

**HAMPTON INFANT SCHOOL & NURSERY ASSOCIATION**  
**TRUSTEES' ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED**  
**31ST MARCH 2020**

**HAMPTON INFANT SCHOOL & NURSERY ASSOCIATION**

Registered charity number 1064247

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**HAMPTON INFANT SCHOOL & NURSERY ASSOCIATION**

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**Statutory Information**

The following information forms part of the Trustees' Annual Report.

The charity's principal address is :

HISNA  
c/o Hampton Infant School & Nursery  
Ripley Road  
Hampton  
Middlesex  
TW12 2JH

The charity is a member of Parentkind.

The trustees are appointed by the majority vote of the existing members. The following have served as the association's trustees during the year:

Emily Glew (Chair) - appointed 4 September 2018 and resigned 18 November 2019  
Anna Juniper (Chair) - resigned 4 September 2018  
Helen Lockey (Executive Head Teacher)  
Kate Nell (Chair) - appointed 18 November 2019  
Alison Thompson (Treasurer) - resigned 4 September 2019  
Laura Williams (Treasurer) - appointed 4 September 2019

The PTA's bankers are Lloyds Bank, Twickenham.

## **HAMPTON INFANT SCHOOL & NURSERY ASSOCIATION**

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### **Structure, governance and management of the Association**

Hampton Infant School and Nursery Association's ("HISNA") governing document is its constitution. The PTA, including its trustees, meet regularly to discuss the affairs of the PTA, to organise the most effective fund raising efforts and to decide on how PTA funds are allocated. All HISNA's members including trustees give their time voluntarily and received no remuneration or other benefits.

### **Objectives and activities**

HISNA exists to advance the education of the pupils of Hampton Infant School & Nursery. It aims to do this by providing funds for the school to make agreed expenditure to improve school facilities and to contribute towards school events that advance the education and experiences of pupils at the school.

### **Summary of HISNA's main achievements during the year**

#### **Funds raised**

Total receipts generated in 2019/20 amount to £38,662. This is a £3,647 increase on the prior year. This is largely due to continued fund raising efforts for our existing events including an additional £1,824 raised during the sponsored bounce vs last year.

The Summer Fair held in 2019 generated a profit of £4,390 and the Christmas Fair raised £6,602. Other regular events held annually which include the Fireworks display, Sponsored Bounce and Children's Disco raised a total of £9,829.

Due to the unprecedented nature of the Covid 19 pandemic the Quiz Night had to be cancelled. This event raised £1,141 the previous year and we would have expected to raise a similar amount this year.

#### **Purchases for the school**

The school continued its three year project to redevelop the Key Stage 1 and Reception playgrounds and outdoor spaces, which started in 2018. In the year under review HISNA contributed £6,630 to Reception and KS1 playground refurbishment inc £3,355 for the Reception staging. Other playground expenditure included mud kitchens, sand pits and water play equipment, a shed and wooden dividers

HISNA also contributed towards a number of workshops for the children to enrich their educational experiences and these included a Professor Bubbleworks workshop and a panto for year 2, in addition to those which took place during the school's Arts and Science weeks.

HISNA organised and funded a number of annual events for the children which include Christmas shopping and Christmas parties, and the Year 2 graduation party and t-shirts. Usually HISNA would also contribute to an Easter Egg hunt for the children

HISNA would usually contribute to an Easter Egg hunt for the children but unfortunately this had to be cancelled due to the pandemic. HISNA also usually funds the Living Eggs programme however this also had to be cancelled due to the pandemic.

During the year, bake sales raised £925. Funds raised were used to purchase additional educational resources, supplies and experiences including some workshops.

### **Other expenditure**

HISNA signed up to the iZettle payment system which allows us to receive card payments and reduce the need to process cash. This has made a significant improvement with the smooth running of event such as the Christmas fair and it has been well received by parent and careers.

Other expenditure includes the Parentkind annual membership subscription which provides HISNA with insurance cover and advice on PTA matters. It also includes the annual subscription for PTA Events, an on-line event ticketing system which HISNA implemented during the year.

### **HAMPTON INFANT SCHOOL & NURSERY ASSOCIATION**

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### **Finances and reserves**

The pages that follow include the Receipts and Payments account and show a bank balance at 31 March 2020 of £33,315. The trustees agree to carry this forward to help fund the on-going project to re-develop and improve the Key Stage 1 and Reception playgrounds, and fund a new reading book scheme for the whole school.

### **Aims for next year**

The aim for the next financial year will be to continue to raise funds to contribute towards the playground re-development project, and the new reading scheme.

**HAMPTON INFANT SCHOOL & NURSERY ASSOCIATION**

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**Independent Examiner's report to the Trustees of Hampton Infant School & Nursery Association**

I report to the Trustees on my examination of the accounts of Hampton Infant School & Nursery Association (HISNA) for the year ended 31 March 2020, which are set out on the attached page.

