where held, are stated at a valuation arrived at by a professionally qualified firm of valuers, who valued the assets on the basis of open market value in current use. Items of less than £500 are not capitalised.

In this Financial year, there are no fixed assets, and no depreciation charge. Depreciation would have been provided at appropriate rates in order to write off the assets (less their expected residual value) over their estimated useful economic lives.

Taxation

As a registered charity, the company is exempt from income tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the CIO, and is therefore included in the relevant costs in the Statement of Financial Activities.

Fund's structure policy

The charity maintains a General Unrestricted Fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted Funds may be provided, from time to time, to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

Designated Funds are those unrestricted income funds applied by direction of the trustees for a specific purpose (s).

2 Going Concern

The charity is able to pay its liabilities as they fall due, has no significant contingent liabilities or post balance sheet events that contradict this view and has sufficient reserves to operate for at least 12 months from the signature date of these accounts.

3 Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

UK Centre for the Advancement of Interprofessional Education (CAIPE)

Notes to the Accounts (continued)

For the year ended, 31 March 2024

	2024	2023
	£	£
4 Deficit for the financial year:		
This is stated after crediting:		
Revenue turnover from ordinary activities and after charging:	33,120	44,416
Independent Examiners fees	340	390
	2024	2023
	£	£
5 Events		
<i>CAIPE Events and Meetings</i>		
Away Day, London	1,704	998
Corporate Forums, Northants and Nottingham	1,174	128
<i>Sub total</i>	<u>2,878</u>	<u>1,126</u>
<i>CAIPE Conferences</i>		
INHWE Cardiff	1,937	0
Ockendon Midwifery, Manchester	144	0
ATBH XI Qatar	4,038	0
<i>Sub total</i>	<u>6,119</u>	<u>0</u>
6 Investment Income	2024	2023
	£	£
Bank deposit interest paid	1,190	211
7 Creditors: amounts falling due within one year.	2024	2023
	£	£
Trade creditors (2024) Accountancy and IE	1,294	1,470
(2024 2025) Company Secretarial	180	216
	<u>1,474</u>	<u>1,686</u>

UK Centre for the Advancement of Interprofessional Education (CAIPE)

Notes to the Accounts (continued)

For the year ended, 31 March 2024

8 Total Reserves.	2024	2023
	£	£
At 31 March 2023	160,895	142,653
Surplus (Deficit) for the year	(5,993)	18,242
At 31 March 2024	<u>154,902</u>	<u>160,895</u>

9 Trustees remuneration and expenses.

In addition, a total of £6,819 (2023, £1,267 to 6 trustees) was paid to 12 trustees for travel accommodation and subsistence being a refund of out-of-pocket expenses for attendance at meetings and events.

There were no professional fees paid to trustees in 2024, £0 in 2023.

There were no other related party transactions (2023: nil)

10 Restricted Funds

There are no restricted funds at 31 March 2024

11 Movement on Designated Funds

	HEE Scoping Project	HEE South Project	HEE Midlands	IPE/VBP
Opening Balance	18,050	12,146	180	3,953
Income	0	0	0	0
Expenditure	0	0	0	0
Closing Balance				
31 March 2024	<u>34,329</u>	<u>18,050</u>	<u>180</u>	<u>3,953</u>

12 Liability on winding up the CIO

If the CIO is wound up, the members of the CIO have no liability to contribute its assets and no personal responsibility for settling its debts and liabilities.

UK Centre for the Advancement of Interprofessional Education (CAIPE)**Notes to the Accounts (continued)**

For the year ended, 31 March 2024

13 Comparative table:
2023 Statement of Financial Activities, showing the analysis of funds

	Unrestricted Funds 2023	Restricted Funds 2023	Total Funds 2023
	£	£	£
Income from:			
<i>Incoming resources from generated funds</i>			
Members subscriptions	35,289	-	35,289
Gift Aid	361	-	361
Consultancy and Workshops	7,493	-	7,493
Miscellaneous Income	500	-	500
Bank Interest	211	-	211
Publication sales and royalties	562	-	562
Total	<u>44,416</u>	<u>0</u>	<u>44,416</u>
Expenditure on:			
<i>Raising funds</i>			
Website/ fundraising	3,299	-	3,299
	<u>3,299</u>	<u>0</u>	<u>3,299</u>
<i>Charitable activities</i>			
CAIPE Events and Meetings	1,126		1,126
Scholarships and Awards: John Horder	872		872
Publications	1,782		1,782
	<u>3,780</u>		<u>3,780</u>
<i>Governance and Administration</i>			
Secretarial incl post and stationery	10,068	-	10,068
AGM and Board Meetings	3,646	-	3,646
Marketing and Communications	1,727	-	1,727
Accounting services	1,296	-	1,296
Independent examination	390	-	390
Storage Unit	1,884	-	1,884
Bank charges	84	-	84
	<u>19,095</u>	<u>-</u>	<u>19,095</u>
Total	<u>26,174</u>	<u>0</u>	<u>26,174</u>
Net income/(expenditure)	<u>18,242</u>	<u>0</u>	<u>18,242</u>