

Scan of Audited Receipts and Payments Account 2024/25 included below.

PANNAL MEMORIAL INSTITUTE

RECEIPT AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 30TH SEPTEMBER 2025

INCOME	£	EXPENDITURE	£
Room Hire	31805	Utilities	6903
Bar Takings	5569	Bar Costs	1969
Car Park	8616	Car Park Rent etc	6354
Snooker	1032	Cleaning	6123
Donations	60	Repairs/Renewals	1829
Feed in Tariff	774	Insurance	1351
Interest	1788	Licences etc	628
		Loans Interest	242
		Stationery	235
		Sundry	225
		Operating Excess	23785
	49644		49644
Lottery Grant re Fixed	5431	Purchase of Fixed Assets	5431
Asset purchases		for Charity's own use	
	55075		55075

BALANCE SHEET AS AT 30TH SEPTEMBER 2025

Brought Forward	31448	Skipton Building Society	67415
		Nat West Bank	5490
Operating Excess	23785	Less: Loan	6146
		Unspent Grant	11526
	55233	Surplus Resources	55233

Chairman *Paul Fildes*

Dated *28 January '26*

Treasurer *W. J. ...*

Dated *20th January 2026*

Examiner *R. ...*

Dated *20/1/26*

Scan of IER Report for 2024/25 Audit of Accounts included below.



Independent Examiner's Report on the Accounts

Section A		Independent Examiner's Report	
Report to the trustees/members of	Charity name	ANNAL PERMANENT WAR MEMORIAL INSTITUTE	
On accounts for the year ended	3 0 0 9 2 5	Charity no (if any)	1 0 5 5 7 3 7
Set out on pages	1	<small>(Remember to include the page numbers of additional sheets)</small>	
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:</p> <ul style="list-style-type: none">• examine the accounts under section 145 of the Charities Act,• to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and• to state whether particular matters have come to my attention.		
Basis of independent examiner's statement	<p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>		
Independent examiner's statement	<p>In connection with my examination, no matter has come to my attention (other than that disclosed below):</p> <p>(1) which gives me reasonable cause to believe that in, any material respect, the requirements:</p> <ul style="list-style-type: none">• to keep accounting records in accordance with section 130 of the Charities Act;• to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or <p>(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p><i>* Please delete the words in the brackets if they do not apply.</i></p>		
Signed		Date	20/11/26
Name	R NEWKELL		
Relevant professional qualification(s) or body (if any)			
Address	18 VENTNORTH COURT BEECH GROVE NARRHATE		

Chairman's Annual Report November 2025 (lifted from AGM minutes)

Chair presented a summary of the challenges and achievements of the last twelve months. The following matters were presented:

Booking calendar: this remains busy. >30 regular activities now including:-

Balance bikes	Rhythm Rugrats	Hartbeeps
Italian class	Meditation	Bridge club
Art class*	White Rose Squares	Carpet bowls
Sewing and quilting	Qigong	Gardening club
Pilates & exercise classes	Table tennis	Parish council
MNDA	Phonics	Paediatric first aid
Little Yorkshire Dance	Rainbows	Ballroom dance classes*
Fresh Dance	Brownies	Magic Circle
Baby Band*	Yoga* & baby yoga* classes	Pannal School PTA

**denotes new activities commenced in 2025*

In addition one-off events have taken place throughout the year with an average of ten per month, including large regional meetings, third sector and health service training sessions and numerous private parties.

- The timetable for the week of this AGM (week beginning 24.11.25) was shown, followed by a bar chart colour coded to distinguish the various types of activity. Room use includes – in order of hours used – adult exercise, private events, pre-school, commercial, adult pastimes, school-age, local community, meetings and pantomime rehearsals.
- Rooms are booked throughout each 24 hour period; calculated on a normal 9am to 12mn period room use across all five rooms in this week was 69.5 ≈ 70%.
- Chair suggested an increase in local community activity would be welcome – this may be supported by improvements made via Lottery project.

Lottery project: update supplied, points include:-

- Installation of a new Smart 4G projector in the Main Hall for HD movies and presentations.
- Installation of large screen Smart HDTV in the Function Room for sporting events and presentations.
- New wireless mixer and microphones supplied in the Main Hall for conferences, quizzes, commentary.
- Shortly to install >20 new CCTV cameras to meet higher safeguarding standards.
- Internal room locks upgraded to enhance safeguarding within sessions.

Other issues: included report on following:-

- Recovery of costs on the car park lease has begun and improvements have been made to the space.
- Good progress with Social Media pages which are being used to promote many hall activities.
- Snooker Club has continued to expand and now provides a small income to the Hall.
- Retirement of Management Committee member Mike Briggs in late 2024, following over twenty years of service to the Hall.

Next twelve months – aims:

- Increase in community activities including running Friday Pub Nights weekly where possible.
- Utilisation of new AV equipment for film showing, though help will be needed to establish and maintain this activity.
- Installation of EV charging point - this is overdue but anticipated during 2026.
- Completion of Lottery Project work.
- Continuation of day to day activity. The work generated by this was reiterated, and those present encouraged to help us find further potential volunteers. Current needs include help with small maintenance jobs, and with the new AV equipment.

Receipts and Payments Account for year ending 30 September 2025

Copies of the accounts were circulated and the figures presented on screen. Chair explained the format of the accounts and prevailing trends. Principal features included:

- Hire income slightly decreased compared with previous year.
- Snooker Club income continues to grow.
- £774 FIT rebate received from solar panels.
- Bar income slightly decreased as were costs.
- Car Park income increased as were costs. c£2k surplus generated for maintenance.
- Utility costs increased by £2.5K
- Maintenance costs decreased.
- Cleaning costs increased by >£2k
- Insurance costs steady.

Chair sought approval of the accounts. Duly moved by Geoff Catley, seconded by Geoff Boothby **and accounts approved.**

Election of Management Committee for the year 2025/26

The list of members willing to stand for re-election was displayed as below:

Kay Boothby	Joan Harnby
Geoff Catley	Mel Raine
Jayne Dyer	Bill Sturman
Pat Fitzgerald	Andrew Yuen

Re-election of the committee was moved for approval by Gillian Dodd, seconded by Geoff Boothby **and approved.**

Chair also gave special thanks to additional volunteers undertaking specific tasks for the Hall:

Emily Bourke – website
Ivor Gamble – heating
Robert Newbould – auditor
Derek Sherwood – premises supplies
John Whitehead – snooker club

Vote of thanks - Geoff Boothby generously complimented the committee on its efforts and ongoing work and proposed a vote of thanks.