

Charity Registration No. 1058352

Company Registration No. 03256733 (England and Wales)

DYSPRAXIA FOUNDATION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2020

DYSPRAXIA FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION

Board of Trustees during the year

Chair	Sophie Kayani
Vice Chair	Matthew Devonshire
Honorary Treasurer	Elliot Harris
Local Group Representative	Jude Matthews
Adult Representative	Alice Hewson
Trustee	Jonathan Levy
	Sally Payne
	Richard Todd
	Steven Duckworth
	Jake Hobson
	Laurence Turner

Chief Executive and Company Secretary E Howes

Charity number 1058352

Company number 03256733

Principal address and registered office 8 West Alley
Hitchin, Herts
SG5 1EG

Patrons Dr Ian McKinlay BSc, MB, ChB, DCH, FRCP, OBE
Dr James Appleyard MA, MD, FRCP, FRCPC
Lady Isabella Naylor-Leyland
Jeffery Barratt
Jamie Lambert
Michele Lee MBE

Independent examiner Mark Hjertzen BA FCA
H W Associates Limited
Portmill House
Portmill Lane
Hitchin
Herts
SG5 1DJ

Bankers National Westminster Bank plc Yorkshire Bank
12 High Street 7 Gold Street
Hitchin, Herts Northampton
SG5 1BW NN1 1EN

Solicitors Bates, Wells & Braithwaite
61 Charterhouse Street
London
EC17 6HA

DYSPRAXIA FOUNDATION

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DYSPRAXIA FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

The Board of Trustees present their report and financial statements for the year ended 30 September 2020.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Our Vision:

The Dyspraxia Foundation's vision is a world in which dyspraxia/DCD is understood and accepted and where dyspraxia/DCD is not a barrier to opportunity and fulfilment.

Our Mission:

To enable all children, young people and adults with dyspraxia/DCD to reach their full potential (at every stage) in life.

The values we committed to are:

- Sustainable
- Compassionate
- Collaborative
- Enabling
- Inclusive
- Accountable

Objectives and activities

The charity's objects are to raise awareness of dyspraxia/DCD and promote the successful recognition of and support for all those affected by dyspraxia/DCD.

The charity aims:

- To promote awareness and understanding of dyspraxia
- To support individuals and families affected by dyspraxia
- To promote better diagnostic and treatment facilities for those who have dyspraxia.
- To help professionals in health and education to assist those with dyspraxia

To meet this objective, the Foundation offers a range of services including a dedicated website, helpline service, literature, information sheets and publications, conferences and events and supports a network of volunteer groups around the UK.

To meet the aims of the charity the Foundation has: responded to a growing number of emails and written requests for information; distributed leaflets and information sheets on dyspraxia and sold specialist books and DVDs; produced monthly newsletters for members and a Professional Journal. Copies of the Journal are included in the professional, corporate and school membership to disseminate current practices, research and facilitate continuing education for all professionals working with children and adults with dyspraxia/DCD. Past copies are available to members online.

The Dyspraxia Foundation continued to provide a telephone Helpline Service with the support of a bank of volunteers until moving to remote working on 19th March 2020 due to outbreak of Covid-19. Our Dyspraxia Helpline has been a real lifeline to many – particularly during the lockdowns when working from home, home learning and social isolation created challenges for our community. During Covid-19 we had to switch from a telephone helpline manned by volunteers to the helpline being run online via emails and social media. Our team worked hard to rise to this new way of delivery and enquiries have increased significantly. Enquiries cover a range of topics from diagnosis issues, education, employment and emotional support. "Thank you so much for your quick response and for the sheer volume of information and resources. It gives me hope and is really appreciated" – Helpline user

Thanks to a grant from Awards for All at the end of our previous year and a grant The Simon Gibson Charitable Trust we have been able to continue the work of a part time Youth Information Officer to support those with dyspraxia from 13 – 25 years with a dedicated area of the website, social media platforms and literature and information. The policies adopted in relation to these projects include recruiting and supporting volunteers, safeguarding, confidentiality, use of social media, data protection, equal opportunities and health and safety. There has been no change in these during the year.

DYSPRAXIA FOUNDATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Public Benefit

The trustees acknowledge the requirement to demonstrate clearly that it must have charitable purposes that are for the public benefit. Details of activities for the public benefit are described in the above paragraphs. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

Achievements and Performance

Anything is Possible - a dedicated service for young people with dyspraxia/DCD from 13 – 25 years of age. The project continues to thrive with ongoing support from a part time Youth Information Officer (YIO) Claire Cripps. Claire has continued to be a real asset to our work providing a popular area of our website and a dedicated closed Facebook group for young people with dyspraxia to support and encourage each other. In addition, Claire has supported the group in producing dedicated youth appropriate information sheets. Claire is supported by appointed Youth Champions and a focus group of young people. Together they organise events, monitor the closed group and input into the development of the group. During the year, the group launched an e-book cookbook '**Dyspraxia Youth Cooks**' led entirely by our youth with contributions from young people with dyspraxia and a Forward by Master Chef Winner 2019, Irini Tzortzoglou.

Dyspraxia Awareness Week, 6-12th October 2019

A survey of almost 1,500 adults with dyspraxia to mark Dyspraxia Awareness Week revealed a startling inequality in diagnostic pathways for people whose difficulties were not recognised as a child. Nearly a third of adults who went to their GP seeking an assessment were told that their GP could not help and 10% of respondents who believe themselves to have dyspraxia have been seeking a diagnosis for more than 2 years. Chair, Sophie Kayani commented "This survey has highlighted to us as a charity the very distressing impact that the lack of diagnostic pathways for adults has on people whose difficulties were not picked up in childhood. What we need is better awareness of dyspraxia amongst GPs so that people don't feel 'fobbed off' or embarrassed about asking for help. We also need clear diagnostic pathways that include a medical assessment, and access to post-diagnostic support so that people can identify the tools and strategies that will enable them to live their best lives at home in education and the workplace."

