



Trustees' Annual Report for the period

From 01 September 2020
To 31 August 2021

Period start date
Period end date

Charity name: Ramsbury PreSchool

Charity registration number: 1055350

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide an affordable and excellent pre-school education to children from 2 – 4 years old in the local rural setting of Ramsbury.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In setting our objectives and planning our activities our Committee has carefully considered the Charity Commission's Public Benefit Guidance. Our key objectives of the year included: <ul style="list-style-type: none">• To complete our annual strategy focused on continually improving the Pre-School and its staff.• To continue to provide excellent care and education for all local children at the start of their learning journey.• To work in partnership with parents to help their children learn and develop.• To continue to add to the life and well-being of the Ramsbury Community.• To offer children and their parents a service that promotes equality and values diversity.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A

Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Providing excellent care and education to all children <i>Ramsbury PreSchool strives to provide the best care and education for all children. Our working practices are constantly being reviewed and revised to incorporate the latest research in Early Years Learning. Children are provided with the opportunity to participate in a wide range of activities such as forest school, learning to ride a balance bike, tennis and controlled risk taking. Ramsbury has a dedicated special needs co-ordinator who works closely with those children needing additional language or social and emotional skills support.</i></p> <p>Working in partnership with parents <i>We work in close partnership with parents in relation to their child's development.</i></p> <p><i>Technology is used to capture each child's learning journey which parents can access using secure login details. This has become especially important given parents are not able to enter the Pre-School at this time. Parents receive weekly newsletters keeping them updated on the learning taking place and how they can support their child at home.</i></p> <p><i>As part of our new settling in process we ran a parents induction evening to inform parents of how we support children's development</i></p>

		<p><i>and allow them to see first hand how we operate as a PreSchool. Feedback from parents for this event was incredibly positive with all finding it informative and useful context prior to their child starting with us.</i></p> <p>Adding life and well-being to the community <i>Ramsbury PreSchool operates a small toddler group within the village, Ramsbury Lambs, which provides support for local mothers as well as helping to raise our profile and support ongoing enrolments.</i></p> <p><i>We continue to monitor and manage for any negative impact of our operations on the community e.g. traffic, noise, environment etc</i></p> <p><i>During this year we also participated in the Tesco Fair Share food programme whereby we collected excess stock from Tescos and distributed it to the families we felt were in most need of it.</i></p> <p>Offering a service that promotes equality and diversity <i>We operate under a commitment to support all families of different backgrounds, means and needs.</i> <i>The Pre-School is easily accessible for all parent and child's needs and has provision for wheelchair access.</i></p>
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Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	<p>Our 2020-2021 Strategic plan was split into 3 areas:</p> <ol style="list-style-type: none"> 1. To provide an outstanding preschool experience to every child <i>Operating within Covid restrictions we were still able to offer the children a wide variety of activities including tennis and balance bike riding. Whilst our fundraising abilities were limited we still managed to raise a small amount of funds which allowed us to refresh our outside space to promote more controlled risk taking activities.</i> <i>Unfortunately covid restrictions prevented us from running our normal support workshops for parents; however we continued to provide online support wherever possible.</i>
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		<p>2. To attract and retain a team of outstanding and engaged professionals <i>We continued to work with all our staff to support them in their continued development. Covid restrictions have meant this has mainly been online learning.</i> <i>Our inset days are used for staff training and discussing the latest early years research.</i></p> <p>3. Be an active and embedded part of the community. <i>Ramsbury Preschool allowed a Dance Psycho-therapy student to undertake their placement with us for 6 months working with a small group of children that was felt could benefit from the process.</i></p> <p><i>Whilst community involvement was limited for the year we did manage to perform a walking nativity play and easter bonnet parade stopping to sing a number of songs at the village elderly residents complex.</i></p>
Performance of fundraising activities against objectives set	Para 1.41	Due to the pandemic our fundraising activities have been limited to bake and biscuit sales outside of the PreSchool.
Investment performance against objectives	Para 1.41	We do not hold any investments.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the accounting period Pre-School was showing a profit of £9,866. Approximately £1,600 of our profit relates to fundraising activities which is held to continually refresh the resources and toys used with the children.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We currently have a healthy reserve in our bank account. We aim to hold 3 months of operating costs in case of unforeseen emergencies. In addition to this we also have a small amount left from our new build fundraising account (Approximately £7,000) which is being used for the ongoing general upkeep and maintenance of the building.
Amount of reserves held	Para 1.22	£55,498
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We have no concerns that charity will be unable to continue as a going concern for the year 2021-2022.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principal source of funds is through the collection of fees for both funded and non-funded children attending Pre-School. Our largest expenditure is for salaried staff that provide the service to children and parents.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Utilities and other facility costs represent our second largest area of expenditure. Any remaining funds from fees, grants and fundraising have been invested in:
A description of the principal risks facing the charity	Para 1.46	<ul style="list-style-type: none"> ● Improving the variety and level of expertise of the staff ● Refreshing the interior of the Pre-School premises ● Updating equipment and resources

