

REGISTERED COMPANY NUMBER: 03289938 (England and Wales)
REGISTERED CHARITY NUMBER: 1060080

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2022
for
Bath & North East Somerset
Carers' Centre
(A Company Limited by Guarantee)

Monahans
Chartered Accountants
Fortescue House
Court Street
Trowbridge
Wiltshire
BA14 8FA

Bath & North East Somerset
Carers' Centre

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for the Year Ended 31 March 2022

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**Bath & North East Somerset
Carers' Centre**

**Reference and Administrative Details
for the Year Ended 31 March 2022**

Registered Company number
03289938 (England and Wales)

Registered Charity number
1060080

Registered office
The Carers Centre
The Woodlands
Lower Bristol Road
Bath
BA2 9ES

Trustees
G Austen (appointed 24.3.22)
C Bone
A Born (resigned 5.5.21)
K Burfitt (appointed 24.3.22)
A J Hamies - Chair (resigned 25.11.21)
B J Hulme
K Littlewood
P J R Richards
J Theed – Acting Chair (from 26.11.21)
G C J Westwood - Treasurer

Independent Examiner
Monahans
Chartered Accountants
Fortescue House
Court Street
Trowbridge
Wiltshire
BA14 8FA

Patron
Edward Bayntun-Coward

Bankers
CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

**Bath & North East Somerset
Carers' Centre**

**Chairperson's Report
for the Year Ended 31 March 2022**

This has continued to be an extraordinary year for the Carers Centre as we have emerged from the unrelenting pressures that the Covid pandemic has put on our organisation and the communities we serve. Never has the pressure been greater of course for unpaid carers who have been forced to step up to an even greater challenge than usual to support their loved ones during periods of lockdown and uncertainty.

Throughout the year we have as an organisation strived to continue to deliver high quality support to Carers within Bath and North East Somerset and have been fortunate to benefit from the progress our digital transformation project has made to help us achieve this. We have launched our new website for example to improve the way in which Carers can access us and get relevant and timely advice to help them with their caring responsibilities. I would like to thank our new CEO, staff teams, trustees and volunteers for their unrelenting determination to provide their services whilst continuing to adapt the way in which they have to deliver support flexibly through a range of new approaches.

Alison Harries our previous chair said in her report last year that:

"our Charity is of the most profound relevance to a society moving to recover from this overwhelming pandemic event."

In the last year we have noticed in particular the way in which society is now relying on Carers more and more. As the NHS tries to recover and address their massive backlogs they are asking relatives and Carers to support their loved ones to enable them to leave hospital rapidly. This has without doubt caused stress within many families and we have responded by securing new funding to work with the Royal United Hospital Bath to provide targeted support to a number of Carers in this situation.

As an organisation we have seen considerable changes in the management of our Charity in the last 12 months. We said fond farewells to David Trumper our previous CEO as he moved to new challenges as well as to Alison Harries who finally retired from her role as Chair. This meant we needed to secure a new CEO and the Board was pleased to welcome Jacqui Orchard to the post following a rigorous national recruitment process. Jacqui has quickly prioritised the need to make strong links with the new Integrated Care Board within Bath and North East Somerset to ensure the voice of Carers is heard and recognised throughout our health and care partnership fora.

With Alison Harries's retirement we also needed to appoint a new chair to lead our Board and again following a similar process have appointed Frank Mowatt to lead us in years to come. Our Trustee Board numbers have been successfully increased as we are joined by three new trustees who are either Carers or are bringing expertise that ensures we can continue to grow our organisation's resilience and reach.

We recognise the challenges that we face as a Charity at a time when Carers are starting to be recognised as invaluable to society but our job is far from done. We will continue to strive to ensure Carers receive the financial and emotional support they deserve throughout the coming year and to significantly increase the number of Carers we can provide direct support to.

Jenny Theed Acting Chair

Bath & North East Somerset
Carers' Centre

Chief Executive's Report
for the Year Ended 31 March 2022

The year was one of discovery and adaptation as we listened to and supported Carers and staff to navigate the ongoing pandemic and, later, transition into a post-pandemic life. The impact of the Coronavirus pandemic continued to affect the daily lives of Carers of all ages, with many more reporting a decline in their own mental and physical health and increased financial hardship as the year progressed.

As the restrictions eased in the latter part of the year we purchased the marquee which enabled us to offer a range of face-to-face activities for Carers in a well-ventilated space. The addition of a heater saw these outside cafes and craft activities continue until late October, a measure of how much they are valued by Carers.

The Support Team provided 1-1 phone empathetic listening, emotional information, advice, and referrals on subjects ranging from keeping Carers up to date with changing Covid restrictions, social care options, specific health conditions, debt, housing and Carers' rights and emergency planning to helping Carers access grants.

We secured £7,589 in grants for unpaid Carers to help with the increasing costs of providing care during the pandemic. These comprised of relatively small amounts of money used to replace a much-needed microwave, training, a short break or a specialist piece of equipment to help improve daily life. This is a 38% increase on last year.

After extensive consultation with Carers, staff, volunteers, professionals, and voluntary sector partners we launched a new website providing easy access to important information and advice for Carers and our key stakeholders which is available 24/7. A valuable resource that will continue to evolve to meet Carers needs.

Throughout the year we developed a theory of change and impact framework for each area of our work which will help us to demonstrate the value of the support we provide and ensure that we have a real and beneficial social impact on the lives of Carers and their families.

As the NHS came under increasing pressure, alongside partners from Age UK B&NES and Wiltshire, Carers Support Wiltshire, and the Royal United Hospital we piloted a project to identify and offer targeted support to carers on discharge from the hospital. Carers who accessed the service found it really helpful at a difficult time. We have learned a great deal about partnership working with an acute service which we will use to develop new support services for carers. We produced a video that can be used within the hospital as an awareness-raising tool for patients and staff.

We have been actively engaging with health care colleagues and partners within the developing Integrated Health Care System and across the wider BSW network to ensure that the voice of Carers are heard and their needs taken into account within the emerging systems and processes.

We are extremely grateful for the continued support from our dedicated team of volunteers who generously give their time in a diverse range of roles, in our participation group, running Carers cafes, supporting events, Carer Champions, and maintaining the garden at Woodlands and as Trustees. We plan to offer more volunteer opportunities in the coming year so together we can reach out and support more carers.

Finally, I would like to give a huge thank you to our experienced and dedicated staff team who have remained resilient and resourceful in the face of unprecedented circumstances.

Jacqui Orchard Cert Ed ASOC CIPD MInstF (She/Her)
Chief Executive

Bath & North East Somerset
Carers' Centre

Report of the Trustees
for the Year Ended 31 March 2022

The Trustees (who are also directors of the Charity for the purposes of the Companies Act) present their Annual Report together with the financial statements of the Carers' Centre for the year ended 31 March 2022. The Trustees confirm that the Annual Report and financial statements of the Carers' Centre comply with the current statutory requirements, the requirements of the Carers' Centre governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Since the Carers' Centre qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 is not required.

OBJECTIVES AND ACTIVITIES
POLICIES AND OBJECTIVES

Our overall aim was to create a community where carers of today and tomorrow are fully recognised, valued and supported and have what they need to stay well, in control and feel connected.

A carer is someone, who, without payment, provides help and support to a partner, child, relative, friend or neighbour, who could not manage without their help. This could be due to age, physical or mental illness, addiction or disability.