During the week, we hosted a Facebook Live event with Jake Hobson, Diversity, Inclusion and Responsible Business Manager at CBRE who shared his personal experience of living and working with dyspraxia. This followed with a live chat with Sophie Kayani and Adult Representative Alice Hewson about her experience along with hints and tips for independent living.

The week long campaign featured free downloads and shared case studies throughout the week. Events included a talk by Trustee Dr Sally Payne at a one day conference hosted by The Association for Child and Adolescents Mental Health (ACAMH); a panel of speakers for the West Midlands local support group around Supporting Children and Young People with Dyspraxia in mainstream school; Trustee Richard Todd and YIO Claire Cripps spoke to their Employee Dyspraxia Group and other staff along with a presentation by Dr Emma Tremaine (The Dyspraxic Doctor) and two talks by Local Coordinator Claire Madeira around Developmental Verbal Dyspraxia.

Radio coverage during the week included Trustees **Dr Sally Payne** and **Alice Hewson** talking on The Emma Barnett Show on BBC Radio 5 Live about dyspraxia in adulthood with celebrity Rav Wilding sharing his story. Ambassador Gill Dixon featured on BBC Radio Sheffield to talk on air to highlight the campaign. BBC Radio Solihull featured our own West Midlands representatives Helen and Immie Rowe and long-time supporter Kerry Pace of Diverse Learners appeared on BBC Radio Humberside. To close the week, Penny Harris, wife of charity Trustee Elliot talked about the launch of the national survey around the impact of poor awareness of dyspraxia in adulthood and her own experiences as an adult with dyspraxia on The Ben Jackson Show on BBC Radio Leicester.

A growing number of overseas groups joined the week long campaign including the Dyspraxia Support Group of New Zealand. Earlier in the year CEO Jacqui Scott visited our Hitchin Office to talk to her counterpart Eleanor Howes. They found they had a great deal in common including the many challenges they faced along with their passion to make a difference. How wonderful to see our work and dyspraxia awareness spread across the miles as they shared all the news of the week not to mention that our website visitors from New Zealand increased by 70% during the week.

DYSPRAXIA FOUNDATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

On the final day, we were delighted to host a Youth Workshop in Birmingham with speakers Alice Hewson talking about 'Anxiety, well being and the well being of others' followed by a choice of Make Up Tips and Advice from Taliaa Darling or speed stacking thanks to www.dspeedstacks.uk. Attendees said "Great to spend time with people who understand" "Very useful, I met some great people and all the workshops were informative and fun".

Thank you to all those involved in the planning and delivery of the week, trustees and administration team, speakers and presenters, fundraisers, those who blogged or vlogged, sent in case studies or joined us at events, webinars or as a new member and to all who made a difference by liking and sharing our campaign.

Resources, Guides and Papers shared throughout the campaign

- Post 16 Guidelines
- Employee Guidelines
- Going to University
- How to succeed in College and University
- Useful Apps for Mobile Devices
- How to manage your money
- Driving with Dyspraxia
- What does having Dyspraxia mean to you?
- How would you like to see things change for adults with Dyspraxia?

Conferences and events

Dyspraxia in adults: a neglected and hidden disability – 26th October, Birmingham An amazing conference dedicated to adults with dyspraxia was certainly one of our best. With over 140 guests and 8 out of the 9 speakers living with dyspraxia. A room full of people who could share hints, tips, problems and advice. Hosted by two trustees with dyspraxia, Jonathan Levy and Alice Hewson with guest speakers **Dr Sally Payne, Dr Emma Tremaine (The Dyspraxic Doctor), Kerry Pace of Diverse Learners, Laurence Turner of GMB**. A popular choice were 4 guests sharing their real life stories; Janet Taylor past trustee and author, Danielle Hickey who is a black belt in Taekwondo and past Trustee Mark Robinson. Each speaker was given ample time for questions and we made sure the room was accessible to all and the day full of comfort breaks.

The day closed with a hilarious talk from comedian **Harriet Kemsley** who talked about her life with dyspraxia. Harriet immediately had the audience on side when she asked if anyone in the room had dyspraxia. Every hand in the room went up and what followed was an hilarious tale of life with dyspraxia, breakages and mishaps.

Our thanks to all our speakers who gave their time freely for this very special event and to all those who attended and contributed to the success of the day. We closed with a surprise presentation to past Trustee **Mark Robinson** as we appointed him to the role of Dyspraxia Foundation Ambassador in recognition of all he has done to help raise awareness of the condition and support the work of the charity.

When asked how they felt about the day, delegates said:

'Lovely feeling of belonging' 'Empowered and strong' 'Informed' 'Happy and hopeful' 'Very happy – like family' 'Nice to meet like minded people – haven't been to a meeting before but will definitely attend another'. Plans to host another conference dedicated to adults with dyspraxia have been delayed due to Covid 19.

Due to the ongoing situation with Covid 19 we decided not to host our usual AGM and Annual Conference scheduled for June. Instead we decided to hold a virtual AGM on this occasion to be held on **Saturday, 11th September**. Members logged onto hear Chair Sophie Kayani give an overview of the work of the charity in 2018-2019 and confirmed the election of officers and Acting Treasurer, Elliot Harris presented the annual accounts for the period.

Facebook Live events during Covid 19

In response to Covid 19, we hosted a free Facebook Live Event around **Studying and Working Remotely** for adults and young adults with dyspraxia. Chair Sophie Kayani was joined by long term supporter Kerry Pace of Diverse Learners the event was open to all and was packed with useful hints and tips throughout the session. The video remains on our Facebook page as a useful resource and in the first week received 3,100 views.

