

Company registration number: 03313461

Charity registration number: 1062548

North Staffs Carers Association

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2021

Daryl Denson ACMA
VAST
The Dudson Centre
Hope Street
Hanley
Stoke-on-Trent
ST1 5DD

North Staffs Carers Association

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North Staffs Carers Association

Directors Report (Incorporating Trustees' Report)

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2021.

Reference and Administrative Details

Trustees	Peter Hailstones Linda Hailstones Christina Dudson Jeff Abbotts Patricia Higgins Neil Chadwick Christine Warren
Secretary	Jane Harding (to 12 October 2021)
Senior Management Team	Jane Harding, Chief Officer (to 12 October 2021) Julie Hammersley, Operations Officer
Principal Office	Suite 11 - 12 Trent House 234 Victoria Road Fenton Stoke-on-Trent ST4 2LW The charity is incorporated in England.
Company Registration Number	03313461
Charity Registration Number	1062548
Bankers	Co-operative Bank
Independent Examiner	Daryl Denson ACMA VAST The Dudson Centre Hope Street Hanley Stoke-on-Trent ST1 5DD

North Staffs Carers Association

Directors Report (Incorporating Trustees' Report)

Objectives and activities

Objects and aims

North Staffs Carers exists to benefit Informal Carers of all ages by:

- o Offering support to Carers
- o Enlightening professionals about Carers
- o Aiding communication between Service Providers, Planners and Carers

o Offering support to Informal Carers involves:

- Providing information, training and ongoing emotional support to Carers of all ages, confidentially and in an appropriate manner.

o Enlightening professionals about Informal Carers involves:

- Offering information and training to groups or agencies who come into contact with Carers

o Aiding communication between Service Providers, Planners and Informal Carers involves:

- Facilitating communication and consultation between Carers and the Purchasers and Providers of Services.
- Seeking and representing the views of Carers on the planning and delivery of services

Objectives, strategies and activities

Services provided by the Association continue to be appreciated and needed by Carers. Our services consist of: Support Services, achieved, in the main, through telephone, a Drop-in facility and Case Workers. The Carers' Noticeboard and leaflets are an invaluable source of information to Carers and a useful resource for practitioners. Demand for the leaflets and up to date information continues to grow.

Young Carers projects continue to provide age related activities, groups and outings supporting each Young Carer with their individual needs whilst continuously encouraging them to meet their aspirations whilst having a life outside the caring role.

Adult Services have continued to provide a much needed support programme for Carers, some of whom are entering a crisis situation. The service allowed Carers to have a tiered service for the varying stages of the caring role from crisis moving onto group work and finally a befriending service.

Public benefit

The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance, published by the Charity Commission for England and Wales, in exercising their powers or duties by continuing to strive to ensure that the opportunity to benefit informal, unpaid Carers in the North Staffordshire area by offering the Carers information, training and ongoing support, in the most appropriate way, to Carers of all ages, ensuring that each case is treated in a confidential manner via the Significant Activities listed. North Staffs Carers Association offers information and training to professionals who come into contact with informal Carers and look to facilitate communication and consultation between informal Carers and purchasers and providers of services. North Staffs Carers Association seek and represent the views of informal Carers on the planning and delivery of services, and continues to strive to identify and implement opportunities to improve the service to Carers.

North Staffs Carers Association

Directors Report (Incorporating Trustees' Report)

Achievements and performance

The Carers Centre

Due to COVID 19 the Carers Centre was forced to close for the financial period. Our efforts to support Carers remained high with telephone and zoom support sessions. Contact was made with over 1800 Carers during the period. Many of our staff spend time delivering meals to the most vulnerable and checking in on them to provide emotional support during this trying time.

