



The Clatterbridge
Cancer Charity

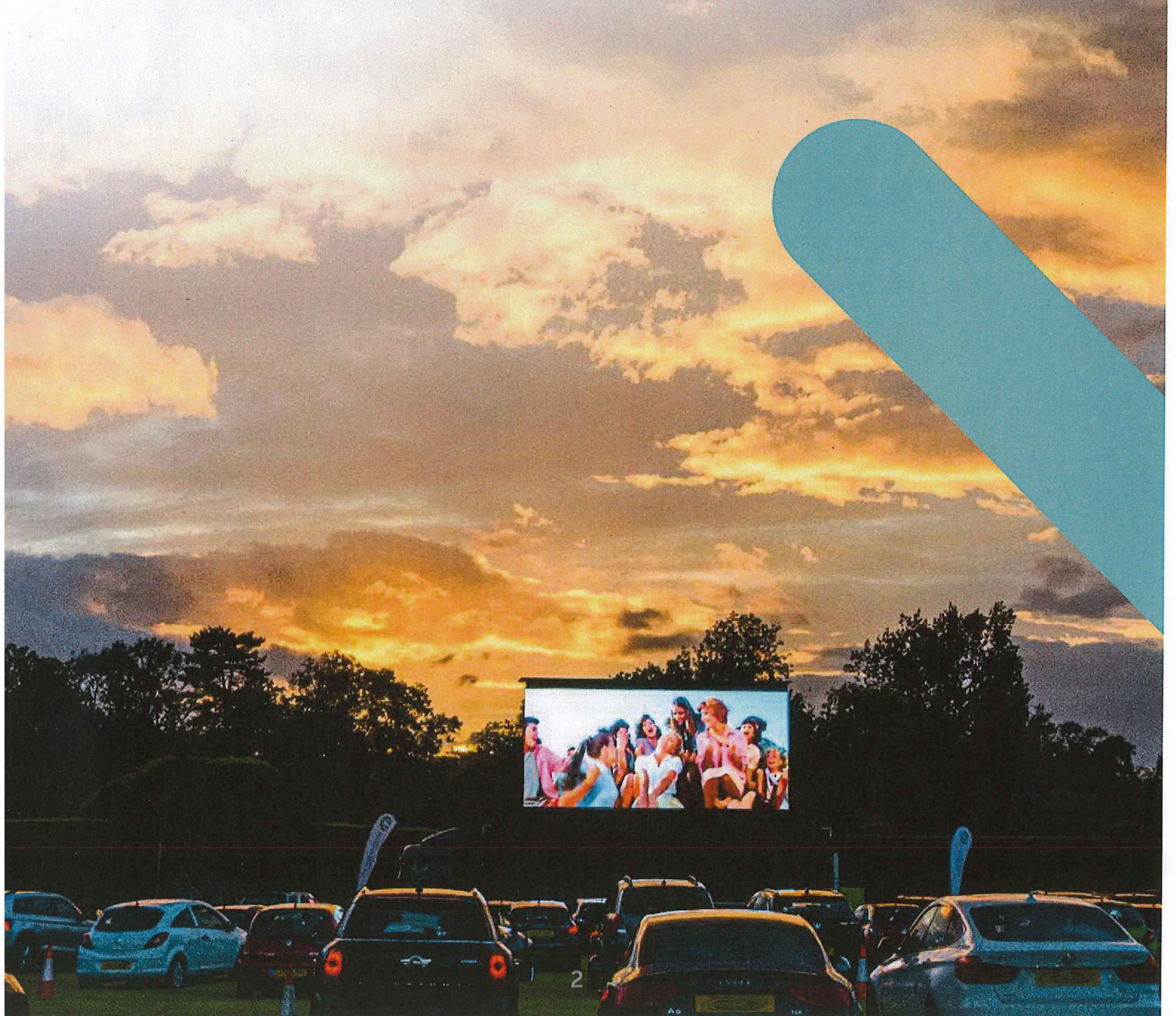
Annual Report and Accounts 2020-21

Funding life-saving research
Investing in leading technology
Enabling innovations in care
Enhancing the patient environment

The Clatterbridge Cancer Charity is a registered
charity in England & Wales, No.1051727

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Introduction from the Chair and Chief Executive

We are proud to welcome you to this annual review, looking back over another year for The Clatterbridge Cancer Charity and its wonderful contribution to our centres, patients and staff.

It was a financial year like no other for the NHS and for our Charity; one which began as the country was in lockdown and most of our fundraising activity was put on hold. The effect on our staff and patients was unprecedented and we'd like to express huge admiration for everyone at The Clatterbridge Cancer Centre for their incredible response, ensuring all our patients continued to receive the best care.

We are so grateful for the unprecedented support shown in this time by our community, with large companies, small businesses and the wider public giving an overwhelming amount of goods, support and services. Together they donated thousands of hot meals, food and drink, clothing, hand-made scrubs and masks, skincare products and treats for our hardworking staff, along with patients and their families during a very challenging time.

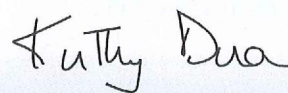
During this time, our Charity team did an amazing job in sourcing donations and harnessing this goodwill, accepting the massive volume of goods and distributing over 3,000 staff wellbeing packs and 4,000 meals across our centres, along with patient wellbeing packs, snacks, arts, crafts and newspapers to help ease the isolation so many of our patients felt.

Perhaps the biggest achievement this year - if not, the Trust's 63 year history - was the opening of Clatterbridge Cancer Centre-Liverpool in June 2020. At a time when cancer patients were among the most vulnerable in the country, the determination shown by the CCC Team to open this new facility safely was truly magnificent and it was an honour to receive a very special video message from HRH The Prince of Wales on the day we welcomed our first patients. The culmination of our New Cancer Hospital Appeal was not what we expected, but it was a truly special day.

Despite the continuing effects of the pandemic, the hospital is now fully up and running and it's thanks to charity donations that we can provide so much of what we do. It would not be the hospital it is today without the incredible support our donors have given. We would also of course like to thank everyone who continued to donate and raise money this year to support research, care, technology and the patient environment at Clatterbridge. As the effects of the pandemic continue to impact people with cancer, this support is more important than ever.

During 2020-21, the Charity's income was **£2.244m**, and we spent **£3.23m** on making a difference to the lives of patients and their families.

Looking ahead, the Charity will continue to face challenges as it rebuilds its events programme and adapts its fundraising in a world with continuing social distancing and Covid safety measures. At The Clatterbridge Cancer Charity, we are fortunate to be able to rely on the amazing commitment of the many individuals, groups, companies and charitable trusts who support the work of The Clatterbridge Cancer Centre. Thank you again for all you do, your continuing support will be even more vital in the future.



