



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2022 To 31 December 2022

Charity name: The Kirkby Malzeard Mechanics Institute

Charity registration number: 1060906

**Principal Address: The Mechanics Institute
Main Street
Kirkby Malzeard
Ripon
HG4 3RS**

Objectives and Activities

The charity is responsible for

- (1) The management and promotion of the Mechanics Institute Village Hall in Kirkby Malzeard (*"MIVH"*) for the good of the community contained within the parish of Kirkby Malzeard, Laverton and Dallowgill
- (2) The maintenance of the MIVH building, and the resources and facilities contained therein, in good and safe condition and repair, capable of meeting the needs of the community
- (3) Managing the use of the MIVH in the provision of social, educational and recreational activities for the members of the community and beyond

Structure and Governance

The charity is an unincorporated organisation managed by the committee of Trustees.

The Trustees also encourage volunteers to assist in the provision of its activities. The Trustees are elected or re-elected each year at the Annual General Meeting of the organisation.

Membership of the organisation is open to all residents of the Parish.

Activities and Objectives for the Year

During the year, the Village Hall continued to embrace change. We have seen the old reading room developed and transformed into a social meeting space with available refreshments and the installation of 21st-century free Wi-fi throughout the building. This enables the continuation of the organisation's original educational aims and objectives.

We have transformed the old doctors' surgery into a working office with a telephone which will become an information hub for the community. The Snooker and Billiards room has received enhanced lighting which, it is hoped, will encourage greater participation in the opportunities on offer. We have recently installed a glass washer

in the kitchen and a fridge for the bar, but unfortunately the hot water boiler has come to the end of its useful life and will have to be replaced.

Activity in the building is steadily increasing, which is a real asset to the village. Building on the success of our monthly Music Nights, quality entertainment is being provided on a regular basis, with professional musicians, their agencies and theatre companies using the hall as a venue for their national and regional tours. We continue to be a venue for private parties, wedding receptions, charitable events, and local celebrations as they occur.

The table tennis club is a new activity, started at the end of 2021, which generated a commendable income, as well as providing excellent fun for the many seniors and juniors who took part.

Unfortunately, the technical equipment in the building is now over 30 years old and will soon need to be brought up to date, for which grants may be required. The wi-fi and telephone that were initially funded by an NYCC grant have now also expired and are now fully funded by our generated income.

We are also currently exploring the feasibility of an online booking system to enable interactive booking of our facilities and to relieve some of the burdens on the booking secretary.

Financial Performance

The charity produces accounts on a receipts and payments basis, adjusted for stock, receivables and payables at the balance sheet date. Capital expenditure, therefore, is written off in the year it is incurred.

Total income for 2022 was £26,964 and expenditure was £32,475, resulting in a net deficit for the year of £5,511.

This compares to a net surplus in the previous year of £12,969 – however that was not a representative year as the institute was closed for most of the year due to Covid and most of the income was from Government support and restart grants, as can be seen from the attached financial statements.

Income £26,964

As can be expected following the reopening after Covid, all areas of activity were up on last year.

The main items of income were membership fees, bar takings, hall hire, entry fees to events and activities, and grants.

Expenditure £32,475

Operational expenditure was more or less in line with expectations, given the higher level of activity in 2022 compared to 2021.

However, total expenditure was impacted by the investment in our facilities outlined in the Activities section above, as well as the costs of our 5 year electrical wiring inspection.

Balance Sheet

Total assets at the year end were £38,298, of which £36,301 was cash and bank balances. This was £5,511 less than last year due to the expenditure outlined above.

MECHANICS INSTITUTE, KIRKBY MALZEARD

FINANCIAL STATEMENTS 2022

A. INCOME & EXPENDITURE ACCOUNT

<u>INCOME</u>	<u>2022</u>	<u>2021</u>
Membership Fees	1,190	-
Bar Takings	6,026	2,252
Hire of Hall	8,057	2,565
Entry Fees	2,632	535
Table Tennis	2,710	-
Grants & Donations	4,464	19,847
Other	1,885	4,030
TOTAL INCOME	26,964	29,228
<u>EXPENDITURE</u>		
Bar Stock	2,966	950
Insurance	2,408	2,309
Cleaner/Caretaker	4,200	2,966
Rates and water	687	657
Heat and Light	4,578	3,115
Licences	388	534
R&M	9,518	3,761
Equipment purchases	5,013	
Sundry	2,717	1,968
TOTAL EXPENDITURE	32,475	16,259
SURPLUS/(DEFICIT)	(5,511)	12,969

B. BALANCE SHEET

Cash and Bank Balances	36,301	42,949
Debtors	1,349	175
Creditors	(562)	(204)
Stock	1,210	889
Total Assets	38,298	43,809
Made Up Of		
Funds B/F	43,809	30,840
Surplus/(Deficit) for the year	(5,511)	12,969
Total Funds	38,298	43,809

B A Pool
Treasurer

I confirm that these financial statements are in accordance with
the records provided to me

J Halliday, ACA
09-Feb-23