

The Charity Registration Number is :- 1055324

Wood End School Parent Teacher Association  
Report of the Trustees and Unaudited Financial Statements  
31 August 2022

**Wood End School Parent Teacher Association**  
**Report and accounts for the year ended 31 August 2022**  
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**Wood End School Parent Teacher Association**  
**Trustees' annual report for the year ended 31 August 2022**

**Structure, Governance and Management**

**Governing Document**

The Association is governed by its Constitution as adopted on 24 September 1992.

**Committee**

The Committee is sought and appointed from the parents or carers of children attending the school, for a period of two years, at which point they are eligible to seek re-appointment, with the exception of the treasurer who is not re-electable for one year thereafter. The officers include:

Chairpersons Kirsty Clark (appointed 11 November 2021)  
Claire Dubarbier (appointed 11 November 2021)  
Laura Pert (appointed 11 November 2021)  
Kristopher Nathan Smith (appointed 11 November 2021)  
Alexandra Sasha E Dunn (appointed 11 November 2021)  
Katherine Louise Elliott (appointed 11 November 2021)  
Joanna Lindsey Lord (appointed 7 November 2019)

No payment for any services were made to any member of the Committee.

**Objectives and Activities**

**Objects**

The object of the association is to advance the education of the children at the school through the improvement of their educational environment. The school being Wood End School, Yeoman's Avenue, Harpenden, Hertfordshire, AL5 3EF.

**Activities for the Public Benefit**

The Committee confirms that it complied with its duty to have regard to the guidance on public benefit as published by the Charities Act 2011 and published by the Charity Commission in exercising its powers and duties.

The fundraising activities undertaken included:

- Christmas Cards and Tea Towels
- Christmas Event
- Christmas Jumper Day
- Christmas Raffle
- School Lottery
- Movie Night
- Disco
- Summer Fair
- London Marathon Sponsorship
- Quiz Night
- Second Hand Uniform Sales
- Fun Run

The PTA fundraising activities undertaken have been modified from those run in previous years to adapt to the challenges of fundraising safely during the Covid Pandemic.

### **Achievements and Performance**

2021-22 was a fantastic year with over £50k additional funds raised for the school, these funds will be provided to the school in support of a major project as soon as the work on the project commences.

Money was also provided for each class to enrich their learning. This included the provision of history workshops, a virtual author visit and duckling hatching.

### **Financial Review**

#### **Reserves**

The Committee has considered the level of reserves required by the charity. As the overheads and contractual liabilities at any one time are negligible, it is the Committee's opinion that all reserves should be passed to the development of the school as soon as an appropriate project arises. As the Association has no certainty of income, but relies entirely on income from events held during the year and donations, the Committee will only commit the Association to expenditure if sufficient funds are held. Year end reserves of £68,819 (2021: £25,522) were not considered excessive, as the Committee anticipates supporting expenditure in the coming school year.

#### **Fund Allocation**

No funds held have been designated by the Committee, and neither was any funds held in deficit either during the year, nor at the Balance Sheet Date.

Approved by the Committee on 10th November 2021 and signed on their behalf by

  
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KIRSTY CLARK

## Wood End School Parent Teacher Association

### Report of the Independent Examiner to the Trustees of Wood End School Parent Teacher Association for the year ended 31 August 2022

#### Respective responsibilities of the Trustees and the Independent Examiner and the basis of the report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("The Act").

I report in respect of an examination carried out under 145 of the Act and in accordance with Directions given by the Charity Commission under section 145(5)(b) of the Act which may be applicable;

#### Independent Examiner's Statement, Report and Opinion

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:-

- accounting records were not kept in respect of the charity as required by Section 130 of The Charities Act 2011;
- the financial statements do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Marina Tsiotra  
Independent Examiner  
ACCA  
6 Miley Close  
Harpenden  
AL5 3DS

This report was signed on 08/11/22

# Wood End School Parent Teacher Association

## Statement of Financial Activities for the year ended 31 August 2022

	Notes	2022 £	2021 £
<b><u>Incoming resources</u></b>			
<b>Activities to generate funds</b>			
Fundraising activities	1	55,740	22,982
Other income		-	-
<b>Total incoming resources</b>		<b>55,740</b>	<b>22,982</b>
<b><u>Resources expended</u></b>			
<b>Costs of generating funds</b>			
Fundraising and publicity costs	1	4,677	3,852
Other expenses		781	178
		<b>5,458</b>	<b>4,030</b>
<b>Charitable activities</b>			
Donations to school		6,985	26,341
<b>Total resources expended</b>		<b>12,443</b>	<b>30,371</b>
<b>Net (outgoing)/incoming resources</b>		<b>43,297</b>	<b>(7,389)</b>
<b>Opening net assets</b>		<b>25,522</b>	<b>32,911</b>
<b>Closing net assets</b>		<b>68,819</b>	<b>25,522</b>

# Wood End School Parent Teacher Association

## Balance Sheet

for the year ended 31 August 2022

	Notes	2022 £	2021 £
<b>Current Assets</b>			
Cash		68,819	25,522
<b>Liabilities</b>		-	-
<b>Net Assets</b>		<u>68,819</u>	<u>25,522</u>
<b>Reserves</b>		68,819	25,522
		<u>68,819</u>	<u>25,522</u>

Approved by the Committee on 10th November 2022 and signed on their behalf by

Chairpersons



KIRSTY CLARK.