



Trustees' Annual Report for year ended 31 August 2024

Dear Members,

The trustees of the Friends of Grasmere School (FroGS) are pleased to provide the following report on FroGS' activities during the year ended 31 August 2024.

Our object and activities

The object of FroGS is to advance the education of pupils in Grasmere Primary School. We do this by raising funds and organising activities to:

- (a) develop relationships between the staff, parents and others associated with the school,
- (b) support the school and advance the education of the pupils attending it, and
- (c) help to provide educational facilities and items for the school, in consultation with the school's managers and governors.

In all our activities, the trustees of FroGS have regard to the guidance issued by the Charity Commission on public benefit.

Our achievements and performance in the year ended 31 August 2023

In the past year, FroGS has organised social events including our annual Summer Fair and Winter Fair, a Garden Party and Pub Quiz for parents and carers, and a Bonfire Night Disco, Chess Tournament, Cinema Night and Enterprise Fair for pupils. We also held an Autumn Jumble Sale and a Spring Jumble Sale to raise funds to support the school. All these events were organised and run by volunteers from among Grasmere's parents, carers, teachers and staff. Their effort and enthusiasm have made all these events possible, and we are tremendously grateful for their hard work.

Parents and carers have also supported FroGS and the school by making direct donations (either to our Woodland Project Fundraiser or for general purposes), by buying FroGS merchandise (including tote bags, t-shirts and our annual Christmas Tree sale), by participating in the school lottery organised by FroGS and by making use of workplace 'matched giving' schemes to support their volunteer fundraising efforts on behalf of FroGS. We are tremendously fortunate to have such a generous and supportive community of parents and carers.

In addition to raising funds from the Grasmere Primary School community, FroGS have obtained grant funding including from the Charities Aid Foundation and the Tesco Stronger Starts grant programme. We also supported the school's own fundraising efforts, including the Tech Fundraiser, Parent and Carer Dinner, Fairytale Day and School Takeaway sale.

Thanks to the support of our parents and carers, as well as the grant funding obtained, we have been able to finance building work and equipment for the school including improvements to the garden playground, new IT equipment, a new climbing wall, new dividing curtains for the assembly hall and a refurbishment of the nursery playroom, as well as new classroom flipcharts, cooking equipment and books for the school library. We have also been able to finance enrichment events for the pupils of the school including yoga and Happy Squares Workshops, school visits by children's authors and zoo animals, and class trips.

Financial review of the year ended 31 August 2023

In the past year, FroGS raised £27,981 from events, donations, grants and other sources. Out of this total, £9,195 was raised for specific purposes (including the IT and garden project fundraisers, year group cake sales, and a special-purpose grant) and is earmarked for those uses. Out of the remaining funds raised for general purposes, £10,915 was income from social events, £3,921 was made up of donations and matched giving from parents and carers, £1,144 was income from grants and bank interest, and £3,011 was raised through other means including the sale of merchandise and lottery tickets. Payment processing fees amounting to £284 are excluded from these sub-totals.

During the year, FroGS spent £22,476. Out of this, £18,998 was spent on building improvements, equipment and enrichment events for the school, £2,898 running FroGS events and merchandise sales (all of which were profitable), and £500 on administrative expenses (comprising insurance, film licencing and website costs).

At the start of the year, FroGS' cash balance stood at £25,900. At the close of the year, it had increased to £31,689. Out of this, £3,675 comprised 'restricted funds' which were raised for a specific purpose. A further £15,580 has been provisionally allocated to specific expenditures (including a new reading room and AV system for the school, refurbishment of the reception classroom and completing the garden upgrade), with the balance of £11,451 being available for other FroGS activities.

FroGS' fundraising activities are generally self-financing on an event-by-event or term-by-term basis, and we have limited need to hold cash reserves beyond funds allocated to specific projects. In its meeting held on 25 January 2024, the committee adopted a reserves policy of striving to always maintain approximately £3,000 in uncommitted cash reserves.

Please see Annex A to this report for a copy of the accounts for the year ending 31 August 2024. The accounts have been prepared on a 'receipts and payments' basis, in line with Charity Commission guidelines for small charities. More details about FroGS' financial position are available on request from the Treasurer.