DYSPRAXIA FOUNDATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Publications and Policies

During the year we have updated our popular Dyspraxia Explained and printed 20,000 copies for distribution thanks to the support of our local Rotary Club and drafted Talking Dyspraxia with your Child.

New Information Sheets were drafted to mark Dyspraxia Awareness Week and the charity circulated several guides around mental health and well being, working remotely, learning at home and returning to school in response to Covid 19.

Whilst we continue to review and update policies, we have added the following:

- Equality, Diversity and Inclusion
- Anti Bullying, Harassment and Victimisation

In October 2019, the Dyspraxia Foundation were delighted to revise our most popular leaflet 'Dyspraxia Explained'. This updated two-fold leaflet gives a clear explanation of the condition, what problems may include across all ages and where to go for help. Our thanks to Hitchin Tilehouse Rotary Club for their ongoing support and a matched grant from Rotary District 1260. Launched at our adult conference this leaflet is free to download via the website or available to be sent on request.

Website, Social Media and IT

The Foundation maintains www.dyspraxiafoundation.org.uk attracting over 24,000 visitors per month. It includes a wide range of information on dyspraxia from childhood into adulthood, for parents, professionals, employers and anyone with an interest in the condition. The member's page is a direct benefit to our membership and includes a full training film for teachers, information sheets, past copies of the Professional Journal and Talking Heads plus positive stories, a film about our Founders Stella White and Marilyn Owen and an e-book "Dyspraxia – the Foundations by Dyspraxia Ambassador Gill Dixon free to read online. Unfortunately a move to working remotely due to Covid 19 has meant we closed the online shop in March 2019. However, there is a host of information on the site and a wide range of information sheets freely available to download.

Updating and revamping our website has long been on our wish-list and whilst we were lucky enough to secure funding to make this happen, our small team's attention has been focused on delivery during Covid-19. We hope to start the work of giving our website a much needed facelift as soon as possible so that it can be used fully as a free resource supporting those with dyspraxia and is also more conducive for our fundraising activities.

The charity works hard to share information widely across social media platforms reaching over 62,000 people. In addition a closed Facebook Group for our young people has almost 500 members. A new Twitter page dedicated to adults with dyspraxia was launched in November 2019.

In February 2020 the charity was delighted to finally secure funding to upgrade its IT equipment thanks to a grant from the **Greenhall Foundation** and a personal donation from **Mr Paul Ginsberg**. Special thanks to Vice Chair Matt Devonshire who spent some of his holiday installing new desktop computers along with Windows 10. The new system will enable us to operate faster and more effectively so we can continue to provide outstanding support and services.

Liaising with Government and other organisations

We have been pleased to be involved in an All Party Parliamentary Group (APPG) for dyspraxia. Chaired by Emma Lewell-Buck MP the group held its inaugural meeting in 2019 but was later postponed due to the prorogation of Parliament. By February 2020, the APPG was up and running again with the welcome support of Tom Hunt MP as joint Chair. In July the APPG launched an inquiry into the experiences of people with dyspraxia to ensure that all those with the condition are supported in society. Dyspraxia Foundation Chair Sophie Kayani said "We welcome and support the APPG on Dyspraxia. It reflects our longstanding position on the need for a greater understanding of dyspraxia as a lifelong condition."

DYSPRAXIA FOUNDATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Organisations we have worked with during the year include:

- Dyslexia Adult Network
- Siena Castellon and Neurodiversity Week
- Dyspraxic Me
- ACAS
- Genius Within
- Embracing Complexities
- NASEN
- Whole School SEND
- Universal Music UK
- The Small Charities Commission
- The Small Charities Coalition

In addition, we have been pleased to support and promote research projects relevant to dyspraxia/DCD following approval by our Research Panel:

- Liverpool John Moores University
- Surrey University
- University College London
- Oxford Brookes University
- University of Edinburgh

Support in the community

The Foundation supports a network of Local Co-ordinators around the UK; often parents of children with dyspraxia but a growing number of adult groups are starting to develop. They offer support where it is needed most – in the community. Due to Covid 19, a move to virtual platforms has been adopted to enable local groups to host meetings and events. Our local support groups have continued to be there for their local communities and have really galvanised since lockdown, with new volunteers offering to start groups despite these extraordinary times. We have continued to support the groups, providing them with their own Dyspraxia Zoom accounts, hosting regular meetings for the volunteer group coordinators and providing them with resources for their members.

Reaching out to schools

During the year the charity continued to distribute a range of useful Classroom Guidelines in response to requests to include: Early Years; Primary; Secondary and Post 16 Guidelines to schools. These useful guides are full of practical advice and strategies and are free to download on our website or on request. School membership includes a free training video as part of their welcome pack.

Throughout the year the charity has contributed articles, blogs and information to the SEND gateway, the home of Whole School SEND - hosted by nasen. This online portal offers education professionals free, easy access to high quality information, resources and training for meeting the needs of children with special educational needs and disabilities (SEND). Information shared has included 'How teachers can help children with dyspraxia succeed at school' by Trustee Dr Sally Payne.

Trustee and Adult Representative **Alice Hewson** featured in Positive News talking about dyspraxia and neurodiversity and CEO **Eleanor Howes** was Neurodiversity Role Model following Dyspraxia Awareness Week 2019.

Trustee **Jonathan Levy** was appointed as Ambassador of the Young Trustee Movement in February 2020. In this new role, Jonathan will be leading the North West Region and be engaging with Chief Executives and Trustees along with young people interested in becoming trustees and speaking at conferences and events. Run by the Social Change Agency the aim is to increase diversity and change by shining a light on the impact of young trustees.

