

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees) and meets every 2-3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.



Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Group Trustee Board has identified and continue to identify the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an</p>

unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values:</p> <p>Integrity - We act with integrity; we are honest, trustworthy and loyal.</p> <p>Respect - We have self-respect and respect for others.</p> <p>Care - We support others and take care of the world in which we live.</p> <p>Belief - We explore our faiths, beliefs and attitudes.</p> <p>Co-operation - We make a positive difference; we co-</p>

operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Continuing to offer activities & experiences to our members with subsidies reducing the financial barrier to participation to the lowest level possible, growing the membership and volunteers to record levels

Section E

Financial Review

Reserves Policy

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

Investment Policy

• the charity's principal sources of funds (including any fundraising);

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

• how expenditure has supported the key objectives of the charity;

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.

• investment policy and objectives;

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Replace Roof of Scout HQ with as much grant support money as possible

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Bob Turnbull

Position (eg Secretary, Chair)

Chair

Date

1 3 0 5 2 5



Report & Accounts for the year ended 31st December 2024
BRIGHTON HILL SCOUT GROUP

TRUSTEES

Group Lead Volunteer	R Dicks
Chairperson	B Turnbull
Treasurer	A Higgins
Secretary	O O'Shea
Trustee	J Mansell
Trustee	M Warmington
Trustee	S Duffy
Trustee	S Gill
Trustee	S Lock
Trustee	K Beckhurst

BANKERS

Lloyds Bank PLC
Festival Place
Basingstoke

CUSTODIAN TRUSTEES (If any)

OTHER ADVISERS (If any)

Group Registration Number with the Scout Association:
Charity Registration Number:
Contact Name and Address:

40779
1055235
Mrs A Higgins
17 Holmes Close
Basingstoke
Hampshire RG22 4UT

Receipts & Payments Account Summary for year ended 31st December 2024

BRIGHTON HILL SCOUT GROUP

	Dec-24	Dec-23
	£	£
Brought forward	57,734.48	57,924.48
Total receipts for the year (see page C4)	29,643.76	28,765.95
Total payments for the year (see page C5)	-25,090.48	-32,829.72
Net for the year	4,553.28	-4,063.77
Cash, bank and similar funds carried forward	61,990.87	57,437.59
Holland Account	296.89	296.89
Accounts balance	62,287.76	57,734.48
Sections Balance at end of Year (amount available for Sections to spend)		
Squirrels	453.53	562.18
Beavers	1,402.74	1,621.05
Cubs	3,968.79	3,232.20
Scouts	6,596.79	6,048.88
Available to Group	49,865.91	46,270.17
Net Accrual	-1,463.30	190.00

The above account and accompanying statement of assets and liabilities were approved by the Trustees and signed on their behalf by

Print Name

Mrs Amanda Higgins

Print Name

Signed

Signed

#VALUE!

#VALUE!

Date: 05/06/2025

Date:

10/6/2025

Receipts for the year ended 31st December 2024

BRIGHTON HILL SCOUT GROUP

	Dec-24 £
MEMBERSHIP SUBSCRIPTIONS	15315.00
Less paid:	
To District	-5676.00
To Sections £5056.50	
 DONATIONS/GRANTS	
Hire of HQ by Basingstoke & Dean and Kraken Explorers	1005.00
BDBC Grant for Payment of Tents	3000.00
Hampshire County Scouts - Scout Grant	
Donation for 2nd hand Uniform	5.00
Early Years Foundation Grant	
Squirrels set up grant from Basingstoke West District Scouts	200.00
Donations to Cubs	1500.00
 ACTIVITIES	
Squirrels	60.00
Beavers	545.00
Cubs	3914.00
Walsh Activities	5088.50
Group	558.00
Holland 2023 camp payments	
 OTHER INCOME	
Income tax recovered -	2565.50
Selling woggle Cubs & Badges	6.00
Selling of T-Shirts/Hoodies (Walsh)	15.00
Selling of T-Shirts/Hoodies/Necker (Group)	30.00
Pre-joining fee (Cubs)	13.50
Invoices issued to Kraken ESU	1325.66
Bulk clothing order - payments from parents	162.00
Return of overpaid expense	6.60
Payment made in error by parent	5.00
 TOTAL RECEIPTS FOR THE YEAR	 29643.76