Kathy Doran
Chair



Dr Liz Bishop
Chief Executive



Trustee Report

Our Aims

The objectives of The Clatterbridge Cancer Charity focus on supporting The Clatterbridge Cancer Centre NHS Foundation Trust in providing healthcare to the public, and as per the declaration of trust, the objectives are:

“The trustees shall hold the trust fund upon trust to apply income, and at their discretion, so far as may be permissible, the capital for any charitable purpose or purposes relating to the National Health Service, wholly or mainly for the service provided by The Clatterbridge Cancer Centre NHS Foundation Trust or its successors”.

The Clatterbridge Cancer Centre NHS Foundation Trust is one of the country’s leading cancer centres. It brings together expert staff, high-quality care and excellence in research to drive forward the development of new leading edge drugs and therapies and provide outstanding specialist care for patients.

The Clatterbridge Cancer Charity is administered by the NHS Foundation Trust to assist in the achievement of its work and enhance what is already provided by the NHS, by:

- **Funding life-saving research, shaping cancer care for generations to come.**
- **Enhancing the patient environment, supporting recovery and wellbeing.**
- **Investing in leading technology, driving better outcomes for people with cancer.**
- **Enabling innovations in care, for every patient every day.**

The focus of our activities is to benefit the public who utilise the services of The Clatterbridge Cancer Centre NHS Foundation Trust. The Corporate Trustee confirms that they have referred to the guidance contained in the Charity Commission’s general guidance on public benefit when reviewing the Trust’s aims and objectives and in planning future activities.

The Clatterbridge Cancer Centre NHS Foundation Trust is the only beneficiary of the charity and is a related party by virtue of being Corporate Trustee of the charity. By working in partnership with the Trust, the charitable funds are used to best effect for the benefit of the public served by the Trust. The Corporate Trustee has regard to the main objectives, strategies and plans of the Trust when deciding upon the most beneficial way to use charitable funds.

In order to ensure that donations are used in accordance with donor wishes, the charity operates a number of designated funds which ensure the funds are applied as such.

The charity’s general fund, is constituted of donations and legacies received where donors have expressed no particular preference as to its expenditure. There are also a further 19 designated funds across the Trust.

By working together, the Charity and the Trust can prioritise and ensure funding is allocated to areas where it can make a real difference to the care and treatment of patients across our unique network of cancer care.

Achieving our fundraising objectives

2020-2021 was a difficult year for the Charity and the wider NHS, and the onset of the pandemic brought huge challenges for fundraising. With restrictions preventing delivery of fundraising activities and the economic impact of the crisis unfolding, the Charity responded by adapting the way in which we fundraise and communicate with donors to ensure we could continue to support our patients, their families and our NHS colleagues. The dedication of our incredible supporters never failed to amaze us as people found new ways to give their support and raise vital cash.

In 2020/21 the Charity received a total of **33** requests for fundraising support, from across the Trust's centres and network of care. Examples of these projects are featured **on page 13-18**.

The impact of the COVID-19 pandemic

The financial year began at the onset of the Covid-19 pandemic and an extremely challenging time for the Charity, when the majority of planned fundraising activity was cancelled and all face to face interactions curtailed.

As the pandemic took hold, the Charity team worked hard to support the wellbeing of staff at the Trust, by directly securing and distributing wellbeing packs, food and refreshments. Gifts in Kind with a value of £145,500 were donated this year to support patients and staff.

The primary focus for the year was to follow government best practice guidelines to adapt to a new way of working and ensure the health and safety of all staff and fundraisers whilst supporting our patients and NHS colleagues.

The Charity successfully applied for several grants from the NHS Charities Together, National Covid Appeal Fund receiving **£147,600** in total; **£47,600** of this was utilised to support staff and patients during the crisis. The remaining **£100,000** has been assigned to fund outdoor terraces at CCCL, providing restful outdoor space in the city centre.

The Charity achieved a number of fundraising successes in the year, including virtual events to highlight our work in cancer research and two incredibly popular Drive-In cinemas and completed the year of fundraising at **£2.244m**, compared with **£3.1m** the previous year.

Looking forward to 2021/22 the Charity hoped for a strong return to active fundraising with the aim of achieving pre Covid income levels by the end of the year; however it is likely this will be impeded due

to continued restrictions and increasing economic pressures as a result of the pandemic.

While it is expected that some income lines will be slower to recover heading into 2021/22, the Charity continues to invest in lower risk sustainable income streams – such as Legacy, Trusts, Lottery and Regular Giving – to strengthen income in preparedness for future economic uncertainty. Events, Community and High Street fundraising are expected to experience an upsurge in support as the population begins to return to active fundraising, however there is likely to be a delay in legacy income, due to delays in probate and estate administration caused by the pandemic, as well as a surge in the housing market causing delays in the conveyancing process. Corporate support and major gifts is expected to take longer to recover as they have lost vital face to face fundraising opportunities in the previous 12 months.

The Charity continues to transition and adapt to the changing landscape.



Supporter Story

My mantra is 'cancer lives with me, I don't live with cancer'.

My name is Karen Jones and if anybody knows what a difference this wonderful charity makes, it's me. I joined the staff team at The Clatterbridge Cancer Centre in 2008, but just two years later I was diagnosed with breast cancer and suddenly went from colleague to patient.

In a way, I wasn't surprised when I was told the lump in my breast was cancer. My nearest sister had sadly passed away from breast cancer in 2007 and my eldest sister was diagnosed just four months before me. I was thinking "oh, it's me next", but I also knew I was in the best hands with Dr Malik at Clatterbridge. When I had my diagnosis, it took away all my control, I was literally in the hands of my Consultant, and I wouldn't have wanted to be anywhere else. Life went on, and following my cancer treatment I was back working at the Centre, I loved making a connection with patients on Delamere ward and our Outpatients department until my retirement, caring for others with cancer every day as part of a fantastic team.

Over the years, I have seen the impact that donations to our charity have on patients,

whether it's through life-saving research, the best equipment or creating a warm and welcoming environment; your support really does help to change and save people's lives.

In 2018, a mammogram unfortunately showed a second diagnosis of cancer in my left breast, which had spread to my spine. This time it came as a shock, but the care I'm receiving each month with Dr Malik and the Delamere team is fantastic. I'm determined to enjoy my life with my wonderful husband Bill who has supported me throughout. My mantra is 'cancer lives with me, I don't live with cancer'.