In January 2020 charity Trustee Richard Todd worked with **Universal Music UK** on the first handbook specifically for the creative industries that highlighted the need for neuro-diverse policies and practices in the workplace. Creative Differences demonstrates simple, practical solutions that companies can adopt for their workforce.

DYSPRAXIA FOUNDATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Fundraising

The charity continues to promote several fundraising schemes including Easyfundraising, Charitable Bookings, the Dyspraxia Foundation Unity Lottery and Amazon Smile. In addition, our **Friends of Dyspraxia** regular giving scheme has generated over £7,000 within the year.

During the year, we have been delighted to receive vital funding from: **Hazel and Leslie Peskin Charitable Trust; Souter Charitable Trust; Woodroffe Benton Foundation; Lillie C Johnson Charitable Trust; Sydney Black Charitable Trust; Frank Litchfield Charitable Trust; Christopher Laing Charitable Trust; John Coates Charitable Trust; Valiant Charitable Trust; Hilary Awdry Charitable Trust; Marsh Christian Trust; The Schroder Charity Trust; The Odyssey Group; Rotary Club Of Tilehouse Hitchin; The Renewal Centre Birmingham; Kusuma Trust UK; The Sandhu Charitable Trust and the Ecclesiastical Charities Trust.**

Thank you also to the following, who have funded specific projects: **The Barbour Foundation, The Greenhall Foundation, Paul Ginsberg, Paul Magee, Alan Edward Higgs Charity, The Clothworkers, The Aylesford Family Charitable Trust and Sovereign Healthcare Charitable Trust.** We were also very grateful to receive funds from the **Simon Gibson Charitable Trust** to help towards the work of our Youth Information Officer and from **The National Lottery Community Fund** who assisted with a grant towards our Helpline.

Much of our fundraising through events and road races were cancelled so we were especially grateful for the continued support of many individuals taking part in a wide variety of sponsored events and fundraising initiatives despite the pandemic and living through lockdowns including; running live and virtual races, head shaves, cake and driveway sales, dress down days, singing and even a Dyspraxia Ball. We have been delighted to see Facebook Birthday Fundraisers rise to over **£9,500** so 'happy birthday' and thank you to all those who chose to raise funds in this way. In addition thank you to those who supported our virtual fundraising efforts by joining the online quiz, bingo and taking part in the 2.6 challenge which raised over **£3,570** alone. Their collective efforts raised a staggering **£28,663**.

The charity is especially touched by those donating in memory of a loved one and very grateful for these thoughtful gifts at such a sad time. In April 2020 Jon Lowe sent us this message with a donation of **£5,000**. "This donation was the wish of my brother who died recently. He was only diagnosed with Dyspraxia as an adult and was pretty much written off throughout school, college, etc, because he struggled with some basic things that others take for granted even though he was very intelligent. I feel if somebody had been able to recognise his condition earlier in life and get him the help he needed it may have made his life a happier one. Hopefully this money can help to get somebody else the help he never received."

DYSPRAXIA FOUNDATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Financial review

Despite the problems associated with Covid-19 and increased pressure on funding experienced by all charities our income only decreased by **£8k**, largely due to the efforts of both our fundraising consultant who was able to make a significant impact throughout the financial year as well as the efforts of our loyal regular donors and our members. otherwise the overall deficit of **£43k** would have been significantly worse. The trustees believed that during the crisis, it was important to continue with the maximum support for the Dyspraxia Community and so took the decision to maintain our staffing levels by utilising a significant proportion of our reserves and not to furlough staff as other charities have had to do.

As previously reported our expenditure had been cut to the bone so there were no further significant savings to be made from our *costs*. The increase in costs overall for 2019/20 of **£21k** was a mixture of a full years staff complement as well as the Conference and AGM in October 2019 when we could still meet physically.

The overall deficit of **£43k** was a much more satisfactory outcome than the trustees might have expected in the circumstances but it is not a level of deficit that is sustainable going forward.

The balance held at the end of the year in respect of restricted funds was further increased to **£15,346** from £13,694 at the end of the previous year as detailed in Note 15 to the accounts, some of which are held for future activities once lockdown is over and we can get back to physical events.

The General Fund and Designated Funds have decreased to **£117,127** from £162,255 in the previous year of which **£36,532** is designated for the local groups.

The Trustees are satisfied with the present financial position of the charity but are not complacent about the difficult funding environment we operate in and recognise that the efforts to generate more income to match our intended expenditure plans need to be intensified in the next 12 months and the first quarter of 2020/21 has been positive in this regard.

Covid-19

At the time of writing this report, we are starting to anticipate a release from lockdown with the vaccination programme in full swing and a gradual reopening of the economy. There are still threats of various strains of Covid and there are large areas of the world still under threat so we continue to be prudent and will continue to operate in a similar way with homeworking and without volunteers until we are satisfied that a return to the office poses no health risk to our staff and volunteers and our current budgets reflect this. The trustees continue to believe the charity remains a going concern but our finances remain under constant review.

Dyspraxia Foundation's Reserves Policy

The Reserves policy is in place to

- Ensure that the Dyspraxia Foundation retains sufficient general funds to cover its day to day operations
- Provide an early warning to the Trustees should the cost of operations exceed general fundraising for a sustained period and in doing so enable the Trustees to take corrective measures as agreed to maintain the financial viability of the Dyspraxia Foundation.

Current warning level for General Funds is set at 6 months (lower limit) of Head Office costs.

The current balance of **£77,036** of General Funds is just in excess of the lower limit of £75,000. Whilst this position is concerning, it reflects the decision we made during lockdown to maintain our services. The Trustees will continue to look at alternative and consistent income streams in order to grow funds for improved provision of services and to secure the long term financial viability of the charity.