Young Carers

Our Young Carers department has remained extremely busy throughout the year by becoming more of a support network, working tirelessly by contacting all our YCs/families via telephone, our Remind app and social media, providing interactive, educational, fun and informative material to help stay connected, letting them know that they are not alone and that we were still here for them providing support. The team continued to take referrals, working closely with partner organisations and maximising support, whilst ensuring the safety/wellbeing of YCs. Due to Covid we weren't able to offer the same amount of respite in relation to groups/activities. However, we moved our groups virtually to continue supporting YCs.

YCs have been hugely affected mentally and physically during isolation, before lockdown, their daily break from their caring role would be through school and extracurricular activities. However, due to Covid this turned into online learning has resulted in them not having that break anymore adding more stress, worries and anxiety.

When restrictions were eased slightly, we were able to provide a much needed break from their caring role through trips/activities in October half term.

Through the provision of accessing our virtual groups and the support offered from our team throughout the lockdown, YCs and their families have been supported around managing changes with routine, home schooling and providing that much needed emotional support. Reassuring Young Carers and parents about their school work as they are getting anxious with regards to home schooling as it creates extra pressure on top of their caring role. We also ensured that schools are understanding, being supportive and nurturing towards the YC and to understand the difficulties they face in completing schoolwork as well as managing their caring role, in turn relieving some of the stress and anxieties for the YCs and their families.

Fortunately, nsc has its own Young Carers Counsellor who provided one to one counselling sessions over the telephone and on-line to ensure Young Carers remained emotionally supported.

By our team continually being in contact with YCs and their families through 1:1 support and virtual groups YCs have felt more supported, less isolated and able to access the much needed respite breaks and an opportunity to speak to someone with regards to their stresses and anxieties. Many YCs and their families have reported that without the support from our Young Carers Team some of them would have been reaching crisis point.

The Carers centre received a fully working new Kitchen and we received a mini bus to enable people with transport issues to visit the centre. Community Investment Fund from Stoke on Trent City Council supported this.

Website

North Staffs Carers Association website www.carersfirst.com is continually audited and adapted to ensure continuous development to reflect the changes within North Staffs Carers and the services it provides to Carers.

The website benefits informal Carers of all ages and continues to raise Awareness of Carers issues and their needs. It assists in Carers been able to identify themselves as a Carer, giving them easy access to information 24/7.

Our 'Carersfirst' website is user friendly and interactive, which offers information and advice regarding services and support available from North Staffs Carers as well as signposting to other Organisations and Service Providers.

Via our social media we have engaged with Carers, organisations, professionals and service providers and the local business community. It is a fast and efficient method of sharing our news, activities and current carers' issues to a wide target audience.

North Staffs Carers Association

Directors Report (Incorporating Trustees' Report)

Adult Projects

Many Carers experience stress, anxiety and depression due to the demands of the caring role, and we have seen this even more so over the past 12 months due to the Covid pandemic.

During the past year we have been funded by the National Lottery for our Seasons of Care project which ended August 2020, however emergency funding was applied for and granted to allow us to extend this project until March 2021. The Coalfields project began at the beginning of September 2020 for a 12-month contract which has helped us to provide the much-needed additional support for Carers.

Our Adult Carers team has been extremely busy throughout the year by becoming more of a support network, working tirelessly by contacting many Carers via telephone and social media, providing interactive, and informative material to help them stay connected, letting them know that they are not alone and that we are still here for them providing support.

The team continued to take referrals, working in partnership with local organisations whereby together we signposted and provided joint support within the community in order to ensure Carers got the help they needed. We offered practical advice and coordinated support for Carers around everyday living such as ensuring Carers have enough food in the house, referral when necessary for GP appointments, local foodbanks, ensuring prescriptions are collected, pets are exercised and how Carers can effectively continue to manage their caring role during these difficult times.

Support for Carers remained crucial and with support around mental health being more important than ever. For Carers just knowing that someone is there for them, listening to their concerns and worries made them feel that they were not alone and were still connected to the wider community and helped to prevent them spiraling into crisis.

