



**THE PARENT TEACHER
ASSOCIATION OF
R A BUTLER ACADEMY
INFANT AND JUNIOR
SCHOOLS**

TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 JULY 2021

Registered Charity No. 1059789

R A BUTLER ACADEMY PARENT TEACHER ASSOCIATION

CONTENTS

Section A - Charity Information

Section B - Trustees' Report

Section C - Statement of Financial Activities

Section D - Notes to the Accounts

SECTION A – CHARITY INFORMATION

Charity Number 1059789

Trustees and Committee (to year ending 31 July 2021):

Luciana Kavanagh 2018 - 2021)	Trustee and Chair (Appointed Trustee 2018, Chair
Sally Fairall 2021)	Trustee and Secretary (Appointed Trustee 2015 -
Louise Colledge 2016)	Trustee and Committee member (Appointed Trustee
Vicki Cross	Committee member
Agnes Czarnocka	Appointed Treasurer 2020 - 2021
Jane McCluskey	Committee member
Charlotte Allen	Committee member
Catriona Williamson	Committee member
Nadia Houghton	Committee member
Helen Binns	Committee member
Drusilla Davies	Committee member

School contacts

Emma Vincent	Executive Headteacher
Paul Belzar	School Business Manager

Charity registered 13 December 1996

Constitution adopted 10 October 1996 and amended 28 September 2018

Registered address: R A Butler Academy Infant and Junior Schools, South Road,
Saffron Walden, Essex CB11 3DG

Bank: Lloyds Bank, 3 King Street, Saffron Walden CB10 1 HF

Independent Examiner Luke Westwood

SECTION B: TRUSTEES' REPORT

R A BUTLER ACADEMY PARENT TEACHER ASSOCIATION TRUSTEES' REPORT FOR THE YEAR ENDED 31ST JULY 2021

The Trustees, who are referred to as the Committee, present their report and financial statements for the year ended 31 July 2021.

REVIEW

Despite a very difficult year with Covid, it has been one of the most successful in terms of fundraising. Annual takings increased by £2,600, resulting in overall takings of £28,915 with a profit of £23,177.42.

The last two years have operated differently due to the Covid pandemic. About 90% of events had to be cut and new ideas created to work within Government guidelines. Unfortunately, some of our standard highest earning events had to be cut – with no Summer or Winter Fayre, Film Nights, Rock 'n' Roll Bingo, Quiz nights or RABFest (our annual camp out) or our standard uniform and cake sales.

However, RAB PTA faced this challenge head on and successfully introduced some new events and fundraising opportunities which still allowed us to work within Government guidelines. The most successful being 'Run the Country' in May 2021. This was a sponsored run, involving the entire school (whilst ensuring year groups remained separate to comply with guidelines) to collectively cover the length of the country in a day. We aimed to raise £10,000 but were amazed to raise over £16,975 from this event alone.

Our second most profitable activity was the introduction of a 100 Club – generating £2,084 in profit. Again, this enabled us to continue to raise funds at a time when we were not able to bring the wider parent community together.

Other new events included a Pizza Making Evening, Break the Rules Day and a repeat of HomeFest (transferring the school-based RABFest to a virtual camp out at home, for the second year running). We successfully used the Facebook live platform to bring the school community together. We were delighted to still be able to run our much-loved Presents for Parents 'shops' for Fathers' Day and Christmas – setting up the shops outside to comply with restrictions.

During the year 2020 – 2021 we were able to make the following purchases for the school:

- £25,000 donation towards an artificial grass surface
- £1,307 for Y6 Leavers including autograph books, Inflatables Event, Colour Run and Disco
- £793 Bug Club subscription
- £537 for an online Christmas pantomime for the children and over 600 Christmas and Easter treats gifted

We are also pledging £14,000 to the school for the purchase of new class library books (falling into the next financial year).

The PTA continues to support R A Butler Academy to provide funds to help advance the education of learning of the pupils in the school.

The PTA would like to thank everyone who has supported our fundraising efforts this year.

ORGANISATION

The RAB PTA is a Charitable Organisation made up of a small group of parents and guardians who volunteer and work hand in hand with R A Butler Academy. This includes the involvement of Paul Belzar, as School Business Manager.

The Committee, which is elected by the members annually, manages the PTA. This Committee organises events, with the help of the main body of members, to raise funds. These funds are then distributed by Committee decision.

There have been no material changes in either the objectives or policies since the last Annual General Meeting.

OBJECTIVES AND ACTIVITIES

The object of the RAB PTA is to advance the education of pupils in the schools. In furtherance of this objective the Association may:

- Develop the more extended relationships between the staff, parents and others associated with the schools.
- Engage in activities which support the schools and advance the education of the pupils attending them.

