



## **Trustees Annual Report and Accounts**

**September 2020**

Obviously, the charity has been unable to run for part of the year due to COVID restrictions. While preparation for our Senior and Junior shows had to be put on hold, we were delighted to hold the Christmas show in the Church again. As always, a fabulous end to the autumn term and greatly appreciated by parents and students alike.

We were unable to run our awards night celebrations but are hoping that we can recognise the achievements of our students in 2021 – meeting restrictions permitting.

I am pleased that with the support and diligence of the committee we have moved our finances even further into a profit position and must thank the efforts of our production teams who managed to minimise expenditure on shows again this year. We were also delighted in this year to receive funds from St Neots Golf Club who made us their supported charity in 2019, special thanks to the Horsler family for making that happen. Over £4,000 raised for Riverside which has helped us to keep money in the bank ready for a Riverside restart.

As a committee we were keen to support our tutors during 2020 and consequently agreed to pay half of their normal tutor bills from April to July. We have also ensured in 2021 that all overpaid subs have been re-imbursed so we start the new financial year in the best position.

As always, I am grateful for the work of the Tutors who continue to provide enthusiasm and support for the company. During the first national lockdown we ran Zoom sessions to keep some of the students engaged but the system limitations did not support longer term use of this.

I am continuing as Trustee of Riverside and am delighted to present the accounts to you on behalf of Riverside management committee.

***Kim Clegg, Trustee of Riverside Theatre Company***

## Independent examiner's report to the trustees of Riverside Theatre Company

I report on the accounts of the Trust for the year ended 31 August 2020, which are set out on pages 03 to 05.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement


In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 05/04/2021

Name: MICHAEL SLADE

**Riverside Theatre Company**  
**Receipts and Payments Account**  
**for the year ended 31 August 2020**

Final Accounts

			2020		2019
<b>Receipts</b>					
	Notes				
Donations Received	2	£	4,142	£	934
Gift Aid Repayment	1	£	10,807	£	-
Riverside Groups	3	£	12,180	£	18,392
Joining Fee	4	£	150	£	151
Clothing Income	4	£	-	£	36
Fundraising income					
Shows		£	1,765	£	6,843
Awards Night		£	-	£	1,134
Tuck Shop Income		£	-	£	199
Workshops		£	-	£	1,807
<b>Total Receipts</b>		<b>£</b>	<b>29,045</b>	<b>£</b>	<b>29,496</b>
<b>Payments</b>					
Advertising & promotion		£	-	£	43
Awards Night		£	-	£	1,472
Clothing	4	£	252	£	156
Production Costs	5	£	2,360	£	6,048
Room Hire		£	3,131	£	5,677
Tutors		£	12,025	£	13,400
Subscriptions		£	117	£	117
Insurance		£	551	£	551
Training		£	90	£	-
Workshops		£	-	£	1,289
<b>Total Payments</b>		<b>£</b>	<b>18,527</b>	<b>£</b>	<b>28,753</b>
<b>SURPLUS PAYMENTS OVER RECEIPTS</b>		<b>£</b>	<b>10,518</b>	<b>£</b>	<b>743</b>

**Riverside Theatre Company**  
**Notes to the accounts**  
**for the year ended 31 August 2020**

Final Accounts

**Note 1**

Gift Aid claimed for two years  
up to and including August 2019

**Note 2**

	2020		2019
Donations received (all previous Grant information absorbed into this note)			
Donations at shows and workshops	£ -	£	738
St Neots Golf Club	£ 4,142	£	-
Other	£ -	£	196
	£ 4,142	£	934

**Note 3**

During the year the trustees offered full or part sponsored places to certain members.  
It is estimated that this amounted to £832.00

**Note 4**

Joining Fees have been separated out in this set of accounts as they reflect a significant part of our income. These should be compared (with clothing income and clothing expenditure).

**Note 5**

Due to the unusual nature of 2020 a payment for the Senior Show was made. This payment of £1,491.80 is a pre-payment against future shows.

**Riverside Theatre Company**  
**Balance Sheet**  
**for the year ended 31 August 2020**

Final Accounts

<b>Current Assets</b>	<b>Notes</b>	<b>2020</b>	<b>2019</b>
HSBC Current Account		14,604	4,088
HSBC Reserve Account		1,695	1,695
Cash in hand		7	6
<b>Total Cash Funds</b>		<b>16,306</b>	<b>5,789</b>
<b>General Fund</b>			
Balance at start of period		5,789	5,045
Surplus Receipts over payment in the year		10,518	743
<b>Total Cash Funds</b>		<b>16,306</b>	<b>5,789</b>