



The Princess Alexandra Hospital Charity



The Princess Alexandra
Hospital
NHS Trust



The Princess Alexandra Hospital Charity Annual Report 2022 – 2023



modern • integrated • outstanding

patient at heart • everyday excellence • creative collaboration

Welcome

I am pleased to present **The Princess Alexandra Hospital Charity Annual Report for 2022-23**, showcasing the fantastic work to support our patients, visitors and our people across the year.

Thank you to everyone for your gifts of your time, funds and your ongoing support - it is thanks to you that we are able to make such a difference at PAHT.

I would also like to thank my fellow Trustees who have supported the charity over the past year.

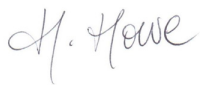
In total, we have raised almost **£527,000** - an amazing outcome for which we are extremely grateful.

The dedication of our community and of our people enables us to enhance patient care, purchase special equipment, improve facilities and invest in vital research.

This report is an opportunity to highlight the achievements of our charity. Please take a look at pages 13 and 14 for details of how you could get involved in supporting us too. You can also see how we spent our funds on page 15.

It is by working together that we will make the biggest impact for our patients, visitors and our people now and into the future.

Thank you



Helen Howe

Chair, charitable funds committee
Non-executive director



Highlights from the year

This year (2022-23) the charity has received amazing support from our patients, their loved ones, and our people, with fundraising taking place across the year.

This is testament to their wish to thank our people for the care they or their loved one received; or to make a difference to their team or place of work.

Thank you to everyone involved - we are delighted to share just some of the highlights from the year.

Easter surprise for PAHT

Patients at PAHT were treated to a special Easter delivery from train company, Greater Anglia.

Thanks to an initiative organised by generous Greater Anglia employee Michael King (pictured, fourth from right), relief ticket office clerk at Sawbridgeworth and Stansted Mountfitchet stations, the company delivered more than 250 Easter eggs to PAHT on **13 April 2022**.

The eggs were enjoyed by children on Dolphin Ward and at the children's emergency department (ED). They were also shared with patients with dementia, and staff enjoyed a hamper of Easter treats.

Pictured: The Greater Anglia team donating the Easter eggs to the Dolphin Ward team at PAHT.



Dedicated nurse receives prestigious award

In **April 2022**, a dedicated nurse at PAHT was awarded a prestigious High Sheriff's Award in recognition of the valuable contribution she made to the hospital and patients living with dementia.

The High Sheriff's Awards are designed to reward the volunteers, charities, organisations and community groups in Essex who devote their time and energy to improve the communities in which they live and work.

Caroline Ashton-Gough, dementia clinical nurse specialist, said: "I was honoured to attend the Harlow Council annual dinner, representing PAHT as one of the Chair of Harlow Council's chosen charities of the year.

"To my surprise, I received a High Sheriff's Award in recognition for the care that we provide for our patients living with dementia and helping to improve their quality of life.

"Thank you to Harlow Council and the High Sheriff's team for this award, it meant so much."



Furry friends bring smiles and joy to patients

PAHT is now working in partnership with Pets as Therapy, a national charity that helps to enhance the health and wellbeing of thousands of patients across the UK. This began in **April 2022**.

The charity strive to ensure that everyone, no matter their circumstances, has access to the companionship of an animal. Their friendly pets visit hospitals, care homes, hospices and schools.

Alison Lawrence, deputy voluntary services manager at PAHT, said: “The therapeutic value of human and animal interaction is now well recognised and research suggests that introducing a companion animal into a hospital can result in patients feeling more at ease, communicative and more motivated to engage.”

Sharon McNally, chief nurse and deputy chief executive at PAHT, said: “A huge thank you to Pets as Therapy and their hard working volunteers who generously give up their spare time to help others.

“We know that the animals are extremely beneficial, particularly for our patients living with dementia, to help stimulate their memory, improve communication, develop their confidence and bring a smile to their faces.”

Pictured: A Pets as Therapy visit.



Liver Ball fundraising success

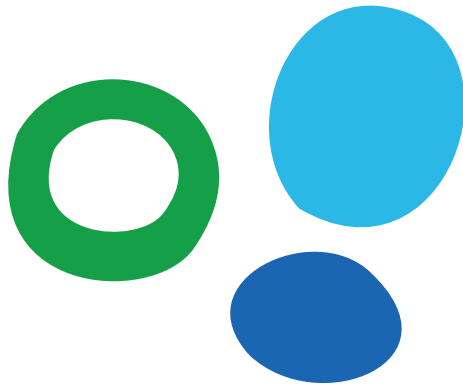
On **21 May 2022**, The Liver Ball, a black tie fundraising event, took place at the Manor of Groves Hotel in Sawbridgeworth.

This was to raise money to enable PAHT to purchase a fibroscanner - a cutting edge piece of equipment which can detect early liver issues in a fast, non-invasive way and could help save lives.

The evening was a huge success, raising **£8,527** in total.

Thank you to everyone involved.

Pictured: The Liver Ball Planning Committee - from left to right, back row, Jacqueline Jackson, Claire McClements, Lynn Hanrahan, Christine Gilroy-Downes, and front row, Dr Deb Ghosh.



Our charity's spring appeal

We called for the support of the community with our spring appeal, starting in **May 2022**.

We asked for people to get involved as donors, fundraisers, or supporters.

The spring appeal was to help support a range of charitable activities including fundraising for a new retinal scanning machine for the Neonatal Intensive Care Unit. This will facilitate screening for eye health issues and minimise the risk of permanent eye damage or blindness for babies.

