

AGM Meeting 23rd May 2021 7.00pm

Present:

Bridget Evans, Laura Jones, Meleri Williams, Sally Tobin, Beth Llyr Jenkins, Louisa Evans, Sandra Ellias, Jenny Pugh, Eleri Jewell, Ellen Rees, Lauren Forester, Rebecca Hayes, Cara Williams

Apologies:

Nerys Parry, Nicky Scott

Chairpersons Report

Bridget Evans welcomes everyone...

Thank you to everyone present – staff and parents.

It's been a very challenging year for everyone and a special thank you to the staff and parents for all co-operating, adapting and making sure that the Cylch could be safely reopened and provide a much needed and appreciated service to the surrounding community.

The year – the Cylch's 40th - has seen forced closures, furloughing schemes, endless new and evolving Covid rules and regulations and policies to understand and implement.

Moving forward we are facing some staff changes as Sally leaves us for her new role in Llanrhystud after the May half term, we are currently advertising to replace her.

Cylch closed end of March 2020. Cylch provided some resources and activities for children to use and enjoy at home during this unprecedented time. Many of us got to spend a lot more time with our children than usual and the sunny weather in April/May last year helped – some positives!

We were able to utilise Job Retention scheme to pay staff wages during closure period.

Briefly reopened for 2 weeks in July before the summer holidays. Allowed staff an opportunity to test out Covid policies– social distancing, cleaning, ventilation, greater emphasis on outside play etc .

Lots of hard work by Cylch staff behind the scenes to prepare for a full, Covid-compliant reopening in September!

A number of children left the Cylch to start primary school in September – Martha, Elis, Efan, Gwern and Niamh. We welcomed Layla and Connor who started in September, but numbers were reduced for a time.

Covid restrictions in place after Christmas meant schools were closed but Cylch was able to remain open during this period.

Alys and Idris left for school in February, and Aron started at Cylch. Numbers have been boosted more recently by James, Hawys and Lilly all starting in April this year.

Leader's Report

Treasurer's Report

Financially, the Cylch has had a successful year with grants and grateful donations and fundraisers. This has enabled us to invest in new equipment such as a wooden outdoor shelter and improve existing facilities. Unfortunately, due to covid, large fundraisers such as the Cylch's 40th celebration and the School / Cylch fashion show had to be cancelled.

Cylch Future

- 1) Recruiting a new Cylch leader – search is ongoing, but staff and committee will do our best to provide stability for children and parents during this transition. Beth has kindly offered to lead the Cylch until a new leader has been found.
- 2) It has been a couple of years since Cylch fees increased. During that time staff wages have increased in-line with National Living Wage, so an increase in fees is now required to keep pace. Propose small increase from £8.75 to £9/hour, as well as increase of snack from £10 to £15 per half term. (This impacts more fairly, as all parents pay for snack whereas childcare offer and other funding means not all pay same hourly rates). To take effect after May half term. No objections.
- 3) Cylch hours – 9.00am opening to remain for now.
- 4) Fundraisers – ideas that continue to limit indoor social gatherings.

Treasure hunt date 27th June 2021 between 2-5pm, last car at 4.00pm. Eleri Jewell kindly offered to set the course. The hunt will finish in Llangwryfon. Need to arrange a burger van / ice cream van at the end with the opportunity of making some more money here.

Sponsored 'Welly Walk' was suggested during the summer holidays. Children could be given wildlife packs with different animals to find on their walks

Another idea was an outdoor car boot sale.

Eleri Jewell mentioned a grant from Dwr Cymru that we should look into.

- 5) Changes in hall use – other groups starting to meet again. Different groups have to clean up after themselves. A document could be hung up so that users can sign to declare that they have cleaned up accordingly after use of hall.

Elect a new committee

Laura gives an overview of the roles and what each involves. A new committee is elected. Bridget and Meleri steps down. For now, Laura will have to continue as the treasurer until we can find a suitable person for the job, we will advertise for this role.

Chairperson: Cara Williams

Treasurer: Laura Jones

Secretary: Ellen Rees

An evening will be arranged to transfer information to the new committee.

The AGM ends with Laura thanking the staff especially Sally for all their hard work during this difficult year. It looks like Cylch is stable for the foreseeable future.

Sally thanks the committee.

Meeting ends.

Minutes agreed and signed by Committee member:

A handwritten signature in black ink that reads "L. Jones." The signature is written in a cursive style with a large initial 'L'.

