

Charity Registration No. 1058780

**AMICI INTEGRATED DANCE THEATRE COMPANY
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 5 APRIL 2021**

AMICI INTEGRATED DANCE THEATRE COMPANY

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Ms H Beard
Ms L Greeley
Mr G Leak
Mr G Dosanjh
Ms L Humpheson
Ms E Fort

Charity number

1058780

Independent examiner

BGM Helmores Limited
114a Cromwell Road
Kensington
London
SW7 4AG

AMICI INTEGRATED DANCE THEATRE COMPANY

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AMICI INTEGRATED DANCE THEATRE COMPANY

TRUSTEES' REPORT

FOR THE YEAR ENDED 5 APRIL 2021

The Trustees present their report and accounts for the year ended 5 April 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's governing document, the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The Charity was established by a declaration of trust deed dated 20th September 1996.

The Trustees who served during the year were:

Ms H Beard

Ms L Greeley

Mr G Leak

Mr G Dosanjh

Ms L Humpheson

Ms E Fort

Amici Trustee and Strategy Meetings

Areas of work in these meetings focused principally on working through all the implications of moving to a virtual platform due to the Pandemic and lockdown. This included organisational arrangements, financial arrangements and human concerns for some of Amici members who were shielding and vulnerable. Managing uncertainty was a basic requirement during this year. This included: ongoing liaison between the Lyric, Turtle Key Arts and Amici about the rescheduling of the 40th Year production and about when and if classes on the premises might return. Also, support for Turtle Key Art's strategy for seeking funding for the production continued. Involvement in setting up the series of Open Workshops and International workshops. Updating/reviewing Amici Policies and generating additional policies to address issues such as: film, photographic and creative work consent, Digital policy for safeguarding and protection of children and vulnerable adults and Zoom etiquette. Transferring all financial matters from the retiring Treasurer to the Interim Treasurer and negotiating the challenging process of updating signatures/mandates on financial matters and setting up electronic banking to modernise Amici's financial affairs. Assessing the cost of various events. Risk assessments pending return to classes at the Lyric. Generating Codes of Conduct for Amici Classes. Reviewing roles within Young Amici. Supporting Turtle Key Arts with additional Funding applications. Maintaining Amici's media presence.

Amici continues to enjoy the creative partnership with Turtle Key Arts who provide enthusiastic and strong practical support for all Amici's endeavours and whose expertise and guidance during this time of turbulence has been even more appreciated.

Administration

Turtle Key Arts have continued to act as administrators and the company is very grateful to them for their professionalism and commitment and their practical understanding of AMICI'S particular needs and talents. They have been instrumental in ensuring the growth of AMICI'S educational outreach work and of the continued development of "Young Amici" which has continued throughout COVID. As well as this Turtle Key Arts have continued the development of the talents and skills of the company membership. They have also played a major role in developing a closer relationship with the Lyric. They have identified, fostered and administered many projects in Britain and abroad, including fund raising and they also support company members by their active presence as stage managers, sound technicians, filmmakers and web designers, to name just a few of the many roles they play. A formal contract negotiated by Turtle Key with the Lyric Theatre is in place. As The Lyric has now extended their range of activities to include a number of other groups including music, dance, theatre, acting, and film, each group or company will pay a small fee for room use. During this pandemic year Turtle Key Arts also reduced their fee to support Amici during this difficult and challenging year.

AMICI INTEGRATED DANCE THEATRE COMPANY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 5 APRIL 2021

Risk Response

The Trustees has assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

Object Codes

Care, welfare and treatment for people with learning disabilities, additional cognitive needs and mental health issues.

Services for disabled and non-disabled people.

Promotion and furtherance of education in and knowledge of the arts and craft of dancing.

Aims and Objectives

To provide stimulating and quality artistic experience for people with physical disabilities, learning difficulties and sensory impairment.

To provide opportunities for people with disabilities to create dance.

To provide opportunities for disabled and able-bodied people to work together in an ensemble company.

To train people with disabilities in skills relating to dance and choreography.

To provide performance opportunities for people with disabilities.

To provide training opportunities for special needs teachers and professional dancers in skills relating to creative work with people with disabilities.

To further AMICI'S artistic development through performance.

To increase public awareness of the high performing ability of its members.

To stress the need to acknowledge and share each other's abilities whether disabled or not.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

Activities of the Trust

AMICI meets as a weekly evening class at the Lyric Theatre, Hammersmith, where it is the resident company, by kind permission of Amy Belson, Chief Executive and Rachel O'Riordan, Artistic Director. From time-to-time Amici presents public performances and open workshops.