**Respective responsibilities and basis of report**

As trustees of the association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011,
- follow procedures specified in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Matthew Plail  
114 Tudor Road  
Hampton  
Middlesex  
TW12 2NF

Date :

28/2/21

**HAMPTON INFANT SCHOOL & NURSERY ASSOCIATION**  
Registered charity number 1064247

**Receipts and Payments Account: Year ended 31 March 2020**

	2020		2019	
	£	£	£	£
<b>General funds</b>				
<b>Receipts</b>				
<i>From voluntary sources</i>				
Donations	-		-	
Fund raising events	<u>38,662</u>		<u>35,015</u>	
<b>Total Receipts</b>		<u><b>38,662</b></u>		<u><b>35,015</b></u>
<b>Payments</b>				
<b>Charitable activity direct expenditure</b>				
School equipment etc.	19,619		5,741	
Other donations to the school	<u>2,952</u>		<u>6,526</u>	
		22,570		12,267
<b>Other expenditure</b>				
Fund raising costs	14,190		10,638	
Subscriptions	422		370	
Miscellaneous administrative costs	1,432		63	
		16,044		11,071
<b>Total Payments</b>		<u><b>38,614</b></u>		<u><b>23,338</b></u>
<b>Net receipts for the year</b>		<b>48</b>		<b>11,677</b>
Cash in hand and at bank at 31st March 2019		33,267		21,590
<b>Cash in hand and at bank at 31st March 2020</b>		<u><b>33,315</b></u>		<u><b>33,267</b></u>

**Statement of Assets and Liabilities as at 31st March 2020**

**Monetary assets**

Cash	-		-	
HISNA current account		<u>33,315</u>		<u>33,267</u>
<b>Total cash at bank and in hand</b>		<u><b>33,315</b></u>		<u><b>33,267</b></u>

Signed:

*Kate Nell*

for and on behalf of the trustees

Date :

25.2.21

Kate Nell

GENERAL FUNDS RECEIPTS		PAYMENTS	
£	£	£	£
<b>From voluntary sources</b>		<b>Charitable activity direct expenditure</b>	
Donations		School equipment	
GIR Aid			
	0		
<b>From assets</b>		KS1 - Playground refurbishment (11038.27)	
Milk account loan repaid	0	RECEPTION - Playground refurbishment (8173.03)	
		Year 2 sketch books (407.50)	(19618.80)
		<b>Other donations to the school</b>	
		Children's Christmas gifts and parties (411.83)	
		Yr 2 Graduation party, T-shirts, cakes and other costs 0.00	
		Arts week (756.00)	
		Pupil voice proceeds (115.80)	
		Workshops (919.00)	
		Science week supplies (11.00)	
		World Book Day café refreshments (12.50)	
		School staff Xmas party contribution (100.00)	
		New reading scheme subscription (625.00)	(2951.53)
		<b>Other expenditure</b>	
<b>Fund raising events</b>		<b>Fund raising costs</b>	
Sponsored Bounce 4,277.21		Sponsored Bounce (117.60)	
Cake sales 924.90		Cake sales (413.48)	
Discos receipts 2,661.57		Discos costs (887.23)	
Fairs income 17,193.28		Fairs costs (8199.94)	
Racenight income 2,165.68		Racenight costs (563.40)	
Fireworks FHJ 4,978.00		Fireworks FHJ (1200.00)	Joint event run by FoHJ. HISNA allocated and paid 50% of net profit by FoHJ. Cash float taken from and reimbursed to HISNA account
Weather lottery 9.62		Weather lottery 0.00	Quiz night cancelled due to Covid lock down.
Quiz night income 10.00		Quiz night costs 0.00	
Adult Summer party 2,988.68		Adult summer party (2009.44)	
Xmas cards sales 492.00		Xmas cards costs 0.00	
Xmas shopping - income 1,129.70		Xmas shopping - costs (935.28)	
Second hand uniform sales 306.72		Second hand uniform sales 0.00	
Eco kids recycling 307.51		Eco kids recycling 0.00	
Keep cup sales 10.00		Keep cup purchases 0.00	
Easydraine commissions 56.50		Easydraine commissions 0.00	
HISNA coffee morning 89.47		HISNA coffee morning 0.00	
Year 2 Leavers 844.00		Year 2 Leavers (1843.53)	
Ice pop sales 217.35		Ice pop sales (20.20)	
	38,661.23		(14189.78)
<b>Miscellaneous admin</b>		<b>Subscriptions</b>	
		Parentkind annual subscription (122.00)	
		PTA Events Premium subscription (299.99)	(421.99)
<b>Miscellaneous admin</b>		<b>Miscellaneous admin costs</b>	
		Stationery (10.80)	
		Leaving gifts (236.99)	
		Raise meeting sundries (14.30)	
		Skip (240.00)	
		HISNA equipment (870.28)	(1432.37)
			(38614.47)
<b>TOTAL</b>	<b>38,662.27</b>	<b>TOTAL</b>	<b>38614.47</b>

Balance b/fwd from 2018-19	33269.92	Total Income	38,662.27
Contribution from 2019-20	47.86	Total Expenditure	(38,614.47)
Balance c/fwd to 2020-21	33314.62	Total Contribution 2019-20	47.80
Bank balance per cash book AND bank statement	33,314.62		
Difference	(0.00)		

Per Cash book	38,662.27	Difference	(0.00)
	(38,614.47)		0.00

HAMPTON INFANT SCHOOL & NURSERY ASSOCIATION

Receipts and Payments Account : Year to 31 March 2020

	Year ended 31 March 2020	Year ended 31 March 2019
	£	£
Opening bank account	33267	21590
<b>GENERAL FUNDS RECEIPTS</b>		
<u>From voluntary sources</u>		
Donations	0	0
Fund raising events	38,662	35015
	38,662	35015
<b>PAYMENTS</b>		
<u>Charitable activity direct expenditure</u>		
School equipment	(19,619)	(5741)
Other donations to the school	(2,952)	(6526)
<u>Other expenditure</u>		
Fund raising costs	(14190)	(10638)
Subscriptions	(422)	(370)
Miscellaneous admin costs	(1432)	(64)
	(38614)	(23339)
Closing bank balance	33315	33267