- Provide and assist in the provision of such facilities or items of education at the schools (not provided from statutory funds) as the Committee in consultation with the Governing Body shall from time to time determine.

The principal activities of the Charity each year are to raise funds primarily from parental contributions and to remit these funds to R A Butler Academy as required.

PUBLIC BENEFIT

The Trustees confirm that, in determining the activities of the Charity, they have paid regard to guidance issued by the Charity Commission on public benefit.

Signed


(Luciana Kavanagh)


(Louise Colledge)

R A BUTLER ACADEMY PARENT TEACHER ASSOCIATION FUTURE PLANS AND COMMITMENTS

It is not the policy of the PTA to commit future Committees to any expenditure prior to funds being available.

VOLUNTARY ASSISTANCE

We wish to thank all the members for their voluntary help throughout the year, it was a particularly challenging one, working with ever-changing government restrictions, but the PTA and volunteers should be proud of the success achieved in spite of this – proving their commitment and passion to R A Butler Academy.

SECTION C – STATEMENT OF FINANCIAL ACTIVITIES

After event costs, RAB PTA raised £23,177.42 from its fundraising and events throughout the year.

Amounts totalling £5,738.54 were expensed in respect of charitable activities.

We donated £25,000 to the school this year to fund artificial grass, £792.77 for bug club subscriptions, £257.50 for an online Christmas pantomime for all children, £279.27 for Easter and Christmas chocolate and £1,306.67 towards Y6 Leavers' activities.

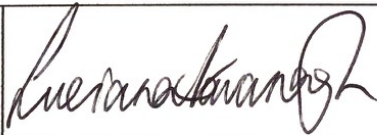
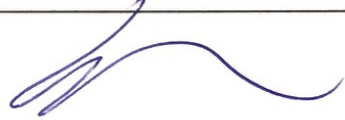
The overall profit for the year was £23,177.42

The PTA aims to hold reserves of no more than £30,000 and no less than £5,000 in order to finance the running of the PTA for the following year and to cover the costs of any items the school requests. Total cash reserves carried forward as at 31 July 2021 were £30,870.30.

All funds held by the PTA are unrestricted.

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature (s)		
Full name (s)	Luciana Kavanagh	Louise Colledge
Position	Chair 2018-2021 and Trustee (2018 to date)	Trustee (2016 to date)
Date	25/5/22	25/05/22

SECTION D – NOTES TO THE ACCOUNTS

1.1 BASIS OF ACCOUNTING

The financial statements are prepared in sterling, which is the functional currency of the Association.

The financial statements have been prepared using cash accounting rather than on an accruals basis.

1.2 Going Concern

At the time of approving the financial statements, the Committee members have a reasonable expectation that the Association has adequate resources to continue in operational existence for the foreseeable future. Thus the Committee members continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable Funds

Unrestricted funds are available for use at the discretion of the Committee members in furtherance of their charitable objectives unless the funds have been designated for other purposes.

1.4 Expenditure

Expenditure is recognised in the period in which it is incurred.

Full breakdown for 2020 - 2021

	Income	Expenses	Profit
	£	£	£
Run The Country	17,077.20	101.38	16,975.82
Christmas presents for parents	2,389.30	1,374.65	1,014.65
100 Club	2,336.00	251.99	2,084.01
Father's Day Presents	1,405.27	1,022.26	383.01
Christmas Card Project	1,287.00		1,287.00
Pizza Event	1,258.00	764.00	494.00
Break The Rules Event	921.33		921.33
Easy Fundraising	873.28		873.28
Yr 6 Disco	543.02	329.63	213.39
Rock n Roll Bingo	225.00		225.00
Yr 6 Tube Maps	145.00		145.00
Home Fest	130.00	13.00	117.00
Just Giving	115.33		115.33
Second Hand Uniform Sale	66.00		66.00
Amazon Smile Donations	64.56		64.56
Textile Collection	57.00		57.00
Home Fest 2020 Late Payment	17.17		17.17
Miscellaneous income	5.00		5.00
Miscellaneous donations	0.5		0.50
Yr 6 Colour Fight		434.99	(434.99)
Miscellaneous expenses		318	(318.00)
Yr 6 Autograph Books		292.05	(292.05)
Parentkind membership		123.00	(123.00)
Mother's Day Presents		184.32	(184.32)
Yr6 Inflatables Donations		250.00	(250.00)
Easter Egg Hunt		279.27	(279.27)
	28,915.96	5,738.54	23,177.42