Being able to help local people with cancer like me, is the reason I support The Clatterbridge Cancer Charity and it makes me so proud, to have worked there for so long. I'm giving back by doing what I can for this wonderful charity. Whilst I cannot control my illness, I can help the hospital grow and continue in pioneering new treatments for future patients. Our support can help Clatterbridge to look ahead to the next 25 years of cancer care in our area.



Celebrating your support

Despite the tough circumstances of this year, we were staggered by how many of you continued to support the Charity. From donating food to the front lines, to drive-ins, headshaves and Zoom quiz nights – this was a year to remember.

We would like to express our gratitude to the many individuals, community groups, companies and organisations who have given their support during 2020-21, the year where we opened Liverpool's first cancer hospital, safely and in the middle of a pandemic. Every pound raised has meant more than ever for people with cancer in our area. Here are some highlights of the year's fundraising activities.



Spring

Our year of fundraising began as the toughest time in the history of the NHS unfolded; just days into a national lockdown.

Companies, groups and individuals across the region supported The Clatterbridge Cancer Centre, with donations of food, treats and essentials as well as money.

Supermarkets and wholesalers provided food supplies to see staff through the early weeks, including our wonderful Council of Governors. Lead Governor Jane Wilkinson delivered items that she has sourced for us to distribute to our colleagues. While local company, Wild Thang donated an incredible 28 bags of t-shirts, hoodies and bottoms for our staff to wear, helping to keep uniforms clean and stop the spread of Covid-19.

Outside of the Centre, the country was in a full lockdown, but that didn't stop our fantastic supporters who found more and more creative ways to raise cash at home. From virtual marathons to at-home head shaves, including the incredible Beka Biddiscombe who raised **£3,450** for Clatterbridge by giving her waist length hair the chop as a thank you to the hospital who had treated much-loved family members.

Support blossomed with 8-year-old Sam too, who grew plants in his kitchen before leaving them on his garden wall for neighbours to take in exchange for a donation to Clatterbridge. He raised a fantastic **£200**.

Meanwhile, Andrew Dunning wanted to say thank you for the care his mum received, so ran a backwards 5k on his treadmill at home, dressed as a sloth. He shared his hilarious photos and videos on social media and raised **£300** for Clatterbridge.



Summer

As Summer arrived, golf courses took their first tentative steps out of lockdown. Formby Hall men's team didn't waste any time and donated a whopping **£5,900** to us for their Charity of the Year efforts.

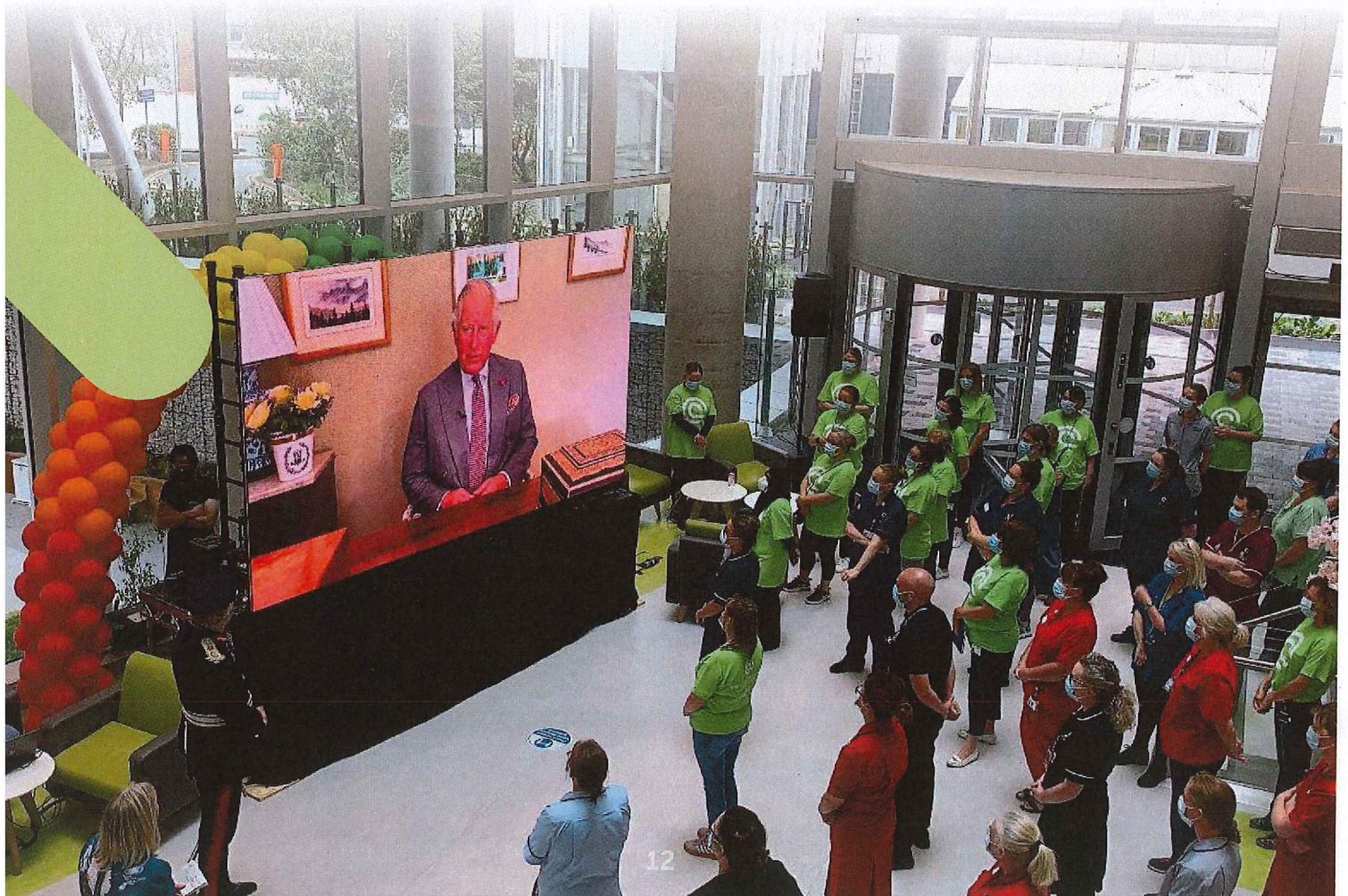
Our usual events programme looked a little different too this year, with our Beside The Seaside Walk being the first to go 'virtual', as the roar-some Casper showed us all how it's done. He chose a route from home to his Great Nannie's house so he could pay her a doorstep visit and raise cash. He set out to raise **£100**, but finished on a huge **£1,100!**

Zoom nights showed no sign of slowing down over the Summer too, with supporters meeting up virtually with their loved ones for quizzes, bingo and parties! Caron and Gary held a virtual quiz night with 11 teams in total from locations all over the globe including London and Spain.

