



Trustees' Annual Report for the period

From 1 September 2021 **Period start date** **To** 31 August 2022 **Period end date**

Charity name: Firs School Parent Teachers Association

Charity registration number: 1053803

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To support The Firs Lower School and advance the education, social and emotional development of the children and assist in the provision of people/resources for activities
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During this financial year we held our bi-annual charity ball, open to the parents of the children that attend the Firs Lower school.</p> <p>In addition to the ball, other fundraising activities included: Discos, Food sales (doughnuts, ice pops, cakes), Christmas craft fair, Summer Fete, Fun Run, Raffles, selling refreshments at school events.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have acted in line with the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
	Para 1.38	

Contribution made by volunteers		
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The funds raised have enabled us to continue to support our annual commitments to provide transport for the Year 4 swimming lessons, playground equipment, sports equipment, magazine subscription, Y4 leavers book, Christmas class gifts, and flowers for the school garden.</p> <p>In addition to this we also funded a new curtain for the stage in the hall, with new microphones and stands. This enhanced the Christmas performances and leavers play amongst other things.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Receipts for the period total £44,887. Payments for the period total £36,584. Leaving cash reserves of £22,284.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	All money raised is re-invested in the school. The only reserves kept are to ensure funding of annual commitments can be met, such as reading cloud subscriptions, and playground contributions etc. We raised a substantial amount of money from our Fundraising Ball this year, which will be spent over the next two years (2022-2023 / 2023-2024) on library and sports provisions.
Amount of reserves held	Para 1.22	£22,284
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected at annual AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Firs School Parent Teacher Association
Other name the charity uses	
Registered charity number	1053803
Charity's principal address	The First Lower School Station Road Amphill MK45 2RH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Pearson	Chair		
2	Angela McGovern	Treasurer		
3	Vicki Davies	Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Helen Pearson	
Position (eg Secretary, Chair, etc)	Chair	
Date	30-6-2023	



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

FIRS SCHOOL PARENT TEACHERS ASSOCIATION

On accounts for the year ended

31 AUGUST 2022

Charity no (if any)

1053803

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Sam Brown

Date:

30/06/2023

Name:

MR SAM BROWN

Relevant professional qualification(s) or body (if any):

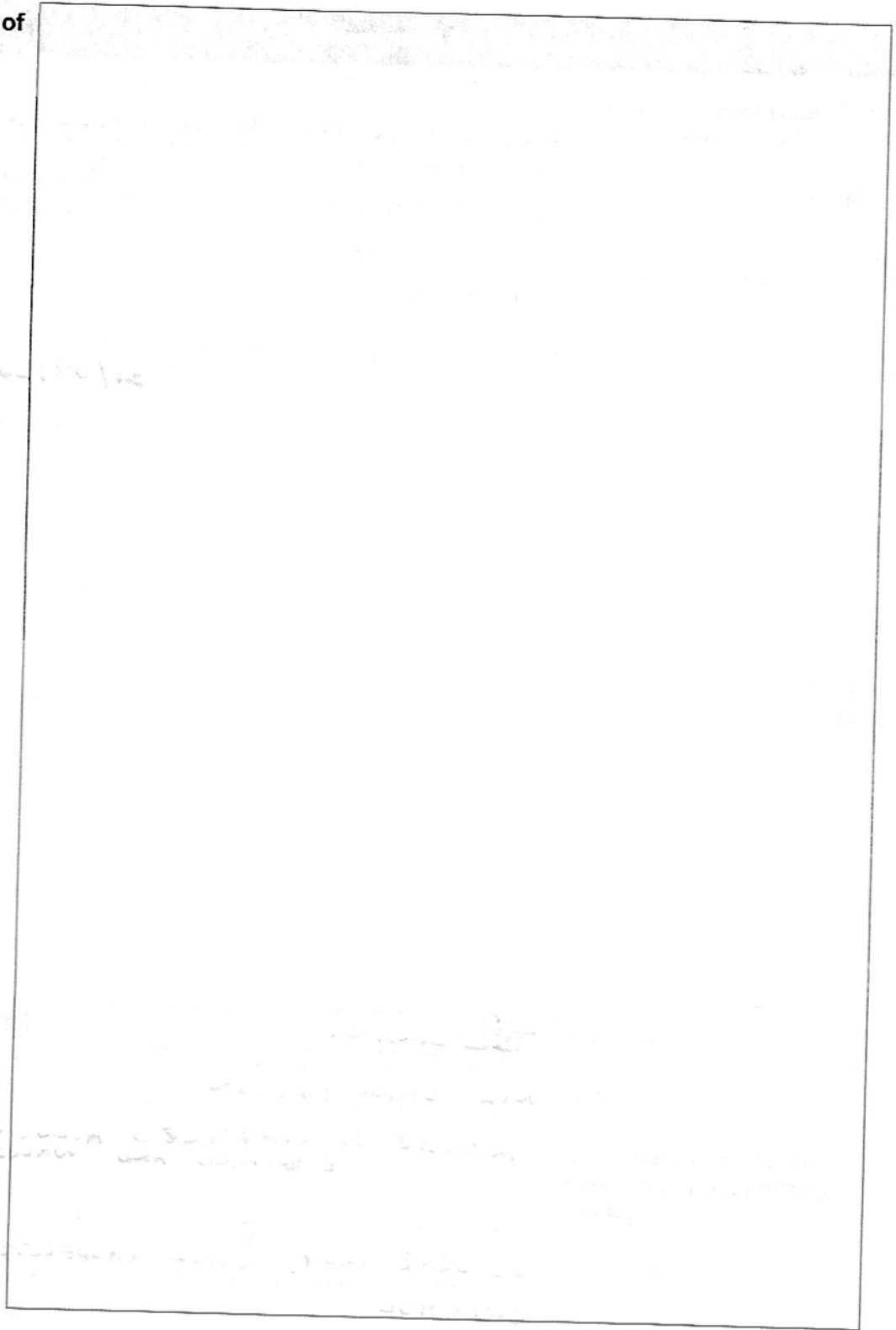
INSTITUTE OF CHARTERED ACCOUNTANTS ENGLAND AND WALES

Address:

23 DENE WAY, UPPER CALDEOTE, BEDFORDSHIRE, SG18 9DL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





Receipts and payments accounts

For the period from	01-Sep-21	To	31-Aug-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising events & activities	39,248			39,248	3,964
Donations & Match funding	810			810	346
Gift aid	999			999	-
Raffles	3,831			3,831	1,709
Sub total (Gross income for AR)	44,887	-	-	44,887	6,019
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,887	-	-	44,887	6,019
A3 Payments					
Fundraising event costs	24,506			24,506	97
Admin	243			243	111
School spend (wish list)	11,558			11,558	5,848
Raffle costs	103			103	246
Enhancement - Christmas activities	-			-	1,173
Enhancement - Gala day parade	124			124	-
Enhancement - Panto deposit 2022	50			50	-
Sub total	36,584	-	-	36,584	7,475
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	36,584	-	-	36,584	7,475
Net of receipts/(payments)	8,303	-	-	8,303	- 1,457
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,982	-	-	13,982	15,438
Cash funds this year end	22,284	-	-	22,284	13,982

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest account	22,149	-	-
	Cash	135	-	-
		-	-	-
	Total cash funds	22,284	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £

B2 Other monetary assets

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-


B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	HELEN PEARSON	30-6-23