DYSPRAXIA FOUNDATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Structure, governance and management

The Dyspraxia Foundation is a company limited by guarantee with its administration and fundraising centre in Hitchin, Hertfordshire. Founded in 1987 as the Dyspraxia Trust by two mothers who met at Great Ormond Street Hospital, the charity subsequently changed its name and status in 1996. It is financed entirely by membership subscriptions and private donations.

The Dyspraxia Foundation was registered in England and incorporated under a Memorandum of Association which establishes the objects and powers of the charitable company and is governed by its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1. Membership is open to anyone with an interest in dyspraxia.

Recruitment and appointment of Trustees

The directors of the company are also charity trustees and the Board consists of not more than twelve members comprising of the Honorary Officers; Chair, Vice-Chair and Treasurer, two elected persons to represent the membership, and an Adult Advisor who has dyspraxia or a special knowledge or experience of the condition in adulthood. All members are circulated with invitations to nominate the officers prior to the AGM. During the year, the charity welcomed two new Trustees, Laurence Turner and Jake Hobson. Both live with dyspraxia and bring a wealth of knowledge in Public Affairs and Inclusion and Diversity. Sadly Alice Hewson resigned in May and we thank her for her commitment and enthusiasm to support adults and helping lead a very successful adult conference. Later on in the year, the Board were joined by Jude Matthews appointed to support a network of Local Coordinators and represent their views.

The Board of Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signing the accounts were:

Sophie Anne Kayani	
Matt Devonshire	
Elliot Harris	
Jonathan Levy	
Sally Payne	
Richard Todd	
Steven Duckworth	
Jake Hobson	(Appointed 09.04.20)
Laurence Turner	(Appointed 09.04.20)
Jude Matthews	(Appointed 09.07.20)
Alice Hewson	(Resigned 29.05.20)

Up to five persons may be co-opted by the elected trustees during the year. When considering co-opting trustees, the Board actively seeks to recruit members with specific skills, abilities and diverse views to strengthen the charity. It consists of parents of children with dyspraxia, adults with the condition, health and education professionals, business, marketing and PR, adult and local group representatives.

Each person shall hold office until the close of the next AGM but shall be eligible for re-election. Unless the members otherwise agree, the office of Chair and Vice-Chair shall be held for not more than four years consecutively, with a gap of one year before they become eligible for re-election.

Trustee induction and training

The majority of trustees are drawn from the membership and are already familiar with the work of the charity. Prospective trustees are asked to meet with the members of the Board or invited to attend a general meeting where they can find out more about the role. New trustees are sent a Role Description, Memorandum and Articles of Association, organisation overview and policies, recent minutes of meetings, latest published financial accounts and guidance from the Charity Commission on the role of trustee. New and current trustees are encouraged to attend appropriate external training events to assist them in the role and help them understand the roles and responsibilities. Trustee, Elliot Harris is specifically responsible for governance matters and works in this area in a professional capacity. Patrons of the charity include Jeffery Barrett formerly of Norton Rose LLP, Dr Ian McKinlay, Dr James Appleyard, Lady Isabella Naylor-Leyland, Michele Lee and Jamie Lambert of the musical theatre group Collabro.

DYSPRAXIA FOUNDATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Organisational Structure

The Board of Trustees provide the vision and strategic development of the charity. They meet every two months to agree policy, review finances, monitor and evaluate performance. The Board is supported by various sub committees providing expert advice and leading on projects; PR and Marketing; Adults and a Medical, Education and Research Panel of Advisors who respond to letters, email, and telephone enquiries from members, professionals and the general public on issues related to dyspraxia.

The day to day responsibility for the charity is delegated to the Chief Executive Officer, Eleanor Howes and her administration team at the Hitchin office. The team currently consists of two part time employees and three full time who manage the charity, facilitate the membership and local groups, send out books and goods and organise conferences and events with the vital support of volunteers. In addition, the charity employs a part time Youth Information Officer; the post relies on the generosity of funders. All staff are part of a work place pension scheme if eligible.

The Foundation supports a network of Local Co-ordinators around the UK; often parents of children with dyspraxia. They offer support where it is needed most – in the community. Due to Covid 19, a move to virtual platforms has been adopted to enable local groups to host meetings and events. A regular virtual meeting for local co-ordinators has also meant that the charity is still engaging with our representatives.

Risk Management

The trustees have considered aspects of known risk to the Foundation at regular reviews of the three year Business Plan. The purchase of Directors and Officers Liability Insurance affords protection to those who form policy and offer advice on behalf of the charity. The charity also has a Risk Register in place which it continually monitors to ensure that any new or existing risks are mitigated.

DYSPRAXIA FOUNDATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Future Plans

Aims for 2021

- To raise core funds through grant applications and fundraising activities to ensure the Dyspraxia Foundation can continue to meet its aims and objectives and maintain sustainability.
- To continue to facilitate a dedicated annual week long campaign to highlight issues around dyspraxia/DCD
- To improve and expand our social media presence to ensure that we can ensure reach and meet the needs of those with dyspraxia/DCD
- To add to our range of information sheets.
- Continue to recruit new members of advisory panels
- To identify and support research projects that will help to increase understanding of dyspraxia/DCD
- To increase membership by increasing the number of local activities offered by regional groups and to consider further ways of increasing membership
- To increase the number of regional groups and ensure that those that are established continue to flourish and develop.
- To review and promote the benefits of membership of the Dyspraxia Foundation
- To develop our commercial opportunities and capabilities – Training
- To build more corporate supporters
- To promote legacy giving
- To create partnerships with alliances to support our helpline (Education/Link with mental health charity)To approach corporates at a regional level
- To offer Professional Accreditation to practitioners
- To continue to collaborate with other charities and Government departments to ensure that dyspraxia/DCD is understood and to improve the needs of those with the condition

DYSPRAXIA FOUNDATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Summary

The Trustees have continued to work hard with their responsibility of ensuring the charity reaches its aims of promoting awareness and understanding of dyspraxia/DCD, supporting the office and moving the charity forward in the present economic and challenging climate. They look forward to continuing to fulfil their roles with the Dyspraxia Foundation in the forthcoming year.

