

ST. CATHERINE'S UNDER FIVES

REGISTERED CHARITY NO. 1051904

**ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2023**

**ST. CATHERINE'S UNDER FIVES
TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST MARCH 2023**

Objectives

The principal objective of the charity continued to be provision of under fives childcare.

Officers and Trustees

The officers and trustees who held office during the year are as follows:

Mrs B. Hayes	Chairperson
Mrs S. Bennett	Treasurer
Ms A. Hopton	Secretary
Mrs C. Wadley	
Mrs K. Minchin	

The account have been drawn up on the receipts and payments basis which is consistent with the previous year

Approved by the trustees on and signed on their behalf by



Mrs B. Hayes
Position: Chairperson

Date: 24.4.23



Mrs S Bennett
Position: Treasurer

Date: 24-4-23.

**ST. CATHERINE'S UNDER FIVES
BALANCE SHEET
AS AT 31ST MARCH 2023**

	31st March 2023		31st March 2022	
	£	£	£	£
Current assets				
Current account	12,550.73		6,587.63	
Deposit account	10,117.48		10,073.53	
Total		<u>22,668.21</u>		<u>16,661.16</u>
Represented by:				
Opening bank balances:				
Current account	6,587.63		17,488.98	
Deposit account	10,073.53		10,072.51	
		16,661.16		27,561.49
Net Income(expenditure)for the year		<u>6,007.05</u>		<u>(10,900.33)</u>
		<u>22,668.21</u>		<u>16,661.16</u>

**ST. CATHERINE'S UNDER FIVES
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED AT 31ST MARCH 2023**

	31st March 2023		31st March 2022	
	£	£	£	£
Income				
Nursery Education Funding	41,001.02		32,669.00	
Childcare Fees	8289.85		5,432.88	
Grant				
First Aid	-		180.00	
GCC EYDPD Funding	-		780.00	
Halifax	-		100.00	
PATA training fund	-		300.00	
HMRC -SSP	-		173.43	
Gloucestershire CC	350.00			
Gloucestershire CC	7,500.00			
TESCO	500.00			
Fundraising	4363.80		3647.40	
Donations	904.10		445.51	
Interest	43.95		1.02	
Others	994.78		113.68	
Sale of Equipment	389.34			
	<u>64,336.84</u>		<u>43,842.92</u>	
Expenditure				
Employment costs (gross+Er's NIC)	47943.90		45,875.04	
Training costs	210.00		497.85	
Premises (rent, heat, etc)	5767.16		4,425.36	
Subscriptions	399.95		100.00	
Insurance	664.88		591.08	
Administration	920.40		911.42	
Refreshments	308.86		269.50	
Consumables (paint, paper, etc)	603.14		587.71	
Fundraising costs	207.96		608.95	
Others	25.00		532.76	
Purchase of equipment/other assets	1278.54		343.58	
	<u>£58,329.79</u>		<u>54,743.25</u>	
Net income(expenditure)for the year	<u>6,007.05</u>		(10,900.33)	

To the trustees of St, Catherine's Under Fives (the Charity) - Registered Charity 1051904

I report to the trustees on my examination of the accounts of the Charity for the year ended 31st March 2023.

I confirm that I am a qualified person (as defined) to examine the financial records and statements for the Charity and have followed all the applicable directions given by the Charities Commission.

I have completed my examination and can confirm that no material matters have come to my attention. I can also confirm that accounting records are kept for the Charity and that the Accounts for the period stated above accord with those records.

I have discussed some minor corrective actions with the Finance Administrator.

Jatin Asher

34 Lyefield Road East, Charlton Kings, Cheltenham, GL53 8AY

07952 303906

Signed:



Dated:

19th July 2023



Committee meeting

virtual

Date 25.4.23

Time 7.30pm

Present	Bethan Hayes	Linzi Morley
	Sakun Murugian	Ola Swiatlowska
	Karen Minchin	Amy Hopton
	Sarah Bennett	Julia Adamson
Apologies	Lianne Wilson	
	Carley Wadley	

	Agenda item	Action
1	Welcome and apologies Thank you all so much for attending. Any notes from last meeting?	BH
2	Minutes from previous meeting Just a reminder anything discussed tonight is private and confidential.	BH
3	Matters Arising. Voting on Sarah and Julia - financial First sarah - Amy Second sarah - Karen First Julia - Karen Second Julia - Amy Current vacancy – Linzi is leaving us the end of may – we currently have a vacancy for playleader/co playleader – looking at taking on Jordan and emma as apprentices	BH
4	Chair Report It has been a very busy term again! More new starters – poorly staff, people moving on and fundraising. As discussed we hopefully have a start of a plan for some staffing but still need to cover playleader etc. We now need to look at rest of the year events	BH

	<p>and going in to September numbers etc. Snack, minimum wage etc has all increased so naturally finances must be watched very carefully. We are stringer than last year but have to really keep on top of these to ensure we stay that way. Thank you as always to all the staff with the increase in new children and really embracing this. We will of course see a huge dip again come autumn so saving now helps ready for this.</p>	
5	<p>Financial report Welcome back. Hope you had a lovely Easter break. We are starting this term with additional children joining, which is great, as it increases our capacity. I would like to say thank you to all the staff, Linzi, Ola, Lianne, Jordan and Bethan for coping with the struggles we have had and pushing through it to keep our playgroup running. We are financially stronger than last year and the finances are back on track with two additional grants that we have been given. These grants have helped us to purchase laptops for the staff and to set up internet in the setting to bring our setting up to date and help the staff to interact with professionals and parents to support the children. Due to cost of living crisis, we are having to review our expenditure for snack and craft. We are hoping that we will not have to increase the fees for session and snack fee just yet. We will keep monitoring the expenses. Forecast report is being monitored and adjusted with every movement to keep us mindful of the expenses. The new academic year is in the planning phase and session places are currently being booked by existing children. We hope to have clear number for September 2023. By July, a new staff rota will be put in place and we will have an idea of our financial standing in Autumn as there is usually a dip, which means careful spending in the first few months is needed to cover our losses. Again, I want to say thank you to all the staff for all their hard work in supporting St Catharine's to keep it going strong.</p>	SM
6	<p>Playgroup report</p>	LM
7	<p>Stay and play Stay and play is still going strong, it has been quieter the last few weeks but we have now managed to start getting outside open yay! This does bring in on average an extra £30 every week as well as more children links so really is worth it. I handed out a newsletter today that has events, themes, our vacancies and that we offer childcare.</p>	BH
8	<p>Fundraising Big thank you to josie and massive apologies from me over the crochet event. The party did fab again too, massive thank you to amy, carley and everyone!</p>	BH

	<p>Our next two planned in events are – pamper night – who can help set up/pack away Get raffle prizes/any freebies – tombola? selling tickets, - Brother pub donate – mocktails ... 18th may -</p> <p>Big fete style event Bouncy castle cost yes or no Who help set up/pack away Have asked church awaiting response Games ... Face painting Stalls Performers – ideas Visitor – ideas Police visit Showtime shane ... Troopers .. Neighbour ... Balloon animals Lucky dip</p>	
9	<p>AOB</p> <p>Date of next meeting: 6.6.22</p> <p>virtual</p>	BH