Taking on a caring role can mean facing a life of poverty, isolation, frustration, ill health and depression. Many give up an income, future employment prospects and pension rights to become a carer. Many also work outside the home and are trying to juggle jobs with their caring responsibilities. The majority of carers struggle on alone and do not know where help is available to them. Carers say that access to information, financial support and breaks are vital in helping them manage the impact of caring on their lives.

Our charitable purposes were as set out in the Memorandum of Association. Our organisation provided benefit to the public with the services that we offer.

STRATEGIES FOR ACHIEVING OBJECTIVES

During this year, we continued our 2018-24 strategy. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when setting our strategy and our future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

The Carers' Centre aimed to provide services to anyone who needed them. The five aims of the Carers' Centre from our 2018-24 strategy were keeping carers well; keeping carers connected; keeping carers feeling in control; creating a carer friendly community and being here for carers in the long term. These have been demonstrated in our performance over the past year and through our continuing conversation with Carers to ensure we understand their needs in a changing environment.

Strategic Aim 1 Keeping Carers Well: Carers have improved physical health and mental/emotional wellbeing

Carers can be so focused on the cared for persons' health that they do not look after their own. Helping carers to keep physically healthy, maintain and improve their mental/emotional wellbeing is not just good for them but also to help them care for the person they care for, for longer.

Strategic Aim 2 Keeping Carers feeling In Control: Carers are better able to manage the impact of caring

Caring can be complex and carers can struggle to cope with the role. Helping carers to manage the emotional and physical impact of caring can prevent the carer from breaking down and enable them to look after the person they care for, for longer.

Our strategy also sets out how the Carers' Centre will work with the local community to improve the wider environment for carers, with a long-term intended outcome, which is also one of our strategic aims.

Strategic Aim 3 Creating a Carer Friendly Community: People living in Bath and North East Somerset better understand the needs of local carers

By increasing people's awareness and understanding of the needs of local carers, we aim to make a more carer friendly community and help people to seek help earlier when they become a carer.

Strategic Aim 4 Keeping Carers Connected: Carers are better able to have a life alongside caring

Caring can be very isolating and lonely. Helping carers to have a life alongside caring can increase their resilience both financially and emotionally, ensuring they can continue to have meaning and purpose over and above their caring role.

Bath & North East Somerset
Carers' Centre

Report of the Trustees
for the Year Ended 31 March 2022

OBJECTIVES AND ACTIVITIES

Strategic Aim 5 Being Here for Carers: We are a sustainable organisation in charge of our own funding destiny

In order to make the difference to carers, we need staff who are knowledgeable and skilled with high quality working practices, and to secure funding to enable sustainable and innovative approaches to our work.

SERVICE DELIVERY AND PERFORMANCE

The main objectives and activities for the year were achieved through four main contracts and additional grants that enabled us to achieve over and above our aims:

The Carers Support Service commissioned by Bath & North East Somerset Council & North East Somerset Clinical Commissioning Group and subcontracted to us by HCRG Care. Additional funds were gratefully received from the Alpkitt Foundation; Bath Half Marathon Fund; Carers Trust; Bath and West Community Energy Grant; Keynsham Town Council; National Lottery Community Fund; NHS England: Quartet Community Foundation; Radstock & Westfield Big Local; Sperring Trust; Sir Jules Thom Charitable Trust; St John's Foundation; The Merchant Venturers Foundation; The Michael and Anna Wix Charitable Trust and The Tula Trust.

The Young Carers Service commissioned by Bath & North East Somerset Council Children's Services additional funds were gratefully received from Friends of Young Carers; Bath Rotary Club; Coop Local Community Fund; D'Oyly Carte Fund; The Adamson Trust; The Burgess Salmon Charitable Trust; Susanna Peake Charitable Trust and St Johns Foundation.

The Dementia Challenge Service commissioned by Bath & North East Somerset Clinical Commissioning Group subcontracted by HCRG Care to run the Home from Hospital support for carers and the people with dementia they are caring for.

The Parent Carer Facilitator Project commissioned by Bath & North East Somerset Council Children's Services.

THE SERVICES AND ACTIVITIES PROVIDED WITHIN THESE WERE:

The Support Line provided 1-1 reassurance and access to trusted information, advice and support to 1,027 Carers. We reached out and connected with 1,511 new adult Carers.

We provided 107 online Carer Cafes and telephone groups and 47 in person groups with 761 attendances. There were 1,118 attendances at our 150 wellbeing activities. We also engaged with 23 employers to support Carers in the workplace.

The Young Carers Service provided 672 registered young carers access to support to improve their health and wellbeing and we provided 88 opportunities to reduce isolation.

The Dementia Challenge Service identified and supported 81 carers in the local acute hospital.

A Parent Carer Facilitator supported parent carers to continue running the Bath Parent Carers' Voice which has been developed to ensure parent carers are involved in decisions made by Children's Services that affect their disabled children.

Staffing and volunteers

We would like to thank all the staff who have made all of this possible:

Alex Whitfield, Ann-Marie Holland, Carla Senior, Carmen Cooper, Cam Johnson, Caroline Teasdale, Christopher Ijoyah, Claire Abrahams, Clive Brooks, Dave Ford, David Trumper, Gill Evans, Helen Watts, Jacqui Orchard; Janine Woodward-Grant, Jo Grobler, Jon Cole, Jordan Williams, Kate Young, Katie Tanner, Laura Burton, Laura Perry, Leanna Wall, Lindsay Clay, Rebecca Tortosa-Bataller, Sarah Dixon, Sonia Hutchison, Tom Fox.

We would also like to thank our volunteers who have remained supportive and where possible given up their time and energy to support our work.

Bath & North East Somerset
Carers' Centre

Report of the Trustees
for the Year Ended 31 March 2022

ACHIEVEMENT AND PERFORMANCE
KEY FINANCIAL PERFORMANCE INDICATORS

The Trustees have set themselves the following financial goals:

Key Performance Indicator

Be financially sustainable and maintain an appropriate level of free reserves based on the annual stress test.

Pay off social investment loan to secure building as an asset.

Performance

Free reserves maintained at an appropriate level during the financial year. Going forward - ensure level maintained.

Paid back sixth year of 10 year loan.

FUNDRAISING ACTIVITIES/INCOME GENERATION

Our services were mainly provided through contracts with HCRG Care & Bath & North East Somerset Council amounting to £509,772 (2021:£509,349). We also received £278,375 (2021: £300,474) from other funding sources.

Our total Income from all sources was £817,072 (2021: £866,070).

Our total expenditure (excluding unrealised losses on investments) on all projects amounted to £855,696 (2021: £870,206).

BANKING AND INVESTMENTS

Our cash funds are automatically moved between CAF Bank Current and Gold accounts to ensure there is always a minimum of £3,000 in the current account and to maximise the interest earned on the funding we receive. Reserves are kept in a mix of high interest accounts with a maximum of 100 day notice, allowing access to our reserves with minimal loss of interest. Trustees review investments periodically to ensure they maximise the financial gains possible.

Bank interest rates remained low throughout the year and are expected to stay at a low level, although increasing, in 2022/23.

FINANCIAL REVIEW
PRINCIPAL FUNDING

The Carers' Centre thank our funders:

We have had a contract with Bath & North East Somerset Council and Bath & North East Somerset Clinical Commissioning Group through a sub contract with HCRG Care for adult carers, and through Bath & North East Somerset Council for parent carers and young carers. We have also received support from St John's Foundation through a social investment loan to purchase the Bath Carers' Wellbeing Centre.