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

The Trustees' report was approved by the Board Of Trustees.



S Kayani

Chair

Dated: 18 June 2021

DYSPRAXIA FOUNDATION

INDEPENDENT EXAMINER'S REPORT

TO THE BOARD OF TRUSTEES OF DYSPRAXIA FOUNDATION

I report to the Board of Trustees on my examination of the accounts of Dyspraxia Foundation (the charity) for the year ended 30 September 2020.

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the charitable company's trustees as a body in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charitable company's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the Board of Trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

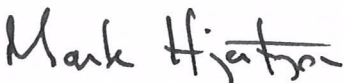
Independent examiner's statement

The accountancy practice of which I am the owner provides certain book-keeping services to the charity in addition to my independent examination. I am a member of the Institute of Chartered Accountants in England and Wales and I have applied the provisions of the Revised Ethical Standard 2016 issued by the Financial Reporting Council.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Mark Hjertzen BA FCA

H W Associates Limited
Portmill House
Portmill Lane
Hitchin
Herts
SG5 1DJ

Dated: 21 June 2021

DYSPRAXIA FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Current financial year

		Unrestricted funds general	Unrestricted funds Designated funds	Restricted funds	Total	Total
	Notes	2020 £	2020 £	2020 £	2020 £	2019 £
<u>Income from:</u>						
Donations and legacies	2	137,133	9,568	-	146,701	150,064
Charitable activities	3	5,729	1,170	17,395	24,294	26,847
Investments	4	193	-	-	193	348
Total income		143,055	10,738	17,395	171,188	177,259
<u>Expenditure on:</u>						
Raising funds	5	35,691	7,130	-	42,821	43,228
<u>Charitable activities</u>						
Conference and AGM	6	7,268	-	-	7,268	9,903
Raising awareness and provision of support	6	133,575	14,222	16,778	164,575	140,542
Total charitable expenditure		140,843	14,222	16,778	171,843	150,445
Total resources expended		176,534	21,352	16,778	214,664	193,673
Net (outgoing)/incoming resources before transfers		(33,479)	(10,614)	617	(43,476)	(16,414)
Gross transfers between funds		(1,023)	(12)	1,035	-	3,601
Net (expenditure)/income for the year/						
Net movement in funds		(34,502)	(10,626)	1,652	(43,476)	(12,813)
Fund balances at 1 October 2019		111,538	50,717	13,694	175,949	188,762
Fund balances at 30 September 2020		77,036	40,091	15,346	132,473	175,949

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

DYSPRAXIA FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Prior financial year

	Notes	Unrestricted funds general 2019 £	Unrestricted funds Designated funds 2019 £	Restricted funds 2019 £	Total 2019 £
Income from:					
Donations and legacies	2	140,888	9,176	-	150,064
Charitable activities	3	13,094	-	13,753	26,847
Investments	4	348	-	-	348
Total income		154,330	9,176	13,753	177,259
Expenditure on:					
Raising funds	5	24,048	19,180	-	43,228
<u>Charitable activities</u>					
Conference and AGM	6	9,903	-	-	9,903
Raising awareness and provision of support	6	127,630	6,667	6,245	140,542
Total charitable expenditure		137,533	6,667	6,245	150,445
Total resources expended		161,581	25,847	6,245	193,673
Net (outgoing)/incoming resources before transfers		(7,251)	(16,671)	7,508	(16,414)
Gross transfers between funds		1,814	1,304	483	3,601
Net (expenditure)/income for the year/					
Net movement in funds		(5,437)	(15,367)	7,991	(12,813)
Fund balances at 1 October 2016		116,975	66,084	5,703	188,762
Fund balances at 30 September 2017		111,538	50,717	13,694	175,949

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

DYSPRAXIA FOUNDATION

BALANCE SHEET

AS AT 30 SEPTEMBER 2020

		2020		2019	
	Notes	£	£	£	£
Current assets					
Stocks	11	2,711		2,804	
Debtors	12	2,242		3,846	
Cash at bank and in hand		132,290		173,719	
		<u>137,243</u>		<u>180,369</u>	
Creditors: amounts falling due within one year					
	13	<u>(4,770)</u>		<u>(4,420)</u>	
Net current assets			<u>132,473</u>		<u>175,949</u>
Income funds					
Restricted funds	15		15,346		13,694
<u>Unrestricted funds</u>					
Designated funds	16	40,091		50,717	
General unrestricted funds		<u>77,036</u>		<u>111,538</u>	
			<u>117,127</u>		<u>162,255</u>
			<u>132,473</u>		<u>175,949</u>


The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2020.

The Trustees' acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board Of Trustees on 18 June 2021


S Kayani
Trustee

Company Registration No. 03256733

DYSPRAXIA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2020

1 Accounting policies

Charity information

Dyspraxia Foundation is a private company limited by guarantee incorporated in England and Wales. The registered office is 8 West Alley, Hitchin, Herts, SG5 1EG.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association, as amended 15 June 2002, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Board of Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Board of Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Board of Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other grants and donations are recognised once the charity has been notified of the grant or donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of reclaim.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Expenditure is recognised on an accruals basis when a liability is incurred, as soon as there is a legal or constructive obligation committing the charitable company to the expenditure. Expenditure includes any VAT which cannot be recovered, and is reported as part of the expenditure to which it relates.