Funding ended for our Seasons of Care National Lottery project at the end of August 2020, but to enable us to continue to offer support for our Carers during the Covid pandemic we applied for further additional emergency Covid funding from the National Lottery which helped us to keep vital support staff, enabling them to work from home using their own telephones, facilities etc. and additionally support in re-opening the Carers Centre.

The additional funding allowed nsc to continue to provide emotional, practical, befriending, counselling and wellbeing support over the telephone (1-1) with additional face to face crisis appointments and also via our social media platforms.

Throughout the year nsc continued to reach Carers on our extensive database offering advice, guidance and support around a wide range of issues. nsc staff have been working closely with Carers providing essential emotional support, being the outlet for Carers tears, a human voice to talk with whilst also referring to other agencies for additional support.

Recent feedback from Carers has highlighted to us that they are still experiencing high levels of anxiety, stress, depression and at times suicidal thoughts due to the impact of Covid-19 and pressures of caring. It has been crucial during the past 12 months that the charity continued to support Carers with the aim of maintaining their physical and mental health. Emotional support remained paramount and made a huge difference between a Carer managing or spiraling into crisis.

The pressures many Carers face have undoubtedly been exacerbated due to Covid-19 forcing Carers to experience extreme lengths of isolation coupled with caring for a loved one with little or no other means of support. The support we provide is by no means a short term intervention and requires ongoing support over a number of months.

Form filling and financial support is available in our Carers Centre due to funding from Awards for all. This has proven a busy project with excellent take up.

Financial review

Please see pages 7-24 for the financial position of the charity.

Policy on reserves

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to approximately six months unrestricted expenditure. This provides sufficient funds to cover management, administration and support costs and to respond to emergency applications for grants, which arise from time to time. At the period end Unrestricted Funds were £162,420 of which £105,308 were designated and £15,211 were fixed assets.

North Staffs Carers Association

Directors Report (Incorporating Trustees' Report)

Structure, governance and management

Recruitment and appointment of trustees

As set out in the Articles of Association the trustees by ordinary resolution may appoint a person who is willing to act to be a trustee either to fill a vacancy or as an additional trustee provided that the appointment does not exceed any number set as a maximum in the articles.

At every Annual General Meeting one third of trustees who are subject to retirement by rotation shall retire from office.

If the charity at the meeting at which a trustee retires by rotation, does not fill the vacancy the retiring trustee shall, if willing to act, be deemed to have been reappointed unless at the meeting it is resolved not to fill the vacancy unless a resolution for the reappointment of the trustees is put to the meeting and lost.

Induction and training of trustees

New trustees undergo an orientation day to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity. During induction they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Major risks and management of those risks

Risks to Service Delivery

We are now in the fifth year following the 2015 Tender for the new contract for Carers services in Staffordshire and Stoke on Trent being awarded to a profit-making organisation. That contract has once again been rolled over for a further 12 months. Under Procurement terms the contract will be going out to open market next year. The Board regularly review the operations and finances of the Association and the decision to continue with the Carers Centre remains a priority. A number of further back office efficiencies have been made. Project staff have left the Association once their projects come to an end.

The staff restructure made last year has been successful and continues to ensure that we are able to continue with the quality service for existing projects. The Association remains pro-active in the writing of Bids, Grants and Tenders. Referrals into the Association remain steady with many Carers returning to NSC for services that are not provided by the current provider which does at times cause capacity issues. We work to our organisational strengths review and action plan to ensure that our priorities, governance and ethos remain primary.

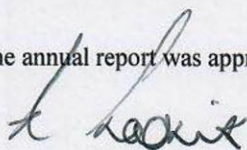
Important non-adjusting events after the financial period

Following the reporting year end the charity have made a report to the Charity Commission following a serious incident regarding the loss of the charity's money.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 23.11.21 and signed on its behalf by:



.....
Neil Chadwick
Trustee

North Staffs Carers Association

Independent Examiner's Report to the trustees of North Staffs Carers Association

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 7 to 24.