We have received funds from a variety of charitable trusts and foundations that we have recognised on page five.

In addition, thank you to our community fundraisers and, last but not least, a huge thank you to all the individuals who donated or fundraised on our behalf.

RESERVES POLICY

As at the balance sheet date the free reserves held by the Charity (the unrestricted, undesignated funds not committed or invested in fixed assets, or long term liabilities used to finance them) were in surplus to the amount of £130,204 (2021: £138,190).

Every year the Trustees examine the requirement for an appropriate level of reserves and review the designated funds, their purpose and amounts in each. This is done in the context of the main risks faced by the organisation; the cuts facing social care and health and the commissioning intentions which affect any plans for future growth. One of the risks already identified is the dependency on statutory funding to achieve our charitable objectives. Although this has been partially addressed in the short term by obtaining funding for other projects we still remain vulnerable in the longer term to changes in statutory services' priorities. Based on the latest review, the Trustees believe that the current level of free reserves required is between £130,000 - £150,000.

As a result of the financial outcome for the 2022 accounting period, the Carers' Centre free reserves continues to fall within the Trustees required thresholds.

Bath & North East Somerset
Carers' Centre

Report of the Trustees
for the Year Ended 31 March 2022

FINANCIAL REVIEW
GOING CONCERN

The ongoing impact of COVID-19 has led the Trustees to evaluate likely income targets for 2022-23. It is anticipated that income will be available for COVID-19 relief and recovery, particularly in the early part of the year. In addition to this Trustees have allocated funds to diversify our income streams. As a consequence, the Trustees have a reasonable expectation that the Carers' Centre has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

FUTURE DEVELOPMENTS

We continue to invest in digital technology to ensure we can better achieve our goals of keeping carers well, connected and in control, and creating a carer friendly community. We will embark on a strategic review of our services to take into account the ongoing impact of Covid on Carers and the implementation of the Integrated Care System.

STRUCTURE, GOVERNANCE AND MANAGEMENT
CONSTITUTION

The organisation is a charitable company limited by guarantee, incorporated on 10 December 1996 and registered as a Charity on 10 January 1997 as the successor organisation to Wansdyke Volunteer Bureau. The Charity is established under a Memorandum of Association which sets out the objects and powers of the Charity and governed under the Articles of Association.

METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The Directors of the Charity are also Charity Trustees for the purposes of Charity law. New Trustees can be co-opted subject to reappointment at the next AGM. One third of Trustees retire on rotation at each AGM according to how long they have been in office but can be re-elected if vacancies still exist. The Board seeks to ensure that the needs of carers are represented and reflected in the Trustee body. There are four people with personal caring experience on the Board.

ORGANISATIONAL STRUCTURE AND DECISION MAKING

At the date of this report there are eight Trustees from a variety of backgrounds. Five full Board meetings were held last year including the AGM. Each Sub Group met quarterly and the Board had an away day in November to review the progress of the Digital Transformation work.

Day-to-day responsibility for service provision rested with the Carers' Centre Chief Executive, the Senior Managers and the Managers. The Chief Executive had overall responsibility for ensuring high quality services were delivered, performance targets were met, supervision and training of staff and volunteers and the management of the premises. Over the year there were 23 part-time staff, 5 full-time staff and 28 active volunteers.

Volunteers continue to provide practical help through counselling, breaks, and cafés.

POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

Initial advertisements are published when the need for new Trustees arises. Prospective Trustees are then sent information about the responsibilities of Charity Trustees and a profile of the Carers' Centre. They return a completed application, with accompanying CV. They attend an informal discussion with the Chair and Chief Executive and are invited to attend Board meetings as observers. A formal interview then takes place with the Chair and one other Trustee. If there is agreement from Trustees for them to continue they are co-opted until the next AGM at which the Members vote for their reappointment. Trustees are provided with an induction pack and made familiar with the guidelines provided by the Charity Commission. In addition, staff members provide verbal and written reports about services and developments and Trustees are invited to attend any of the activities provided by the Carers' Centre. There is joint working with staff on the Finance Sub Group and the Service Provision Sub Group. The Carers' Centre continually seeks to improve the induction process and provide better access to ongoing training and development so that Trustees are enabled and empowered to carry out their role.

PAY POLICY FOR SENIOR STAFF

The Trustees have set pay levels across the organisation based on roles. The CEO pay grade is level 1 and the Senior Manager pay grade is level 2. The Senior Management Team must have a Level 5 Qualification or above, appropriate experience or relevant experience or willingness to gain a relevant qualification. The Trustees review all pay annually, taking into account the size and income of the Carers' Centre. For further information, contact the Carers' Centre.

RELATED PARTY RELATIONSHIPS

In so far as it is complementary to the Charity's objects, the Charity was guided by both local and national policy. The National Strategy for Carers 2008 provided a framework for developing support services for carers across the country. Government legislation including the Care Act 2014 (updated 2022) the Children and Families Act 2014 and the (Equal Opportunities) Act of 2004 provided the legal framework and guidance on Carers Rights which the Carers' Centre seeks to implement with local statutory and voluntary sector partners. Young Carers took a central role in the development of the Young Carers Strategy with B&NES Council.

**Bath & North East Somerset
Carers' Centre**

**Report of the Trustees
for the Year Ended 31 March 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT

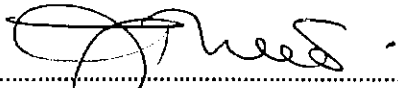
RISK MANAGEMENT

The Board implements a continual process of organisational risk assessment. The risk register is reviewed regularly by the Senior Management Team and presented quarterly to the Board. Where new risks are identified actions are put in place to try to mitigate the risks as far as possible. The 2018-24 Strategic Plan has been written with input from Carers, staff, Trustees and volunteers. Through the Plan known risks have been addressed. These include the need to ensure projects are well funded, planned, managed and monitored to continue to develop our good reputation and that our future funding is secured. Financial procedures are monitored by the Finance Sub Group and internal control risks are minimised by the implementation of these procedures for authorisation of all transactions and projects. This is assured by an annual internal audit. Procedures are also in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the Carers' Centre premises or in relation to the Carers' Centre activities.

MEMBERS' LIABILITY

Members of the Charity guarantee to contribute an amount not exceeding £10 to the assets of the Charity in the event of winding up. The total number of such guarantees as at 31 March 2022 was 9. The Trustees have no beneficial interest in the Charity.

Approved by order of the Board of Trustees on 15 September 2022 and signed on its behalf by:



.....
J Theed - Trustee

**Independent Examiner's Report to the Trustees of
Bath & North East Somerset
Carers' Centre**

Independent examiner's report to the Trustees of Bath & North East Somerset Carers' Centre ('the Charity')
I report to the Charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2022.

