

Charity number: 1064305

Canterbury Muslim Cultural Centre

**Trustees' Report and Financial Statements
for the Year Ended 31 December 2022**

Canterbury Muslim Cultural Centre

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for the Year Ended 31 December 2022

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Canterbury Muslim Cultural Centre
Reference and Administrative Details of the Charity
for the Year Ended 31 December 2022

TRUSTEES:

Dr Sinan Rawi
Mr Zayed Zaheer
Dr Nazir Bashir
Dr Nihad Tamimi
Mr Ramazan Altun

CHARITY REGISTERED NUMBER:

1064305

REGISTERED OFFICE:

1 Giles Lane
Canterbury
Kent
England
CT2 7LT

INDEPENDENT EXAMINER:

Matthew Bugby ACCA
A.K. & Co (Accountancy Services) Ltd
19 Victoria Terrace
Hove
East Sussex
BN3 2WB

Canterbury Muslim Cultural Centre
Trustees' Report
for the Year Ended 31 December 2022

The Trustees present their annual report together with the financial statements of the Charity for the 1 January 2022 to 31 December 2022. The Annual report serves the purpose of both a Trustees' report and a Director's report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

OBJECTIVES AND ACTIVITIES

The main activities of the charity were, but not limited to:

To advance the Islamic religion in accordance with the Quran and sunnah of the prophet Mohammed.
To cultivate the education of Muslim children in accordance with the tenets and teaching of Islam.

Additional activities, included but were not limited to:

To provide social, cultural and faith-based needs to the Muslim community.
To provide social and cultural contacts for the students and the visitors from home and abroad.
To hold the daily prayers and the Friday Service for men, women and children.
To provide a Sunday school and Arabic language classes to the children and teenagers at the university campus.
To co-ordinate advice and support to the local stakeholders including Local Police Force, the City Council, the Prison Services, the Local Hospitals, the University of Kent, Cadma, Candifa and other statutory and voluntary bodies.
To encourage social inclusion by bringing the Muslim community in contact with the wider community.
To give advice and provide support to the bereaved families, to hold prayer and to arrange the burial, with the help of the Imam and the committee.
To generate funds only from donations and charitable events and only use them for peaceful purposes.
To raise funds towards extending the building at the mosque.

FINANCIAL REVIEW

Achievement and Performance

The total incoming resources for the year were £187,741 (2021: £124,027). Total resources expended were £104,554 (2021: £102,368), leaving net incoming resources of £81,132 (2021: £28,903) before transfers.

Going Concern

The trustees have reviewed the charity's forecasts and, considered the current economic position and its impact on the charity's ability to remain operational, and the trustees are confident the charity will have sufficient resources to continue for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

Canterbury Muslim Cultural Centre
Trustees' Report
for the Year Ended 31 December 2022

Reserves Policy

The trustees have reviewed the reserves of the charity, in line with existing policy, and deem that no changes are required.

Principal Funding

The charity's main source of income is donation from members of the congregation.

Principal Risks and Uncertainties

The principal risks facing the Mosque are:

Reputational risk - mitigated by regular review and assessment by the trustees

Financial risk - the risk of a decline in donations and funding, however this has been mitigated by by proactiveness towards fundraising towards the Mosques projects and wider social outreach in the community.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

Canterbury Muslim Cultural Centre is governed by constitution adopted on 19th May 1997 and amended 3rd July 1997

There has been no change in trustees in the period under review.

General Overview

The Mosque continues to enjoy good relationships and partnerships with local communities and stakeholders around the Canterbury and South-East region.

The extension project commenced in the year and has meant a temporary relocation to Canterbury University

Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the constitution.

Policies adopted for the induction and training of Trustees

The policies adopted are those of the Charity Commission publications as per the website. Trustees are reminded Periodically to review these documents, and new trustees are issued with access to copies for perusal.

Pay policy for key management personnel

Pay reviews for all staff are conducted annually by the Trustee board

Canterbury Muslim Cultural Centre
Trustees' Report
for the Year Ended 31 December 2022

Future Plans

The Extension Project

The Mosque Extension development will continue into 2023, with the first phase anticipated to be completed by Ramadan 2023, with the following phase scheduled to commence from Eid. Completion is due by late 2023. Fundraising initiatives and events are being planned for 2023 in order to raise sufficient funds for the project.