Tilly Varghese, postnatal ward manager, (pictured) said: "In addition to our fantastic new staff lounge, our charity has funded some vital equipment to help us support families who would like a home birth.

"This equipment means that we can offer the best possible care, support and choice for families. We are in the process of purchasing a range of play equipment for our children's ward and have also been lucky enough to have had some toys and even Easter eggs donated by our fantastic supporters.

"Over the next two years, the charity will support our Williams Day Unit with haircare support for patients with cancer. Patients will receive expert advice and support on hair loss and hair loss prevention, and will also be offered hand and feet massage therapy while receiving treatment.

"It is only from receiving a combination of gifts from our community, their friends, family and neighbours, that such amazing projects are possible."

In total, the appeal raised over **£18,000**.



Royal Parks Half Marathon

Keen runners represented our charity in the Royal Parks Half Marathon on **9 October 2022**.



Thank you to our PAHT people who took part, including Alexander Field, Kelly McAulay, Kate Hucknall, Joanna Keable, Joanna Eley, Stephanie Lawton, Sarah Needham and Karen Gadson. The 13.1-mile race features a scenic route winding through four of London's Royal Parks and passes iconic landmarks including the London Eye, Buckingham Palace and the Houses of Parliament.

In total, they raised almost **£24,000** - a fantastic achievement.

Father Christmas and his helpers deliver special gifts to PAHT children's ward

Young patients on the children's ward at The Princess Alexandra Hospital had a very special visit in **December 2022** when Father Christmas, his elf, and canine helper delivered presents on behalf of Pets as Therapy and Cards for Bravery.

Katie Callaghan from Bishop's Stortford (pictured centre) has been a patient on the children's ward herself over the years and founded Cards for Bravery eight years ago to help brighten the days of children in hospital by delivering uplifting handmade cards. She was delighted to be able to visit in person to deliver early Christmas presents and help brighten their day.

Representing Pets as Therapy were Steve Kaser and Vince Larkin who brought Sammy the Samoyed along (wearing his reindeer ears) to deliver the gifts to the children.



Tottenham Hotspur players deliver Christmas surprise to young patients

Young patients at The Princess Alexandra Hospital received a special festive surprise in **December 2022**, when Clément Lenglet and Japhet Tanganga from Tottenham Hotspur Football Club (THFC) visited to deliver early Christmas presents.

The children received a selection of gifts, including games and soft toys. THFC and Molton Brown also treated the team working on the children's ward (Dolphin Ward), with some gifts for pre-Christmas pampering.

After the visit, Japhet Tanganga, defender for THFC commented: "It's been great to come in and bring some joy to children who are in hospital at this time of year, that's what it's all about."

Helen Weaving, Dolphin Ward manager at PAHT, said: "The children were so excited when they found out that players from Tottenham Hotspur were coming to visit them. It really gave them a boost and it was a delight to see the look on their faces."

Sharon McNally, chief nurse and deputy chief executive, said: "We are so grateful for the support of the club and to the players for taking time to come and visit the children on Dolphin Ward.

"Staying in hospital at Christmas can be challenging for children and their families and this was a very welcome surprise that certainly lifted spirits on the ward."

Pictured top right: THFC football players delivering Christmas presents to a patient.

Pictured bottom right: THFC football players with staff on the children's ward at PAHT.



Sir Rod Stewart visits our hospital after paying for patients' scans

The radiology team welcomed Sir Rod Stewart, singer and songwriter, for a special visit to the mobile MRI unit on **24 February 2023**.

Sir Rod kindly funded a day's worth of scans for patients who require a MRI scan which were carried out in a mobile unit at the hospital. The funds were used to cover the hire and use of the equipment, maintenance and operational costs. The mobile unit is an additional resource to the existing two MRI scanners at the hospital, enabling an extra 20-25 patients to be scanned in a day.

Edmund Devlin, who received an MRI scan, said: "I'm here to have a much-needed MRI scan as I'm in a lot of pain and it's really difficult to walk at the moment. Hopefully, they will be able to find out what is wrong and go from there. It's a really generous thing of Sir Rod to do, and I am very thankful."

When visiting the hospital, Sir Rod Stewart said: "It's been an honour to fund the MRI scans taking place today at PAHT. Early detection and MRI scans are so essential in protecting your health.

"If this is a big success, which I think it will be, I'd like to do it in Belfast, Dublin, Edinburgh, Glasgow, Manchester, and just keep it going, and hope some other people follow me. Bless the NHS workers, they work so hard. Thank you for the invitation."

Stephanie Lawton, chief operating officer at PAHT, said: "It has been fantastic to work with Sir Rod and we are grateful for his donation and support.

"We were able to scan between 20-25 additional patients, which will help to reduce our waiting list by 10%, and move those patients onto the next stage of their diagnosis and treatment. A huge thank you to Sir Rod and we would be delighted to work with him again in the future."



Camp bed donation to support relatives of patients who are nearing the end of life

In **February 2023**, a family, whose relative was cared for at PAHT, purchased camp beds to help families of patients who are nearing the end of their lives to stay with their loved ones in their final days.

The family, from Broxbourne, were inspired by the hospital's Butterfly Volunteers, who provide invaluable support to patients at the end of their life and their relatives. The volunteers provided a camp bed so that the family could rest properly, whilst being close to their loved one.

Representing his family, Ian Munday said: "We are so grateful to the Harold Ward team and the Butterfly Volunteers for their kindness and compassion throughout a very difficult time. The camp bed allowed my father, sister and I to get some rest – it was so practical and something that you wouldn't necessarily think of, but can make a big difference.