Responsibilities and basis of report

As the Charity's Trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your Charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



James Gare FCA DChA
Institute of Chartered Accountants in England and Wales
Monahans
Chartered Accountants
Fortescue House
Court Street
Trowbridge
Wiltshire
BA14 8FA

Date: 30/09/22

**Bath & North East Somerset
Carers' Centre**

**Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	17,811	-	17,811	50,202
Charitable activities	5				
Wellbeing		105,198	52,846	158,044	208,480
Connection		75,858	526	76,384	148,884
Control		177,301	25,046	202,347	285,084
Friendly		151,715	195,807	347,522	162,375
Support costs		-	3,850	3,850	-
Other trading activities	3	9,080	-	9,080	8,817
Investment Income	4	<u>2,034</u>	-	<u>2,034</u>	<u>2,228</u>
Total		538,997	278,075	817,072	866,070
EXPENDITURE ON					
Raising funds	6	15,190	-	15,190	15,115
Charitable activities	7				
Wellbeing		122,230	60,218	182,448	173,422
Connection		93,337	22,436	115,773	132,500
Control		220,731	64,597	285,328	250,945
Friendly		170,230	86,727	256,957	98,224
Total		621,718	233,978	855,696	670,206
Net losses on investments		<u>(601)</u>	-	<u>(601)</u>	<u>(13,194)</u>
NET (EXPENDITURE) / INCOME		(83,322)	44,097	(39,225)	182,670
Transfers between funds	21	<u>27,586</u>	<u>(27,586)</u>	-	-
Net movement in funds		(55,736)	16,511	(39,225)	182,670
RECONCILIATION OF FUNDS					
Total funds brought forward		520,438	179,508	699,946	517,276
TOTAL FUNDS CARRIED FORWARD		<u>464,702</u>	<u>196,019</u>	<u>660,721</u>	<u>699,946</u>

The notes form part of these financial statements

**Bath & North East Somerset
Carers' Centre (Registered number: 03289938)**

**Balance Sheet
31 March 2022**

	Notes	2022 £	2021 £
FIXED ASSETS			
Tangible assets	14	391,238	398,902
Investments	15	<u>67,689</u>	<u>68,290</u>
		458,927	467,192
CURRENT ASSETS			
Debtors	16	10,426	14,603
Cash at bank and in hand		<u>371,012</u>	<u>401,187</u>
		381,438	415,790
CREDITORS			
Amounts falling due within one year	17	(88,747)	(59,382)
		<u>292,691</u>	<u>356,408</u>
NET CURRENT ASSETS		<u>292,691</u>	<u>356,408</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		751,618	823,600
CREDITORS			
Amounts falling due after more than one year	18	(90,897)	(123,654)
		<u>660,721</u>	<u>699,946</u>
NET ASSETS		<u>660,721</u>	<u>699,946</u>
FUNDS	21		
Unrestricted funds		464,702	520,438
Restricted funds		<u>196,019</u>	<u>179,508</u>
TOTAL FUNDS		<u>660,721</u>	<u>699,946</u>

The Charity is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

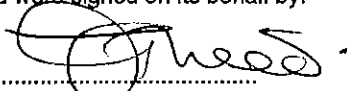
The Members have not required the Charity to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

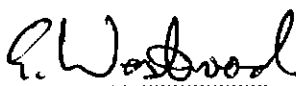
The Trustees acknowledge their responsibilities for

- (a) ensuring that the Charity keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the Charity as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the Charity.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 15th September 2022 and were signed on its behalf by:


.....
J Theed - Trustee


.....
G C J Westwood - Trustee

The notes form part of these financial statements

**Bath & North East Somerset
Carers' Centre**

**Cash Flow Statement
for the Year Ended 31 March 2022**

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	<u>12,415</u>	<u>164,762</u>
Net cash provided by operating activities		<u>12,415</u>	<u>164,762</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(8,719)	(6,881)
Interest received		73	165
Dividends received		<u>1,961</u>	<u>2,063</u>
Net cash used in investing activities		<u>(6,685)</u>	<u>(4,653)</u>
Cash flows from financing activities			
Loan interest paid in the year		(5,623)	(6,864)
Capital repayments in year		<u>(31,472)</u>	<u>(31,466)</u>
Net cash used in financing activities		<u>(37,095)</u>	<u>(38,330)</u>
Change in cash and cash equivalents in the reporting period		(31,385)	121,779
Cash and cash equivalents at the beginning of the reporting period	2	<u>401,187</u>	<u>279,408</u>
Cash and cash equivalents at the end of the reporting period	2	<u>369,822</u>	<u>401,187</u>

The notes form part of these financial statements

**Bath & North East Somerset
Carers' Centre**

**Notes to the Cash Flow Statement
for the Year Ended 31 March 2022**

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(39,225)	182,670
Adjustments for:		
Depreciation charges	16,383	13,926
Losses on investments	601	13,194
Interest received	(73)	(165)
Dividends received	(1,961)	(2,063)
Finance costs	5,623	6,864
Decrease in debtors	4,177	18,837
Increase/(decrease) in creditors	<u>28,890</u>	<u>(68,501)</u>
Net cash provided by operations	<u>12,415</u>	<u>164,762</u>

2. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2022 £	2021 £
Cash in hand	148	301
Notice deposits (less than 3 months)	370,864	400,886
Overdrafts included in bank loans and overdrafts falling due within one year	<u>(1,190)</u>	<u>-</u>
Total cash and cash equivalents	<u>369,822</u>	<u>401,187</u>

3. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.21 £	Cash flow £	At 31.3.22 £
Net cash			
Cash at bank and in hand	401,187	(30,175)	371,012
Bank overdrafts	<u>-</u>	<u>(1,190)</u>	<u>(1,190)</u>
	<u>401,187</u>	<u>(31,365)</u>	<u>369,822</u>
Debt			
Debts falling due within 1 year	(31,466)	(1,282)	(32,748)
Debts falling due after 1 year	<u>(123,654)</u>	<u>32,757</u>	<u>(90,897)</u>
	<u>(155,120)</u>	<u>31,475</u>	<u>(123,645)</u>
Total	<u>246,067</u>	<u>110</u>	<u>246,177</u>

The notes form part of these financial statements

**Bath & North East Somerset
Carers' Centre**

**Notes to the Financial Statements
for the Year Ended 31 March 2022**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the Charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Bath & North East Somerset Carers' Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

Preparation of consolidated financial statements

The financial statements contain information about Bath & North East Somerset Carers' Centre as an individual Charity and do not contain consolidated financial information as the parent of a group. The Charity is exempt under Section 399(2A) of the Companies Act 2006 from the requirements to prepare consolidated financial statements.

Income

All income is recognised in the Statement of Financial Activities once the Charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donated services or facilities are recognised when the Charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the Charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the Charity which is the amount the Charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the Charity and include project management carried out. Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the Charity's operations, including support costs and costs relating to the governance of the Charity apportioned to charitable activities.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

All assets costing more than £250 are capitalised.

Bath & North East Somerset
Carers' Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities Incorporating Income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	- 50 years straight line
Office equipment	- 25% reducing balance
Woodland garden equipment	- 25% reducing balance

Taxation

The Charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Financial Instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Pension costs

The Charity operates a defined contribution pension scheme. Contributions payable to the Charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	10,123	9,853
Gift aid	8	189
Grants	5,300	35,700
Donated services and facilities	<u>2,380</u>	<u>4,460</u>
	<u>17,811</u>	<u>50,202</u>

The donated services of £2,380 (2021: £4,460) relates to carers' expenses.

