

**Report of the Trustees and**  
**Unaudited Financial Statements for the Year Ended 31 March 2024**  
**for**  
**AMEN**

Hughes Waddell  
The White House  
2 Meadrow  
Godalming  
Surrey  
GU7 3HN

**AMEN**

**Contents of the Financial Statements**  
**for the Year Ended 31 March 2024**

	<b>Page</b>
<b>Report of the Trustees</b>	1 to 4
<b>Independent Examiner's Report</b>	5
<b>Statement of Financial Activities</b>	6
<b>Balance Sheet</b>	7
<b>Notes to the Financial Statements</b>	8 to 11
<b>Detailed Statement of Financial Activities</b>	12

**AMEN**

**Report of the Trustees**  
**for the Year Ended 31 March 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives**

The objectives of AMEN are

1. The advancement of the Christian religion in the United Kingdom or overseas.
2. The advancement for the public benefit of religious or other education.
3. The relief of the aged, poor, sick, disabled and disadvantaged.

Key actions taken to fulfil these objectives are described in the Achievements and Performance section of this report.

## AMEN

### Report of the Trustees for the Year Ended 31 March 2024

#### **ACHIEVEMENT AND PERFORMANCE**

The AMEN Trustees and volunteers were kept busy this year. The Trustees met in person for four business meetings and conducted one Zoom meeting in November. In January 2024 the meetings, held in Worthing, ran across a whole weekend and included an evening of prayer for the partners and a social to meet up with local supporters. Between meetings the Trustees were in regular contact with each other and the AMEN partners by email and phone.

A special appeal was run for the building work on Pe Lunca's Community Centre in Romania. Supporters in Stratford upon Avon, joined by AMEN chairman, Chris Chatfield, did a sponsored walk to raise money for this appeal. We also sent money out to Indian partners Rani & Jeyakar to help them provide relief to flood victims in their area.

Throughout the year we received visits from Joseph Paul and his daughter Becky (India), Rani & Jeyakar ( India), Dave McGuire (Romania) and Tassie ( Nigeria). This gave local groups of supporters an opportunity to hear more about their various ministries.

In May Simon Williams visited Romania and met up with some of our Amen partners, this included helping Magda and her team host a special celebration event for the children in their village. In June, Chris Chatfield, Sharon Bass and the Marshalls visited Romania. In December a party of 6 visited again to help with the shoebox distribution.

In August, Gareth and Malou Bolton visited some of the Indian partners and Chris visited many of them in May. October 2023 saw the three day pastors' conference in Goa organised by Tender Heart. 135 pastors enjoyed teaching by Graham Jefferson and fellowship with Chris, Sharon, Dave McGuire and volunteer Anne. The conference was funded by donations to a specific appeal as well as a generous grant from the Souter Trust.

The search for land for Tender Heart's proposed New Life Centre has been ongoing and difficult, but in February Chris visited Goa and he and Francis were pleased to find a suitable plot of land and make an offer for it which was accepted.

The Boltons were in the Philippines in May 2023 and met up with the AMEN partners during this trip.

All visits abroad are paid for by the individuals themselves and do not use donated funds.

Newsletters, designed by Malou and edited by Gareth, were sent out in May and October. The gift catalogue went out with the October mailing and received a good response. There was a new design for the printed voucher this year. The Boltons continued to produce the monthly prayer guide which was sent out by email and was available on the AMEN website.

Thanks to the hard work of many volunteers throughout England, 2956 Christmas shoeboxes were collected and sent to the Romanian partners in November. Wayne and Sarah Gander organized the packing and dispatch of the truck and were able to send 4 pallets of extra items including blankets and baby equipment.

In November Chris Lemming, AMEN's former Trustee and Chairman, died shortly after his 80th birthday. AMEN received a number of donations in memory of this remarkable friend.

We continue to be grateful for the team of volunteers who helped AMEN in many practical ways, including work on financial matters, the website and the shoebox collection. The fact that there are no paid staff at all is a distinctive feature of AMEN and means we can promise that all donations go to the 19 partners in 6 different countries.