Local photographer Emma Burnie set out to capture families in lockdown, with a series of doorstep portraits and raised **£1,400** to support local cancer patients.

Summer also saw us welcome 400 cars over three days to our first ever drive-in cinema. With Charity events being hit hard by the pandemic, it was a unique experience for everyone and raised a fantastic **£42,000**.

Finally, the opening of Clatterbridge Cancer Centre - Liverpool was one of the biggest moments in the history of the Charity. Opening day saw video messages from celebrities and well-known supporters of The Clatterbridge Cancer Charity played out to staff, volunteers and patients before those present were called to a socially distanced gathering in the Main Entrance for a surprise message of appreciation from HRH The Prince of Wales to mark the occasion.



Autumn

Diagnostic radiographer Ellie overcame her fear of open water to complete the Big Tal-y-Llyn Swim, raising **£505**, while The Wirral Orchestra and Chorus group swapped violins for walking boots and took on a 13-mile walk to raise cash as the pandemic put a stop to their usual concert programme.

There were so many feats of cycling endurance this year, including Craig Ball who cycled up and down Shaley Brow in Billinge until he reached the accumulative height of Mount Everest, while James McKellar cycled 300 miles in one month! Our own Challenge Cancer Cycle went virtual, with participants raising a fantastic **£14,000**.

Local supporter Helen and her two daughters, Hollie and Sophie raised a huge **£2,000** making and selling face masks for the Charity in memory of Dad, Neil.

Winter

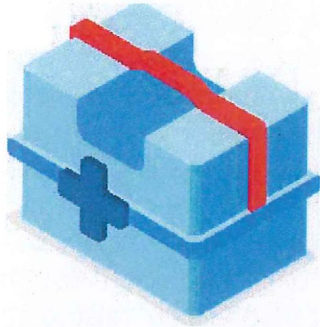
Our cinema returned at Drive-In Home for Christmas, as we took over the car park at Prenton Park. Hundreds of you joined us to enjoy some festive favourite movies in December, to raise cash for Clatterbridge.

Buildings across the region lit up once again to mark World Cancer Day and our annual Let's Go Green campaign, while our 3-2-1 Run Green event also went virtual and raised an incredible **£23,000!** People across the region took up the challenge, covering themselves in green paint in the process! The Red Fox in Thornton Hough went all out for Let's Go Green, raising a massive **£3,000** towards the total.

To wrap up the year, we were absolutely thrilled to take delivery of a very special gift at Clatterbridge Cancer Centre – Liverpool from The Marina Dalglish Appeal. A beautiful grand piano which now sits in the atrium at the hospital and fills the space with music throughout the day. At a time when our patients still have to come into hospital alone for cancer treatment, it creates an uplifting and calm environment from the moment they step through the doors.



Key facts and figures



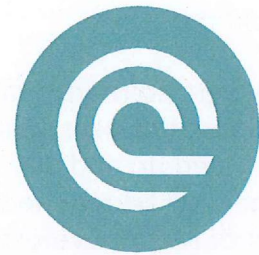
3,500

Covid wellbeing packs delivered to staff and patients



4,000

meals donated for NHS staff during lockdown



CCC

One brand new cancer hospital opened safely



£2.244m

raised in the financial year



£42,000

raised by movie goes as we brought the silver screen to two incredible drive-in cinemas



25

years of The Clatterbridge Cancer Charity as we entered our birthday year

How your support makes a difference

Charity donations have been spent on a wide range of equipment, research and projects that make a huge difference to our patients, their families and supporting our staff. Here are some examples of how charitable funds were spent in 2020-21.

Supporting Clatterbridge centres through the pandemic

Gifts from our supporters and grants of **£47,600** from NHS Charities Together were put towards urgent response Covid-19 funding requests, which helped to support our patients and colleagues through the toughest months of the pandemic.

As supermarkets across the country were left with empty shelves, our staff were kept going with donations of items from fresh fruit, veg and essentials that they were unable to buy during their shift. Care packages were prepared for every staff member, which included chocolates, toiletries and bath towels to show appreciation for their hard work and help them to relax after a demanding day. Reusable water bottles were also provided to ensure staff could remain hydrated at work.

1000 laundry bags and a variety of scrubs and spare clothing were provided, to ensure staff could arrive at work and finish a shift without cross-contamination of uniforms, ensuring their uniforms could be laundered quickly, safely and easily.

At a time when our inpatients were unable to have any visitors, charity donations funded experience packs to provide them with some of the home comforts that family and friends would usually bring in. These included toiletry essentials and

pamper items. The Charity also provided a covid-safe, free newspaper delivery service, arts and craft supplies and a snack trolley which were all free for patients to enjoy.

Music plays an important part in creating a calming and supportive environment for patients and the Charity was able to support a series of short live streamed or pre-recorded musical performances for patients and staff at Christmas. Music's positive effects have been shown to include reductions in anxiety and pain, slower breathing and heart rates, and reductions in stress hormones.

Building Liverpool's first cancer hospital

When Clatterbridge Cancer Centre – Liverpool opened in June 2020, it did so with over £8 million of charitable funding to support the development of key areas, the purchase of specialised equipment and the best possible facilities.

Building the safest, cleanest hospital possible was particularly important when opening during the pandemic, with cancer patients being amongst the most vulnerable in the country. This made charity donations more important than ever. Some areas supported by donations included:

The Teenage and Young Adult Unit

A therapeutic environment for young people with eight single en-suite beds in private rooms, a flexible social space, four chemotherapy treatment chairs and access to a rooftop garden terrace.

Clinical Decision Unit

This innovative department at the hospital provides a 24/7 service for our patients who become unwell at home. Patients will be able to call the hotline from their home anytime during their treatment if they are

suddenly taken ill and can be admitted for immediate care and assessment if needed. This will mean patients can be seen by a cancer specialist rather than a lengthy wait at an A&E and have direct admittance to an inpatient ward if necessary or more likely assessed, treated and can then return to the comfort of their own home.

Bone Marrow Transplant Units

With a particular benefit to blood cancer patients, these 15 specialist isolation units, were built with bespoke HEPA-filtered air flow systems and have at least twelve air changes per hour, meaning that the air within the room will provide a protective environment in regards to filtration and pressurisation. They also feature an ante-room to ensure patients in isolation are protected during their treatment.



Patients Prep Room

Some patients who have to remain completely still during radiotherapy treatment, for example head and neck cancer patients, need to have special masks or moulds made to facilitate this. These masks are moulded to the patient by expert technicians and attached to the treatment table to ensure radiotherapy is delivered to the precise location each and every time.