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Bath University	5,300	5,300
The Clothworkers' Foundation	-	5,000
Garfield Weston Foundation	-	25,000
Neighbourly Community Fund	<u>-</u>	<u>400</u>
	<u>5,300</u>	<u>35,700</u>

**Bath & North East Somerset
Carers' Centre**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

3. OTHER TRADING ACTIVITIES

	2022 £	2021 £
Rental Income	-	800
Room Hire	120	248
Administrative Recharges	729	500
Project Administration Fees	<u>8,231</u>	<u>7,269</u>
	<u>9,080</u>	<u>8,817</u>

4. INVESTMENT INCOME

	2022 £	2021 £
Dividend Income	1,961	2,063
Deposit account interest	<u>73</u>	<u>165</u>
	<u>2,034</u>	<u>2,228</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Wellbeing £	Connection £	Control £
BANES Local Authority: contracts	101,144	75,858	181,055
Grants	<u>56,900</u>	<u>526</u>	<u>21,292</u>
	<u>158,044</u>	<u>76,384</u>	<u>202,347</u>
	Friendly £	Support costs £	2022 Total activities £
BANES Local Authority: contracts	151,715	-	509,772
Grants	<u>195,807</u>	<u>3,850</u>	<u>278,375</u>
	<u>347,522</u>	<u>3,850</u>	<u>788,147</u>
			2021 Total activities £
			509,349
			<u>295,474</u>
			<u>804,823</u>

Grants received, included in the above, are as follows:

	2022 £	2021 £
Adamson Trust	450	-
Alpkit Foundation	160	-
Anonymous donor	-	4,000
Anonymous donor	5,000	7,000
Bruce Wake Charitable Trust	4,000	-
CAF fund	-	36,500
Carers Trust Respite & Support Development	15,000	4,750
The D'Oyly Carte Charitable Trust	4,000	5,000
The Elmgrant Trust	-	1,000
Friends of Young Carers	5,800	3,286
Grants for Carers	7,186	5,913
Healthwatch	-	5,000
The HDH Wills 1965 Charitable Trust	-	500
Humane Association	-	5,000
Jules Thorne Charitable Trust	1,000	-
Keynsham Town Council	526	893
The National Lottery: Building Connections Fund	-	45,596
The National Lottery: Covid Relief Fund	-	38,075
The National Lottery: Digital Fund	190,807	83,331
NHS funding	12,500	-
Omicron	3,850	-
Paulton Parish Council	<u>-</u>	<u>1,000</u>
Carried forward	250,279	246,844

**Bath & North East Somerset
Carers' Centre**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

5. INCOME FROM CHARITABLE ACTIVITIES - continued

	2022	2021
	£	£
Brought forward	250,279	246,844
People's Postcode Trust	-	15,884
Quartet Community Foundation	7,000	2,000
Radstock and Westfield Big Local	-	2,480
The Society of Merchant Venturers	5,000	5,000
Souter Charitable Trust	-	3,000
Sovereign Housing	-	1,229
The Sperring Charity	1,366	1,000
St John's Foundation Bath Philharmonia	5,770	-
St Monica's Trust	-	1,000
Susanna Peake Charitable Trust	5,000	-
Thomas Cook Charitable Foundation	-	10,000
Tula Trust	2,000	2,000
Virgin Care	1,960	2,000
Wessex Water Fund	-	1,837
Westfield Parish Council	-	1,000
Wix Trust	-	200
	<u>278,375</u>	<u>295,474</u>

6. RAISING FUNDS

Raising donations and legacies

	2022	2021
	£	£
Staff costs	14,257	14,178
Fundraising Expenses	<u>933</u>	<u>937</u>
	<u>15,190</u>	<u>15,115</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8)	Support costs (see note 9)	Totals
	£	£	£
Wellbeing	156,283	26,165	182,448
Connection	86,043	29,730	115,773
Control	215,345	69,983	285,328
Friendly	<u>175,304</u>	<u>81,653</u>	<u>256,957</u>
	<u>632,975</u>	<u>207,531</u>	<u>840,506</u>

Bath & North East Somerset
Carers' Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2022	2021
	£	£
Staff costs	578,465	461,796
Promotional Expenses	8,129	4,441
Other Staff Costs	7,467	-
Travel and Subsistence	232	-
Carers Expenses	37,173	49,310
Volunteer Expenses	1,509	-
	<u>632,975</u>	<u>515,547</u>

9. SUPPORT COSTS

	Management	Governance	Totals
	£	£	£
Wellbeing	25,207	958	26,165
Connection	29,011	719	29,730
Control	68,306	1,677	69,983
Friendly	<u>80,215</u>	<u>1,438</u>	<u>81,653</u>
	<u>202,739</u>	<u>4,792</u>	<u>207,531</u>

Support costs, included in the above, are as follows:

	Wellbeing	Connection	Control
	£	£	£
Wages	-	-	-
Premises Costs	7,835	5,877	14,324
Rent and Rates	394	296	690
Postage and stationery	2,685	2,013	4,699
Promotional Expenses	3,431	7,080	16,519
Computer Costs	2,329	1,746	4,075
Bank Charges and Interest	1,144	857	2,001
Telephone	2,726	2,045	4,772
Other staff costs	(4,438)	2,272	5,300
Irrecoverable VAT	2,328	1,746	4,074
Utilities	764	573	1,337
Office Expenses	2	2	3
Subscriptions and Publications	775	581	1,357
Professional Fees	747	560	1,307
Payroll Administration	139	104	243
Insurance	1,070	802	1,872
Depreciation of tangible and heritage assets	3,276	2,457	5,733
Independent Examination	<u>958</u>	<u>719</u>	<u>1,677</u>
	<u>26,165</u>	<u>29,730</u>	<u>69,983</u>

	2022	2021
	Total	Total
	activities	activities
	£	£
Friendly	-	3,456
Wages	-	-
Premises Costs	11,754	39,790
Rent and Rates	591	1,971
Postage and stationery	4,027	13,424
Promotional Expenses	16,139	43,169
Computer Costs	4,519	12,669
Bank Charges and Interest	1,715	5,717
Telephone	4,086	13,629
Other staff costs	12,010	15,144
Irrecoverable VAT	<u>3,492</u>	<u>11,640</u>
Carried forward	58,333	98,134

**Bath & North East Somerset
Carers' Centre**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

9. SUPPORT COSTS - continued

	Friendly £	2022 Total activities £	2021 Total activities £
Brought forward	58,333	157,153	98,134
Utilities	1,146	3,820	2,495
Office Expenses	3	10	1,288
Subscriptions and Publications	1,163	3,876	3,459
Professional Fees	12,840	15,454	11,832
Payroll Administration	208	694	84
Insurance	1,605	5,349	4,765
Depreciation of tangible and heritage assets	4,917	16,383	13,925
Independent Examination	1,438	4,792	3,562
	<u>81,653</u>	<u>207,531</u>	<u>139,544</u>

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging:

	2022 £	2021 £
Depreciation - owned assets	16,383	13,925
Independent examination	3,600	3,562
Pension costs	<u>22,599</u>	<u>19,495</u>

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no Trustees' remuneration or other benefits for the year ended 31 March 2022 (2021: £nil).

Trustees' expenses

No Trustee expenses were paid for the year ended 31 March 2022 (2021: £nil).

12. STAFF COSTS

	2022 £	2021 £
Wages and salaries	530,527	428,054
Social security costs	39,596	31,881
Other pension costs	<u>22,599</u>	<u>19,495</u>
	<u>592,722</u>	<u>479,430</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Including casual and part-time staff	<u>17</u>	<u>15</u>

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the Charity comprise the Chief Executive Officer, the Deputy Chief Executive Officer and the Senior Service Manager. The total employee benefits of the key management personnel of the Charity were £131,452 (2021:£122,614).