Respective responsibilities of trustees and examiner

As the charity's trustees of North Staffs Carers Association (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of North Staffs Carers Association are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of North Staffs Carers Association as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Daryl Denson ACMA

VAST
The Dudson Centre
Hope Street
Hanley
Stoke-on-Trent
ST1 5DD

Date: 30/11/2021
.....

North Staffs Carers Association

Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies	3	162,897	31,430	194,327
Other trading activities	4	81	2,099	2,180
Investment income	5	1,591	-	1,591
Total income		<u>164,569</u>	<u>33,529</u>	<u>198,098</u>
Expenditure on:				
Raising funds	7	-	(815)	(815)
Charitable activities	8	(108,480)	(169,055)	(277,535)
Total expenditure		<u>(108,480)</u>	<u>(169,870)</u>	<u>(278,350)</u>
Net income/(expenditure)		56,089	(136,341)	(80,252)
Transfers between funds		(48,264)	48,264	-
Net movement in funds		7,825	(88,077)	(80,252)
Reconciliation of funds				
Total funds brought forward		<u>154,595</u>	<u>178,917</u>	<u>333,512</u>
Total funds carried forward	18	<u>162,420</u>	<u>90,840</u>	<u>253,260</u>

The notes on pages 10 to 24 form an integral part of these financial statements.

North Staffs Carers Association

Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies	3	50,974	185,297	236,271
Other trading activities	4	100	1,056	1,156
Investment income	5	6,037	-	6,037
Other income	6	294	-	294
Total income		<u>57,405</u>	<u>186,353</u>	<u>243,758</u>
Expenditure on:				
Raising funds	7	-	(912)	(912)
Charitable activities	8	(78,118)	(256,343)	(334,461)
Total expenditure		<u>(78,118)</u>	<u>(257,255)</u>	<u>(335,373)</u>
Net expenditure		<u>(20,713)</u>	<u>(70,902)</u>	<u>(91,615)</u>
Net movement in funds		(20,713)	(70,902)	(91,615)
Reconciliation of funds				
Total funds brought forward		<u>175,308</u>	<u>249,819</u>	<u>425,127</u>
Total funds carried forward	18	<u>154,595</u>	<u>178,917</u>	<u>333,512</u>

All of the charity's activities derive from continuing operations during the above two periods.

The notes on pages 10 to 24 form an integral part of these financial statements.

North Staffs Carers Association
(Registration number: 03313461)
Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	14	15,211	22,816
Current assets			
Debtors	15	6,501	10,561
Cash at bank and in hand	16	<u>237,389</u>	<u>307,547</u>
		243,890	318,108
Creditors: Amounts falling due within one year	17	<u>(5,841)</u>	<u>(7,412)</u>
Net current assets		<u>238,049</u>	<u>310,696</u>
Net assets		<u>253,260</u>	<u>333,512</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		90,840	178,917
Unrestricted income funds			
Unrestricted funds		<u>162,420</u>	<u>154,595</u>
Total funds	18	<u>253,260</u>	<u>333,512</u>

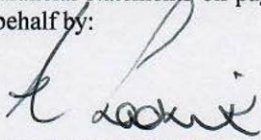
For the financial year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 7 to 24 were approved by the trustees, and authorised for issue on 23.11.21 and signed on their behalf by:



.....
Neil Chadwick
Trustee

North Staffs Carers Association

Notes to the Financial Statements for the Year Ended 31 March 2021

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Suite 11 - 12
Trent House
234 Victoria Road
Fenton
Stoke-on-Trent
ST4 2LW

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

North Staffs Carers Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

North Staffs Carers Association

Notes to the Financial Statements for the Year Ended 31 March 2021

Gifts in kind

Gifts in kind are recognised in different ways dependent on how they are used by the charity:

- (i) Those donated for resale produce income when they are sold. They are valued at the amount actually realised.
- (ii) Those donated for onward transmission to beneficiaries are included in the Statement of Financial Activities as incoming resources and resources expended when they are distributed. They are valued at the amount the charity would have had to pay to acquire them.
- (iii) Those donated for use by the charity itself are included when receivable. They are valued at the amount the charity would have had to pay to acquire them.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