Other		<ul style="list-style-type: none">● Special events and celebrations for children and families● Investment in the future of the Pre- School.
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The Charity is Governed by the PreSchool Learning Alliance Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Charity is unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Charity's management committee is constituted from a number of volunteers who are voted in at the Annual General Meeting. Committee members can serve for a period of 5 years.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The charity comprises a management committee with Chairperson, Secretary and Treasurer as well as general members. These positions are filled by volunteers who are parent's future, past and present.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	A team of employed staff provides the Pre-School's day-to-day provision of a safe and stimulating learning environment, with a qualified teacher as the Head. The Pre-School works closely with various agencies and practitioners who provide guidance and can provide external checks to our practice. These include but are not limited to:
Relationship with any related parties	Para 1.51	<ul style="list-style-type: none"> ● Pre-School Learning Alliance ● OFSTED ● Local primary school and Early Years Settings ● Early Years advisory teachers ● Speech and Language therapists ● Children's Centres ● Health Visitors ● Probation Services ● Social Workers
Other		

Reference and Administrative details

Charity name	Ramsbury PreSchool
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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional Information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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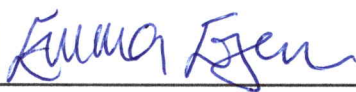

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature (s)		
Full name (s)	Emma Egan	Sarah Wilson
Position	Ramsbury PreSchool Management Committee Chair	Ramsbury PreSchool Management Committee Treasurer
Date	23 November 2021	23 November 2021

Ramsbury Pre-School Accounts 2020/21

	2020/21	2019/20
Fee Income	152,447	119,528
Bank Interest	11	75
Fundraising and donations	1,606	15,949
Ramsbury Lambs	1,861	
Rounding Difference	2	0
Total Gross Income	155,926	135,552
Payroll expenses	127,256	104,861
New build expenses	0	37
Rent	400	0
Transfer from New Build Account	0	7,866
Other Expenses	18,402	22,924
Total Expenses	146,058	135,687
Surplus/(Deficit) for the year	9,868	(135)
<u>Cash at Bank</u>		
Santander	832	271
Barclays Current Account	8,783	4,988
New Build Account		0
Barclays Savings Account	55,499	49,987
	65,114	55,246
<u>Funds</u>		
At 1 September	55,246	55,381
Add Surplus/less deficit	9,868	(135)
	65,114	55,246

	2020/21	2019/20
Income		
Fees	45,905	39,480
Government funding	106,542	80,048
Charitable activities		4,021
Ramsbury Lambs	1,861	
Donations	1,606	4,062
New Build Fundraising	0	7,866
Bank Interest	11	75
Uncategorised Income	2	
Total Income	155,926	135,552
Expenditure		
Wages	111,589	91,484
Tax and NI	11,744	10,444
Pension	3,924	2,933
Computer costs	1,316	2,271
Equipment & Materials	5,366	9,067
Rent	400	-
Utilities	2,836	2,428
Professional Services	1,010	1,114
Phone	-	30
Repairs & Maintenance	2,176	719
Stationery & Postage	33	74
Marketing inc Web	133	574
PPE/COVID-19	581	438
Insurance	2,572	2,573
Training, learning and development	1,703	1,310
Cleaning	120	1,579
Gardening	293	452
Office expenses	155	295
Entertaining	108	-
Total Spend	146,058	127,785
Surplus/(Deficit)	9,868	7,767
		7,866
		(719)
Ringfenced new build donations		7,147



**Report to the trustees/
members of**

Ramsbury Pre-School

**On accounts for the year
ended**

31st August 2021

**Charity no
(if any)**

1055530

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

29/11/2021

Name:

STEPHEN J HERMAN

Relevant professional qualification(s) or body (if any):

FELLOW-ICAEW

Address:

10 BURDETT STREET
RAMSBURY,
SN8 2QX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None noted.

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