Investment policy

Investment in extending the Mosque has been approved by the Trustees and will continue throughout 2023.

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

.....

.....

Trustee

Trustee

Date:

Date:

Canterbury Muslim Cultural Centre
Independent Examiner's Report
for the Year Ended 31 December 2022

Independent Accountants Report To The Members On The Unaudited Financial
Statements For The Year Ended 31 March 2022

I report to the charity Trustees on my examination of the accounts for the year ended 31 March 2022

Responsibilities and basis of report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of the charity's accounts carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Charity as required by section 386 of the Companies Act 2006;
2. The accounts do not accord with those records;
3. The accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principle of the Statement of Recommended Practice for accounting and reporting by charities, applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102)

I have no concerns and have come across no other matters in connection to the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

Dated

Matthew Bugby ACCA
A.K. & Co (Accountancy Services) Ltd
19 Victoria Terrace
Hove
East Sussex
BN3 2WB

Canterbury Muslim Cultural Centre
Statement of Financial Activities
for the Year Ended 31 December 2022

	Notes	2022 £	2021 £
Income		187,741	124,027
Direct costs		<u>8,492</u>	<u>8,621</u>
GROSS SURPLUS/(DEFICIT)		179,249	115,406
Administrative expenses		<u>98,237</u>	<u>94,645</u>
		81,012	20,761
Other operating Income		<u>-</u>	<u>8,100</u>
OPERATING SURPLUS	5	81,012	28,861
Interest receivable and similar income		<u>120</u>	<u>42</u>
SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR		<u><u>81,132</u></u>	<u><u>28,903</u></u>

Canterbury Muslim Cultural Centre
Statement of Financial Position
for the Year Ended 31 December 2022

		2022	2021
	Notes	£	£
FIXED ASSETS			
Tangible Assets	6	655,886	405,270
		655,886	405,270
CURRENT ASSETS			
Debtors	7	22,131	0
Cash at bank and in hand		149,952	342,141
		172,083	342,141
CREDITORS			
Amounts falling due within one year	8	145	1,312
NET CURRENT ASSETS/LIABILITIES		171,938	340,829
TOTAL ASSETS LESS CURRENT LIABILITIES		827,824	746,099
 CHARITY FUNDS			
Capital account	9	343,319	343,319
Excess of Receipts over Payments	10	483,912	402,780
Total funds		827,231	746,099

The charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

.....

.....

Trustee

Trustee

Date:

Date:

Canterbury Muslim Cultural Centre
Notes to the Financial Statements
for the Year Ended 31 December 2022

1 GENERAL INFORMATION

Canterbury Muslim Cultural Centre is an unincorporated charity, registered at the Charities Commission.

2 ACCOUNTING POLICIES

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accountings in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Going concern

The financial statements are prepared on a going concern basis and there are no material uncertainties that cast significant doubt on the Charity's ability to continue as a going concern.

Income

Income is measured at the fair value of the donation or funding received or receivable, once the charity has entitlement to the income and it is probable it will be received.

Grants are included on a receivables basis.

Income tax recoverable in relation to investment income is recognised at the time the investment income is received.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, and is inclusive of irrecoverable VAT.

Depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on straight line
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Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered.

Taxation

The charity is exempt from corporation tax on charitable activities.

Canterbury Muslim Cultural Centre
Notes to the Financial Statements
for the Year Ended 31 December 2022

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability.

Pensions

The charity does not operate any pension scheme for its employees.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value, with the exception of bank loans which are subsequently measured at amortised cost.

3 Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These assessments and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Canterbury Muslim Cultural Centre
Notes to the Financial Statements
for the Year Ended 31 December 2022

4 Average number of employees

The average number of employees during the year was as follows:

	2022	2021
	No.	No.
Employees	3	2

No employee received remuneration amounting to more than £60,000 in either year.