Laura Jones

Treasurer

INCOMING

	<u>Funding</u>	<u>CC Offer</u>	<u>HH Funding</u>	<u>Fees</u>	<u>Fruit</u>
2020-2021					
<u>April/May</u>				£331.20	
<u>May/June</u>	£2,100	£776.25			
<u>June/July</u>					£52.50
<u>July/August</u>					
<u>August/Sept</u>					
<u>Sept/Oct</u>		£180			£490.00
<u>Oct/Nov</u>		£108			£98.75
<u>Nov/Dec</u>	£2,100	£126.00			£540.75
<u>Dec/Jan</u>		£90.00			
<u>Jan/Feb</u>	£118	£234			£234.00
<u>Feb/Mar</u>		£216.00			£130.00
<u>Mar/April</u>				£1,814	
TOTALS	£ 4,318.00	£ 1,730.25	£ 2,145.20	£ 1,546.00	£ -
TOTAL INCOMING		£		31,532.51	

Fundraising Grants Other

	£1,000.00	£577.03
		£425.90
		£762.92
		£884.71
	£1,300	£1,525.67
£90.00		£2,575.43
£1,161.00		£52.43
£350	£1,220.00	
£217.83		£8
		£205.62
	£6,975.20	£205.62
£42	£1,242.74	£971
£ 1,860.83	£ 11,737.94	£ 8,194.29

Comments

Childcare unit emergency grant, JRS payment
Education funding, JRS payment
JRS payment
JRS payment
Sally Hwb wages April), JRS payment, Mudiad Grant
Sally hwb wages (May), community council donation
Sally hwb wages, Walk fundraiser
Walk fundraiser
Xmas raffle fundraiser
JRS payment
JRS payment, Gofal plant Grant
Community council donation, JRS

OUTGOING

Beths Wages Sallys Wages Louisa's Wages Mudiad

<u>2020-2021</u>							
<u>April/May</u>	-£555.21		-£453.61		-£285.22		
<u>May/June</u>	-£532.38	-£	453.41	-£	285.22		
<u>June/July</u>	-£532.38	-£	453.61	-£	276.78		
<u>July/August</u>	-£580.68		-£453.73		-£336.06		
<u>August/Sept</u>	-£694.85	-£	586.10	-£	76.80		
<u>Sept/Oct</u>	-£565.21	-£	478.10	-£	383.68		
<u>Oct/Nov</u>	-£565.21	-£	478.30	-£	318.28		
<u>Nov/Dec</u>	-£565.21	-£	478.10	-£	383.68		
<u>Dec/Jan</u>	-£565.21	-£	478.30	-£	287.76		
<u>Jan/Feb</u>	-£565.21	-£	478.10	-£	361.88		
<u>Feb/Mar</u>	-£565.21	-£	478.30	-£	287.76		
<u>Mar/April</u>	-£565.21		-£478.10	-£	383.68		
<u>TOTALS</u>	-£6,851.97	-£	5,747.76	-£	3,666.80	£	-
<u>TOTAL OUTGOING</u>			<u>-£ 27,921.44</u>				

Tax (Staff)	Mileage	Other
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-£101.60		-£ 562.50
-£ 101.80		-£ 35.00
-£ 101.60		
-£102.00		
-£ 107.80		-£ 545.08
-£ 108.00		-£ 486.13
-£ 107.80		-£ 525.00
-£ 108.00		-£ 10.37
-£ 107.80		-£ 63.00
-£ 108.00		
-£ 107.80		-£ 22.45
-£ 108.00		-£ 30.00
-£ 1,270.20	£	- -£ 2,279.53

Comments

Accountancy fees

ICO

Other - Sally hwb wages

Other - Sally hwb wages

Repayment of Education funding

Other - Sally hwb wages, DBS checks

Reimburse Alys fees for 2 week closure, staff christmas gifts

Playwood outdoor equipment

Playwood outdoor shelter, other (storage boxes, cleaning equipment)

Accountancy fees

2020-2021

INCOMINGS

Funding	£	4,318.00
CC Offer	£	1,730.25
HH Funding	£	2,145.20
Fees	£	1,546.00
Fruit		
Fundraising	£	1,860.83
Grants	£	11,737.94
Other	£	8,194.29

C/F Bal 2020	£	6,562.49
Total Incoming	£	31,532.51
Total Outgoing	-£	27,921.44
End Bal 2021		£10,173.56
Adjustment	£	3,611.07

Savings Reserve		£3,106.33
End Bal 2021		£10,173.56
Total		£13,279.89

OUTGOINGS

Wages		-£16,266.53
Mudiad		
Hall Rental	-£	525.00
Fundraising Exps		
Renewals/Learning Tools	-£	7,476.57
Food	-£	103.61
Tax	-£	1,270.20
Mileage		
Other	-£	2,279.53

