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**SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES**

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**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

**SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES**

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**CONTENTS**

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	Page
<b>Reference and administrative details of the charity, its trustees and advisers</b>	1
<b>Trustees' report</b>	2 - 8
<b>Independent examiner's report</b>	9
<b>Statement of financial activities</b>	10
<b>Balance sheet</b>	11
<b>Notes to the financial statements</b>	12 - 20

**SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHURCH, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

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**Trustees**

Mr. Gordon Mardle  
Rev. Dr. Stephen Armah  
Mr. Isaac Addai  
Mrs. Deborah Soroye

**Secretary**

Mrs. Deborah Soroye

**Treasure**

Isaac Addai

**Charity registered number**

1054401

**Charity Address**

1 Higgs Industrial Estate  
Hern Hill Road  
London SE24 OAU

**Accountants**

RitMorris & Co.  
Chartered Certified Accountants  
21 Dabbling Close  
London DA8 2HW

**Bankers**

HSBC Bank plc  
184 High Street  
Bromley  
BR1 1HE

Kingdom Bank  
Ruddington Fields  
County Park  
Mere Way  
Nottingham NG11 6JS

## SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES

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### TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

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The Trustees present their annual report together with the financial statements for Sureway International Christian Ministries (the charity) for the year ended 31 December 2020. The Trustees confirm that the annual report and financial statements of the charity have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

#### A. ORGANISATIONAL STRUCTURE

The governance of the Church is undertaken by the Trustees and led by the Senior Pastor and supported by the ministry team. The Trustees met 4 times during the year to review and improve all aspects of the charity, including agreeing the annual budget and to monitor the financial position in line with the budget, this excludes the ad hoc meetings to make decisions on urgent issues. The Senior Pastor is the spiritual visionary and leader of the Charity. The Trustees are regularly informed of the activities and performance of the charity and are each provided with quarterly management and other trust information. These reports enable the Trustees to review key risks inherent in the charity.

Under the heading church services sits a wide range of functions and departments that either have a Church wide role or involve relationships with external organisations. These functions and departments are run mostly by volunteers.

#### B. RECRUITMENT AND APPOINTMENT OF TRUSTEES

Generally, appointments are made and or ratified by the Board of Trustees. During the year under review, a Trustee (**Mrs Florence Amouzou-Akue**) resigned. However, the Trustees have plans for her replacement. The remaining number of Trustees satisfy the Charity Commission's minimum requirement.

#### C. TRUSTEE INDUCTION AND TRAINING

New Trustees are provided with a Trustees Induction Pack with information of the Charity, the Trustee's role in relation to governance and their responsibilities under Charity Law. Trustees are actively involved in short training sessions led by the Treasurer and Chair of the Board. They are required to undergo further training, development to ensure that they can engage as Trustees with the appropriate skills and understanding to deliver their duties.

#### D. RISK POLICY AND MANAGEMENT

The Board of Trustees is responsible for risk assessment, review and management and embark on an annual revision of its Risk Policies and Management Strategy to identify significant risks and its impact to which the Trust is exposed. To institute a system to enhance effective evaluations and controls to ensure the mitigation of the impact of this risk particularly those that relate to the operations and finances of the Trust.

The Treasurer facilitates the achievement of objectives by assisting in the identification and assessment of significant risks. With the support of the Trustees identify the actual and potential risk in the Charity's main income and expenditure streams and ensure that they have been appropriately managed.

The Church Administrator has been trained to process Criminal Records verification applications and is responsible to both monitor and liaise with the relevant Departmental Leaders and the Board as appropriate.

The Church also have a Child Protection Policy and a Child Protection Co-ordinator. All Staff and Departmental Volunteers have their Criminal Records checked every 3 years.

## SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES

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### RUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2020

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#### **Covid-19**

This financial year was very challenging but effective risk management processes during covid-19 pandemic period enabled the Church to safeguard its assets as the Charity did not recall funds from reserves during this period to cover its daily expenses. Although the Operations / Services of the Charity were affected, an organised Team leveraged the available technology to ensure its smooth operations; Church Services and all other meetings moved online (Virtual Service), and Office Staff were furloughed.

#### **E. Investment Policy**

Apart from retaining a prudent amount in the current account, most of the Charity's liquid funds are in a deposit account, which is available under notice for use. The Trustees do not consider long term investments as prudent as the funds are needed for use during the year on projects.

#### **OBJECTIVES AND ACTIVITIES**

##### **Policies and Objectives**

The main object for which the Charity is established is to seek the advancement of the Christian faith in the United Kingdom or Abroad. In addition, to help in the relief of hardship / poverty in the United Kingdom or Abroad: directly to our immediate members, their families, members of the Local, National, and International Community as the occasion would demand, in cash or in kind.

##### **Grant making policy**

The Church supports missions and projects outside the UK financially. We provide mission support activities in Ghana, India, Kenya, Malta, Nigeria, Australia, and Uganda through financial support by the church as well as by individual members within the church.

##### **Membership Wellbeing**

As noted in the Church's policy, sometimes it becomes necessary to administer financial and pastoral support to members of the Congregation and Others, who are in need.

##### **Strategies for Achieving Objectives**

The Church has adopted the following strategies for achieving the above objectives which remain the same since the commencement of the Church:

- To take the truth of the Gospel and teachings of the Christian faith and communicate them in the language understood by everyone.
- To engage all members of the Church to:
  - Be relationally connected in a small group in the life of the Church.
  - To help people break out of the cycle of injustice.
- Take personal responsibility to encourage people in their day-to-day life to become part of the expression and life of the Church.
- Enable individuals to study the word of God on their own.
- Contribute financially.

## SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES

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### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2020

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#### Activities For Achieving Objectives

The Church in pursuit of her objectives organised programs and events which are open to all throughout the period under review. Christian worship services were conducted on regular basis in addition to various teaching sessions for all and sundry, as well as Training Sessions for our Volunteers.

The following Church services and events we provide are available to everyone in the Community: -

- Bereavement Counselling
- Hospital visits
- Welfare provision
- Prayer support
- Men's meetings/events
- Women's meetings/events
- Youth meetings
- Pre-marital counselling
- Singles seminars
- Marriage seminars
- Sunday school
- Young adult's meetings
- Positive parenting meetings
- Older members meeting (Prime life)

#### PUBLIC BENEFIT STATEMENT

The Board of Trustees confirm that they have met their duties in strict compliance with the provisions of section 4 and 17 of the Charities Act 2011 and have had due regard to the Charity Commission's general guidance on public benefit. Consideration has been given to the Charity Commission's supplementary public guidance provisions on the advancement of religion for the public benefit.

#### Benefit to the local Community

- Worship, Teaching and Prayer

We provide and maintain a church building for regular meetings, worship and teachings of the Christian faith where we seek to bring people to a faith in Jesus Christ and to equip them in Christian living within the Community. We also have supplementary rooms for children to worship.

We hold Worship and Teaching Services every Sunday and Prayer meetings on Tuesdays. Over the years, there has been various external speakers from the UK and Abroad who were invited to inform and encourage those attending.

In addition, the Church continued to develop smaller groups (Home groups) on a regular basis. Some of these groups continued to focus on various shared interests or geographical areas such as the groups in Catford and Thamesmead. These groups usually meet in a home and although their style and content varied, they continued to provide support and teaching.

## SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES

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### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2020

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- Youth Activities

We organize Youth activities, which are directed to encourage young people both within and outside the Church Family to teach them Christian principles, so they can become good and faithful citizens of the Kingdom.

- Girl's Brass Band and Sureway Junior Choir

Our Girl's brass band and Sureway Junior choir continues to grow stronger. The Boys and Girls are learning to work as a team so they can understand team dynamics and commitment. These life skills that we teach them, will be especially useful in the future.