No trustees were remunerated for the year under review, nor did they receive any benefits

5 EXCESS OF RECEIPTS OVER PAYMENTS FROM OPERATIONS

	2022	2021
	£	£
Depreciation of tangible fixed assets	593	950
	<u>593</u>	<u>950</u>

6 TANGIBLE FIXED ASSETS

	Land and Buildings	Plant and Machinery	Total
	£	£	£
COST			
At 1 January 2022	402,422	16,339	418,761
Additions	250,497	119	250,616
Disposals	-	-	-
At 31 December 2022	<u>652,919</u>	<u>16,458</u>	<u>669,377</u>
DEPRECIATION			
At 1 January 2022	-	13,491	13,491
Charge for the year	-	593	593
Disposals	-	-	-
At 31 December 2022	<u>-</u>	<u>14,084</u>	<u>14,084</u>
NET BOOK VALUE			
At 31 December 2022	<u>652,919</u>	<u>2,374</u>	<u>655,293</u>
At 31 December 2021	<u>402,422</u>	<u>2,848</u>	<u>405,270</u>

7 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Enthuse Debtor	<u>22,131</u>	<u>-</u>

Canterbury Muslim Cultural Centre
Notes to the Financial Statements
for the Year Ended 31 December 2022

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	-	1
Taxation and social security	145	11
Other creditors	-	1,300
	145	1,312
	145	1,312

9 CAPITAL ACCOUNT

	2022	2021
	£	£
Reserves carried forward	343,319	343,319
	343,319	343,319

10 RECEIPT & PAYMENT ACCOUNT

	2022
	£
At 1 January 2022	402,780
Excess of Receipts over Payments	81,132
At 31 December 2022	483,912
	483,912

Canterbury Muslim Cultural Centre
Detailed Income and Expenditure
for the Year Ended 31 December 2022

	2022		2021	
	£	£	£	£
Income				
General Donations	173,991		109,532	
Arabic School	6,220		1,500	
Rental Income	<u>7,530</u>		<u>12,995</u>	
		187,741		124,027
Direct costs				
Other direct costs		<u>8,492</u>		<u>8,621</u>
GROSS SURPLUS/(DEFICIT)		179,249		115,406
Other income				
HMRC JRS	-		8,100	
Deposit account income	<u>120</u>		<u>42</u>	
		120		8,142
		<u><u>179,369</u></u>		<u><u>123,548</u></u>
Administrative expenditure				
Premises costs				
Rates and water	1,310		3,265	
Light and heat	5,021		4,646	
Household and cleaning	<u>4,400</u>		<u>3,647</u>	
		10,731		11,558
Employee costs				
Wages and salaries	34,113		26,505	
Temporary staffing	<u>847</u>		<u>1,500</u>	
		34,960		28,005
General Administrative costs				
Insurance	1,339		1,162	
Hire of equipment	290		275	
Equipment expensed	275		233	
Telephone	388		333	
Print and stationary	168		528	
Travelling	89		0	
Repairs and renewals	5,345		4,255	
Sundry expenses	164		868	
Subscriptions	500		479	
Depreciation of fixed assets	<u>593</u>		<u>950</u>	
		9,151		9,083

Canterbury Muslim Cultural Centre
Notes to the Financial Statements
for the Year Ended 31 December 2022

	£	£	£	£
Legal and professional costs				
Accountancy	600		800	
Advertising and PR	6,919		855	
Legal and professional fees	<u>28</u>		<u>9,065</u>	
		<u>7,547</u>		<u>10,720</u>
Charitable costs				
Donations	16,724		16,496	
Voucher costs	13,825		11,847	
Refugee support costs	<u>3,124</u>		<u>6,038</u>	
		<u>33,673</u>		<u>34,381</u>
Finance costs				
Bank and Enthuse charges		<u>2,175</u>		<u>898</u>
Total Administrative expenditure		<u><u>98,237</u></u>		<u><u>94,645</u></u>
NET SURPLUS/(DEFICIT)		<u><u>81,132</u></u>		<u><u>28,903</u></u>

Canterbury Muslim Cultural Centre
Notes to the Financial Statements
for the Year Ended 31 December 2022

Income & Expenditure

For the year ended 31

Mosque Extension Fund.

Account	2022
Income	
Mosque's Extension Fund	39,918.67
Total Income	39,918.67
Overhead Costs	
Advertising & Marketing	6,300.00
Total Overhead Costs	6,300.00
Total Surplus/(Deficit)	33,618.67

Income & Expenditure

For the year ended 31

Burial Fund.

Account	2022
Income	
Funeral Fund	240.00
Total Income	240.00
Total Surplus/(Deficit)	240.00