

ODIHAM COMMUNITY PRE SCHOOL (LEAPFROGS) CHAIRPERSONS REPORT 2021/2022

Odiham Community Pre School (Leapfrogs) AGM, Chairman's report by Victoria Hotham
Reported 2023- Academic year 2021/2022

This is my final report as chair of the pre-school and a trustee of the charity so I want to start with saying a big thank you to the many committee members and staff that have worked on behalf of the pre-school over the years and take a minute to reflect on where we have come from. Back in 2000 when I first became involved we were operating out of the old Youth club building which was a building with lots of challenges. We had very limited resources as our finances were so tight. The Pre-school then moved to the Baker Hall whilst the current building was erected. We have dealt with extreme weather, lack of finances and COVID over the years but still remain strong and providing a good provision for the children of Odiham and the surrounding areas.

The Pre-school has a large waiting list and this only goes to show what an excellent job the staff, parents and children are doing! Well done to you all. Communication between the school and parents has been excellent with letters and the white board outside showing what the children have been up to, not forgetting the Pre-school website.

We have managed again to have a small carry forward balance in our accounts despite the changes in the national minimum wage that occurred during the period in question.

At the previous AGM I reported that we would be looking at changing our charitable status. A significant amount of work was done on this but no decision was made therefore we continued to maintain our current status.

May I take this opportunity to say thank you, to the staff, committee and parents who have been instrumental in supporting the pre-school. In particular any parent that has done jobs around the Pre-school during the year, this is very much appreciated.

I feel that sometimes parents forget or perhaps are unaware of exactly how the Pre-school is run. That leapfrogs is a committee run Pre-school, that the committee is made up of volunteering parents that want to be a part of the running of this fantastic school. I feel that we do have a number of parents that are very committed to the Pre. They put so much energy and enthusiasm into the Pre-school, for our children.

This year we have said goodbye to some of our staff as well as employing and welcoming new members of staff. Our staff do SO much for our Pre-school and my hope going forward is that all parents appreciate just how much the staff do to support their children's learning journey. We have an amazing team looking after our children.

THANK YOU!!!



12/6/23

Odiham Pre-School (Leapfrogs)

Balance Sheet

As of August 31, 2022

	TOTAL	
	AS OF AUG 31, 2022	AS OF AUG 31, 2021 (PY)
Fixed Asset		
Tangible assets		
Equipment & Materials		
Depreciation	-2,000.00	-2,000.00
Original Cost	2,000.00	2,000.00
Total Equipment & Materials	0.00	0.00
Total Tangible assets	£0.00	£0.00
Total Fixed Asset	£0.00	£0.00
Cash at bank and in hand		
Lloyds TSB Current Account	47,162.11	42,195.52
Lloyds TSB Deposit Account	45,051.66	45,046.02
Total Cash at bank and in hand	£92,213.77	£87,241.54
Debtors		
Accounts Receivable	-4,066.06	-5,423.68
Total Debtors	£-4,066.06	£-5,423.68
Current Assets		
Petty Cash	1,148.91	455.86
Provision for Bad Debts	-300.00	-300.00
Total Current Assets	£848.91	£155.86
NET CURRENT ASSETS	£88,996.62	£81,973.72
Creditors: amounts falling due within one year		
Trade Creditors		12,195.52
Accounts Payable	271.40	45,046.02
Total Trade Creditors	£271.40	£57,241.54
Total Creditors: amounts falling due within one year	£271.40	£5,423.68
NET CURRENT ASSETS (LIABILITIES)	£88,725.22	£81,973.72
TOTAL ASSETS LESS CURRENT LIABILITIES	£88,725.22	£81,973.72
TOTAL NET ASSETS (LIABILITIES)	£88,725.22	£81,973.72
Charity funds		
Opening Bal Equity	10,818.82	10,818.82
Retained Earnings	71,154.90	65,640.00
Surplus/(Deficit)	6,751.50	5,514.90
Total Charity funds	£88,725.22	£81,973.72

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Chair of Pre-School - 31st August 2023

12/6/23

Odiham Pre-School (Leapfrogs)

Financial Activities Comparison

September 2021 - August 2022

	TOTAL	
	SEP 2021 - AUG 2022	SEP 2020 - AUG 2021 (PY)
Income		
Bank Interest	5.64	4.49
Fees Receivable	54,281.77	44,467.50
Sale of Uniforms	544.50	718.50
Services	-35.17	0.00
Unrestricted Income		
Donations - Consumables	3,150.75	3,936.70
Early Years Grants	129,298.34	136,079.53
Fundraising	3,402.64	2,893.00
Gift Aid		345.31
Grants and Donations	3,224.06	2,622.91
Total Unrestricted Income	139,075.79	145,877.45
Total Income	£193,872.53	£191,067.94
TOTAL	£193,872.53	£191,067.94
Expenditures		
Bank Charges	70.00	82.50
Children's Food Items	2,416.44	3,118.67
Children's Party Expenses	681.46	277.23
Classroom Consumables	35.63	0.00
Classroom Equipment	6,814.80	5,564.10
Cleaning	2,750.71	3,095.22
Communications	770.21	1,257.98
Equipment from Fundraising	1,980.07	0.00
Fundraising Expenses	595.98	1,398.32
Health & Safety	1,414.92	1,065.43
Insurance	1,590.94	1,474.80
Light & Heat	3,503.40	3,894.20
Payroll Expenses	156,790.44	149,343.25
Payroll Service	30.24	300.32
Pets	296.57	737.08
Printing & Office Supplies	3,036.00	2,518.64
Rent, Rates & Water	1,394.98	1,066.88
Repairs & Maintenance	2,004.08	8,616.61
Sundry Expenses	76.64	56.90
Teaching Aids	90.00	113.67
Training - Staff	489.22	889.98
Uniforms	288.30	681.26
Total Expenditures	£187,121.03	£185,553.04
NET OPERATING INCOME	£6,751.50	£5,514.90
NET INCOME/(EXPENDITURE)	£6,751.50	£5,514.90



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Odiham Preschool (Leapfrogs)

On accounts for the year
ended

31 August 2022

Charity no
(if any)

1060119

Set out on pages

The following pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

09 June 2023

Name:

Clive Manby

Relevant professional
qualification(s) or body
(if any):

B. Com; CA(SA) – Chartered Accountant

Address:

25 Elvetham Heath, Fleet, Hampshire, UK

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

At the AGM in July 2021, the Committee were happy with the continued adoption of the 2011 Model constitution but agreed to submit a request to the Early Year's Alliance to reduce the minimum number of Trustees in our constitution from 5 to 3. This application was stalled due to the office manager leaving her role and at an Extraordinary General Meeting held on 23 May 2023 the latest Committee reiterated support for the decision to request a reduction in the minimum number of Committee members from the current 5 to 3. This submission will shortly be made and we will await the outcome.