Because FroGS had income in excess of £25,000 in the year ending 31 August 2024, Charity Commission guidance requires us to have our accounts examined by an independent examiner. Nicola Kleynhans, who is a Chartered Accountant and a former Treasurer of FroGS, has been appointed as the independent examiner. She will not be paid for her report, a copy of which is set out in Annex B.

Our structure, governance and management

FroGS is an unincorporated association established in 1996 and governed by a constitution which was most recently amended in an annual general meeting held on 22 September 2023. FroGS is a registered charity (no. 1053981). FroGS has its principal address at Grasmere Primary School, 92 Albion Road, London. FroGS has a website at www.friendsofgrasmere.com, where a copy of the constitution may be downloaded. All parents and guardians of pupils attending Grasmere Primary School are members of FroGS, as are all teachers at the school.

FroGS is managed by a committee made up of members who are elected in an annual general meeting or (in the case of casual vacancies) co-opted by the committee until the next annual general meeting. The annual general meeting is at the start of the school year, and the committee meets approximately twice each term. Committee meetings are open to all members of FroGS (i.e., all parents, guardians and teachers).

The trustees of FroGS are appointed by the committee under article 23 of the constitution from among the committee members and the Head of Grasmere Primary School.

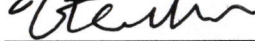
All committee members and trustees are volunteers recruited from among the parents, guardians and teachers at Grasmere Primary School. The following were trustees of FroGS during the year ended 31 August 2024:

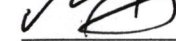
<u>Name</u>	<u>Office</u>	<u>Dates Acted</u>
Léa Teuscher	Chair	entire year
Caroline Potter	Secretary	appointed Sep 2023
Magnus Jones	Treasurer	appointed Sep 2023
Neela Moorghen	Head of School	appointed Sep 2023, resigned May 2024
Ruth Lewis	Committee Member	resigned Sep 2023
Nicola Kleynhans	Treasurer Emerita	resigned Aug 2024

Declaration

The trustees declare that they have approved this Trustees' Annual Report.

Signed on behalf of the trustees by:

Signature: 
Name: LÉA TEUSCHER
Position: CHAIR
Date: 23/11/24

Signature: 
Name: Magnus Jones
Position: Treasurer
Date: 29/11/2024

Annex A

Annual Accounts for year ended 31 August 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Friends of Grasmere School

1053981

Receipts and payments accounts

CC16a

For the period from	01/09/2023	To	31/08/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants Received	961	-	-	961	N/A
Donations Received	3,921	-	-	3,921	N/A
Bank Interest	183	-	-	183	N/A
Fundraising from Events	10,915	-	-	10,915	N/A
Other Fundraising	3,090	-	-	3,090	N/A
Fundraising for Restricted Purposes	-	9,195	-	9,195	N/A
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	19,070	9,195	-	28,266	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,070	9,195	-	28,266	-
A3 Payments					
Expenditure on Fundraising Events	1,362	-	-	1,362	N/A
Other Fundraising Expenditure	1,865	-	-	1,865	N/A
Administrative Expenditure	500	-	-	500	N/A
Spending for Restricted Purposes	-	5,520	-	5,520	N/A
Other Charitable Spending	13,228	-	-	13,228	N/A
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	16,956	5,520	-	22,476	-
A4 Asset and investment purchases, (see table)					
Not applicable	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	16,956	5,520	-	22,476	-
Net of receipts/(payments)	2,115	3,675	-	5,789	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	25,900	-	-	25,900	-
Cash funds this year end	28,015	3,675	-	31,689	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	27,574	3,675	-
	Cash on Hand	334	-	-
	Balance with Payment Processors	107	-	-
	Total cash funds	28,015	3,675	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


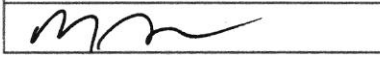
Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			
Reimbursement owed to Members		565	Due
Reimbursement owed to School		169	Due
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	LEA TEUSCHER	13/12/24
	MAGNUS JONES	16/12/24

Annex B

Independent Examiner's Report to the Friends of Grasmere School



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Friends of Grasmere School

**On accounts for the year
ended**

Aug 2024

**Charity no
(if any)**

1053981

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2024**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

19/09/2024

Name:

Nicola Kleynhans

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

25 Albion Road

London

N16 9PP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large rectangular box intended for disclosure. Two diagonal lines are drawn from the bottom-left corner to the top-right corner, crossing out the entire area. The lines are thin and black.