AMICI INTEGRATED DANCE THEATRE COMPANY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 5 APRIL 2021

Organisational Activities

Amici's activities across this year were primarily focused on maintaining Amici's regular activities throughout the Covid Pandemic. The last meeting of Amici on the Lyric premises was in March 2020. After this all Amici activities moved online in response to Government guidelines. Sadly, the exciting event of Amici's 40th year Anniversary Production scheduled for 18th – 23rd May 2020 at the Lyric Hammersmith called, "One World: The Wealth of Common People" was paused and all rehearsals for the Production ceased. There followed a considerable amount of organisational tasks that Amici Trustees, Turtle Key Arts and Amici members had to put in place to ensure that Amici membership was fostered, energised and maintained even though this was through a virtual medium.

Amici Trustees and Turtle Key Arts and Wolfgang Stange convened a number of meetings across the year to address all the issues that arose. This included meetings via a virtual platform on 24/4/2020, a financial meeting on 9/6/2020, a Covid response planning meeting on 28/7/2020, and further meetings on 14/8/2020, 18/9/2020, 8/12/2020 and 16/2 2021. There were also a number of less formal meetings arranged between those involved in setting up the virtual Amici workshops across the year.

A member of Amici Trustees Lynne Humpheson supported by Turtle Key Arts has taken on the principle responsibility for organising all Amici events including many other organisational tasks. This involves a lot of work and Amici Trustees greatly value the role that Lynne continues to play within Amici especially as this has involved a lot of extra work across this year due to the impact of the COVID epidemic. The Amici Trustees are also grateful to the support of Turtle Key Arts who organised and marketed the open online workshops, administered them and supported alongside Amici members with tech support as well.

Amici has remained fortunate in having Shane Arousseau as resident photographer. Shane used the restriction of COVID to gather a series of very evocative images of Amici members which he circulated to Amici members and is used to keep our social media updated.

AMICI INTEGRATED DANCE THEATRE COMPANY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 5 APRIL 2021

Activities

Across this difficult year Amici has continued to meet through the Zoom platform every Wednesday. Much thought and planning went into arranging the Technology, running the classes in a creative way, planning social time before the class for members to connect to each other, recruiting varying workshop leaders etc. Alongside this Wolfgang Stange and other longstanding members began to create a written narrative of the history of Amici. This was circulated to all Amici members helping to keep those involved who were either digitally excluded or not wanting to join virtual classes. Additional to this, across the year several Open Workshops were held online. These were very popular often reaching a membership of at least 50. This was also a source of some additional income, with an option of donate what you decide. There were also several International workshops planned on Saturdays for those affiliated with Amici who would have been involved with the 40th year production for example participants and artists from Japan and Australia. All these Amici classes and events were much appreciated by those involved and often became creative opportunities for dance and the joy of movement at a time of difficulty for many of our members due to the COVID Lockdown requirements and shielding. DVD's of some of the classes were gathered and made available to Amici members

Another important event occurred In place of the 40th year Amici Production. There were live screenings of a number of past Amici Productions the week of the paused Production with a live Chat and Q and A. These were set up and supported by Turtle Key Arts and reached an audience of over 3000. The films were also audio described and they remain available on Amici's You Tube Channel. The films were very popular and drew a large audience and a similar event is scheduled to go ahead again the following year with further films of productions.

On occasions when Wolfgang Stange was unavailable to run the Wednesday evening Amici class alternative workshop leaders took the class offering their own unique contribution. This remains very successful offering creative variety.

The termly Amici Newsletter changed into more regular email updates about Amici activities to keep Amici members in touch with each other during Lockdown.

Visitors from other Integrated Dance Theatre Companies and students from Roehampton University and other dance theatre courses also joined AMICI virtual classes for the experience of working within an integrated setting.

In early 2021, we began to organise a new project called "We'll Dance Again" where Amici members will be heading into the local community and dancing on people's door steps to get Hammersmith and Fulham dancing again, especially those most isolated – this is going to run from April – July 2021.

AMICI INTEGRATED DANCE THEATRE COMPANY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 5 APRIL 2021

Young Amici

Young AMICI is open to young people aged 11 to 25 and meets prior to the normal Amici class on Wednesday evenings. Young Amici has continued to flourish beyond expectations creatively led by the Artistic Director Ingrid Molinos Torres. There is a growing membership of young people and this project has been successfully funded for 3 years by John Lyons Charity. Kelly Codling-Bray has assumed primary responsibility from Turtle Key Arts to co-ordinate Young Amici's activities and Ingrid has been invited to attend part of Amici Trustees meetings on a regular basis. The impact of COVID caused Young Amici classes to move to a virtual platform. Initially classes were run twice weekly but for shorter times to facilitate the shift to Zoom meetings and to support Young Amici members during COVID. Later classes returned to once weekly. Young Amici were to be involved in Amici's production which is now paused.