"After realising that camp beds were not widely available at the hospital, and as a token of our appreciation, we decided to raise funds and donate a gift in kind by supplying nine extra camp beds to support other friends and families in similar situations."

Nicki Harris, Butterfly Volunteer coordinator at PAHT, said: "Our team of Butterfly Volunteers work extremely hard to ensure that every person receives the compassion, comfort, and companionship they wish for at the end of their life. A big thank you to the Munday family for their thoughtful and generous donation of the camp beds, which will be welcomed by those who need to use them and provide much needed comfort whilst staying overnight. We hope to position a plaque on each camp bed in recognition of their kind gift."



Breast Unit fund

The Breast Unit fund raised more than **£312,370** - an amazing outcome.

Funds were raised in a variety of ways including the Royal Parks Half Marathon, a shooting day event, and a Bollywood event.

Thank you to everyone involved.



How to support our charity

There are so many ways you can get involved to support The Princess Alexandra Hospital Charity:

Follow us on social media

Our social media channels are a good way to keep in touch with news about the charity and the difference being made by the funds raised by our donors and supporters.



ThePrincessAlexandraHospitalsCharity



@PAHCharity

One-off donations

One-off donations can be made in a number of ways:

- ✓ Cheques should be made payable to The Princess Alexandra Hospital Charity and posted to: The Princess Alexandra Hospital Charity, Kao 2, Kao Park, London Road, Harlow, CM17 9NA
- ✓ Online donations can be made by visiting our website at www.pah.nhs.uk/charity and clicking on the **Donate** button, or by scanning the QR code, right.
- ✓ Telephone donations can be made by calling our team on **01279 973990**
- ✓ Cash and cheques can also be **delivered to the Cashier's Office** (lower ground floor opposite The Sanctuary) at The Princess Alexandra Hospital, Hamstel Road, Harlow, CM20 1QX



Challenge Events

Would you like to take part in a marathon, abseil, or sky-dive? If you would, please contact the charity team on **01279 973990** to discuss our upcoming events. Also keep an eye-out on our social media channels where we will advertise opportunities.

Volunteering

Do you have some spare time free and would like to help make a real difference to our charity? We are always on the look-out for event and in-office volunteers. Please call us today on **01279 973990** to discuss.

Local business

Do you or someone you know run or work at a local business and are looking for your next charity to support? We have a range of opportunities to support us from simply hosting a collection in your shop through to event sponsorship packages.

Schools, groups, and clubs

Are you part of a local group looking for an amazing local charity to support? We would love to work with you for the benefit of The Princess Alexandra Hospital Charity.

In-memory

We gratefully accept donations in-memory of loved ones and have good relationships with local funeral providers. If you would like to discuss in more detail, please do call a member of our team on **01279 973990** or speak directly with your funeral provider.

Legacies

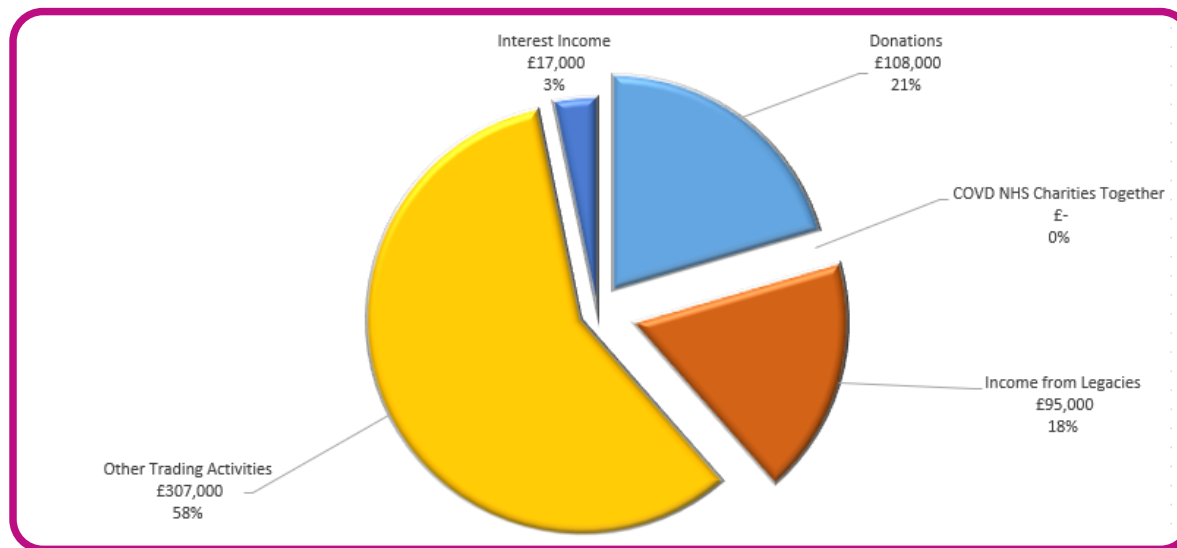
Did you know you can choose to leave a gift in your will to a charity of your choice? You can choose to donate as little as 1% of your estate, leaving 99% for your loved ones or other causes.

Donations received

The charity received income for the year totalling **£527,000**, an increase of **£153,000** compared to 2021-22.

This income is comprised of donations and legacies, other income from fundraising activities, dividends, and interest, of which the largest elements related to fundraising activities and donations.

There were fundraising events during 2022-23 totalling **£307,000** (in 2021-22 fundraising income totalled **£213,000**).