- Pastoral Care

As part of the pastoral care, our Ministry Team, and the Senior Pastor, look after the spiritual wellbeing of the members and the attendants at Church. This includes regular marriage ceremonies, dedication of babies and funeral services. They visit the sick at the hospital, the bereaved and other various occasions, or events.

- Prayer and Fasting Week

The Charity holds regular Prayer and Fasting Week usually in the months of January, June, and October where people gather every day for one week for this prayer initiative. This provides opportunity for all Christians and members of the Community to come together to engage in prayer for our Leaders, Nation, Local Communities, and Individuals.

Sureway's activities are all available to Christians and non-Christians as there is no bar to attendance. The wider Community have been attracted to our Services that celebrate traditional Christian festivals including Easter, Christmas, as well as New Year's Eve (31<sup>st</sup> Night) Services and our flag ship event "All Nations Day" (where we celebrate diversity and working together in unity)

### **Benefit to the International Community**

We continue to sustain the awareness of Sureway International Christian Ministries, internationally through local presence in other countries. We provide mission support activities in Ghana, India, Kenya, Malta, Nigeria, Uganda and Australia through financial support from the church as well as from individual members within the Church.

### **Outreach work**

Sureway International Christian Ministries is committed to continue to deliver a range of accessible and community-facing activities and services that promote the well-being of all the areas that we are based and beyond. Through outreach, learning and development, age, and gender-based activities, and spiritual and social care, we want to effectively demonstrate that the church is both relevant and vital for wider society. Our Evangelistic Team continue to go out and share the gospel on the streets and homes to increase Christian awareness and spread the Gospel of our Lord Jesus Christ.

## SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES

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### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2020

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#### Staff and Volunteers

Sureway International Christian Ministries benefits from the contribution of over 90 Volunteers, who provide an invaluable contribution to the services of the charity both in-house and to our community outreach programs. Like many Churches, Sureway International Christian Ministries thrives on the energy and willingness of its Volunteers who continue to engage with enthusiasm and commitment to the vision and work of this Church.

#### ACHIEVEMENTS

This year was the first time the Church retreated to meetings on social media, Zoom and telephone links. UK was on lockdown due to the Coronavirus pandemic therefore the Church could not operate an Office or meet physically in our building for Services. This unfortunate situation affected and interrupted all our Activities

#### SPECIAL EVENTS - OTHER ACTIVITIES THAT BENEFIT THE PUBLIC

- **All Nations Day**

The Church is diverse and is made up of over 25 different countries from Africa to Europe. We celebrate this diversity on a yearly basis.

- **Holiday Bible Week**

We run on a yearly basis; a one-week conference aimed at children between the ages of 5-14 years during the summer holidays. Children attend from the Church and The Community.

- **Musical Events**

The Charity organises a yearly musical evenings/nights where different musical Groups/Choir are invited to participate.

- **Youth Day and other Events**

The Charity organises yearly youth activities, aimed at encouraging the Youth within the Church and the Community to stand up and be counted as future Leaders.

## SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES

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### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2020

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#### FINANCIAL REVIEW

##### Performance

The Charity's total income for the year was £243,515, a decrease of 14% compared to the previous year's income of £283,246. The Unrestricted Fund had a surplus of £64,991 and the Restricted Funds had a net deficit of £45,928 which was fully financed by the Unrestricted Fund.

It is the policy of the Charity to try and maintain unrestricted funds, which are the free reserves of the Charity, at a reasonable level over unrestricted expenditure that would provide sufficient funds to cover management and administration and support costs and to respond to emergencies which may arise from time to time. There is £308,143 cash at bank and in hand that is more than sufficient to meet its reserves policy commitment. Restricted funds are maintained at their respective levels but may be supported by unrestricted funds.