DYSPRAXIA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

1 Accounting policies

(Continued)

Costs of raising funds comprise the costs associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the charitable company on the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs primarily associated with meeting the constitutional and statutory requirements of the charitable company and include the independent examination fees and costs linked to the charitable company's compliance with regulation and good practice.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis eg staff costs by the time spent and other costs by usage.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	4 years straight line
-----------------------	-----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

DYSPRAXIA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Donations and legacies

	Unrestricted funds general	Unrestricted funds Designated funds	Total	Unrestricted funds general	Unrestricted funds Designated funds	Total
	2020	2020	2020	2019	2019	2019
	£	£	£	£	£	£
Donations and gifts	97,784	9,568	107,352	94,048	9,176	103,224
Membership subscriptions	27,371	-	27,371	28,434	-	28,434
Sponsorship	11,978	-	11,978	18,406	-	18,406
	<u>137,133</u>	<u>9,568</u>	<u>146,701</u>	<u>140,888</u>	<u>9,176</u>	<u>150,064</u>

DYSPRAXIA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

3 Charitable activities

	2020 £	2019 £
Conferences, AGM and other meetings	3,938	6,788
Performance related grants	17,645	15,353
Sales of books, information packs and other goods	2,711	4,706
	<u>24,294</u>	<u>26,847</u>
Analysis by fund		
Unrestricted funds - general	5,729	13,094
Unrestricted funds - Designated funds	1,170	-
Restricted funds	17,395	13,753
	<u>24,294</u>	<u>26,847</u>

4 Investments

	Unrestricted funds general 2020 £	Unrestricted funds general 2019 £
Interest receivable	193	348
	<u>193</u>	<u>348</u>

5 Raising funds

	Unrestricted funds general 2020 £	Unrestricted funds Designated funds 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Unrestricted funds Designated funds 2019 £	Total 2019 £
<u>Fundraising and publicity</u>						
Other fundraising costs	29,683	6,117	35,800	18,755	9,960	28,715
Staff costs	-	1,013	1,013	-	9,220	9,220
Support costs	6,008	-	6,008	5,293	-	5,293
	<u>35,691</u>	<u>7,130</u>	<u>42,821</u>	<u>24,048</u>	<u>19,180</u>	<u>43,228</u>
Fundraising and publicity	<u>35,691</u>	<u>7,130</u>	<u>42,821</u>	<u>24,048</u>	<u>19,180</u>	<u>43,228</u>

DYSPRAXIA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

6 Charitable activities

	Conference and AGM	Raising awareness and provision of support	Total 2020	Total 2019
	£	£	£	£
Staff costs	-	115,080	115,080	91,614
Conference and AGM	1,260	12,582	13,842	9,497
Specific project expenses	-	2,570	2,570	6,909
Printing, postage and stationery	-	6,912	6,912	7,241
Telephone	-	4,378	4,378	4,505
Books and other support materials for resale	-	903	903	1,966
Other	-	4,126	4,126	7,541
	<u>1,260</u>	<u>146,551</u>	<u>147,811</u>	<u>129,273</u>
Share of support costs (see note 7)	5,668	17,004	22,672	19,812
Share of governance costs (see note 7)	340	1,020	1,360	1,360
	<u>7,268</u>	<u>164,575</u>	<u>171,843</u>	<u>150,445</u>
Analysis by fund				
Unrestricted funds - general	7,268	133,575	140,843	
Unrestricted funds - Designated funds	-	14,222	14,222	
Restricted funds	-	16,778	16,778	
	<u>7,268</u>	<u>164,575</u>	<u>171,843</u>	

For the year ended 30 September 2019

	Conference and AGM	Raising awareness and provision of support	Total 2019
	£	£	£
Staff costs	-	91,614	91,614
Conference and AGM	4,610	4,887	9,497
Specific project expenses	-	6,909	6,909
Printing, postage and stationery	-	7,241	7,241
Telephone	-	4,505	4,505
Books and other support materials for resale	-	1,966	1,966
Other	-	7,541	7,541
	<u>4,610</u>	<u>124,663</u>	<u>129,273</u>
Share of support costs (see note 7)	4,953	14,859	19,812
Share of governance costs (see note 7)	340	1,020	1,360
	<u>4,953</u>	<u>14,859</u>	<u>19,812</u>

DYSPRAXIA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

6 Charitable activities **(Continued)**

	<u>9,903</u>	<u>140,542</u>	<u>150,445</u>
Analysis by fund			
Unrestricted funds - general	9,903	127,630	137,533
Unrestricted funds - Designated funds	-	6,667	6,667
Restricted funds	-	6,245	6,245
	<u>9,903</u>	<u>140,542</u>	<u>150,445</u>

7 Support costs

	Support costs	Governance costs	2020	Support costs	Governance costs	2019
	£	£	£	£	£	£
Premises costs	11,202	-	11,202	12,807	-	12,807
Insurance	3,458	-	3,458	2,856	-	2,856
Computer expenses	9,800	-	9,800	4,056	-	4,056
Other	3,879	-	3,879	5,045	-	5,045
Independent examination fees	-	1,700	1,700	-	1,700	1,700
	<u>28,339</u>	<u>1,700</u>	<u>30,039</u>	<u>24,764</u>	<u>1,700</u>	<u>26,464</u>
Analysed between						
Fundraising	6,008	340	6,008	5,293	580	5,293
Charitable activities	22,672	1,360	24,032	19,812	1,360	21,172
	<u>28,680</u>	<u>1,700</u>	<u>30,040</u>	<u>25,105</u>	<u>2,900</u>	<u>26,465</u>

Other support costs includes payments to the Independent Examiner of £3,600 (2019- £3,600) for book-keeping services.