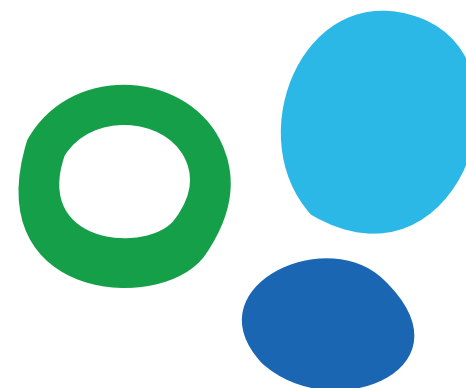
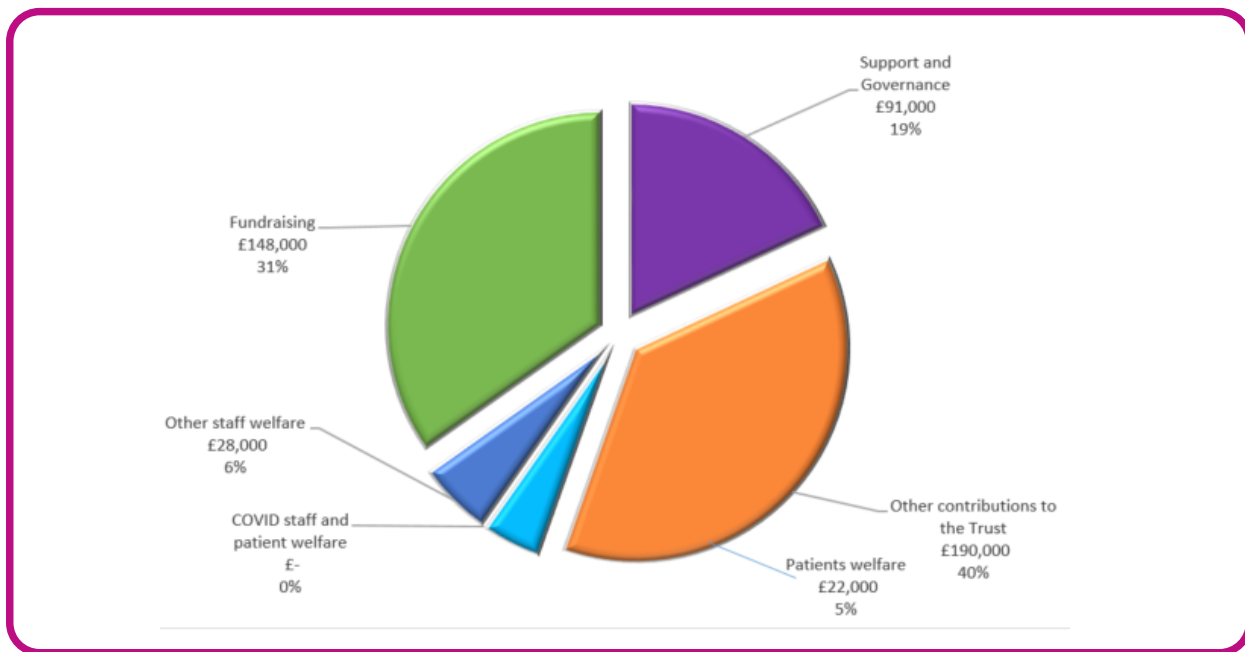


How we spend our funds

During the year, the charity provided support in many forms including education and training for staff and the supply of medical equipment for patient treatment. In total, resources expended were **£479,000**. This is a steep increase from the previous year (**£278,000**). This can be attributed to increased activity post the COVID-19 pandemic.

The charity has spent **£148,000** on fundraising activities that generated **£527,000** of income (**£61,000** on fundraising that generated **£373,000** of income in 2021-22).

The majority of the contributions to PAHT were in relation to Breast Unit fundraising events. Donations were **£108,000** (21%), legacies **£95,000**, and other trading activities **£307,000**.



Risk management

The major risks to which the charity is exposed have been identified and reviewed with systems established to mitigate them. The charity relies on and benefits from the financial control framework of PAHT.

Currently, the most significant risks identified are:

- reputational damage leading to a sudden and dramatic fall in donations
- reputational and income risk on fundraising events of which the charity is not aware

The charity has no investment assets so there is no associated risk with an investment portfolio. Procedures are in place to ensure that both spending and financial commitments remain in line with income. The charitable funds committee, on a quarterly basis, monitors both income and expenditure in order that any trends can be identified at an early stage in order to avoid unforeseen calls on reserves. Governance of income and expenditure follows PAHT's standing financial instructions.

Our future plans

In 2023-24, the charity will focus on the following areas:

- ✓ Providing proactive support to raise the profile of the charity
- ✓ Ensuring the charity is widely publicised to increase awareness of our work both across PAHT and throughout the local community
- ✓ Improving the infrastructure of the charity, specifically working with finance colleagues to ensure the charity can operate efficiently and effectively
- ✓ Working with fund-holders across the Trust to ensure funds are spent in line with donor wishes, in good time and in an impactful and measurable way

We are incredibly grateful for the support that we receive from our donors and our local community, without which our work would not be possible.

About us

Trust deed

The Princess Alexandra Hospital NHS Trust Charitable Fund (also known as The Princess Alexandra Hospital Charity), was formed under a trust deed on 21 March 1996, and is registered with the Charity Commission, registration number 1054745.

Through fundraising activities, events and appeals, we have further improved the provision of high-quality patient care and a high standard of patient experience through the use of funds to support areas not covered or fully supported by central NHS funds. The charity also supports the health and wellbeing of PAHT people.

The PAHT board confirm that they have referred to the guidance contained in the charity commission's general guidance on public benefit when reviewing the charity's activities and objectives and in planning future activities.