#### PLANS FOR FUTURE DEVELOPMENTS

- In the coming year, the charity plans to get more involved with local charity groups and to assist in community development activities.
- We plan to pioneer churches around the country which will impact the community considering local needs.
- We aim to continue our monthly Elderly Meeting "Prime Life" with the local community.
- A Charity has been incorporated most activities is planned to be transferred as a going concern from this charity in 2022.
- Our mission and objectives for future remain the same as outlined earlier, i.e., to continue to the Gospel of Jesus Christ.
- STAG, our young adults' group, aims in 2020, to partner with local charities, to provide a soup kitchen and to volunteer to help the less fortunate around London.

#### VOTE OF THANKS

Covid19 pandemic brought new challenges and the leadership led by Rev Dr Steve Armah had to put in new structures to meet the challenges (very unprecedented). A new facilitators and teams to coordinate our Zoom and Social media Services were appointed and they have excelled. Their role has helped in mobilisation and provided pastoral care for the members when the Church was not meeting physically in our building. We are indebted to those facilitators.

We are also thankful to the media/Zoom team who have faithfully and professionally projected our meetings to members at home and internationally.

Finally, we appreciate the input of our Praise and Worship team for supporting our on-line Church Services on both Tuesdays and Sundays.

## SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES

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### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2020

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#### TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees are responsible for preparing the Trustees' report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Church and of the incoming resources and application of resources of the Church for that period.

In preparing these Financial Statements, the Trustees are required to:

1. Select suitable accounting policies and then apply them consistently
2. Observe the methods and principles in the Charities SORP
3. Make judgments and accounting estimates that are reasonable and prudent
4. Prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Church will continue in operation.

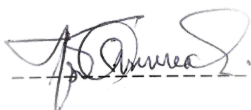
The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the Church's transactions and disclose with reasonable accuracy at any time the financial position of the Church and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed.

They are also responsible for safeguarding the Assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### APPROVAL

This report was approved by the Board of Trustees and signed on its behalf by

Rev. Dr Stephen Armah



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## SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES

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### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES

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I report to the charity Trustees on my examination of the accounts of the church for the year ended 31 December 2020.

#### RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the church, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### INDEPENDENT EXAMINER'S STATEMENT

The church's gross income must have exceeded £250,000 for your examiner to be a member of a body listed in section 145 of the 2011 Act. However, I confirm that I am qualified to undertake the examination because I am a member of Chartered Association of Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the church has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the church as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed: *J. Mensah*

Dated: 29/10/2021

Joyce J. Mensah (FCCA)

**RitMorris & Co.**  
Chartered Certified Accountants  
21 Dabbling Close  
London DA8 2HW

**SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>2020</u>	<u>Total</u> <u>2019</u>
		£	£	£	£
<b>Incoming resources</b>	<b>1.1</b>				
<b>Incoming resources from generated funds</b>					
Tithes & Offering		141,547	-	<b>141,547</b>	184,017
HMRC Gift Aid Repayments		38,085	6,089	<b>44,174</b>	48,499
Building Fund		-	14,700	<b>14,700</b>	26,300
Missions Fund		-	9,655	<b>9,655</b>	3,584
Job Retention Fund		-	30,781	<b>30,781</b>	-
Guest Speaker		-	-	-	1,255
Family Focus		-	-	-	1,200
Special Appeal Fund		-	40	<b>40</b>	13,812
SICM- Academy		-	-	-	2,100
<b>Activities for generating funds</b>					
Non-Charitable Trading & food bank donation		2,468	-	<b>2,468</b>	2,008
Investment Income		149	-	<b>149</b>	470
<b>Total Incoming Resources</b>		<b>182,250</b>	<b>61,265</b>	<b>243,515</b>	283,246
<b>Resources Expended</b>					
Charitable Activities	<b>2</b>	<b>117,259</b>	<b>107,193</b>	<b>224,452</b>	309,891
<b>Total Resources Expenditure</b>		<b>117,259</b>	<b>107,193</b>	<b>224,452</b>	309,891
<b>Net Income/(Expenditure) for the year</b>		64,991	(45,928)	<b>19,063</b>	(26,645)
<b>Corporation Tax Charge</b>	<b>5</b>	(1,053)	-	<b>(1,053)</b>	(3,022)
<b>Transfers from Unrestricted to Restricted Fund</b>	<b>10</b>	(17,303)	17,303	-	-
<b>Net Movement in Funds</b>		<b>46,634</b>	<b>(28,625)</b>	<b>18,009</b>	(29,667)
<b>Reconciliation of Funds</b>					
<b>Total Funds Brought Forward</b>	<b>10</b>	<b>(11,488)</b>	<b>1,447,793</b>	<b>1,436,305</b>	1,465,972
<b>Total Funds Carried Forward</b>	<b>10</b>	<b>35,146</b>	<b>1,419,168</b>	<b>1,454,314</b>	<b>1,436,305</b>