Whilst being online, Young Amici turned one of their pieces into a digital piece, and got all their members to record themselves to create 'We Dance (Distanced) into the Forest'. This was received very well and has been viewed over 500 times online.

Young Amici also ran a very successful online Summer School where diverse workshops were offered by different artists such as Ballet, Feldenkrais, Meditation, Yoga, Amici Rep and Drama. 40 participants took part in the week-long summer school, and a final sharing was held online to friends and family for the young people to share what they created. Young Amici will be seeking funding to run a blended Summer School in July 2021.

Further work was undertaken to update the Young Amici website and the funding of the Leadership of Young Amici was reviewed and increased to reflect the additional workload. Discussions also occurred about facilitating the transition of Young Amici members to Adult Amici and to identify additional workshop leaders. Young Amici also mentors Dance students on placement with Young Amici from Roehampton University, Royal Academy of Dance and Middlesex University.

AMICI INTEGRATED DANCE THEATRE COMPANY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 5 APRIL 2021

Financial review

Amici Company has two bank accounts, both of which it had prior to becoming a Registered Charity. There is a current account and a business reserve account which carries a higher rate of interest. The majority of the company's funds are held in the business reserve account and moved across when necessary. There are five signatories to the account.

The trustees are particularly grateful to the following Trusts and organisations for their support of the company and its work this year.

John Lyons Trust

Hammersmith United Charity

A number of individuals who have donated to the charity

Fees paid by people who attend the weekly class go to the London Borough of Hammersmith and Fulham under whose auspices AMICI operates as an Adult Education Class. Fees are also paid to the Lyric for room hire. Amici is grateful for the moderation of both these fees due to the impact of COVID and the shift to virtual meetings.

Insurance Policies

The company has two insurance policies.

Charity Trustee Assurance which covers professional and financial risks. This is with the Royal and Sun Alliance.

Theatres Combined Insurance for accidental loss or damage with Public and Performer's Liability. This is with Aviva. The company's public liability indemnity limit is £ 2,000,000 in line with recommendations from the lyric theatre management.

Both policies are brokered with Wrightsure who have particular expertise in these areas.

On behalf of the board of Trustees



Ms H Beard

Trustee

Dated: 3 February 2022

AMICI INTEGRATED DANCE THEATRE COMPANY

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF AMICI INTEGRATED DANCE THEATRE COMPANY

I report on the accounts of the Charity for the year ended 5 April 2021, which are set out on pages 8 to 12.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

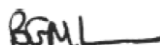
Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



BGM Helmores Limited

114a Cromwell Road
Kensington
London
SW7 4AG

Dated: 3 February 2022

AMICI INTEGRATED DANCE THEATRE COMPANY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 5 APRIL 2021

	Notes	2021 £	2020 £
<u>Incoming resources from generated funds</u>			
Donations and legacies	2	3,635	8,639
Merchandise Income	3	130	108
Interest receivable		5	23
		<hr/>	<hr/>
		3,770	8,770
Incoming resources from charitable activities	4	23,498	18,700
		<hr/>	<hr/>
Total incoming resources		27,268	27,470
		<hr/>	<hr/>
<u>Resources expended</u>	5		
Costs of generating funds			
Costs of generating donations and legacies		144	1,403
Fundraising trading: costs of goods sold	3	528	176
		<hr/>	<hr/>
		672	1,579
		<hr/>	<hr/>
Net incoming resources available		26,596	25,891
Governance costs		17,035	27,168
		<hr/>	<hr/>
Total resources expended		17,707	28,747
		<hr/>	<hr/>
Net income/(expenditure) for the year/ Net movement in funds		9,561	(1,277)
Fund balances at 6 April 2020		27,987	25,567
		<hr/>	<hr/>
Fund balances at 5 April 2021		37,548	24,290
		<hr/> <hr/>	<hr/> <hr/>

AMICI INTEGRATED DANCE THEATRE COMPANY

BALANCE SHEET

AS AT 5 APRIL 2021

	Notes	2021 £	£	2020 £	£
Current assets					
Cash at bank and in hand		50,869		32,223	
Creditors: amounts falling due within one year	9	<u>(13,321)</u>		<u>(7,933)</u>	
Total assets less current liabilities			<u>37,548</u>		<u>24,290</u>
Income funds					
Unrestricted funds			<u>37,548</u>		<u>24,290</u>
			<u>37,548</u>		<u>24,290</u>

The accounts were approved by the Trustees on 3 February 2022

Ms H Beard
Trustee

AMICI INTEGRATED DANCE THEATRE COMPANY

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 5 APRIL 2021

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Charities Act 2011.