Treasurer - Laura Jones

Checked By - Roger Yorke



Roger Yorke

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Paid In

DATE	TOTAL	BREAKDOWN
04/12/2020	£1,000.00	Childcare Unit - Emergency support fund
05/01/2020	£331.20	Mudiad - Helping hands
05/06/2020	£577.03	JRS Payment (Beth wages)
05/20/2020	£2,100	Council education funding
06/03/2020	£425.90	JRS Payment (Beth wages)
06/17/2020	£776.25	Childcare offer
07/06/2020	£762.92	JRS Payment (Beth full month, Sally and Loui:
07/16/2020	£52.50	George fees (2 weeks reopening)
08/05/2020	£884.71	JRS payment (July)
08/25/2020	£604.62	Ceredigion CC - Sally hwb wages
09/02/2020	£921.05	JRS payment (August)
09/02/2020	£1,300	Mudiad Grant (outdoor equipment)
08/15/2020	£575.43	Ceredigion CC - Sally hwb wages (May)
10/05/2020	£60.00	Fees from January 2020 term (£50) and £10 (
10/05/2020	£2,000.00	Donation from Community Council
10/06/2020	£180.00	Childcare offer
10/06/2020	£10.00	Caitrin fees invoice 23
10/06/2020	£130.00	George fees invoice 24
10/13/2020	£167.50	Layla fees invoice 25
10/19/2020	£55.00	Walk fundraiser - online donations
10/19/2020	£132.50	Alys fees inoivce 21
10/26/2020	£25.00	Walk fundraiser - online donations
11/02/2020	£35.00	Walk fundraiser - online donations
11/04/2020	£52.43	Ceredigion CC remittance - Sally hwb June
11/05/2020	£10.00	Idris snack - invoice 22
11/09/2020	£105.00	Walk fundraiser - online donations
11/09/2020	£88.75	Lauren Forrester - Connor invoice 26
11/10/2020	£1,010	Walk fundraiser - cash donations
11/10/2020	£108.00	Childcare Offer
11/17/2020	£10.00	Caitrin fees
11/16/2020	£11	Walk fundraiser - Bridget donation (paid in or
11/18/2020	£142.00	George fees - invoice 32
11/20/2020	£2,100	Ceredigion CC Education Funding
11/24/2020	£255.00	Layla fees - invoice 31
11/30/2020	£123.75	Alys fees - invoice 27
12/01/2020	£350	Walk fundraiser cash
12/04/2020	£1,220	Ceredigion CC sustainability grant
12/09/2020	£126.00	Ceredigion CC - Childcare offer
12/15/2020	£10.00	Idris snack - invocie 28
12/15/2020	£8	From Bridget - reimburse Laura for xmas gift:
12/16/2020	£217.83	Xmas raffle fundraiser
01/22/2021	£90.00	Ceredigion CC - childcare offer
02/04/2021	£10.00	Caitrin fees - invoice 38

02/05/2021	£106.00	George fees - invoice 39
02/08/2021	£205.62	JRS payment Jan 21
02/10/2021	£76.00	Alys fees invoice 35
02/10/2021	£42.00	Layla fees invoice 40
02/12/2021	£234.00	Ceredigion CC - childcare offer
02/23/2021	£118.00	Outreach funding for Nick
03/05/2021	£205.62	JRS payment Feb 21
03/09/2021	£2,876.00	Gofal plant Covid Grant - shelter
03/12/2021	£216.00	Ceredigion CC - Childcare offer
03/14/2021	£10.00	Fees - Catrin invoice 41
03/16/2021	£4,099.20	Ceredigion CC - RRRS Grant
03/17/2021	£20.00	Aron fees invoice 44
03/17/2021	£90.00	George fees - invoice 43
03/22/2021	£10.00	Layla fees - invoice 42
03/26/2021	£1,814.00	Helping hands? And Nick funding
03/29/2021	£750.00	Community Council donation
03/29/2021	£42.00	Raffle fundraiser
03/31/2021	£1,242.74	Mudiad Grant
03/31/2021	£220.96	JRS payment - March 21