There were no recognised gains or losses for the period other than those included in the Statement of Financial Activities.

The notes on page 10 to 22 form part of these accounts.

**SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	<u>Notes</u>	<u>2020</u>	<u>2019</u>
<b><u>TANGBLE FIXED ASSETS</u></b>	<b>6</b>	<b>£</b>	<b>£</b>
Freehold Premises		1,111,001	1,114,371
Equipment, Fixtures and Fittings		19,912	374
Motor Vehicles		12,221	14,173
		<b>1,143,134</b>	<b>1,128,918</b>
<b><u>CURRENT ASSETS</u></b>			
Debtors	<b>7</b>	13,930	15,614
Cash at bank and in hand	<b>8</b>	308,143	300,230
		<b>322,073</b>	<b>315,844</b>
<b><u>CREDITORS:</u></b>			
Amount falling due within one year	<b>9</b>	<b>(10,893)</b>	<b>(8,458)</b>
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		311,180	307,387
		<b>1,454,314</b>	<b>1,436,305</b>
<b>TOTAL NET ASSETS</b>			
<b>FUNDS FOR THE CHARITY</b>			
Restricted Funds	<b>10</b>	1,419,168	1,447,793
Unrestricted Funds	<b>10</b>	35,146	(11,488)
<b>TOTAL FUNDS</b>	<b>11</b>	<b>1,454,314</b>	<b>1,436,305</b>

The financial statements were approved and authorised for issue by the Trustees on-----29/10/2021-----and signed on their behalf, by:

Mr. Isaac Addai -----

**(FCCA, FFA/FIPA, MBA (Finance), BA (Hons))**

The notes on pages 12 to 20 form part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

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**1. ACCOUNTING POLICIES**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2011. Sureway International Christian Ministries constitute a public benefit entity as defined by FRS 102.

**1.2 Income**

All income is recognised once the church has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

**1.3 Donated Goods**

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale and recognised in 'Income from other trading activities' with the corresponding stock recognised in the Balance Sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

**1.4 Donated Services and Facilities**

Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

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### **1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the church. Governance costs include the costs of governance arrangements which relate to the general running of the charity. These activities provide the governance infrastructure which allows the charity to operate and to generate the information required for public accountability. They include the strategic planning processes that contribute to future development of the charity.

Charitable activities and Governance costs are costs incurred on the church's operations, including support costs and costs relating to the governance of the church apportioned to charitable activities.

The charity gives grants with or without performance conditions. Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, they are only recognised in the SoFA once the recipient of the grant has provided the specified service or output. Where there are no conditions attached to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

### **1.6 Tangible fixed assets and depreciation**

All assets costing more than £100 and useable for more than one year are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities.

Freehold land is not depreciated. Freehold land and buildings are apportioned based on 70:30, respectively.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold building	- 2% per annum straight line
Motor vehicles	- 25% per annum straight line
Equipment, Fix & Fittings	- 25% per annum straight line

### **1.7 Stocks and work in progress**

Stock held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value. Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value. Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock. Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

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**1.8 Current asset investments**

The charity has investments which it holds for resale or pending their sale and cash equivalents with a maturity date of less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due. They are valued at fair value except where they qualify as basic financial instruments.