## **AMEN**

### **Report of the Trustees** **for the Year Ended 31 March 2024**

#### **FINANCIAL REVIEW**

Funds carried over from one year to the next are either:

1. Restricted funds donated for particular projects being undertaken by one or more of our partners. If the funds are carried over it is usually because the project is in progress and the funding is phased. As at 31 March 2024 there were restricted funds of £69,587 (2023: £84,617).
2. General funds which are held against emergency needs which may arise from time to time. The intention of the Trustees is to hold approximately £3,000 for general emergencies and under £10,000 for major projects. As at 31 March 2024 there were general funds of £8,107 (2023: £8,914).

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

AMEN is constituted as a Trust dated 2nd September 1995. Trustees are appointed by unanimous agreement of existing Trustees, being people who existing Trustees believe will add to the ability of the Trust to meet its objectives.

Any new Trustees are provided with details of the work of AMEN and copies of past Trustees minutes and reports. Other induction is provided by conversations with existing Trustees covering relevant issues relating to the Trust.

All Trustees have regard to guidance published by the Charity Commission on public benefit.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number**

1057626

##### **Principal address**

79 North Road  
Dartford  
Kent  
DA1 3ND

##### **Trustees**

C Chatfield  
Mrs J D White  
S J Williams  
Mrs S W Chatfield

##### **Independent Examiner**

P Heighes FCA  
Hughes Waddell  
The White House  
2 Meadow  
Godalming  
Surrey  
GU7 3HN

AMEN

**Report of the Trustees**  
**for the Year Ended 31 March 2024**

Approved by order of the board of trustees on .....<sup>23/11/24</sup>..... and signed on its behalf by:

  
.....  
C Chatfield - Trustee

**Independent Examiner's Report to the Trustees of AMEN**

**Independent examiner's report to the trustees of AMEN**

I report to the charity trustees on my examination of the accounts of AMEN (the Trust) for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



P Heighes FCA

Hughes Waddell  
The White House  
2 Meadow  
Godalming  
Surrey  
GU7 3HN

Date: 23/11/2024

AMEN

**Statement of Financial Activities**  
**for the Year Ended 31 March 2024**

	Notes	Unrestricted funds £	Restricted fund £	31.3.24 Total funds £	31.3.23 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		93,102	142,680	235,782	225,015
Investment income	2	1,050	-	1,050	348
<b>Total</b>		<u>94,152</u>	<u>142,680</u>	<u>236,832</u>	<u>225,363</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Projects and administrative costs		<u>8,138</u>	<u>244,531</u>	<u>252,669</u>	<u>240,036</u>
<b>NET INCOME/(EXPENDITURE)</b>					
Transfers between funds	6	<u>86,014</u> <u>(86,821)</u>	<u>(101,851)</u> <u>86,821</u>	<u>(15,837)</u> <u>-</u>	<u>(14,673)</u> <u>-</u>
Net movement in funds		(807)	(15,030)	(15,837)	(14,673)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>8,914</u>	<u>84,617</u>	<u>93,531</u>	<u>108,204</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>8,107</u></u>	<u><u>69,587</u></u>	<u><u>77,694</u></u>	<u><u>93,531</u></u>

The notes form part of these financial statements

AMEN

**Balance Sheet**  
**31 March 2024**

	Notes	Unrestricted funds £	Restricted fund £	31.3.24 Total funds £	31.3.23 Total funds £
<b>CURRENT ASSETS</b>					
Cash at bank		8,107	69,587	77,694	93,531
<b>NET CURRENT ASSETS</b>		<u>8,107</u>	<u>69,587</u>	<u>77,694</u>	<u>93,531</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>8,107</u>	<u>69,587</u>	<u>77,694</u>	<u>93,531</u>
<b>NET ASSETS</b>		<u><u>8,107</u></u>	<u><u>69,587</u></u>	<u><u>77,694</u></u>	<u><u>93,531</u></u>
<b>FUNDS</b>	6				
Unrestricted funds:					
General fund				8,107	8,914
Restricted funds:					
Projects				69,587	84,617
<b>TOTAL FUNDS</b>				<u><u>77,694</u></u>	<u><u>93,531</u></u>

The financial statements were approved by the Board of Trustees and authorised for issue on .....23/11/24..... and were signed on its behalf by:



.....  
C Chatfield - Trustee

The notes form part of these financial statements

**AMEN**

**Notes to the Financial Statements**  
**for the Year Ended 31 March 2024**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The charity has applied Update Bulletin 1 and not prepared a cashflow statement.