**Bath & North East Somerset
Carers' Centre**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	45,202	5,000	50,202
Charitable activities			
Wellbeing	126,324	82,156	208,480
Connection	101,059	47,825	148,884
Control	202,118	82,966	285,084
Friendly	75,794	86,581	162,375
Other trading activities	8,817	-	8,817
Investment Income	<u>2,228</u>	<u>-</u>	<u>2,228</u>
Total	561,542	304,528	866,070
EXPENDITURE ON			
Raising funds	15,115	-	15,115
Charitable activities			
Wellbeing	97,724	75,698	173,422
Connection	96,926	35,574	132,500
Control	188,206	62,739	250,945
Friendly	42,773	55,451	98,224
Total	440,744	229,462	670,206
Net gains/(losses) on Investments	<u>4,029</u>	<u>(17,223)</u>	<u>(13,194)</u>
NET INCOME	124,827	57,843	182,670
Transfers between funds	<u>23,791</u>	<u>(23,791)</u>	<u>-</u>
Net movement in funds	148,618	34,052	182,670
RECONCILIATION OF FUNDS			
Total funds brought forward	371,820	145,456	517,276
TOTAL FUNDS CARRIED FORWARD	<u>520,438</u>	<u>179,508</u>	<u>699,946</u>

**Bath & North East Somerset
Carers' Centre**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

14. TANGIBLE FIXED ASSETS

	Freehold property £	Office equipment £	Woodlands garden equipment £	Totals £
COST				
At 1 April 2021	433,396	73,064	7,902	514,362
Additions	<u>-</u>	<u>7,625</u>	<u>1,094</u>	<u>8,719</u>
At 31 March 2022	<u>433,396</u>	<u>80,689</u>	<u>8,996</u>	<u>523,081</u>
DEPRECIATION				
At 1 April 2021	52,008	57,829	5,623	115,460
Charge for year	<u>8,668</u>	<u>6,871</u>	<u>844</u>	<u>16,383</u>
At 31 March 2022	<u>60,676</u>	<u>64,700</u>	<u>6,467</u>	<u>131,843</u>
NET BOOK VALUE				
At 31 March 2022	<u>372,720</u>	<u>15,989</u>	<u>2,529</u>	<u>391,238</u>
At 31 March 2021	<u>381,388</u>	<u>15,235</u>	<u>2,279</u>	<u>398,902</u>

15. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 April 2021	68,290
Revaluations	<u>(601)</u>
At 31 March 2022	<u>67,689</u>
NET BOOK VALUE	
At 31 March 2022	<u>67,689</u>
At 31 March 2021	<u>68,290</u>

There were no investment assets outside the UK.

Unit Trusts are represented by M&G Charibond and M&G Charifund and are valued at the market value at the balance sheet date. Gains and losses on Investments are taken to the Statement of Financial Activities.

Cost or valuation at 31 March 2022 is represented by:

	Unit Trusts £
Valuation in 2022	<u>67,689</u>

Shares in group undertaking

The Charity held a 100% shareholding in Bath Carers Enterprises Ltd. Last year the Trustees made the decision to impair the investment to £nil. The company was dissolved on 22 March 2022.

**Bath & North East Somerset
Carers' Centre**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2022	2021
	£	£
Trade debtors	2,314	8,878
Other debtors	273	-
Prepayments and accrued income	<u>7,839</u>	<u>5,725</u>
	<u>10,426</u>	<u>14,603</u>
 17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	 2022	 2021
	£	£
Bank loans and overdrafts (see note 19)	1,190	-
Other loans (see note 19)	32,748	31,466
Trade creditors	13,514	6,276
Social security and other taxes	13,828	10,547
Other creditors	4,660	354
Accruals and deferred income	<u>22,807</u>	<u>10,739</u>
	<u>88,747</u>	<u>59,382</u>
 18. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	 2022	 2021
	£	£
Other loans (see note 19)	<u>90,897</u>	<u>123,654</u>
 19. LOANS		
An analysis of the maturity of loans is given below:		
	2022	2021
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	1,190	-
Other loans	<u>32,748</u>	<u>31,466</u>
	<u>33,938</u>	<u>31,466</u>
Amounts falling between one and two years:		
Other loans - 1-2 years	<u>34,082</u>	<u>32,748</u>
Amounts falling due between two and five years:		
Other loans - 2-5 years	<u>56,815</u>	<u>90,906</u>

The above loan facility was provided in 2015, in relation to the purchase of the property known as Woodlands. The 10 year loan is repayable by way of Instalments and will be repaid by 31 October 2025. Interest is fixed at 4% for three years from the draw-down date, thereafter reverting to a Consumer Price Index linked interest rate at the option of the lender. To date the lender has not exercised this adjustment.

In relation to the above loan, a first legal charge is registered over the freehold of the property Woodlands, Lower Bristol Road, Bath.

Bath & North East Somerset
Carers' Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
Fixed assets	391,238	-	391,238	398,902
Investments	67,689	-	67,689	68,290
Current assets	184,229	197,209	381,438	415,790
Current liabilities	(87,557)	(1,190)	(88,747)	(59,382)
Long term liabilities	(90,897)	-	(90,897)	(123,654)
	<u>464,702</u>	<u>196,019</u>	<u>660,721</u>	<u>699,946</u>

21. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	138,190	(8,819)	833	130,204
Fixed asset fund	275,248	-	25,093	300,341
Woodlands roof fund	12,000	(13,660)	1,660	-
Digital tools fund	30,000	(30,000)	-	-
Covid Resourcing Fund	65,000	(30,843)	-	34,157
	520,438	(83,322)	27,586	464,702
Restricted funds				
Adamson Trust	-	450	-	450
Albert Hunt Trust	10,000	(10,000)	-	-
Alpkitt Foundation	-	160	-	160
Bath & West Community Energy Fund	-	3,900	(1,094)	2,806
Beatrice Lang Foundation Trust	5,000	(5,000)	-	-
Carers Trust Respite & Support Development	-	5,301	(1,369)	3,932
Carriers for Causes	725	(725)	-	-
D'Oyly Carte Charitable Trust	-	3,805	-	3,805
Anonymous	7,000	96	(2,000)	5,096
Friends of Young Carers	-	323	(323)	-
Jules Thorn Charitable Trust	-	100	(100)	-
Keynsham Town Council	-	25	(25)	-
Omicron	-	3,850	-	3,850
Paulton Parish Council	1,000	(1,000)	-	-
People's Postcode Trust	15,884	(15,884)	-	-
Quartet - Bath Half Fund	-	174	(174)	-
Quartet - Community Express Fund	-	634	(634)	-
Sovereign Housing	1,229	(1,229)	-	-
St Johns Foundation Bath Philharmonia	5,713	2,355	(360)	7,708
The Society of Merchant Venturers	1,000	1,612	(2,612)	-
The National Lottery Awards for All 2020	-	2,800	-	2,800
The National Lottery Digital Fund	116,399	63,749	(17,509)	162,639
Thomas Cook Charitable Foundation	4,125	(4,125)	-	-
Virgin Care	2,000	(1,244)	(756)	-
Anonymous Fund	4,000	(3,370)	(630)	-
Wessex Water Fund	1,837	-	-	1,837
Westfield Parish Council	1,000	(1,000)	-	-
World Heritage	1,100	(164)	-	936
YC Donation	1,496	(1,496)	-	-
	<u>179,508</u>	<u>44,097</u>	<u>(27,586)</u>	<u>196,019</u>
TOTAL FUNDS	<u>699,946</u>	<u>(39,225)</u>	<u>-</u>	<u>660,721</u>