**1.9 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the church; this is normally upon notification of the interest paid or payable by the Bank.

**1.10 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered or amount advanced by the charity.

**1.11 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.5 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the church anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

**1.6 Pensions**

The church operates a defined contribution pension scheme for Pastor S. Armah, and all other staff are on auto enrollment scheme from April 2016. The pension charge represents the amounts payable by the church to the fund in respect of the year.

**1.7 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the church and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the church for particular purposes. The costs of raising and administering such funds are charged against the specific fund.

**SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**2 EXPENDITURE ON  
CHARITABLE ACTIVITIES**

	<u>Basis of allocation</u>	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total 2020</u> £	<u>Total 2019</u> £
Salaries, Allowances & Employer's National Insurance Contribution	Staff Time	73,964	17,406	91,390	90,880
Employer's Pensions Contributions	Staff Time	2,908	1,247	4,155	4,920
Honoraria	Direct	-	1,370	1,370	13,068
Ministry Expense	Direct	1,564	-	1,564	4,733
Gift to Missions	Direct	-	27,388	27,388	36,278
Missions	Direct	-	1,550	1,550	1,447
Church services and Conferences	Direct	9,864	-	9,864	29,290
Hardships and Relief	Direct	-	5,351	5,351	15,179
Telephone	Direct	4,892	-	4,892	5,542
Water Rates	Usage	-	718	718	1,076
Repairs & Maintenance	Usage	-	13,105	13,105	25,442
Insurance	Usage	3,197	-	3,197	3,327
Printing, Postage & Stationery	Usage	1,801	-	1,801	3,764
Publicity/Advertising	Usage	487	-	487	2,780
Travels & Motor Expenses	Usage	1,448	1,448	2,897	3,835
Bank Charges & Interest	Transactions	161	-	161	63
Meeting Costs	Usage	-	-	-	1,337
Sundry Expenses	Usage	1,520	-	1,520	1,654
Depreciation	Usage	-	19,001	19,001	10,697
Cleaning	Usage	-	5,785	5,785	5,497
Lighting and Heating	Floor Area	-	10,965	10,965	17,950
Licenses & Subscription	Direct	7,513	-	7,513	11,683
Professional & Legal Fees	Usage	3,854	-	3,854	4,969
Lease Rental	Usage	1,080	-	1,080	1,080
Security	Usage	-	1,857	1,857	2,277
Academy Expenses	Direct	-	-	-	2,670
Independent Examiner's fees	Direct	3,000	-	3,000	3,000
Miscellaneous Expense	Direct	-	-	-	5,451
		<b>117,259</b>	<b>107,193</b>	<b>224,452</b>	309,891

The allocation of expenses has been revised to reflect the transfer of property from the unrestricted to the restricted funds.

**Independent examiners fees**

Independent examiners fees are Governance Costs and represent the fee for 2020.

**SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**3 STAFF COSTS**

	<b>2020</b>	<b>2019</b>
	£	£
Wages & Salaries	87,422	87,423
Social Security Costs	3,948	5,055
Defined Contribution Pension Costs	4,155	4,920
	<b>95,525</b>	<b>97,398</b>
	<b>95,525</b>	<b>97,398</b>

The average number of persons employed by the church during the year was as follows:

	<b>2020</b>	<b>2019</b>
	No.	No.
Pastor	1	1
Other Staff	3	3

No employee received remuneration amounting to more than £60,000 in either year.

