

# **GRIMSBY, CLEETHORPES & DISTRICT DIAL-A-RIDE**

## **TRUSTEES' ANNUAL REPORT & ACCOUNTS**

### **FOR THE YEAR ENDING 31 MARCH 2021**

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# **GRIMSBY, CLEETHORPES & DISTRICT DIAL-A-RIDE**

## **COMPANY/CHARITY PARTICULARS FOR THE YEAR ENDING 31 MARCH 2021**

Directors & Trustees (currently & for the entire period reported unless shown otherwise)

Chair	John C Shepherd
Treasurer	Alan Targett Sandra Abbott Frank S Bemrose David M Houlton
Company Number	3168259
Charity Number	1054823
Registered Office	Hadley Ridge, North End Goxhill, North Lincolnshire DN19 7JX
Operating Address	The Ice House, Victor Street Grimsby, North East Lincolnshire DN32 7QN
Telephone	01472-269199
Email	grimsbydialaride@yahoo.co.uk
Banker	Co-operative Bank 27 South St. Mary's Gate Grimsby, North East Lincolnshire DN31 1JD
Independent Examiner	Acara Accountancy Hadley Ridge, North End Goxhill, North Lincolnshire DN19 7JX
Solicitor	Bridge McFarland 19 South St. Mary's Gate Grimsby, North East Lincolnshire DN31 1JD

# **GRIMSBY, CLEETHORPES & DISTRICT DIAL-A-RIDE**

## **TRUSTEES' ANNUAL REPORT - YEAR ENDING 31 MARCH 2021**

The trustees, who are also the directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements of the charity for the year ended 31 March 2021.

### **Statement of trustees' responsibilities**

Company and charity law requires the trustees to prepare accounts for each financial year or period that give a true and fair view of the state of the affairs of the company and of the surplus or deficit for that year. In preparing those accounts the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures being disclosed and explained in the accounts.
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Objectives, principal activity & organization structure**

Grimsby, Cleethorpes & District Dial-A-Ride is a company limited by guarantee number 3168259, incorporated on 6 March 1996, and registered with the Charity Commission on 23 April 1996, charity number 1054823.

The charity's objective, stated in its Memorandum and Articles of Association, is to provide flexible, accessible transport for people who find it difficult to use public transport due to illness, disability or age.

### **Trustees/Directors**

Trustees of the charity are also directors of the company and are appointed at the Annual General Meeting (AGM) with casual vacancies during the year filled by co-option. The names of the present trustees are listed on page 2, which also shows all others who served as trustees/directors during the year being reported. The trustees meet at monthly intervals. The company is limited by guarantee, rather than share capital, so no trustees hold any shares in it. Take up of training courses specifically aimed at trustees is encouraged. Locally such courses are run by Voluntary Action North East Lincolnshire, to which Dial-A-Ride is affiliated.

# GRIMSBY, CLEETHORPES & DISTRICT DIAL-A-RIDE

## TRUSTEES' ANNUAL REPORT - YEAR ENDING 31 MARCH 2021

### Review of the year

This year, turned out to be a bittersweet time for Dial-A-Ride (DAR) as the Covid-19 pandemic refused to relax its grip.

April saw us still in a lockdown situation that had commenced in March of 2020. As we had already put systems in place, we decided to carry on implementing them. The biggest difference this time was the slight relaxing of the severity when we went into the second lockdown which meant more of our members were requiring our service. This proved to be quite a challenge as some of our volunteer drivers, for various reasons, decided not to come back and re-join us. This in itself offered up a challenge as it meant we could not operate all of our buses, so we took the brave decision to off-load our oldest buses, which were deemed uneconomical to run and maintain. Currently we now have 9 buses, down from 16, with a complement of 11 drivers.

### Passengers Carried (Aid Type) between 1/4/2020 to 1/4/2021 were:

Carried	Cleethorpes	Grimsby	Immingham	Rural	Total
Ambulant	1844	3407	10	511	5772
Wheelchair	10	187	0	51	248
Aided	69	68	0	0	137
Companions	1	165	0	10	176
<b>Total</b>	<b>1924</b>	<b>3827</b>	<b>10</b>	<b>572</b>	<b>6333</b>

### Trip purposes (Standard Fare) also changed due to the nature of the lockdown and were:

Trip Purpose	Cleethorpes	Grimsby	Immingham	Rural	Total
Day Centre	3,577	5,811	-	775	10,163
Education	-	368	-	-	368
Health	917	626	10	255	1,808
Home	7	7	-	-	14
Leisure	32	291	-	-	323
Personal Business	224	1,002	-	61	1,287
Religion	-	172	-	18	190
Shopping	1,596	3,694	39	939	6,268
Trip Out	11	7	-	-	18
Visiting	179	502	-	-	681
Work	88	119	-	-	207
<b>Total</b>	<b>6,631</b>	<b>12,599</b>	<b>49</b>	<b>2,048</b>	<b>21,327</b>

Office staff wages were boosted by the government furlough scheme and enabled us to keep our staff on the books and also continue to keep them safe. However we were dealt another blow in April when the local council chose to stop our monthly subsidy and only support us for the actual passengers that we carry.

# **GRIMSBY, CLEETHORPES & DISTRICT DIAL-A-RIDE TRUSTEES' ANNUAL REPORT - YEAR ENDING 31 MARCH 2021**

Thanks once again to our dedicated office staff who, when some of the restrictions were lifted mid-year, started selling items through various car boot sales and online market sites

As far as the Board of Trustees is concerned, one of our biggest challenges has been overcoming the difficulties of arranging meetings. Thanks must go to our Office Co-ordinator who managed to keep us all in touch with one another through various means such as group phone calls, video zoom meetings and old-fashioned paper.

We are far from being out of the woods at the moment but feel more hopeful now than at this time last year. The Chair of Trustees offers his personal thanks to all the office staff, volunteer drivers and his fellow trustees for helping to get DAR through a very tough year.

## **Reserves Policy**

The trustees do not consider it necessary or appropriate to set a formal reserves policy at the present time. Dial-A-Ride's closing unrestricted reserves of nearly £65K, excluding tangible fixed assets, grew by more than 57% over the previous year end. Assuming that activities return to their pre-pandemic level, cash flow should continue to be adequate to meet both the charity's normal running costs and finance lease obligations.

## **Small Company exemptions**

This report has been prepared in accordance with the special provisions relating to small companies within the Companies Act 2006.

## **Approved by the Directors and signed on their behalf by:**

John Shepherd  
Director & Chair of the Trustees

07 September 2021

# Independent Examiner's Report

## **Report to the trustees/directors of Grimsby, Cleethorpes & District Dial-A-Ride (company number 3168259 & registered charity number 1054823) on accounts for the year ended 31 March 2021 as set out on pages 1 to 11.**

I report to the trustees on my examination of the accounts of the above charity (*the Trust*) for the year ended 31 March 2021

### **Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (*the Act*).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

As for the previous year, the charity failed to hold an Annual General Meeting. Neither the 2018/19 nor 2019/20 accounts have therefore been received by an AGM. Coronavirus restrictions and precautions meant that regular committee meetings were absent for most of the year. The charity's constitution did not envisage or cater for virtual/online meetings.

Beyond the above observations, I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act, or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*John Guggiari*

John Guggiari FCCA

14 September 2021

Acara Accountancy, Hadley Ridge, North End, Goxhill, North Lincolnshire DN19 7JX