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Paid Out

	DATE	TOTAL	BREAKDOWN
	04/01/2020	-£52.50	Refund 2 weeks George fees (invc
	04/12/2020	-£510.00	Francis Gray - accountancy fees
	05/01/2020	-£555.21	Beth wages
	05/01/2020	-£453.61	Sally wages
	05/01/2020	-£101.60	HMRC
	05/01/2020	-£285.22	Louisa wages
sa partial)	06/01/2020	-£532.38	Beth wages
	06/01/2020	-£453.41	Sally wages
	06/01/2020	-£285.22	Louisa wages
	06/01/2020	-£101.80	HMRC
	06/01/2020	-£35.00	ICO - data compliance
	07/01/2020	-£532.38	Beth Wages
	07/01/2020	-£453.61	Sally wages
	07/01/2020	-£276.78	Louisa wages
Cawl fundraiser	07/01/2020	-£101.60	HMRC
	07/31/2020	-£580.68	Beth Wages
	07/31/2020	-£453.73	Sally wages
	07/31/2020	-£336.06	Louisa wages
	07/31/2020	-£102.00	HMRC
	08/28/2020	-£586.10	Sally wages
	08/28/2020	-£694.85	Beth wages - £565.21 + £129.64
	08/28/2020	-£76.80	Louisa back pay (April to July)
	09/01/2020	-£107.80	HMRC
	08/28/2020	-£545.08	Sally hwb wages April (holiday we
	09/23/2020	-£486.13	Sally hwb wages May (holiday we
	09/30/2020	-£565.21	Beth wages
	09/30/2020	-£478.10	Sally wages
	09/30/2020	-£383.68	Louisa wages
	09/30/2020	-£108.00	HMRC
	10/09/2020	-£525.00	CCC - repayment of Education fur
line by LJ)	10/19/2020	-£6.46	Sally snack reimbursement
	10/20/2020	-£525.00	Hall Rent
	10/31/2020	-£565.21	Beth Wages
	10/31/2020	-£478.30	Sally wages
	10/31/2020	-£318.28	Louisa wages
	10/31/2020	-£107.80	HMRC
	11/04/2020	-£10.37	Sally hwb wages June
	11/04/2020	-£47.20	Beth DBS check
s	11/04/2020	-£47.20	Sally DBS check
	11/09/2020	-£7.20	Sally snack reimbursement
	11/30/2020	-£565.21	Beth wages
	11/30/2020	-£478.10	Sally wages

11/30/2020	-£383.68	Louisa wages
12/01/2020	-£108.00	HMRC
12/21/2020	-£565.21	Beth Wages
12/21/2020	-£478.30	Sally wages
12/21/2020	-£287.76	Louisa wages
12/30/2020	-£107.80	HMRC
12/18/2020	-£35.00	Reimburse Alys fees for 2 week cl
12/18/2020	-£8.00	From Bridget - reimburse Laura fo
01/04/2020	-£20.00	Reimburse Laura for staff christm
04/14/2021	-£1,070.00	Playwood invoice 1003
01/29/2021	-£565.21	Beth Wages
01/29/2021	-£478.10	Sally wages
01/29/2021	-£361.88	Louisa wages
02/01/2021	-£108.00	HMRC
03/01/2021	-£565.21	Beth Wages
03/01/2021	-£478.30	Sally wages
03/01/2021	-£287.76	Louisa wages
03/01/2021	-£107.80	HMRC
03/09/2021	-£2,780	Playwood invoice 1008 Shelter
03/09/2021	-£117.40	Sally expenses - £89.95 food, £5 :
03/25/2021	-£3,450.00	Sally (reimbursing expenditure fo
03/29/2021	-£30.00	Francis Gray - accountancy fees
03/29/2021	-£77.17	Laura - reimburse spend on comp
03/31/2021	-£565.21	Beth Wages
03/31/2021	-£478.10	Sally wages
03/31/2021	-£383.68	Louisa wages
03/31/2021	-£108.00	HMRC
	-£27,921.44	

Article 9) following closure

in back pay (April to July)

Weeks + enhancement)
Weeks + enhancement)

including Summer term

losure (invoice 27)
or xmas gifts
as gifts

stationary, £17.00 storage boxes, £5.45 cleaning
r Ceredigion CC RRRS Grant received on 16/03/21)

ost and seeds for Ceredigion CC RRRS Grant received 16/03/21

Roger Yorke
Cwm Helyg,
Rhydyfelin, Aberystwyth,
SY23 4QE


07/01/2022

Auditor's statement

To whom it may concern,

In my opinion the accounts for Ysgol Feithrin Llangwryfon for the year 2020/2021 have been properly prepared and are in good order, with no obvious discrepancies or irregularities to highlight here. The charity's income for the year was £31,532.51 and its' outgoings were £27,921.44

Sincerely,



Roger Yorke