



Trustees' Annual Report for the period

From 1st Nov 2020 **To** 31st Oct 2021
Period end date

Charity name: Towersey Playing Fields Management Committee

Charity registration number: 1054125

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To run the management of the playing fields, including a children's play area within the village of Towersey |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Maintain playing fields and children's play area such that they can be utilised by the local community for sporting activities and children's play space |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The facilities (Playing fields and Children's play area) are provided for the benefit of Towersey village residents and the local surrounding community. They are able to benefit from the green space, conducting sporting events and have the benefit of a free children's play space. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|-----|
| Policy on grant making | Para 1.38 | N/A |
| Policy on social investment including program related investment | Para 1.38 | N/A |
| Contribution made by volunteers | Para 1.38 | N/A |
| Other | | N/A |

Achievements and Performance

| | | SORP reference |
|---|-----------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>As with many organisations, due to COVID 19, our activities have been seriously curtailed this year, meaning that we have not been able to rent out our Playing Fields for much of this Financial year nor have we been able to hold fund-raising events.</p> <p>Because we have open green space, it was essential that we continue to maintain the grounds as they were being heavily used (when allowed and within government guidelines) by the public for their daily exercise and to take children out to our Children's play area once government restrictions were lifted to allow this.</p> <p>Thankfully, and appreciatively, we were able to claim a government grant, which has helped us pay for the maintenance costs during this time.</p> <p>Looking to the future, we have started to look for architects with a view to selection for our next Development Project – building a new pavilion. This is a significant project, which will take some time to complete and will require us to seek grant funding as well as raising funds ourselves.</p> <p>We look forward to going back to normal operations in the next financial year – depending on COVID outcomes.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|-----|
| Achievements against objectives set | Para 1.41 | N/A |
| Performance of fundraising activities against objectives set | Para 1.41 | N/A |
| Investment performance against objectives | Para 1.41 | N/A |
| Other | | N/A |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | See Financial Summary pages |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Reserves: 1) 1-2 years operational running costs. This is held to ensure we can cover expenses in case our income is not enough in that year and allow us time to find other income sources. 2) Development Project Reserve. Funds are being held to put towards our new pavilion development project. |
| Amount of reserves held | Para 1.22 | See Financial summary |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | N/A |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|-----|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | N/A |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | N/A |
| A description of the principal risks facing the charity | Para 1.46 | N/A |
| Other | | N/A |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Management guidelines and conveyance |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Unincorporated Charitable Trust |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | 5 trustees required and are voted in at the committee meeting immediately following the AGM. Trustees must be proposed and seconded to be approved |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|-----|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | N/A |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | N/A |
| Relationship with any related parties | Para 1.51 | N/A |
| Other | | N/A |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Towersey Playing Fields Management Committee |
| Other name the charity uses | |
| Registered charity number | 1054125 |
| Charity's principal address | Lower Green Farm, Towersey. OX9 3QP |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---|
| 1 | Richard Duckham | Chairman | | |
| 2 | Judith Allworth | Secretary | | |
| 3 | Jennifer Jones | Treasurer | | |
| 4 | Jonathan Masters | | | |
| 5 | Brian Gibbs | | | |
| 6 | | | | |
| 7 | | | | |
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| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| N/A | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| N/A | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

| | | |
|-----|--|--|
| N/A | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|-----|
| N/A |
|-----|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|-----|
| N/A |
|-----|


Other optional information

| |
|-----|
| N/A |
|-----|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|--|
| Signature(s) |  | |
| Full name(s) | Jennifer Jones | |
| Position (eg Secretary, Chair, etc) | Treasurer | |
| Date | 08.03.2022 | |



Receipts and payments accounts

CC16a

| | | | |
|---------------------|--------------|----|---------------|
| For the period from | 1st Nov 2020 | To | 31st Oct 2021 |
|---------------------|--------------|----|---------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Rentals | 150 | - | - | 150 | 2,625 |
| Donations | 16,951 | - | - | 16,951 | 1,893 |
| Fund-Raising Events | - | - | - | - | 90 |
| Grants | 10,708 | - | - | 10,708 | 18,886 |
| Interest Received | 258 | - | - | 258 | 212 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 28,067 | - | - | 28,067 | 23,706 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 28,067 | - | - | 28,067 | 23,706 |
| A3 Payments | | | | | |
| Repairs & Maintenance | 2,907 | - | - | 2,907 | 3,359 |
| Fund Raising Event expenses | 300 | - | - | 300 | 775 |
| Rates & Insurance | 1,910 | - | - | 1,910 | 890 |
| Project Expenses | - | - | - | - | 2,200 |
| Other | - | - | - | - | 208 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 5,117 | - | - | 5,117 | 7,431 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 5,117 | - | - | 5,117 | 7,431 |
| Net of receipts/(payments) | 22,950 | - | - | 22,950 | 16,275 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 74,253 | - | - | 74,253 | 57,978 |
| Cash funds this year end | 97,203 | - | - | 97,203 | 74,253 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Cash in Bank | 97,203 | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 97,203 | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |



**Report to the trustees/
members of**

Charity Name
Towersey Playing Fields Management Committee

**On accounts for the year
ended**

31st October 2021
Charity no (if any) 1054125

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  Date: 03 Oct 2022

Name: A. RAMANATHAN

**Relevant professional
qualification(s) or body
(if any):**

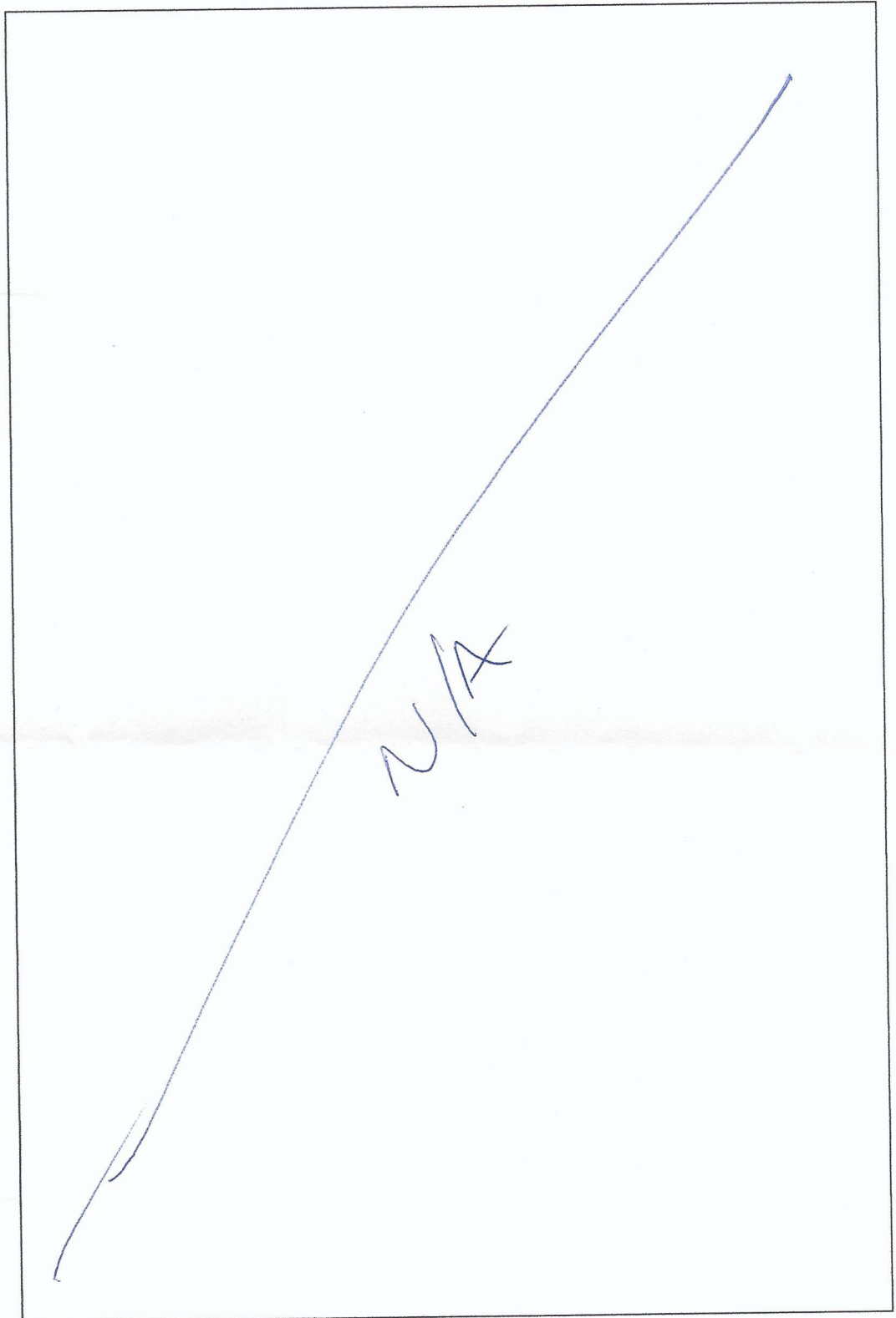
CHARTERED INSTITUTE OF MANAGEMENT ACCOUNTANTS

Address:

3 ELM ROAD
LONDON SW 14 7JL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



N/A