North Staffs Carers Association

Notes to the Financial Statements for the Year Ended 31 March 2021

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	Straight line over 3 years
Motor Vehicles	Straight line over 4 years

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

North Staffs Carers Association

Notes to the Financial Statements for the Year Ended 31 March 2021

3 Income from donations and legacies

	Unrestricted funds		Restricted funds £	Total 2021 £
	Designated £	General £		
Donations and legacies;				
Donations to major appeals	505	9,835	-	10,340
Grants, including capital grants;				
Government grants	-	64,099	-	64,099
Big Lottery Fund	-	60,834	-	60,834
Small grants from charities, trusts and foundations	-	4,127	-	4,127
BBC Children in Need	-	-	31,430	31,430
Stoke-on-Trent City Council	-	9,721	-	9,721
	-	12,226	-	12,226
Gifts in kind	-	1,550	-	1,550
	<u>505</u>	<u>162,392</u>	<u>31,430</u>	<u>194,327</u>
	Unrestricted funds Designated £	General £	Restricted funds £	Total 2020 £
Donations and legacies;				
Donations to major appeals	2,624	15,661	2,909	21,194
Grants, including capital grants;				
Big Lottery Fund	-	-	125,345	125,345
7 Stars Foundation	-	-	14,987	14,987
Edward Gosling	-	-	15,000	15,000
BBC Children in Need	-	-	17,069	17,069
Coalfields	-	-	9,987	9,987
Stoke-on-Trent City Council	-	30,274	-	30,274
Gifts in kind	-	2,415	-	2,415
	<u>2,624</u>	<u>48,350</u>	<u>185,297</u>	<u>236,271</u>

4 Income from other trading activities

	Unrestricted funds General £	Restricted funds £	Total 2021 £
Lotteries and competitions income	81	2,099	2,180
	<u>81</u>	<u>2,099</u>	<u>2,180</u>

North Staffs Carers Association

Notes to the Financial Statements for the Year Ended 31 March 2021

	Unrestricted funds General £	Restricted funds £	Total 2020 £
Local fundraising and street collection income	100	-	100
Lotteries and competitions income	-	1,056	1,056
	100	1,056	1,156

5 Investment income

	Unrestricted funds General £	Total 2021 £
Interest receivable and similar income; Interest receivable on bank deposits	1,591	1,591
	1,591	1,591

	Unrestricted funds General £	Total 2020 £
Interest receivable and similar income; Interest receivable on bank deposits	6,037	6,037
	6,037	6,037

6 Other income

	Unrestricted funds Designated £	Total 2021 £	Total 2020 £
Fees and supplies	294	294	
	294	294	

North Staffs Carers Association

Notes to the Financial Statements for the Year Ended 31 March 2021

7 Expenditure on raising funds

a) Costs of trading activities

	Note	Restricted funds £	Total 2021 £
Fundraising trading costs; Fundraising		815	815
		815	815
		Restricted funds	Total
	Note	£	£
Fundraising trading costs; Fundraising		912	912
		912	912

8 Expenditure on charitable activities

	Designated £	Unrestricted funds General £	Other £	Total 2021 £
Wages	-	9,178	127,876	137,054
Social security	-	-	6,801	6,801
Pensions	-	-	3,341	3,341
Other staff costs	-	436	2,178	2,614
Postage, printing and stationery	-	173	1,055	1,228
Sundries - gifts in kind	-	-	1,550	1,550
Volunteer expenses	-	-	144	144
Carers activities and sundries	(3,553)	-	386	(3,167)
Subscriptions and affiliations	-	755	-	755
Support costs allocated (note 9)	1,021	100,050	25,724	126,795
Hygiene and cleaning supplies	-	420	-	420
	(2,532)	111,012	169,055	277,535