Biobank

Charity donations have enabled our researchers to store and work with high quality biological samples. These samples are linked to patient outcome data and are essential to facilitate good quality research into the molecular mechanisms of cancer, biomarker discovery for early detection of cancer, patient stratification and into the reasons why some cohorts of patients fail to respond to therapeutic agents; all of which enables staff at Clatterbridge to develop the best care for local people with cancer.

Inpatient Therapies/ Physiotherapy Room

With more people surviving with cancer than ever before, the long term effects of treatment, there is a pressing need for continued care. Often inpatients need specialist physiotherapy or other therapies and these can be delivered in a group setting or on a personal one-to-one basis. Having a dedicated space will mean our patients can be offered the most comprehensive and holistic treatment available, helping them to cope with the side-effects of cancer.

Complementary Therapies Room

Outside of core NHS services, we can further improve patient experience by offering complementary therapies. These can often help patients to relax and feel better, improving their well-being. This space allows us to offer a fully comprehensive support service. The Charity has also funded The Haven, a secluded room which allows patients living with hair loss to try on different headwear and learn new make-up techniques to create eyebrows and eyelashes, which have been lost through treatment, in complete privacy.



Home from Home Relatives Accommodation

These rooms are invaluable, especially for those that need to take prolonged periods away from home, as it will help to ensure loved ones are closer whilst in hospital. They will ensure patients are not isolated during periods of extended hospital treatment. Knowing that relatives are close by in a comfortable space relaxing, sleeping or just taking time out will help alleviate the suffering of cancer patients and improve their mental well-being and reduce their distress and anxiety.

Interactive Patient TVs

Each of our 110 patient bedrooms, comes with its own interactive information and entertainment system. TVs in each patient bedroom enable patients to access a range of information instantly; including who is on their care team, menus, a nurse-call system and a range of free to view TV channels, radio stations and media content.

Outdoor Spaces

The creation of a Winter Garden and terraces at CCC-L to form part of the 'healing landscape' ethos offering patients

and staff outdoor space, and spectacular views across the city. Gardens will provide space for relaxation and a retreat from an environment where patients can often feel anxious, stressed and overwhelmed, helping to improve their mental well-being and care. The terraces will facilitate quiet reflection and contemplation areas which are invaluable given the nature of our services.

Other areas to benefit from support included:

The Brachytherapy and Papillon Suite, which particularly help people with prostate and colorectal cancers.

Bedside reclining chairs which will allow loved ones to be close to patients overnight.

Scanner lighting, to help create a calming haven when patients need a CT or MRI scan.

Clinical research chairs, used specifically for complex chemotherapy treatment and early phase clinical trials.



Supporting leading research

The Clatterbridge Cancer Centre's strategy aims to become a leader in cancer research to improve outcomes for patients now and in the future. To support this the Charity gave **£132,364** this year to fund research projects.

A joint research study between The Clatterbridge Cancer Centre NHS Foundation Trust and Liverpool John Moores University; 'Exploring the impact of COVID-19 on the psychological wellbeing of oncology healthcare professionals'. The study will capture the experiences of a wide range of staff – medical, nursing, radiographers, support staff – using diaries and interviews to provide insights into the impact of the pandemic on professional roles and clinical practice. We will explore the coping strategies and support systems used by oncology HCPs, in addition to the barriers and opportunities to psychological well-being.

Initial grant funding of **£25,000**, sponsored by The Clatterbridge Cancer Charity helped an academic from the University of Liverpool secure additional funding of £290,000 from National Institute for Health Research Doctoral Research Fellowship. The research will support the design of new MRI-guided/MRI-linac radiotherapy treatments for lung cancer. The research aims to find out if these images can be used to reduce the amount of healthy tissue targeted with high radiation doses and lower the level of doses to the heart and other critical organs. The findings will guide the design of more accurate radiotherapy treatments, aiming to reduce side-effects and potentially to improve cure rates. **£25,000** towards Clinical Characterisation Protocol for Severe Emerging Infections in the UK (CCP-UK) – a prospective companion study for patients with Cancer and COVID-19. Set out to gather more granular information

on people with cancer to work out if all patients would have an increased risk of death from COVID, or are there certain subgroups who are at lower or greater risk. The study has received £340,000 from UK Research and Innovation (UKRI) and the National Institute for Health Research (NIHR), with additional funding from The Clatterbridge Cancer Charity.



£25,000

towards Dis-CoV-er: Developing a COVID-19 risk stratification tool for cancer patients based on an investigation of SARS-CoV-2 exposure and handling. The research aims to elucidate the consequences of SARS-CoV-2 exposure in susceptible cancer patients for risk stratification.

£10,000

towards Un-CoV-er: Understanding the Incidence and severity of SARS-CoV-2 infection in patients with common blood cancers (Chronic Lymphocytic Leukemia and Low-grade Non-Hodgkin's Lymphomas).

£17,777

towards Understanding the manifestations of Coronavirus (COVID-19) in patients receiving immunotherapy via utilisation of a prospective digital surveillance tool.

Supporting our patients and their families

Our support for patients has continued this year, with projects at our centres in Wirral and Aintree as well as the new hospital in Liverpool and our unique network of care across the region. During the financial year, a total of **£3,079m** was spent in these areas. From vital medical equipment to creating the best possible environment, projects also included: creating the best environment, some key projects include:

250 memory boxes to allow our Palliative Care Team to provide family members/ loved ones with memories of the patient that sadly passed away whilst an in-patient at CCC and no visitor policy was in place due to covid-19. Each memory box is individualised consisting of hand prints

of the patient, a lock of their hair, as well as a packet of wildflower seeds and a photograph of the patients hand (only if requested by relatives/family).

Headwear

£6,000 of charity funds were used to expand this service, offering support for people who experience the loss of hair through treatment.

Scalp Coolers

Charitable support was also used towards two Paxman scalp cooling systems, which make a massive difference to people with cancer and give them the choice to prevent hair loss whilst undergoing chemotherapy.

Our Partnerships and Promise to Donors

The Clatterbridge Cancer Charity strives to give the best possible donor care, we want to ensure our supporters are treated fairly and with respect. The Charity is regulated by the Charity Commission and Fundraising Regulator, the self-regulatory scheme for fundraising in the UK. Alongside this, the Charity is a member of NHS Charities Together and the Chartered Institute of Fundraising.

We welcome guidance from the above organisations, along with the Information Commissioner to ensure we maintain the highest standards. We continue to develop ways to centre our fundraising around our supporter's wishes, protect vulnerable people and develop high standards for managing personal information.