The PAHT board hold the charitable fund, and use the income where applicable for any charitable purpose or purposes relating to the NHS. Within the single registered charity, there are a number of funds, each managed by a fund manager. Specific criteria document that funds should only be spent in line with the purposes of the fund. This criterion is for internal guidance only, and has no legal standing.

However, expenditure from funds given by the public must be seen as being appropriate and in line with their wishes. This means that the charity will spend the cash in accordance with the donor's wishes, but retains the right to use discretionally. Unless raised for a specific object, charitable funds should be spent within a three-year period and should not be built up for future years.

The PAHT board has established a charitable funds committee to manage and monitor arrangements for the control and management of the trust's charitable funds and fundraising activities.



Charitable funds committee

The charitable funds committee is a formally established committee accountable to the corporate trustee/board of directors, to provide assurance to the board (the corporate trustee) on the arrangements for control and management of the charity. A non-executive director chairs the committee.

Members

Helen Howe
Non-executive director and chair,
charitable funds committee

John Keddie
Associate non-executive director

Anne Wafula-Strike
Associate non-executive director

Ogechi Emeadi
Director of people, organisational development
and communications

Tom Burton
Finance director

Michael Meredith
Director of strategy and estates

Laura Warren
Associate director of communications

Samuel Owusu-Ansah
Head of financial services

Our details

Registered charity number: 1054745

Address of charity:

**The Princess Alexandra Hospital NHS Trust Charitable Fund
Kao 2, Kao Park
London Road
Harlow
Essex
CM17 9NA**

RBS

**280 Bishopsgate
London
EX2M 4RB**

Auditors

**KPMG LLP
15 Canada Square
London
E14 5GL**

Bankers

**Barclays Bank Plc
Water Gardens
Harlow
Essex
CM20 1AN**



Behind the scenes

Trustee arrangements

The trustee of the charity is The Princess Alexandra Hospital NHS Trust as sole corporate trustee, governed by the law applicable to trusts, principally the Trustee Act 2000 and the Charities Act 2011.

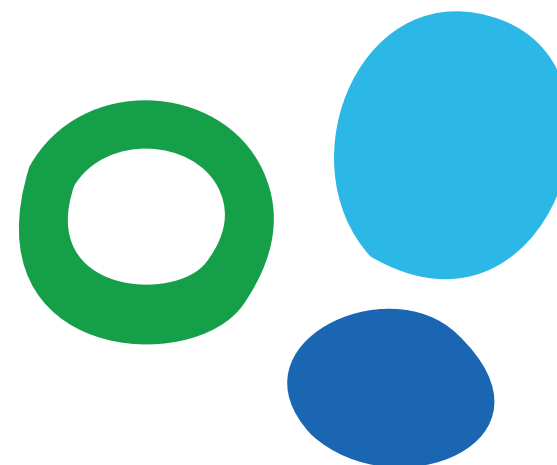
The PAHT board members (with voting rights) of the trust manage this responsibility. Board members for the period 1 April 2022 to 31 March 2023 were as follows:

Chair

Hattie Llewelyn-Davies, chair

Non-executive directors

Helen Glenister, non-executive director and vice-chair (to 31.03.23)
Helen Howe, non-executive director and chair, charitable funds committee
George Wood, non-executive director and senior independent director
John Hogan, non-executive director (to 18.07.22)
John Keddie, associate non-executive director (to 30.06.22)
Darshana Bawa, associate non-executive director (from 01.02.22), and non-executive director (from 10.08.22)
Anne Wafula-Strike, associate non-executive director
Colin McCready, non-executive director
Elizabeth Baker, associate non-executive director
Dr Rob Gerlis, associate non-executive director (from 04.04.22)



Executive directors

Lance McCarthy, chief executive

Sharon McNally, chief nurse and deputy chief executive

Stephanie Lawton, chief operating officer

Dr Fay Gilder, medical director

Saba Sadiq, finance director (until 02.05.22)

Tom Burton, finance director (from 30.05.22)

Jim McLeish, director of quality improvement

Michael Meredith, director of strategy and estates

Ogechi Emeadi, director of people, organisational development and communications

Phil Holland, chief information officer

Statement of trustee's responsibilities

Under charity law, the trust board are responsible for preparing the trustee's Annual Report and Accounts for each financial year that show a true and fair view of the state of affairs of the charity and of any excess of expenditure over income for that period. In preparing these financial statements, generally accepted accounting practice requires that the board of directors:

- ✓ Select suitable accounting policies and apply them consistently
- ✓ Make judgements and estimates that are reasonable and prudent
- ✓ State whether the recommendations of SORP have been followed, subject to any material departures disclosed and explained in the financial statements
- ✓ State whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements
- ✓ Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue its activities

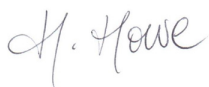
The trust board are required to act in accordance with the trust deed and the rules of the charity within the framework of trust law. The trust board are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trust board to ensure that, where any statements of accounts are prepared by the trust board under section 132(1) of the Charities Act 2011. Those directors have general responsibility for taking such steps as are reasonably open to the trust board to safeguard the assets of the charity and detect fraud and other irregularities.

The trust board confirm that they have met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements set out from pages 28 - 42 have been compiled from, and are in accordance with the financial records maintained by the trust board.

Approved by the trustees on 11 January 2024, and signed on their behalf by:

Helen Howe

Chair, charitable funds committee
Non-executive director



Tom Burton

Finance director



Thank you for your support...