Bath & North East Somerset
Carers' Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

21. MOVEMENT IN FUNDS - continued

Net movement in funds, Included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	538,997	(547,215)	(601)	(8,819)
Woodlands roof fund	-	(13,660)	-	(13,660)
Digital tools fund	-	(30,000)	-	(30,000)
Covid Resourcing Fund	-	(30,843)	-	(30,843)
	<u>538,997</u>	<u>(621,718)</u>	<u>(601)</u>	<u>(83,322)</u>
Restricted funds				
Adamson Trust	450	-	-	450
Albert Hunt Trust	-	(10,000)	-	(10,000)
Alpkit Foundation	160	-	-	160
Bath & West Community Energy Fund	4,000	(100)	-	3,900
Beatrice Lang Foundation Trust	-	(5,000)	-	(5,000)
Carers Trust Respite & Support Development	15,000	(9,699)	-	5,301
Carriers for Causes	-	(725)	-	(725)
D'Oyly Carte Charitable Trust	4,000	(195)	-	3,805
Anonymous	5,000	(4,904)	-	96
Friends of Young Carers	5,800	(5,477)	-	323
Grants for Carers	6,886	(6,886)	-	-
Jules Thorn Charitable Trust	1,000	(900)	-	100
Keynsham Town Council	526	(501)	-	25
NHS funding	12,500	(12,500)	-	-
Omicron	3,850	-	-	3,850
Paulton Parish Council	-	(1,000)	-	(1,000)
People's Postcode Trust	-	(15,884)	-	(15,884)
Quartet - Bath Half Fund	2,000	(1,826)	-	174
Quartet - Community Express Fund	5,000	(4,366)	-	634
Sovereign Housing	-	(1,229)	-	(1,229)
St Johns Foundation Bath Philharmonia	5,770	(3,415)	-	2,355
Susanna Peake Charitable Trust	5,000	(5,000)	-	-
The Society of Merchant Venturers	5,000	(3,388)	-	1,612
The National Lottery Awards for All 2020	9,991	(7,191)	-	2,800
The National Lottery Digital Fund	180,816	(117,067)	-	63,749
The Sperring Charity	1,366	(1,366)	-	-
Thomas Cook Charitable Foundation	-	(4,125)	-	(4,125)
Tula Trust	2,000	(2,000)	-	-
Virgin Care	1,960	(3,204)	-	(1,244)
Anonymous Fund	-	(3,370)	-	(3,370)
Westfield Parish Council	-	(1,000)	-	(1,000)
World Heritage	-	(164)	-	(164)
YC Donation	-	(1,496)	-	(1,496)
	<u>278,075</u>	<u>(233,978)</u>	<u>-</u>	<u>44,097</u>
TOTAL FUNDS	<u>817,072</u>	<u>(855,696)</u>	<u>(601)</u>	<u>(39,225)</u>

Bath & North East Somerset
Carers' Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

21. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	120,993	124,827	(107,630)	138,190
Fixed asset fund	250,827	-	24,421	275,248
Woodlands roof fund	-	-	12,000	12,000
Digital tools fund	-	-	30,000	30,000
Covid Resourcing Fund	-	-	65,000	65,000
	<u>371,820</u>	<u>124,827</u>	<u>23,791</u>	<u>520,438</u>
Restricted funds				
Albert Hunt Trust	10,000	-	-	10,000
Beatrice Lang Foundation Trust	5,000	-	-	5,000
Bruce Wake Charitable Trust	1,500	(1,500)	-	-
CAF fund	-	5,660	(5,660)	-
Carers Trust - My Mental Health	2,328	(2,475)	147	-
Carriers for Causes	114	611	-	725
Quartet Community Wellness fund	1,800	(1,150)	(650)	-
Clothworkers Foundation	-	1,715	(1,715)	-
Anonymous	-	7,000	-	7,000
Friends of Young Carers	-	7	(7)	-
Leeds Building Society	800	(790)	(10)	-
Paulton Parish Council	-	1,000	-	1,000
People's Postcode Trust	-	15,884	-	15,884
Quartet - Covid Relief Fund	3,000	(3,000)	-	-
Sovereign Housing	-	1,229	-	1,229
St Johns Foundation Bath Philharmonia	5,770	(57)	-	5,713
St Monica's Trust	-	1,000	(1,000)	-
The Society of Merchant Venturers	1,000	1,300	(1,300)	1,000
The National Lottery Awards for All 2020	9,995	(8,839)	(1,156)	-
The National Lottery Building Connections	1,000	5,625	(6,625)	-
The National Lottery Digital Fund	83,331	33,605	(537)	116,399
The National Lottery Covid Relief Fund	-	5,278	(5,278)	-
Thomas Cook Charitable Foundation	-	4,125	-	4,125
Triangle Trust 1949 Fund	17,222	(17,222)	-	-
Virgin Care	-	2,000	-	2,000
Anonymous Fund	-	4,000	-	4,000
Wessex Water Fund	-	1,837	-	1,837
Westfield Parish Council	-	1,000	-	1,000
World Heritage	1,100	-	-	1,100
YC Donation	1,496	-	-	1,496
	<u>145,456</u>	<u>57,843</u>	<u>(23,791)</u>	<u>179,508</u>
TOTAL FUNDS	<u>517,276</u>	<u>182,670</u>	<u>-</u>	<u>699,946</u>

Bath & North East Somerset
Carers' Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

21. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	561,542	(440,744)	4,029	124,827
Restricted funds				
Bruce Wake Charitable Trust	-	(1,500)	-	(1,500)
CAF fund	36,500	(30,840)	-	5,660
Carers Trust Respite & Support Development	1,500	(1,500)	-	-
Carers Trust - My Mental Health	3,250	(5,725)	-	(2,475)
Carers for Causes	-	611	-	611
Quartet Community Wellness fund	-	(1,150)	-	(1,150)
Clothworkers Foundation	5,000	(3,285)	-	1,715
D'Oyly Carte Charitable Trust	5,000	(5,000)	-	-
Elmgrant Trust	1,000	(1,000)	-	-
Anonymous	7,000	-	-	7,000
Friends of Young Carers	3,286	(3,279)	-	7
Grants for Carers	5,913	(5,913)	-	-
HDH Wills	500	(500)	-	-
Healthwatch	5,000	(5,000)	-	-
Humane Association	5,000	(5,000)	-	-
Keynsham Town Council	893	(893)	-	-
Leeds Building Society	-	(790)	-	(790)
Paulton Parish Council	1,000	-	-	1,000
PCAH	4,054	(4,054)	-	-
People's Postcode Trust	15,884	-	-	15,884
Quartet - Covid Relief Fund	2,000	(5,000)	-	(3,000)
RWBL	2,480	(2,480)	-	-
Souter CT	3,000	(3,000)	-	-
Sovereign Housing	1,229	-	-	1,229
St Johns Foundation Bath Philharmonia	-	(57)	-	(57)
St Monica's Trust	1,000	-	-	1,000
The Society of Merchant Venturers	5,000	(3,700)	-	1,300
The National Lottery Awards for All 2020	-	(8,839)	-	(8,839)
The National Lottery Building Connections	45,596	(39,971)	-	5,625
The National Lottery Digital Fund	83,331	(49,726)	-	33,605
The National Lottery Covid Relief Fund	38,075	(32,797)	-	5,278
The Sperring Charity	1,000	(1,000)	-	-
Thomas Cook Charitable Foundation	10,000	(5,875)	-	4,125
Triangle Trust 1949 Fund	-	1	(17,223)	(17,222)
Tula Trust	2,000	(2,000)	-	-
Virgin Care	2,000	-	-	2,000
Anonymous Fund	4,000	-	-	4,000
Wessex Water Fund	1,837	-	-	1,837
Westfield Parish Council	1,000	-	-	1,000
Wix Trust	200	(200)	-	-
	<u>304,528</u>	<u>(229,462)</u>	<u>(17,223)</u>	<u>57,843</u>
TOTAL FUNDS	<u>866,070</u>	<u>(670,206)</u>	<u>(13,194)</u>	<u>182,670</u>

Bath & North East Somerset
Carers' Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

21. MOVEMENT IN FUNDS - continued

Designated funds:

Fixed asset fund: represents the value of the Charity's functional fixed assets, less any long term loans financing them.