North Staffs Carers Association

Notes to the Financial Statements for the Year Ended 31 March 2021

	Unrestricted funds		Restricted funds £	Total 2020 £
	Designated £	General £		
Wages	14,944	-	149,895	164,839
Social security	-	-	9,218	9,218
Pensions	-	-	4,634	4,634
Other staff costs	-	218	9,697	9,915
Staff training	-	300	355	655
Telephone	-	-	1,865	1,865
Postage, printing and stationery	-	154	4,771	4,925
Advertising and publicity	-	60	-	60
Sundries - gifts in kind	-	2,415	-	2,415
Volunteer expenses	-	-	1,536	1,536
Carers activities and sundries	1,924	728	6,278	8,930
Subscriptions and affiliations	-	1,022	373	1,395
Coach Hire	-	-	1,930	1,930
Support costs allocated (note 9)	-	56,353	65,791	122,144
	<u>16,868</u>	<u>61,250</u>	<u>256,343</u>	<u>334,461</u>

North Staffs Carers Association

Notes to the Financial Statements for the Year Ended 31 March 2021

9 Analysis of governance and support costs

Charitable activities expenditure

	Unrestricted funds		Restricted funds £	Total 2021 £
	Designated £	General £		
Wages	-	56,019	-	56,019
Social security	-	2,798	-	2,798
Pensions	-	2,635	-	2,635
Repairs & Insurance	-	4,297	2,265	6,562
Information technology	21	3,409	-	3,430
Post, printing and stationery	-	276	35	311
Depreciation	-	7,605	-	7,605
Accountancy fees	-	1,134	-	1,134
Telephone	-	7,549	1,162	8,711
Bank charges	-	615	-	615
Utilities	-	2,466	2,003	4,469
Rent	-	13,421	13,248	26,669
Independent examination fee	-	1,680	-	1,680
Professional fees	1,000	2,634	523	4,157
Management fee	-	(6,488)	6,488	-
	<u>1,021</u>	<u>100,050</u>	<u>25,724</u>	<u>126,795</u>

	Unrestricted funds		Restricted funds £	Total 2020 £
	General £			
Wages	16,890		28,855	45,745
Social security	3,143		-	3,143
Pensions	1,580		-	1,580
Repairs & Insurance	4,341		2,880	7,221
Information technology	3,201		-	3,201
Post, printing and stationery	370		267	637
Hygiene and cleaning supplies	614		-	614
Depreciation	7,605		-	7,605
Accountancy fees	1,687		-	1,687
Telephone	9,932		-	9,932
Bank charges	603		-	603
Utilities	4,937		3,452	8,389
Rent	13,277		9,723	23,000
Independent examination fee	1,680		-	1,680
Professional fees	3,984		3,123	7,107
Management fee	(17,491)		17,491	-
	<u>56,353</u>		<u>65,791</u>	<u>122,144</u>

North Staffs Carers Association

Notes to the Financial Statements for the Year Ended 31 March 2021

Governance costs

	Unrestricted funds General £	Total 2021 £
Independent examiner fees		
Examination of the financial statements	1,680	1,680
Other fees paid to examiners	1,134	1,134
	2,814	2,814
	Unrestricted funds General £	Total 2020 £
Independent examiner fees		
Examination of the financial statements	1,680	1,680
Other fees paid to examiners	1,687	1,687
	3,367	3,367

10 Government grants

During the period the charity received grants from the Big Lottery of £60,834 (2020: £125,345), Stoke-on-Trent City Council of £9,721 (2020: £30,274) and £64,099 (2020: £nil) from HMRC as part of the Job Retention Scheme. The amount of grants recognised in the financial statements was £134,654 (2020 - £155,619).

There were no unfulfilled conditions.

The charity has received no other forms of government assistance.

11 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

North Staffs Carers Association

Notes to the Financial Statements for the Year Ended 31 March 2021

12 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	193,073	210,584
Social security costs	9,599	12,360
Pension costs	5,976	6,214
	208,648	229,158

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021 No	2020 No
Average number of employees	9	7

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £87,083 (2020 - £82,372).