Dec-23
£

14512.00

-3952.00

22370

1564

5275

420.00

1000.00

200.00

2.50

500.00

0.00

195.00

4335.50

510.00

1575.00

7281.35

1995.00

5.60

35.00

119.00

32.00

28765.95

Payments for the year ended 31st December 2024

BRIGHTON HILL SCOUT GROUP

	Dec-24	Dec-23
	£	£
PREMISES		
Light and Heat	-2,613.00	-2,689.49
Insurance	-376.74	-528.65
Repairs and Renewals -		-729.00
Inc. boiler repair, new time, roller shutter repair		
Fire extinguisher servicing	-118.80	
DONATIONS/GRANTS		
ACTIVITIES		
Group Activities		-3,485.21
Beaver Activities	-1,213.45	-501.16
Cub Activities	-6,729.21	-7,033.96
Walsh Activities	-6,267.20	-1,369.47
Squirrels Activities	-527.03	-56.64
Holland Camp Expenses		-13,029.89
Return of incorrect payment made by parent	-5.00	
ADMIN/ESTABLISHMENT EXPENSES		
Purchase of neckchiefs (Walsh, Beavers) and woggles		-126.00
Leaders uniform, neckerchiefs, woggles	-742.87	-75.00
Additional copies of hut keys	-55.00	-11.90
Leaders Squirrels hoodie	-33.99	
PURCHASE OF CAPITAL EQUIPMENT		
Gas bottle refills & ice blocks	-270.00	
Lanterns & Gas		-42.50
Tents	-3,720.90	-2,252.50
PURCHASE OF BADGES		
Squirrels Badges	-456.13	-103.16
Beavers Badges	-192.36	-50.12
Walsh Badges	-160.57	-245.06
Cubs Badges	-490.80	-241.07
SUNDRY PAYMENTS		
Items required to set up Squirrels		-148.02

Bulk purchase of Group Clothing (parents paid for orders)	-353.00	
Cleaning equipment	-4.68	
First aid equipment	-89.74	
Anniversary Cake		-94.50
Section Posters & Cleaning Equipment		-16.42
Carbon Monoxide Detectors	-35.98	
PTS Compliance fire extinguishers, fire blanket, disposal, attendance	-616.44	
Post box for internal communications	-17.59	
TOTAL PAYMENTS FOR THE YEAR	-25,090.48	-32,829.72



Statement of Assets & Liabilities at 31st December 2024

BRIGHTON HILL SCOUT GROUP

	Dec-24	Dec-23
	£	£
MONETARY ASSETS - Cash, bank and similar funds		
Bank Current Account(s)	61,990.87	57,437.59
Bank Current Account (Holland)	296.89	296.89
Balance	62,287.76	57,734.48
NON-MONETARY ASSETS - Assets for Charity's own use		
Badge Secretary's stock		
Group/District shop stock		
Land and Buildings		
Motor vehicles		
Scouting equipment, furniture, etc.	Insured for £31900.00	

CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS.....



Reconciliation Sheet for the year ended 31st December 2024

BRIGHTON HILL SCOUT GROUP

	2024	2023
Bank Account Balance at 31st Decenber	57,437.59	57,734.48
Accruals - Debits still to go through	-1,943.30	
Accruals - Credits still to go through	480.00	190.00
Ledger Balance	55,974.29	57,924.48
Accruals - made up of the following debits		
Cubs Leader expenses	-409.30	
Scouts - Silent Disco Dec 24	-280.00	
Group - June 23 Camp Payments		100.00
Uniform donation		5.00
Hoodie Payment		5.00
Gangshow 2023 Payments		80.00
INV24-05 Hire of HQ	480.00	
Walsh - missed payment to Gilwell for June 2024	-1,254.00	
Total Debit Accruals	-1,943.30	0.00
Total Credit Accruals	480.00	190.00
Total Accruals	-1,463.30	190.00



Scutineer's Report to the Trustees of the BRIGHTON HILL SCOUT GROUP

I report on the accounts of the above Group
for the year ended 31st December 2024

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 1993 apply.

It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on the following pages:

Account Summary

Receipts

Payments

Assets and Liabilities

Accruals

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: Mr James Fry

Address:

8 Pumphouse Way

Basingstoke

RG24 9GY

Date: 05/06/25

Signed: Mr J Fry



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