The Princess Alexandra Hospital Charity

The Princess Alexandra Hospital NHS Trust Charitable Fund, Kao 2, Kao Park, London Road, Harlow, Essex, CM17 9NA

01279 44 44 55



ThePrincessAlexandraHospitalsCharity



@PAHCharity

Registered charity number: 1054745

Independent auditor's report to the Corporate Trustee of The Princess Alexandra Hospital NHS Trust Charitable Fund

Opinion

We have audited the financial statements of The Princess Alexandra Hospital NHS Trust Charitable Fund ("the charity") for the year ended 31 March 2023 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and related notes, including the accounting policies in note 1.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with UK accounting standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland*; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We have been appointed as auditor under section 149 of the Charities Act 2011 (or its predecessors) and report in accordance with regulations made under section 154 of that Act.

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities are described below. We have fulfilled our ethical responsibilities under, and are independent of the charity in accordance with, UK ethical requirements including the FRC Ethical Standard. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

Going concern

The trustee has prepared the financial statements on the going concern basis as they do not intend to liquidate the charity or to cease its operations, and as they have concluded that the charity's financial position means that this is realistic. They have also concluded that there are no material uncertainties that could have cast significant doubt over its ability to continue as a going concern for at least a year from the date of approval of the financial statements ("the going concern period").

In our evaluation of the trustee's conclusions, we considered the inherent risks to the charity's business model and analysed how those risks might affect the charity's financial resources or ability to continue operations over the going concern period.

Our conclusions based on this work:

- we consider that the trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate;
- we have not identified, and concur with the trustee's assessment that there is not, a material uncertainty related to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for the going concern period.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the above conclusions are not a guarantee that the charity will continue in operation.

Fraud and breaches of laws and regulations – ability to detect

Identifying and responding to risks of material misstatement due to fraud

To identify risks of material misstatement due to fraud (“fraud risks”) we assessed events or conditions that could indicate an incentive or pressure to commit fraud or provide an opportunity to commit fraud. Our risk assessment procedures included:

- Enquiring of trustee, other management and inspection of policy documentation as to the Charity’s high-level policies and procedures to prevent and detect fraud, as well as whether they have knowledge of any actual, suspected or alleged fraud.
- Reading Charitable Funds Committee minutes.
- Using analytical procedures to identify any unusual or unexpected relationships.

We communicated identified fraud risks throughout the audit team and remained alert to any indications of fraud throughout the audit.

As required by auditing standards, we perform procedures to address the risk of management override of controls, in particular the risk that management may be in a position to make inappropriate accounting entries. On this audit we do not believe there is a fraud risk related to revenue recognition because there is minimal complexity in revenue recognition or incentives for management to seek to manipulate revenue as commitments are not made in advance of funding being available.

We did not identify any additional fraud risks.

We performed procedures including identifying journal entries to test based on risk criteria and comparing the identified entries to supporting documentation. These included those posted to unusual accounts, unusual cash account combinations and material post year end journals.

Identifying and responding to risks of material misstatement related to compliance with laws and regulations

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, through discussion with the trustee and other management (as required by auditing standards), and discussed with the trustee and other management the policies and procedures regarding compliance with laws and regulations.

We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit.

The potential effect of these laws and regulations on the financial statements varies considerably.

The Charity is subject to laws and regulations that directly affect the financial statements including financial reporting legislation (including related charities legislation), and we assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Whilst the Charity is subject to many other laws and regulations, we did not identify any others where the consequences of non-compliance alone could have a material effect on amounts or disclosures in the financial statements.

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustee and other management and inspection of regulatory and legal correspondence, if any. Therefore if a breach of operational regulations is not disclosed to us or evident from relevant correspondence, an audit will not detect that breach.

Context of the ability of the audit to detect fraud or breaches of law or regulation

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it.

In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations.

Other information

The trustee is responsible for the other information, which comprises the Trustee's Annual Report. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except as explicitly stated below, any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge. We are required to report to you if:

- based solely on that work, we have identified material misstatements in the other information; or
- in our opinion, the information given in the Trustee's Annual Report is inconsistent in any material respect with the financial statements.

We have nothing to report in these respects.

Matters on which we are required to report by exception

Under the Charities Act 2011 we are required to report to you if, in our opinion:

- the charity has not kept sufficient accounting records; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in these respects.

Trustee's responsibilities

As explained more fully in their statement set out on page 21, the trustee is responsible for: the preparation of financial statements which give a true and fair view; such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect

a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at www.frc.org.uk/auditorsresponsibilities.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the charity's trustee as a body, in accordance with section 149 of the Charities Act 2011 (or its predecessors) and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustee, as a body, for our audit work, for this report, or for the opinions we have formed.



Dean Gibbs

for and on behalf of KPMG LLP, Statutory Auditor

Chartered Accountants

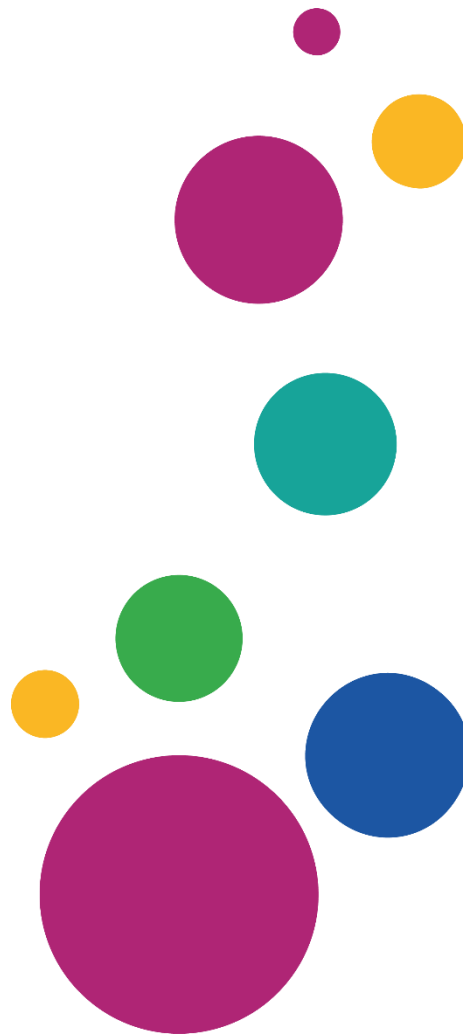
KPMG LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