2 Donations and legacies

	2021	2020
	£	£
Donations and gifts	3,635	8,639
	<u> </u>	<u> </u>
Donations and gifts		
Unrestricted funds:		
Amici Sponsorship and Donations	3,585	-
Young Amici Sponsorship and Donations	50	-
	<u> </u>	<u> </u>
	3,635	8,639
	<u> </u>	<u> </u>

3 Merchandise Income

	2021	2020
	£	£
Merchandise Income	130	108
Fundraising trading: costs of goods sold	(528)	(176)
	<u> </u>	<u> </u>
Total	(398)	(68)
	<u> </u>	<u> </u>

4 Incoming resources from charitable activities

	2021	2020
	£	£
Local Authority and Other Funding	19,800	11,650
Production Income	-	600
Other Income (Including Student Fees)	3,487	5,957
Gift Aid	211	493
	<u> </u>	<u> </u>
	23,498	18,700
	<u> </u>	<u> </u>

AMICI INTEGRATED DANCE THEATRE COMPANY

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 5 APRIL 2021

4 Incoming resources from charitable activities

(Continued)

Included within income relating to Local Authority and Other Funding are the following grants and donations

Royal Victoria Hall	-	2,000
D'Oyley Carte	-	2,500
LBHF Fast Track	-	5,000
Other Funders	-	2,150
John Lyons	15,000	-
Hammersmith Utd Grant	4,800	-
	<u>19,800</u>	<u>11,650</u>

5 Total resources expended

	2021	2020
	£	£
Costs of generating funds		
Costs of generating donations and legacies	144	1,403
Fundraising trading: costs of goods sold	528	176
Total	<u>672</u>	<u>1,579</u>
Governance costs	<u>17,035</u>	<u>27,168</u>
	<u>17,707</u>	<u>28,747</u>

6 Governance costs

	2021	2020
	£	£
Other governance costs comprise:		
Production Costs	4,605	2,282
Disabled Students course & Travel Expenses	-	4,845
Teaching Fee	7,226	9,418
Young AMICI Expenses	1,375	45
Administration Expenses	-	4,571
Accounting Fees	-	500
Insurance	1,082	962
Production Marketing Costs	-	2,472
Room Hire/Expenses for Core Activities	2,747	2,073
	<u>17,035</u>	<u>27,168</u>

AMICI INTEGRATED DANCE THEATRE COMPANY

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 5 APRIL 2021

7 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year, nor were any of them reimbursed expenses.

8 Employees

There were no employees during the year.

9 Creditors: amounts falling due within one year	2021	2020
	£	£
Other creditors	300	3,696
Accruals	13,021	4,237
	<u>13,321</u>	<u>7,933</u>

AMICI INTEGRATED DANCE THEATRE COMPANY

APPENDICES TO THE ACCOUNTS

FOR THE YEAR ENDED 5 APRIL 2021

Analysis of results between activities

	AMICI	Young Amici	2021	2020
	£	£	£	£
Sponsorships/Donations	3,586	50	3,635	2,725
Local Authority and Other Funding	-	4,800	4,800	233
John Lyon's Charity	-	15,000	15,000	12,500
Other Income (including students' fees)	3,337	150	3,487	4,131
Interest received	5	-	5	14
Merchandise income	130	-	130	72
	<u>7,268</u>	<u>20,000</u>	<u>27,268</u>	<u>19,674</u>

Theatre Production and Workshop Expenses

Production costs	200	4,405	4,605	3334
Disabled Students course & Travel Expenses	-	-	-	2,813
Teaching Fee	2,301	4,925	7,226	12,918
Young AMICI Expenses	-	1,375	1,375	66
Core Costs	2,023	724	2,747	4,561
Accounting Fees	-	-	-	1,250
Insurance	1,082	-	1,082	962
Venue Hire / Zoom Costs	-	144	144	1,947
Merchandise costs	-	-	-	1,546
Marketing Costs	500	28	528	1,284
Total Expenses	<u>6,106</u>	<u>11,601</u>	<u>17,707</u>	<u>27,681</u>
Surplus/(Deficit) for the year	<u>1,162</u>	<u>8,399</u>	<u>9,561</u>	<u>(8,007)</u>