**4 NET MOVEMENT IN FUNDS FOR THE YEAR**

	<b>2020</b>	<b>2019</b>
	£	£
The net movement in funds for the year is stated after charging:		
Depreciation of Tangible Fixed Assets	19,001	10,697
Independent Examiner's fees	3,000	3,000

**5 CORPORATION TAX CHARGE**

	<b>2020</b>	<b>2019</b>
	£	£
Corporation Tax is charged on non-charitable activity:		
Provision for Corporation Tax 2020	1,053	3,022
	<b>1,053</b>	<b>3,022</b>
	<b>1,053</b>	<b>3,022</b>

**SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**6 TANGIBLE FIXED ASSETS**

	<u>Freehold Land &amp; Building</u>	<u>Equipment, Fur. &amp; Fittings</u>	<u>Motor Vehicle</u>	<u>Total</u>
	£	£	£	£
<b>Cost</b>				
At 1st January 2020	1,178,401	218,652	21,500	<b>1,418,553</b>
Additions the year	-	33,218	-	<b>33,218</b>
<b>At 31st December 2020</b>	<b>1,178,401</b>	<b>251,870</b>	<b>21,500</b>	<b>1,451,771</b>
<b>Accumulated Depreciation</b>				
At 1st January 2020	64,030	218,278	7,327	289,635
Charge for the year	3,370	13,679	1,952	19,001
<b>At 31st December 2020</b>	<b>64,030</b>	<b>218,278</b>	<b>7,327</b>	<b>7,327</b>
<b>Net Book Value at 31st December 2020</b>	<b>1,111,001</b>	<b>19,912</b>	<b>12,221</b>	<b>1,143,134</b>
<b>Net Book Value at 31st December 2019</b>	<b>1,117,741</b>	<b>2,150</b>	<b>16,125</b>	<b>1,136,016</b>

Included in freehold, land & Building is a revaluation reserve of £616,670. The effective date of the market valuation was dated 31st August 2007. The name of independent valuer is Anderson, Wilde & Harris, Chartered Surveyors and Chartered Architects. The method applied and significant assumptions were a market valuation to facilitate a loan application of a property with vacant possession. The method applied and significant assumptions were a market valuation to facilitate a loan application of a property with vacant possession. The carrying amount that would have been recognised had the assets been carried under the cost model is £561,670. The Mission Fund includes a Revaluation Reserve of £616,731 created on 31st December 2014.

**SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

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<b>7    <u>DEBTORS :-</u></b>	<b><u>2020</u></b>	<b><u>2019</u></b>
	<b>£</b>	<b>£</b>
<i>Amount falling due within one year</i>		
Other debtors	10,881	10,881
Accrued income	<u>3,049</u>	<u>4,733</u>
	<b><u>13,930</u></b>	<b><u>15,614</u></b>
Accrued Income relates to outstanding Gift Aid Claims. All debtors are deemed to be recoverable.		
<b>8    CASH AT BANK AND IN HAND:-</b>	<b><u>2020</u></b>	<b><u>2019</u></b>
	<b>£</b>	
Short term deposits	270,686	288,836
Cash at bank and on hand	<u>37,457</u>	<u>11,394</u>
	<b><u>308,143</u></b>	<b><u>300,230</u></b>
<b>9    CREDITORS: -</b>	<b><u>2020</u></b>	<b><u>2019</u></b>
	<b>£</b>	<b>£</b>
<i>Amount falling due within one year</i>		
Accruals and deferred income	6,000	3,000
HMRC	4,075	3,022
Taxation and Social Security Costs	<u>818</u>	<u>2,436</u>
	<b><u>10,893</u></b>	<b><u>8,458</u></b>

**SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**10 RESTRICTED FUNDS: -**

	<u>At 1st January 2019</u>	<u>Total Incoming Resources</u>	<u>Total Resources Expended</u>	<u>Transfers from Unrestricted Funds</u>	<u>Total 2020</u>	<u>Total 2019</u>
	£	£	£	£	£	£
Special Appeal Fund- Church van	14,173	-	(1,952)	1,952	<b>14,173</b>	<b>14,173</b>
Special Appeal Fund- Carperting & Kitchen	13,812	40	-	-	<b>13,852</b>	<b>13,812</b>
Building Fund	22,928	14,700	(44,211)	10,000	<b>3,417</b>	<b>22,928</b>
Job Retention Grant	-	30,781	(30,781)	-	-	-
Famliy Focus	1,200	-	-	-	<b>1,200</b>	<b>1,200</b>
Hardship Fund	9,824	-	(5,351)	5,351	<b>9,824</b>	<b>9,824</b>
Mission Fund including Revaluation Reserve	1,385,856	15,744	(24,898)	-	<b>1,377,447</b>	<b>1,385,856</b>
<b>Balance as at 31st December</b>	<b>1,447,793</b>	<b>61,265</b>	<b>(107,193)</b>	<b>17,303</b>	<b>1,419,168</b>	<b>1,447,793</b>

The Building Fund was originally established to support the Church to purchase and maintain a place of worship. The Mission Fund was expanded to explicitly include all buildings and reversed attempts at renaming the Mission Fund.

The Mission Fund was established to erect church buildings and plant churches outside of the main church.

The Building and Mission Fund merger is subject to the approval of the Charities Commission, which was not obtained.

The Guest Speaker Fund represents donations to support speakers visiting the Church from the UK and abroad.

The Hardship Relief Fund represents donations that are apportioned to those persons that the Board of Trustees deem worthy.

The Unrestricted Fund supported the Building Fund with £10,000 and the Hardship Relief Fund with £5,351 (total £15,351).

These descriptions were derived from the envelopes used by donors to make donations.

The Mission Fund includes a Revaluation Reserve of £616,731 created on 31st December 2014.

The Special Appeal Fund was created on 1st October 2017 to finance the purchase of a new van.

The Special Appeal Fund in 2019 was created to finance the cost of repairs & maintenance of the church building.

The Academy was integrated into the charity on 1st January 2017.

The Unrestricted Fund continues to support all Restricted Funds which do not have sufficient funds to continue their activities.

**SUREWAY INTERNATIONAL CHRISTIAN MINISTRIES**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**10 UNRESTRICTED FUNDS**

	<b>Academy</b>	<b>General</b>	<b><u>2020</u></b>	<b><u>2019</u></b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>At 31st January 2019</b>	212	(11,701)	<b>(11,488)</b>	<b>297,213</b>
Total Incoming Resources	-	182,250	<b>182,250</b>	<b>229,309</b>
Total Resources Expended	-	(117,259)	<b>(117,259)</b>	<b>(160,178)</b>
Corporation Tax	-	(1,053)	<b>(1,053)</b>	<b>(3,022)</b>
	212	52,237	<b>52,450</b>	<b>363,323</b>
Transfers to Restricted Funds from the Unrestricted Fund	-	(17,303)	<b>(17,303)</b>	<b>(374,811)</b>
<b>At 31st December 2020</b>	<b>212</b>	<b>34,934</b>	<b>35,146</b>	<b>(11,488)</b>

**11 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Unrestricted</b>	<b>Restricted</b>	<b><u>Total</u></b>	<b><u>Total</u></b>
	<b>Funds</b>	<b>Funds</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fixed Assets at costs or revaluation	-	1,143,134	<b>1,143,134</b>	<b>1,128,918</b>
Current Assets less Current Liabilities	35,146	276,034	<b>311,180</b>	<b>307,387</b>
<b>Total</b>	<b>35,146</b>	<b>1,419,168</b>	<b>1,454,314</b>	<b>1,436,305</b>

**12 TRUSTEES AND RELATED PARTIES: -**

Rev. Dr. Stephen Armah is the Executive Chairman of the Charity and has a gross pay for the year of £37,972 (£37,972 - 2019). Employer's pension of £2,484 (£2,238 - 2019); creating a total benefit excluding Employers NI of £40,456 (£40,210 - 2019). He received no other expenses or benefits. The other Trustees received no benefits.