15 Canada Square, Canary Wharf, London, E14 5GL

26 January 2024

**The Princess Alexandra
Hospital NHS Trust
Charitable Fund**

**Annual accounts for the
year ended 31 March 2023**



Statement of Financial Activities for the year ended 31 March 2023

	Note	2022/23	2022/23	2022/23	2021/22
		Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
		£000	£000	£000	£000
Income and endowments from					
Donations	3	-	108	108	150
Legacies	3	-	95	95	10
Interest Income		-	17	17	-
Other income	4	-	307	307	213
Total Income		-	527	527	373
Expenditure on					
Raising funds	5	(2)	(145)	(147)	(61)
Charitable activities	6				
- Contributions to the Trust		-	(282)	(282)	(107)
- Patient welfare and amenities		-	(22)	(22)	(92)
- Staff welfare and amenities		-	(28)	(28)	(18)
Total expenditure		(2)	(477)	(479)	(278)
Net income/(expenditure)		(2)	50	48	95
Net movement on funds		(2)	50	48	95
Reconciliation of funds					
Fund balances brought forward at 1 April		37	832	869	774
Fund balances carried forward at 31 March		35	882	917	869

All gains and losses recognised in the year are included in the Statement of Financial Activities.

Balance Sheet as at 31 March 2023

	Not e	2022/23	2022/23	2022/23	2021/22	
		Restricted Funds	Unrestricted Funds	Total Funds	Total	Funds
		£000	£000	£000	£000	
Current assets						
Debtors & Prepayments	12	-	48	48		-
Cash and cash equivalents	11	37	1,000	1,037		1,031
Total current assets		37	1,048	1,085		1,031
Liabilities						
Creditors falling due within one year	13	(2)	(166)	(168)		(162)
Net current assets		35	882	917		869
Total net assets		35	882	917		869
Funds of the Charity						
Restricted		35	-	35		37
Unrestricted		-	882	882		832
Total Funds		35	882	917		869

The notes at page 31 to 34 forms part of these accounts

Approved and authorised for issue by the trustees on 11 January 2024 and signed on their behalf.

Helen Howe
Chair of Charitable Funds Committee
Date:



11/01/2024

Tom Burton
Director of Finance
Date:



11/01/2024

Statement of Cashflows for the year ended 31 March 2023

	Note	2022/23	2021/22
		Total Funds	Total Funds
		£000	£000
Cash flows from operating activities			
Net income for the reporting period		48	95
Adjustments for:			
Increase in debtors	13	(48)	-
(Decrease)/Increase in creditors	14	6	73
Net cash used in operating activities		6	168
Change in cash and cash equivalents in the reporting period		6	168
Cash and cash equivalents at 1 April		1,031	863
Cash and cash equivalents at 31 March	12	1,037	1,031

Notes to the accounts

1. Accounting policies

1.1. Accounting convention

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011, and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

1.2. Structure of funds

The Princess Alexandra Hospital NHS Trust Charitable Fund is registered as an umbrella fund, encompassing three unrestricted special funds whose names and objects are:

The Princess Alexandra Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by The Princess Alexandra Hospital.

The St Margaret's Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by the St Margaret's Hospital.

The Herts and Essex Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by the Herts and Essex Hospital.

1.3. Income recognition

All income is recognised and included in full in the Statement of Financial Activities as soon as the following three factors can be met:

- **Entitlement:** control over the rights or other access to the economic benefit has passed to the charity.
- **Probable:** it is more likely than not that the economic benefits associated with the transaction or gift will flow to the charity.
- **Measurement:** the monetary value or amount of both the income and the costs to complete the transaction can be measured reliably.

Income from legacies are accounted for as incoming resources once the receipt of the legacy becomes probable. This will be once confirmation has been received from the representatives of the estates that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled or are within the charity's control to fulfil. The charity received no gifts in kind.

1.4. Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Expenditure is recognised when the following criteria are met:

- there is a present legal or constructive obligation resulting from a past event
- it is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement
- the amount of the obligation can be measured or estimated reliably. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Grants payable are payments made to third parties (including NHS bodies) in the furtherance of the charitable objectives. They are accounted for on an accruals basis where the conditions for their payment have been met or where a third party has a reasonable expectation that they will receive the grant. This includes grants paid to NHS bodies.

Support costs are those costs that do not relate directly to a single activity. These include some staff costs, costs of administration and internal and external examination/audit costs. Support costs have been apportioned between fundraising costs and charitable activities based on fund balances. Support and governance costs are apportioned across all funds based on the average fund balance for the year.

Costs of charitable activities comprise all costs in the pursuit of the charitable objects of the Charity. These costs, where not wholly attributable, are apportioned between the categories of expense in addition to the direct costs. The total costs of each category of expense include an apportionment of support costs as shown in note 8.

1.5. Realised gains and losses

There are no realised gains or losses in 2022-23 (nil in 2021-22).

1.6. Debtors

Debtors are amounts owed to the charity. They are measured on the basis of their recoverable amount. There are no amounts which are owed in more than a year.