13 Taxation

The charity is a registered charity and is therefore exempt from taxation.

14 Tangible fixed assets

	Motor vehicles £	Total £
Cost		
At 1 April 2020	30,421	30,421
At 31 March 2021	30,421	30,421
Depreciation		
At 1 April 2020	7,605	7,605
Charge for the year	7,605	7,605
At 31 March 2021	15,210	15,210
Net book value		
At 31 March 2021	15,211	15,211
At 31 March 2020	22,816	22,816

North Staffs Carers Association

Notes to the Financial Statements for the Year Ended 31 March 2021

15 Debtors

	2021 £	2020 £
Trade debtors	100	100
Prepayments	6,192	10,253
Other debtors	209	208
	<u>6,501</u>	<u>10,561</u>

16 Cash and cash equivalents

	2021 £	2020 £
Cash on hand	446	1,828
Cash at bank	236,943	64,390
Short-term deposits	-	241,329
	<u>237,389</u>	<u>307,547</u>

17 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	4,161	5,732
Accruals	1,680	1,680
	<u>5,841</u>	<u>7,412</u>

North Staffs Carers Association

Notes to the Financial Statements for the Year Ended 31 March 2021

18 Funds

Unrestricted funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
Unrestricted					
<i>General</i>					
General	4,140	163,984	(111,012)	-	57,112
<i>Designated</i>					
Payroll	75,502	-	-	-	75,502
Overheads	13,175	-	-	-	13,175
Adult Carers	53,035	(745)	(511)	(48,264)	3,515
Young Carers	8,743	1,330	3,043	-	13,116
	<u>150,455</u>	<u>585</u>	<u>2,532</u>	<u>(48,264)</u>	<u>105,308</u>
Total unrestricted	<u>154,595</u>	<u>164,569</u>	<u>(108,480)</u>	<u>(48,264)</u>	<u>162,420</u>
Restricted					
Carers Main	70,990	-	(37,254)	-	33,736
Young Carers	19,449	-	(16,941)	-	2,508
Mental Health Worker	6,366	-	-	-	6,366
Carers Centre	(19,138)	2,099	(31,225)	48,264	-
Young Carers County	9,084	-	-	-	9,084
Musketeers	3,866	-	-	-	3,866
Seasons of Care continuation	49,847	-	(49,847)	-	-
Rapid Response Service	4,289	-	-	-	4,289
Young Carers Forum	3,551	-	-	-	3,551
BBC Children in Need	(847)	31,430	(22,567)	-	8,016
Timeout	7,914	-	(7,914)	-	-
7 Stars	13,559	-	(282)	-	13,277
Amazing Memories	9,987	-	(4,740)	-	5,247
	<u>178,917</u>	<u>33,529</u>	<u>(170,770)</u>	<u>48,264</u>	<u>89,940</u>
Total restricted	<u>178,917</u>	<u>33,529</u>	<u>(170,770)</u>	<u>48,264</u>	<u>89,940</u>
Total funds	<u>333,512</u>	<u>198,098</u>	<u>(279,250)</u>	<u>-</u>	<u>252,360</u>

