

ORLEY FARM ASSOCIATION  
CHARITY NO: 1058846

TRUSTEES ANNUAL RECEIPTS AND PAYMENTS  
ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2024

## Reference and Administrative Information

**Charity Name:** Orley Farm Association

**Charity Registration Number:** 1058846

**Communication Address**  
South Hill Avenue  
Harrow  
Middlesex  
HA1 3NU

**Bankers** HSBC Bank PLC

### Trustees

Chairperson Chiraag Gudka

Treasurer Himali Devani

Members Anisha Patel  
Stevie Rowe

## **Trustees' Annual Report Year ended 31 March 2024**

The trustees present their report with the receipts and payments account of the charity for the year ended 31 March 2024. It is governed by its constitution document adopted on 24 June 1996 and as amended on 28 April 2015 and 1 October 2019.

### **Objectives and activities**

The association's objectives are to:

1. Organise events for parents and pupils of the Orley Farm School with the approval of the school
2. Raise funds for the benefit of the school, and/or to further the pupil's education
3. Promote greater involvement among parents and between parents and the school.

The trustees have considered the Charity Commission's guidance on public benefit, and consider that the association's activities support the advancement of:

1. Education funds raised through the association's activities are used to provide grants to the school to enhance its education facilities
2. Citizenship & community development pupils are actively encouraged to help organise and run activities at events, building a culture of volunteering; individuals raising funds on behalf of other registered charities are offered stalls free of charge; and participate in local young enterprise initiatives are offered stalls at reduced rates.

### **Activities during the year**

In 2023-2024, the association did not organize many events due to the worldwide pandemic. The PA committee's priority is to encourage and promote a community spirit in the school rather than maximizing fundraising.

### **Structure, Governance and Management**

The association is managed through the PA Committee, which comprises of the Officers, members invited by the Head Teacher of Orley Farm School to represent their form or year, and many co-opted members. The PA committee hold at least one meeting per term. During the year ended 31 March 2024, the PA Committee met 3 times.

The Officers are the association's trustees and have the responsibility of directing the affairs of the association, and ensuring it is solvent, well-run, and delivering the charitable objectives outlined above. The Officers are appointed by the PA Committee by ballot or show of hands.

The association had a number of changes during the year ended 31 March 2024 and up to the signing of the annual reports and accounts.

## **Policies**

**Reserves:** The association maintains minimum reserve of £10,000 after pledged donations to fund its activities.

**Grants:** Most pledged and actual donations made by the association are for the benefit of the school and approved by the PA Committee. The PA occasionally supports fund raising activities by parents and pupils for other charities. In those instances, the beneficiary of the fundraising is clearly identified beforehand.

**Investments:** The association does not make any investments other than deposits.

**Health & Safety:** The association follows school advice on health and safety matters. First Aid is arranged for all events with more than 100 attendees. A professional fireworks company is used. Food sold at events by the PA is sourced from the school or through caterers holding appropriate FSA licenses.

## **Reference and Administrative Details**

**Registered Charity number:**

1058846

**Principal address**

South Hill Avenue

Harrow

Middlesex

HA1 3NU

Approved by the Trustees and signed on their behalf on 4 October 2024 by:

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Himali Devani (Treasurer)



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Orley Farm School Parents Association 1058846

**CC16a**

**Receipts and payments accounts**

For the period from 01-Apr-23 To 31-Mar-24

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fireworks Night	7,491	-	-	7,491	8,825
Uniform and Leavers	982	-	-	982	3,232
School Fair	11,947	-	-	11,947	2,705
Quiz Night & Ball	2,925	-	-	2,925	9,330
School Contributions	4,102	-	-	4,102	4,572
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>27,447</b>	<b>-</b>	<b>-</b>	<b>27,447</b>	<b>28,664</b>
<b>A2 Asset and investment sales, (see table).</b>					
Interest Income	623	-	-	623	139
<b>Sub total</b>	<b>623</b>	<b>-</b>	<b>-</b>	<b>623</b>	<b>139</b>
<b>Total receipts</b>	<b>28,070</b>	<b>-</b>	<b>-</b>	<b>28,070</b>	<b>28,803</b>
<b>A3 Payments</b>					
Fireworks Night expense	12,139	-	-	12,139	7,147
Uniforms and Leavers	3,990	-	-	3,990	4,068
School Fair	4,203	-	-	4,203	1,723
Quiz Night & Ball	1,200	-	-	1,200	10,654
Whole School Event	2,355	-	-	2,355	570
Accountancy and Legal Fees	-	-	-	-	-
Printing, Postage and Stationary	-	-	-	-	-
Networking Event	-	-	-	-	-
Bank Charges	92	-	-	92	144
Insurance	-	-	-	-	-
<b>Sub total</b>	<b>23,979</b>	<b>-</b>	<b>-</b>	<b>23,979</b>	<b>24,305</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Equipment	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>23,979</b>	<b>-</b>	<b>-</b>	<b>23,979</b>	<b>24,305</b>
<b>Net of receipts/(payments)</b>	<b>4,091</b>	<b>-</b>	<b>-</b>	<b>4,091</b>	<b>4,498</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>51,264</b>	<b>-</b>	<b>-</b>	<b>51,264</b>	<b>46,766</b>
<b>Cash funds this year end</b>	<b>55,355</b>	<b>-</b>	<b>-</b>	<b>55,355</b>	<b>51,264</b>



## **Notes to the Accounts**

### **1. Trustee Remuneration and Related Party Transactions**

No Trustee received any remuneration during the year.

No Trustee or a person related to a Trustee had any personal interest in any contract or transaction entered into by the charity during the year.