



Trustees' Annual Report for the period

From **1st July 2024 To 30th June 2025**

Charity name: The Rotary Club of Dunmow Charity Trust Fund

Charity registration number: 1053540

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To raise monies for distribution to 'delivery charities and community associations'
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising activities range from stalls at fairs to collections at Christmas with 'Santa's Sleigh. These 'Community funds' are disseminated to good causes. Distribution of a legacy fund is within a 10 mile radius of Dunmow.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>As so many of the Community Fund donations are to small organisations, a generalised identifiable outcome is difficult to identify, but many rely on donations for their very existence, such as Riding for the Disabled.</p> <p>Larger donations are made to Charities that send aid to distressed areas, e.g. Aqua boxes and Shelter Boxes. Such needs are monitored by the International Chair of our general membership and put to the Trustees, via the Rotary Council, for their approval.</p> <p>Applications to the Collinson Legacy Committee focus on direct and indirect community benefit. Donations range from the construction of an activity space in a care home to the provision of instruments to a local school and support in setting up a local youth band.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Positive
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves policy
Amount of reserves held	Para 1.22	0
Reasons for holding zero reserves	Para 1.22	Dunmow Rotary also has a General Fund outside the Trust accounts. Subscriptions and other income are paid into that account, and costs are defrayed therefrom. A separate Reserves policy on the Trust Account is unnecessary.
Details of fund materially in deficit	Para 1.24	Community Fund donations are always within the limit of funds raised. Collinson Committee donations are from a significant legacy and a constantly updated schedule of commitments is kept so that the fund cannot be overcommitted
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No Uncertainty

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		Three trustees manage one trust that is subdivided between two sub-committees. The Community Trust raises monies during the year for disposal via a plethora of limited grants/bequests, and the larger legacy is managed by the Collinson Legacy committee. Both make recommendations for the approval of the Trustees.
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust Deed
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The decision of Rotary Council following a recommendation by Officers

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Rotary Club of Dunmow Charity Trust Fund
Other name the charity uses	
Registered charity number	1053540
Charity's principal address	9 Highfields Dunmow CM6 1ED

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin Bradley	Secretary	Whole year	Dunmow Rotary Council
2	Phil Milne	Member	Whole Year	Dunmow Rotary Council
3	Michael Chapman	Member	Whole Year	Dunmow Rotary Council
4				

Corporate trustees – names of the directors at the date the report was approved

Director name		
NONE		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
NONE		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

President 24/25 Barry Clark, 25/26 Lois Sparkes

Exemptions from disclosure


Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Colin Bradley	
Position (eg Secretary, Chair, etc)	Secretary	
Date	06-08-25	



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of

THE ROTARY CLUB OF DUNMOW

On accounts for the year
ended

30 June 2025

Charity no
(if any)

1053540

Set out on pages

1 and 2

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Name:

Relevant professional qualification(s) or body (if any):

Address:

Section B Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.