8 Board Of Trustees

None of the Board of Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year. During the year 7 trustees received reimbursed expenses totalling £2,035 (2019: 7 received £2,711).

9 Employees

The average monthly number of employees during the year was:

2020	2019
Number	Number
<u>6</u>	<u>7</u>

DYSPRAXIA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

9	Employees	(Continued)	
	Employment costs	2020	2019
		£	£
	Wages and salaries	109,344	95,211
	Social security costs	4,392	3,482
	Other pension costs	2,357	2,141
		<u>116,093</u>	<u>100,834</u>
		<u><u>116,093</u></u>	<u><u>100,834</u></u>
	There were no employees whose annual remuneration was £60,000 or more (2019: none).		
10	Taxation		
	The Trust is a registered charity and therefore is not liable to income tax or corporation tax on income or gains derived from its charitable activities, as they fall within the various exemptions available to registered charities.		
11	Stocks		
		2020	2019
		£	£
	Books and other goods for resale	2,711	2,804
		<u>2,711</u>	<u>2,804</u>
		<u><u>2,711</u></u>	<u><u>2,804</u></u>
12	Debtors		
	Amounts falling due within one year:	2020	2019
		£	£
	Trade debtors	37	1,641
	Prepayments and accrued income	2,205	2,205
		<u>2,242</u>	<u>3,846</u>
		<u><u>2,242</u></u>	<u><u>3,846</u></u>
13	Creditors: amounts falling due within one year		
		2020	2019
		£	£
	Other taxation and social security	1,070	920
	Accruals and deferred income	3,700	3,500
		<u>4,770</u>	<u>4,420</u>
		<u><u>4,770</u></u>	<u><u>4,420</u></u>

DYSPRAXIA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

14 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £2,357 (2019 - £2,141).

DYSPRAXIA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

15 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 October 2018		Movement in funds		Balance at 1 October 2019		Movement in funds		Balance at 30 September 2020	
	£	£	Incoming resources	Resources expended	Transfers	£	Incoming resources	Resources expended	Transfers	£
Youth Information Officer	534	9,000	9,000	(534)	-	9,000	3,000	(11,157)	-	843
Children in Need	735	2,753	-	(2,228)	-	1,260	-	(589)	-	671
Adult support	1,434	-	-	-	-	1,434	-	-	-	1,434
Website development	3,000	-	438	(3,438)	-	-	400	(1,000)	1,000	400
The Hospital Saturday Fund	-	2,000	-	-	-	2,000	-	-	-	2,000
Digital Communications Officer	-	-	-	-	-	-	2,990	-	-	2,990
Online Helpline Department	-	-	-	-	-	-	8,000	(4,000)	-	4,000
North East Conference	-	-	-	-	-	-	1,005	-	-	1,005
West Midlands Group	-	-	-	-	-	-	1,500	-	-	1,500
West Yorkshire Group	-	-	-	-	-	-	500	-	-	500
Other	-	-	-	-	-	-	-	(32)	34	2
	<u>5,703</u>	<u>13,753</u>	<u>438</u>	<u>(6,200)</u>	<u>438</u>	<u>13,694</u>	<u>17,395</u>	<u>(16,777)</u>	<u>1,034</u>	<u>15,346</u>

DYSPRAXIA FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30 SEPTEMBER 2020

15 Restricted funds (Continued)

Youth Information Officer

Grants received to fund a part time Youth Information Officer to support those with dyspraxia from 13 – 25 years. This has involved setting up a closed Facebook Group and Twitter page dedicated to youth, a new area of our website with news, blogs and vlogs, youth focussed information sheets, literature and information.

Children in Need

A grant to our South East Wales Support Group managed by volunteers to offer children’s activities during the school holidays.

Adult support

Donations received specifically to fund adult support.

Website development

Donations received specifically to fund website development.

The Hospital Saturday Fund

Donations received specifically to fund helpline support.

Digital Communications Officer

Grants received to fund computer equipment for the digital communications officer.

Online Helpdesk Department

Donations received specifically to fund online helpdesk support.

North East Conference

Donations received to fund a conference in the North East in the future.

West Midlands Group

Donations received to fund activities in the West Midlands in the future.

West Yorkshire Group

Donations received to fund activities in West Yorkshire in the future.

Other

Represents transactions in the administration of the restricted fund bank account.

DYSPRAXIA FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30 SEPTEMBER 2020

16 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 October 2018		Movement in funds			Movement in funds			Balance at 30 September 2020	
	£	£	Incoming resources	Resources expended	Transfers	Balance at 1 October 2019	Incoming resources	Resources expended	Transfers	£
Local group funds	41,084	9,176	9,176	(10,739)	1,306	40,827	10,738	(15,021)	(12)	36,532
Youth Information Officer	25,000	-	-	(15,110)	-	9,890	-	(6,331)	-	3,559
	66,084	9,176	9,176	(25,849)	1,306	50,717	10,738	(21,352)	(12)	40,091

Local group funds

Funds allocated to individual local groups.

Youth Information Officer

Funds set aside by the trustees in order to continue the work of the Youth Information Officer, previously funded by restricted grants.

DYSPRAXIA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

18 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2020	2019
	£	£
Aggregate compensation	62,614	60,235
	<u>62,614</u>	<u>60,235</u>

There are no other related party transactions which require disclosure.

19 Volunteers

The charity manages a wide range of volunteers including, Local Co-ordinators and their committee members who facilitate our local support groups, Telephone Contacts ready with a listening ear around the UK, Historically, Helpline volunteers manned the service from 9 – 1, Monday to Friday . The helpline is not currently open.