We adhere to best practice across all our fundraising activities and continually look for ways to improve and ensure we address challenges and adopt new regulations effectively. The Charity and external fundraising partners are committed to giving the best possible supporter experience and complying with all fundraising standards. This was the case as far as the Charity is aware in 2020-21.

We couldn't achieve everything we do for people with cancer without our supporters. In return, we make the following Fundraising Promise to our supporters:

We are committed to the highest standards

We are registered with the Fundraising Regulator and are proud to champion the principles of honesty, accountability and transparency when fundraising.

We will be clear, honest and open

We will keep you up to date with our work and finances so you can see how your money is spent and the difference you are making.

We will treat you, and your privacy, with respect

Your details are safe with us. We will never sell your information to third parties or share your details with any other charities for their own purposes. If you ever want to change the way we communicate with you, please just let us know.

We are fair and reasonable

We treat our patients, supporters and the general public fairly, showing sensitivity and consideration.

We are accountable and responsible

We value your feedback. If you're unhappy with anything, please get in touch and let us know.

Working with third party fundraisers

During the year we have employed third party companies to recruit members for our Lottery, Manage our Lottery, process text donations and to develop and deliver direct mail appeals. We proactively and thoroughly monitor any fundraising undertaken on our behalf and require external partners to comply with the Code of Fundraising Practice and our own promise to supporters. Members of our Charity team also liaise regularly with our supporters and fundraisers about their activities and practices.

Protecting supporter data

The Clatterbridge Cancer Charity is committed to protecting supporter privacy and their data, so we ensure we are taking appropriate measures to keep personal data safe and secure. We ensure that our supporters can choose how they prefer we communicate with them. This includes both the type of communications we send and the channel through which we send them. We keep our supporters wishes at the forefront of our fundraising communications, and believe this will help to achieve a greater level of engagement in the long term.

Treating donors fairly

The fact that so many people freely choose to donate their personal money to The Clatterbridge Cancer Charity is inspiring. But we should never forget that behind every donation there is a person; however much they give and however often they choose to do so they should always be treated fairly and with respect, before, during and after their donation. In line with the Fundraising Code of Practice and Chartered Institute of Fundraising guidance Treating Donors Fairly – Fundraising with People in Vulnerable Circumstances, we have procedures in place ensure that we protect vulnerable people and other members of the public from inappropriate behaviour – we train those involved in our fundraising, and put clear processes in place to monitor how we look after the people who support us. In the past year, we are confident that staff, volunteers, and our partners have complied with these standards. As an NHS Charity, we also adhere to NHS safeguarding policy and procedures.

Complaints

We hope that supporting The Clatterbridge Cancer Charity is a positive experience. However, we understand that occasionally this may not happen, so we provide a fair complaints procedure, ensuring that: Complaints are acknowledged speedily and recorded Complaints are heard and investigated effectively Complaints are dealt with in an appropriate, fair and timely manner We learn from complaints If supporters are not satisfied with our response they can contact the Fundraising Regulator for advice Public feedback is important to the Charity as it provides valuable information on the impact of our work and provides insight into areas for improvement. During 20-21, we received 14 complaints, none of which directly related to our fundraising. The complaints received were relating to incidences of fraud by third parties which have been reported to the Charity Commission and to the Police.

Structure, governance and management

The role of The Clatterbridge Cancer Charity is to support The Clatterbridge Cancer Centre NHS Foundation Trust in providing healthcare to the public, and as per the declaration of trust, the objectives are:

“The trustees shall hold the trust fund upon trust to apply income, and at their discretion, so far as may be permissible, the capital for any charitable purpose or purposes relating to the National Health Service, wholly or mainly for the service provided by The Clatterbridge Cancer Centre NHS Foundation Trust or its successors”.

Governance

The Charitable Funds administered by The Clatterbridge Cancer Centre NHS Foundation Trust Board are a registered, unincorporated charity named “The Clatterbridge Cancer Charity”, registration number 1051727, in accordance with the Charities Act (2011). The Main Charity was entered on the Central Register of Charities on 3 January 1996. The Clatterbridge Cancer Centre NHS Foundation Trust is the corporate trustee of the Charitable Funds governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 2011. The Mersey Internal Audit Agency carry out periodic reviews of the effectiveness of the system of internal control operating within Charitable Funds on behalf of the Corporate Trustee.

Appointment of corporate trustee, induction and training

The Clatterbridge Cancer Centre NHS Foundation Trust is the corporate trustee of the Charitable Funds. The Board of Directors of the NHS Foundation Trust therefore carries out the role of corporate trustee, and they are appointed in accordance with the standing orders of the Trust. The Trust Board consists of a

Chair, six Non-Executive Directors, and six Executive Directors including the Chair, Chief Executive, Medical Director, Director of Finance, Chief Operating Officer and Director of Workforce and Organisational Development. The Board also has two non-voting members.

The Clatterbridge Cancer Centre NHS Foundation Trust has an induction policy for all staff. It is mandatory for all new employees to receive formal induction training. Corporate training provides Trust wide information and training on a more individual level is provided to allow the individual to understand his/her role within the organisation. This policy has also been adopted by The Clatterbridge Cancer Charity

Organisational Structure

The Clatterbridge Cancer Centre NHS Foundation Trust Board approves the Corporate Governance Manual, which contains the documents for the regulation and proceeding of business. These include:

- **Standing Orders** – these lay down the way the Trust is constituted and its legal powers
- **Standing Financial Instructions** – these detail the financial responsibilities and policies and procedures which are adopted both by the Trust and its employees
- **Scheme of Reservation and Delegation** – this details the committees and individual officers to whom the Board delegates its authority; importantly it also sets financial limits against levels of authority

These documents set the framework within which all the Directors and employees of the Trust must operate. These documents apply equally to the Trust's charitable funds as to the NHS Foundation Trust. Trustee responsibilities rest with the NHS Foundation Trust, the administration and management of the Trust's charitable funds are delegated to the Charitable Funds Committee which consists of the Directors of the Corporate Trustee and is fully accountable to the Board. The Finance Director is the Executive Director who is responsible for ensuring that full accounting records are maintained.

The corporate trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objects of the charity and by designating funds the trustee respects the wishes of our donors to benefit patient care and cancer research.

Within the Charity are a number of designated funds, which are managed by senior managers and medical staff within the Trust. The extent of an individual's authority to commit expenditure is set out in the Trust's Scheme of Reservation and Delegation, which has been adopted by the charity, and must comply with the following principles:

- **Expenditure must be in line with the objects of the charity**
- **Funds are only spent on the purpose for which they are donated**
- **Expenditure must be assessed in terms of necessity and value for money**
- **Funds should be used for public benefit**
- **There must be no personal gain from the approval of expenditure by a fund manager**
- **Funds must not be used to benefit the friends or relatives of staff**

The accounting records of the day to day administration of the funds are dealt with by the Finance Department located at the Principal Office. The financial records are kept on a separate financial system to that of the Trust.