North Staffs Carers Association

Notes to the Financial Statements for the Year Ended 31 March 2021

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Balance at 31 March 2020 £
Unrestricted funds				
<i>General</i>				
General	10,903	54,487	(61,250)	4,140
<i>Designated</i>				
Payroll	75,502	-	-	75,502
Overheads	13,175	-	-	13,175
Carers Centre	14,944	-	(14,944)	-
Adult Carers	53,201	1,646	(1,812)	53,035
Young Carers	7,583	1,272	(112)	8,743
	<u>164,405</u>	<u>2,918</u>	<u>(16,868)</u>	<u>150,455</u>
Total unrestricted funds	<u>175,308</u>	<u>57,405</u>	<u>(78,118)</u>	<u>154,595</u>
Restricted				
Carers Main	100,990	-	(30,000)	70,990
Young Carers	19,449	-	-	19,449
Mental Health Worker	6,366	-	-	6,366
Carers Centre	-	3,965	(23,103)	(19,138)
Young Carers County	9,084	-	-	9,084
UP 2U	14,510	-	(14,510)	-
Young Carers - Wing It	254	-	(254)	-
Musketeers	9,215	25,925	(31,274)	3,866
Training, Information and Guidance	10,675	-	(10,675)	-
Seasons of Care continuation	52,245	99,420	(101,818)	49,847
Rapid Response Service	13,239	-	(8,950)	4,289
Young Carers Forum	3,551	-	-	3,551
BBC Children in Need	10,241	17,069	(28,157)	(847)
Timeout	-	15,000	(7,086)	7,914
7 Stars	-	14,987	(1,428)	13,559
Amazing Memories	-	9,987	-	9,987
	<u>249,819</u>	<u>186,353</u>	<u>(257,255)</u>	<u>178,917</u>
Total restricted funds	<u>249,819</u>	<u>186,353</u>	<u>(257,255)</u>	<u>178,917</u>
Total funds	<u>425,127</u>	<u>243,758</u>	<u>(335,373)</u>	<u>333,512</u>

North Staffs Carers Association

Notes to the Financial Statements for the Year Ended 31 March 2021

The specific purposes for which the funds are to be applied are as follows:

Restricted Funds

Carers Main - Identify hidden Carers(>18), offering support, raising awareness of Carer issues with other professionals, aiding communications between service providers, planners and Carers wholistically improving emotional and physical wellbeing in N Staffordshire

Young Carers - Identify hidden Carers(5-18), offering support, raising awareness of Carer issues with other professionals, aiding communications between service providers, planners and Carers wholistically improving emotional and physical wellbeing in N Staffordshire

Mental Health Worker - Provision of a Support Worker to work with Carers looking after someone with a Mental Illness

Carers Centre - Provide meeting place for Carers to come together with a variety of groups and one to one activities

Young Carers County - Identify hidden Carers (5-18), provide emotional support wholistically improving emotional and physical wellbeing in Newcastle/Moorlands

Carers Health, Wellbeing & Breaks - Carers H&W & Breaks

Seasons of Care - Offering Support to Carers including transitions threwh the caring journey

Musketeers - Tackles poor mental, emotional and physical health, improving YC's social life and educational attainment

Seasons of Care Continuation - Expansion of work providing support through transition to Carers including Health and Wellbeing.

Rapid Response Service - Rapid Response service to Carers through key transition points.

Young Carers Forum - Rucruitment and promotion of the Young Carers Forum

BBC Children in Need - To support young carers

Timeout - Activities and support for Young Carers

7 Stars - Counselling for Young Carers

Amazing Memories - Adult group activities for Carers and Cared for with Dementia.

Designated Funds

Payroll - To cover payroll costs in the event of loss of funding

Overheads - To cover overheads in the event of loss of funding

Young Carers - To provide support for young carers

Adult Carers - To provide support for adult carers

19 Analysis of net assets between funds

North Staffs Carers Association

Notes to the Financial Statements for the Year Ended 31 March 2021

	General £	Unrestricted funds Designated £	Other £	Total funds at 31 March 2021 £
Tangible fixed assets	15,211	-	-	15,211
Current assets	47,742	105,308	90,840	243,890
Current liabilities	(5,841)	-	-	(5,841)
Total net assets	57,112	105,308	90,840	253,260

	Unrestricted funds General £	Designated £	Restricted funds £	Total funds at 31 March 2020 £
Tangible fixed assets	22,816	-	-	22,816
Current assets	(11,264)	150,455	178,917	318,108
Current liabilities	(7,412)	-	-	(7,412)
Total net assets	4,140	150,455	178,917	333,512

20 Related party transactions

There were no related party transactions in the year.