The presentational currency of the financial statements is the Pound Sterling (£).

Statutory details regarding the charity can be found in the Report of the Trustees.

The trustees consider the charity to be a going concern and the accounts have been prepared on this basis.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted and designated funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**Financial instruments**

The charity only has one financial instrument being cash at bank. This represents liquid funds held in a UK bank account.

AMEN

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2024

2. INVESTMENT INCOME

	31.3.24	31.3.23
	£	£
Bank interest	1,050	348
	<u>          </u>	<u>          </u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Trustees' expenses**

During the year one trustee was reimbursed £24,520 (2023: £3,101) for project costs incurred on behalf of the charity.

Two other trustees were reimbursed £600 and £485 respectively for project costs incurred on behalf of the charity.

A trustee also received £879 (2023: £1,077) as reimbursement for postage costs incurred on behalf of the charity.

4. STAFF COSTS

The charity had no employees during the year.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	100,283	124,732	225,015
Investment income	348	-	348
<b>Total</b>	<u>100,631</u>	<u>124,732</u>	<u>225,363</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Projects and administrative costs	7,772	232,264	240,036
<b>NET INCOME/(EXPENDITURE)</b>	92,859	(107,532)	(14,673)
<b>Transfers between funds</b>	(89,865)	89,865	-
<b>Net movement in funds</b>	2,994	(17,667)	(14,673)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	5,920	102,284	108,204

AMEN

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2024**

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted fund £	Total funds £
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>8,914</u>	<u>84,617</u>	<u>93,531</u>

**6. MOVEMENT IN FUNDS**

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
<b>Unrestricted funds</b>				
General fund	8,914	86,014	(86,821)	8,107
<b>Restricted funds</b>				
Projects	84,617	(101,851)	86,821	69,587
<b>TOTAL FUNDS</b>	<u>93,531</u>	<u>(15,837)</u>	<u>-</u>	<u>77,694</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	94,152	(8,138)	86,014
<b>Restricted funds</b>			
Projects	142,680	(244,531)	(101,851)
<b>TOTAL FUNDS</b>	<u>236,832</u>	<u>(252,669)</u>	<u>(15,837)</u>

## AMEN

### Notes to the Financial Statements - continued for the Year Ended 31 March 2024

#### 6. MOVEMENT IN FUNDS - continued

##### Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
<b>Unrestricted funds</b>				
General fund	5,920	92,859	(89,865)	8,914
<b>Restricted funds</b>				
Projects	102,284	(107,532)	89,865	84,617
<b>TOTAL FUNDS</b>	<u>108,204</u>	<u>(14,673)</u>	<u>-</u>	<u>93,531</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	100,631	(7,772)	92,859
<b>Restricted funds</b>			
Projects	124,732	(232,264)	(107,532)
<b>TOTAL FUNDS</b>	<u>225,363</u>	<u>(240,036)</u>	<u>(14,673)</u>

#### 7. RELATED PARTY DISCLOSURES

During the year the charity received donations in the sum of £10,600 (2023: £8,600) from Compass Travel (Sussex) Limited and a further £20,490 (2023: £4,766) from the Compass Travel Trust.

Chris Chatfield is a director of Compass Travel (Sussex) Limited and a trustee of the Compass Travel Trust.

Three trustees also made unconditional donations to the sum of £9,889 (2023: £11,085) during the year and also contributions towards overseas trips of £1,335.

**AMEN**

**Detailed Statement of Financial Activities**  
**for the Year Ended 31 March 2024**

	31.3.24 £	31.3.23 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	235,782	225,015
<b>Investment income</b>		
Bank interest	1,050	348
<b>Total incoming resources</b>	<u>236,832</u>	<u>225,363</u>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Projects	246,246	233,329
Administration	5,324	5,651
	<u>251,570</u>	<u>238,980</u>
<b>Support costs</b>		
<b>Governance costs</b>		
Accountancy & software fees	1,099	1,056
<b>Total resources expended</b>	<u>252,669</u>	<u>240,036</u>
<b>Net expenditure</b>	<u><u>(15,837)</u></u>	<u><u>(14,673)</u></u>

This page does not form part of the statutory financial statements