Employees

The Charity does not directly employ any members of staff. The Charity does, however, incur staffing costs. The NHS Foundation Trust holds these staffing contracts and recharges are made to the Charity for the costs incurred relating solely to the Charitable Funds activity. The Directors do not receive remuneration or expenses from the Charity.

Financial policies

Risk Management

The Corporate Trustee has given consideration to the major risks to which the charity is exposed, and these risks are reviewed at least annually by the Trustee at the Charitable Funds Committee Meetings. At these meetings, action points are established to mitigate such risks and the Charity believes that it has established systems and procedures to manage those risks.

The main financial risks facing the Charity are:

- **Insufficient resources to cover its financial commitments**
- **Insufficient expenditure so that excessive reserves are generated**

Insufficient Resources: Non-Achievement of the fundraising targets as identified in the fundraising strategy is a key mitigation to this risk, and as noted above, the Charity's future medium term expenditure plans will be risk assessed and flexed based on the resources generated through fundraising. A significant proportion of future expenditure is anticipated to be nonrecurrent (i.e. one-off) in nature, which also helps mitigate against the resource risk. In addition where commitments are for more than one year they will be subject to regular review and funded on a project basis.

Excessive Reserves: To mitigate against this risk the Charity has a reserves policy in place (included below). The flexible expenditure plans will allow for additional activities to be identified, in partnership with the Foundation Trust, and undertaken which can further the Charity's objectives whilst ensuring reserves are maintained at acceptable levels.

Investments

The Clatterbridge Cancer Centre NHS Foundation Trust Board appoints Investec Wealth and Investment Limited as Investment advisors. The trustee has also appointed an Investment Committee comprising three non-executive directors and one executive director. The duties of the Investment Committee are to safeguard the investment portfolio, to ensure that full and proper advice is received from the investment advisor, and to monitor that the investment policy suggested by the advisor complies with the Trustee Investment Act. The Trust (and charity's) investment policy is set out below:

The Clatterbridge Cancer Centre NHS Foundation Trust will invest surplus cash held as part of its Charitable Funds or Exchequer Funds in accordance with the Trustee Investment Acts and NHS &

Community Care Act 1990.

The nature of the investment shall be appropriate to the projected availability of the funds to be invested. To ensure that cash is always available to meet immediate needs, the Trust shall use cash flow projections and budget planning. Funds shall be invested, as deemed appropriate by the Investment Committee, in low or medium risk investments with the following exclusions:

- **Any company engaged in the manufacture of tobacco or tobacco products.**

The Charity's investments have continued to be managed in line with our Investment policy. Investment income received for the year 2020-21 totalled **£24,203**, compared to **£34,000** received during 2019-20.

Reserves Policy

The Corporate Trustee has agreed a reserves policy to ensure the financial viability of the fund and its ability to meet its on-going commitments. The target would be to hold reserves to the value of approximately one year's worth of recurrently committed expenditure. Management actions will be required should the value of the fund exceed two years worth of recurrent expenditure, or fall below one year's worth of recurrent expenditure.

The policy, therefore, protects the spending plans of the Charity against both falls in voluntary and fundraising income and investment values. Currently the reserves held are **£350k** in excess of the policy which states that **£1m** (one year's recurrent expenditure) should be retained in reserves. Last year, we held **£2.8m** in reserves. This has reduced this year as we have contributed a large sum of money to the build of Clatterbridge Cancer Centre - Liverpool, which completed in 2020.

The performance of all administrative designations is monitored on a monthly basis to ensure that current commitments can be met.

Financial Review

The charity has prepared its accounts using the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) and follows the Charities SORP (FRS 102). The Charity's Annual Report and Accounts for the year ended 31 March 2021 have been prepared by the Corporate Trustee in accordance with the Charities Act 2011.

The accounts have been prepared on a going concern basis as the Trustee considers that adequate resources continue to be available to fund the activities of the Charity for the foreseeable future.

The Charity's report and accounts include all the individual funds, which are registered as Designated Funds, and Restricted Funds for which The Clatterbridge Cancer Centre NHS Foundation Trust is the sole beneficiary. They do not themselves, constitute charities for accounts purposes and do not need to be separately registered.

Charitable funds received by the charity are accepted and held and administered as funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 1977 and the National Health Service and Community Care Act 1990 and these funds are held on trust by the corporate body.

Finally, gains on the value of investments of **£270,084**, have contributed towards the total value of funds, which have decreased by **£1,519,842** from **£2,876,678** to **£1,356,836** by the end of 2020/21 due to costs incurred for the new hospital.

Contact details, trustees and advisors

Contact Details

The Clatterbridge Cancer Charity

Registered Charity Number
1051727

Principal Office
The Clatterbridge Cancer Centre NHS
Foundation Trust
Clatterbridge Road
Wirral
CH63 4JY

Trustee

The Clatterbridge Cancer Centre NHS
Foundation Trust

Directors of Corporate Trustee at 31 March 2021

Kathy Doran
Chair

Mark Tattersall
Vice Chair

Geoff Broadhead
Senior Independent Director

Professor Terrance Jones
Non-Executive Director

David Elkan Abrahamson
Non-Executive Director

Anna Rothery
Non-Executive Director

Dr Asutosh T. Yagnik
Non-Executive Director

Dr Liz Bishop
Chief Executive

Sheena Khanduri
Medical Director

Sheila Lloyd
Director of Nursing and Quality

Joan Spencer
Chief Operating Officer

James Thomson
Director of Finance

Jayne Shaw
Director of Workforce and
Organisational Development

The Corporate Trustee delegates the responsibility for overseeing the charity to a Charitable Funds Committee.

Day to day management of the charity is devolved to Liz Bishop (Chief Executive), Katrina Bury (Head of Charity) and James Thomson (Director of Finance).