Woodlands Roof: to cover the cost of works to Woodlands roof.

Digital Tools: to support the cost of the new web platform and database system.

Covid Recovery: related to supporting carers in the post pandemic period.

Restricted funds:

Restricted funds were for the following purposes:

Adamson Trust: towards the costs of a young carer family day.

Albert Hunt Trust: towards the cost of roof repairs at Woodlands, Bath Carers' Centre.

Alpkit Foundation: towards the cost of Tai Chi breaks.

Bath & North East Somerset Heritage Services: towards the costs of travel for young carer World Heritage project.

Bath & West Community Energy Fund: towards the costs of a growing garden and outdoor activities for carers.

Beatrice Laing Foundation Trust: towards the costs of roof maintenance at Bath Carers Centre.

Carers Trust Respite & Support Development: towards the cost of adult breaks, including hybrid breaks.

Carriers for Causes: towards the costs of a young carer break to the theatre.

D'Oyly Carte Charitable Trust: towards the cost of young carer activities.

Friends of Young Carers: to provide breaks and activities for young carers

Jules Thorn Charitable Trust: towards the cost of Coping with Caring courses.

Keynsham Town Council: towards the cost of young carer support in Keynsham.

Omicron: to provide computer equipment and clinical supervision to enable the Carers' Centre to better support carers

NHS: towards the cost of supporting carers at point of discharge.

Paulton Parish Council: towards the costs of a carer café in Paulton.

People's Postcode Trust: towards the costs of wellbeing support to carers.

Quartet – Community Express Fund: towards the cost of adult carer breaks.

Quartet - Bath Half Fund: towards the costs of wellbeing breaks for young and adult carers.

St Johns Foundation Bath Philharmonia: funds from St John's Hospital Foundation towards the cost of young carer Bath Philharmonia project.

Sovereign Housing: towards the cost of a carer café in Paulton.

Susanna Peake Charitable Trust: towards the cost of young carer activities.

The Society of Merchant Venturers: towards the costs of wellbeing activities for carers.

**Bath & North East Somerset
Carers' Centre**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

21. MOVEMENT IN FUNDS - continued

The National Lottery Awards for All 2020 Fund: towards the costs of volunteers in the community.

The National Lottery Digital Fund: to improve the support of carers across B&NES, developing a platform of digital services, products and new content.

The Sperring Charity: towards the costs of carer support calls in Radstock.

Thomas Cook Charitable Foundation: towards the costs of wellbeing activities for young carers.

Tula Trust: towards the cost of adult carer breaks.

Virgin Care: towards staff costs related to Covid-19.

Westfield Parish Council: towards the cost of providing support to carers in Westfield.

Wessex Water Fund: towards the cost of outdoor equipment at Bath Carers Centre.

YC Donation: to provide breaks and activities for young carers.

22. OTHER FINANCIAL COMMITMENTS

The Charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £22,599 (2021: £19,495). £4,660 (2021: £353) of contributions were payable to the fund at the balance sheet date and were included in creditors accordingly.

23. RELATED PARTY DISCLOSURES

During the year the Charity paid Chris Woodward £1,058 (2021: £2,090) for design work. Chris Woodward is the brother of the Deputy Chief Executive.

24. AMOUNTS HELD IN TRUST

At the year end the Charity held in trust an amount of £34,497 (2021: £36,432) for a resident and stakeholder group known as 'Radstock and Westfield Big Local Partnership'. The Partnership is funded by The National Lottery Fund Big Local programme and is supported by Local Trust.

The Charity has no authority over the expenditure of this amount. Instead, it is spent as and when requested by the Partnership. As a result the cash, income and expenditure has been excluded from these accounts. Income of £165,280 and expenditure of £167,215 passed through the account during the year.

**Bath & North East Somerset
Carers' Centre**

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2022**

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	10,123	9,853
Gift aid	8	189
Grants	5,300	35,700
Donated services and facilities	<u>2,380</u>	<u>4,460</u>
	17,811	50,202
Other trading activities		
Rental Income	-	800
Room Hire	120	248
Administrative Recharges	729	500
Project Administration Fees	<u>8,231</u>	<u>7,269</u>
	9,080	8,817
Investment Income		
Dividend Income	1,981	2,063
Deposit account interest	<u>73</u>	<u>165</u>
	2,034	2,228
Charitable activities		
BANES Local Authority: contracts	509,772	509,349
Grants	<u>278,375</u>	<u>295,474</u>
	<u>788,147</u>	<u>804,823</u>
Total Incoming resources	817,072	866,070
EXPENDITURE		
Raising donations and legacies		
Wages	14,257	14,178
Fundraising Expenses	<u>933</u>	<u>937</u>
	15,190	15,115
Charitable activities		
Wages	516,270	410,420
Social security	39,596	31,881
Pensions	22,599	19,495
Promotional Expenses	8,129	4,441
Other Staff Costs	7,467	-
Travel and Subsistence	232	-
Carers Expenses	37,173	49,310
Volunteer Expenses	<u>1,509</u>	<u>-</u>
	632,975	515,547
Support costs		
Management		
Wages	-	3,456
Premises Costs	39,790	12,013
Carried forward	39,790	15,469

This page does not form part of the statutory financial statements

**Bath & North East Somerset
Carers' Centre**

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2022**

	2022 £	2021 £
Management		
Brought forward	39,790	15,469
Rent and Rates	1,971	12,559
Postage and stationery	13,424	13,338
Promotional Expenses	43,169	7,783
Computer Costs	12,669	11,670
Bank Charges and Interest	5,717	6,928
Telephone	13,629	15,091
Other staff costs	15,144	7,904
Irrecoverable VAT	11,640	7,391
Utilities	3,820	2,495
Office Expenses	10	1,288
Subscriptions and Publications	3,876	3,459
Professional Fees	15,454	11,832
Payroll Administration	694	84
Insurance	5,349	4,765
Depreciation	<u>16,383</u>	<u>13,926</u>
	202,739	135,982
Governance costs		
Independent Examination	<u>4,792</u>	<u>3,562</u>
Total resources expended	<u>855,696</u>	<u>670,206</u>
Net (expenditure)/Income before gains and losses	(38,624)	195,864
Realised recognised gains and losses		
Realised losses on fixed asset investments	<u>(601)</u>	<u>(13,194)</u>
Net (expenditure)/Income	<u>(39,225)</u>	<u>182,670</u>