1.7. Cash and cash equivalents

Cash at bank and in hand is held to meet the day-to-day running costs of the charity as they fall due. Cash equivalents are short term, highly liquid investments.

1.8. Creditors

Creditors are amounts owed by the charity. They are measured at the amount that the Charity expects to have to pay to settle the debt. There are no amounts which are owed in more than a year.

1.9. Events after the end of the reporting period

No events (either adjusting or non-adjusting) occurred after the end of the reporting period for 2022-23 (nil in 2021-22).

2. Related Party Transactions

The Princess Alexandra Hospital NHS Trust manages the Princess Alexandra Hospital NHS Trust Charitable Fund, a corporate body established by order of the Secretary of State for Health. As such, the trust is the ultimate controlling entity and the trust board of the charity are the directors of the trust, as detailed in page 155 of the Annual Report and Accounts.

The main beneficiaries of the charity are the patients, staff and visitors of The Princess Alexandra Hospital NHS Trust. The charity has provided grant funding for items purchased on behalf of these beneficiaries totalling £332k (£217k in 2021-22) as detailed in note 7 of these accounts. As at year end, the Charity owed the Trust £117k (£31K in 2021-22) as detailed in note 13 of these accounts. No outstanding debtor balance with the Trust at year end. Expenditure of the charity is considered to be a grant to The Princess Alexandra Hospital NHS Trust, as the staff, patients and visitors of the trust are the ultimate beneficiaries.

The trust board received no remuneration or re-imburement of expenses from the charitable fund during 2022-23 (nil in 2021-22).

Details of Income

3. Income from donations and legacies

	2022/23	2022/23	2022/23	2021/22
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
Donations	-	108	108	150
Legacies	-	95	95	10
Total	-	203	203	160

4. Income from other activities

Income relates to funds received from fundraising events (and where VAT is not chargeable). The charity receives no income from "trading" (i.e. from the sale of merchandise), nil trading income in 2021-22.

	2022/23	2022/23	2022/23	2021/22
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
Long Live Liver Appeal	-	8	8	-
Breast Unit Fundraising Team events	-	299	299	213
Total	-	307	307	213

Analysis of charitable expenditure before allocation of Support and Governance costs

5. Expenditure on raising funds

	2022/23	2022/23	2022/23	2021/22
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
PAH Fundraising	3	17	20	2
Long Live Liver Appeal	-	8	8	1
COVID Campaign	-	6	6	3
Improving Cancer Services	-	4	4	2
Breast Unit Fundraising Team events	-	110	110	53
Total	3	145	148	61

6. Charitable expenditure

All charitable expenditure is classified as grant funded activities.

	2022/23	2022/23	2022/23	2021/22
	Grant funded activity	Support Costs	Total	Total
	£000	£000	£000	£000
Other Contributions to the Trust	190	91	282	108
Patient welfare and amenities	22	-	22	91
Staff welfare and amenities	28	-	28	18
Total	240	91	331	217

There were no grants made payable to individuals during 2022-23 (nil in 2021-22). All grants are made to The Princess Alexandra Hospital NHS Trust to provide for the care of NHS patients, and the welfare of its staff and visitors. The total cost of making grants, including support costs, is disclosed on the Statement of Financial Activities and the actual funds spent on each category of charitable activity is disclosed in note 6.

Analysis and allocation of Support and Governance costs

7. Allocation of support costs and overheads

	2022/23	2022/23	2022/23	2021/22
	Raising Funds	Charitable Activities	Total Funds	Total Funds
	£000	£000	£000	£000
Charitable activity				
Administration - staff costs	35	57	92	24
Governance fee				
External audit fee	4	6	10	10
Total support and governance costs	39	63	102	34

The financial administration costs have been allocated between governance and charitable activity on the basis of staff time. External audit costs were wholly allocated to governance. The basis of apportionment of support costs is disclosed in note 1.4.

8. Trustee's remunerations, benefits and expenses

The trust board give their time freely and receive no remuneration for the work that they undertake as trustees.

9. Analysis of staff costs

The charity employed one staff towards the end of the financial year.

10. Auditor's remuneration

The external audit fee of £8,000 exclusive of VAT (2021-22 £8,000, exclusive of VAT) related solely to the independent audit with no other additional work undertaken.

Cash and cash equivalents

11. Analysis of cash and cash equivalents

	Total 2022-23	Total 2021-22
	£000	£000
Cash held as short-term investments and deposits	711	880
Cash at bank and in hand	326	151
Total	1,037	1,031

Analysis of Debtors & Prepayments

12. Analysis of current debtors

	Balance 31 March 2023	Balance 31 March 2022
	£000	£000
Debtors under 1 year		
Debtors	19	-
Prepayments	29	
Total	48	-

Analysis of Creditors

13. Analysis of liabilities

	Balance 31 March 2023 £000	Balance 31 March 2022 £000
Creditors due within 1 year		
Trade creditors	51	131
Creditors (host Trust)	117	31
Total creditors	168	162

Analysis of Funds

14. analysis of unrestricted and restricted fund movements

	Balance 1 April 2022 £000	Income £000	Expenditure £000	Balance 31 March 2023 £000
Restricted funds				
Princess Alexandra Hospital	37	-	(2)	35
Total	37	-	(2)	35
Unrestricted funds				
Herts & Essex Hospital	-	-	-	-
Princess Alexandra Hospital	600	214	(143)	671
St Margaret's Hospital	232	313	(334)	211
Total	832	527	(477)	882
Total Funds	869	527	(479)	917

15. Funding commitments

As at 31 March 2023 the trustees had not made commitments other than those shown as creditors, note 13.