Principal professional advisors

Investment Advisors

Investec Wealth & Investment Limited
The Plaza
100 Old Hall Street
Liverpool L3 9AB

Bankers

National Westminster Bank plc
93 Greendale Road
Port Sunlight
Wirral
CH62 2YU

Auditors

Haines Watts
Pacific Chambers
11-13 Victoria Street
Liverpool
L2 5QQ

Solicitors

Hill Dickinson Solicitors
Pearl Assurance House
Derby Square
Liverpool
L2 9XL





The Clatterbridge
Cancer Charity



Registered with
**FUNDRAISING
REGULATOR**

The Clatterbridge Cancer Charity

Charity Office
The Clatterbridge Cancer Centre
Bebington
Wirral
CH63 4JY
United Kingdom



REGISTERED CHARITY NUMBER: 1051727

Report of the Trustees and
Audited Financial Statements for the Year Ended 31 March 2021
for

The Clatterbridge Cancer Charity

Haines Watts
Statutory Auditor
3rd Floor Pacific Chambers
11-13 Victoria Street
Liverpool
Merseyside
L2 5QQ

The Clatterbridge Cancer Charity

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for the Year Ended 31 March 2021

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The Clatterbridge Cancer Charity

Report of the Trustees
for the Year Ended 31 March 2021

The trustees present their annual report and financial statements of the charity for the year ended 31 March 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and the Charities Statement of Recommended Practice (second edition) and Financial Reporting Standard FRS 102.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1051727

Principal address

Clatterbridge Road
Bebington
Wirral
CH63 4JY

Trustees

Clatterbridge Cancer Centre NHS Foundation Trust

Auditors

Haines Watts
Statutory Auditor
3rd Floor Pacific Chambers
11-13 Victoria Street
Liverpool
Merseyside
L2 5QQ

Bankers

National Westminster Bank PLC
93 Greendale Road
Port Sunlight
Wirral
CH62 2YU

Solicitors

Hill Dickinson Solicitors
Pearl Assurance House
Derby Square
Liverpool
L2 9XL

Investment advisers

Investec Wealth & Investment Limited
The Plaza
100 Old Hall Street
Liverpool
L3 9AB

The Clatterbridge Cancer Charity

Report of the Trustees
for the Year Ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 21 January 2022 and signed on its behalf by:

Kathy Dew

.....
Trustee

The Clatterbridge Cancer Centre NHS Foundation Trust

Report of the Independent Auditors to the Trustees of
The Clatterbridge Cancer Charity

Opinion

We have audited the financial statements of The Clatterbridge Cancer Charity (the 'charity') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Report of the Independent Auditors to the Trustees of
The Clatterbridge Cancer Charity

Responsibilities of trustees

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

We assessed the susceptibility of the company's financial statements to material misstatement, including how fraud might occur. Audit procedures performed by the company engagement team included:

- Identifying and assessing the design effectiveness of controls management has in place to prevent and detect fraud;
- Understanding how those charged with governance considered and addressed the potential for override of controls or other inappropriate influence over the financial reporting process;
- Reviewing financial statements disclosures and testing to supporting documentation to assess compliance with applicable law and regulations;
- Challenging assumptions and judgements made by management in its significant accounting estimates.

Despite the audit being planned and conducted in accordance with ISAs (UK) there remains an unavoidable risk that material misstatements in the financial statements may not be detected owing to inherent limitations of the audit, and that by their very nature, any such instances of fraud or irregularity likely involve collusion, forgery, intentional misrepresentations, or the override of internal controls.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Haines Watts
Statutory Auditor
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
3rd Floor Pacific Chambers
11-13 Victoria Street
Liverpool
Merseyside
L2 5QQ

Date: 21st January 2022.

The Clatterbridge Cancer Charity

Statement of Financial Activities
for the Year Ended 31 March 2021

		Unrestricted fund £'000	Restricted funds £'000	31 March 2021 Total funds £'000	31 March 2020 Total funds £'000
	Notes				
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	1,207	148	1,355	1,481
Activities for generating funds	3	860	-	860	1,599
Investment income	4	<u>29</u>	<u>-</u>	<u>29</u>	<u>70</u>
Total incoming resources		2,096	148	2,244	3,150
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income	5	714	-	714	883
Charitable activities					
Patients welfare	6	2,120	959	3,079	7,074
Staff welfare		19	-	19	4
Research		132	-	132	127
Other		63	-	63	328
Governance costs	7	19	-	19	15
Investment management charges		<u>9</u>	<u>-</u>	<u>9</u>	<u>9</u>
Total resources expended		(3,076)	(959)	(4,035)	(8,440)
NET INCOMING/(OUTGOING) RESOURCES					
		(980)	(811)	(1,791)	(5,290)
Other recognised gains/losses					
Gains/losses on investment assets		<u>270</u>	<u>-</u>	<u>270</u>	<u>(129)</u>
Net movement in funds		(710)	(811)	(1,521)	(5,419)
RECONCILIATION OF FUNDS					
Total funds brought forward		1,922	955	2,877	8,296
TOTAL FUNDS CARRIED FORWARD		<u>1,212</u>	<u>144</u>	<u>1,356</u>	<u>2,877</u>

CONTINUING OPERATIONS

All incoming resources and resources expended arise from continuing activities.

The notes form part of these financial statements

The Clatterbridge Cancer Charity

Balance Sheet
At 31 March 2021

	Notes	Unrestricted fund £'000	Restricted funds £'000	31 March 2021 Total funds £'000	31 March 2020 Total funds £'000
FIXED ASSETS					
Investments	10	1,364	-	1,364	1,101
CURRENT ASSETS					
Debtors	11	12	-	12	12
Cash at bank		<u>3,140</u>	<u>144</u>	<u>3,284</u>	<u>9,367</u>
		3,152	144	3,296	9,379
CREDITORS					
Amounts falling due within one year	12	<u>(3,304)</u>	-	<u>(3,304)</u>	<u>(7,603)</u>
NET CURRENT ASSETS/(LIABILITIES)		<u>(152)</u>	<u>144</u>	<u>(8)</u>	<u>1,776</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,212</u>	<u>144</u>	<u>1,356</u>	<u>2,877</u>
NET ASSETS		<u>1,212</u>	<u>144</u>	<u>1,356</u>	<u>2,877</u>
FUNDS	13				
Unrestricted funds				1,212	1,922
Restricted funds				<u>144</u>	<u>955</u>
TOTAL FUNDS				<u>1,356</u>	<u>2,877</u>

The financial statements were approved by the Board of Trustees on 21 January 2022 and were signed on its behalf by:

Kathy Durr

Trustee

The Clatterbridge Cancer Centre NHS Foundation Trust

The notes form part of these financial statements

The Clatterbridge Cancer Charity

Cash Flow Statement
for the Year Ended 31 March 2021

		31 March 2021	31 March 2020
	Notes	£'000	£'000
Net cash (outflow)/inflow from operating activities	1	(6,058)	1,751
Returns on investments and servicing of finance	2	4	42
Capital expenditure and financial investment	2	(29)	6
(Decrease)/increase in cash in the period		<u>(6,083)</u>	<u>1,799</u>
<hr/>			
Reconciliation of net cash flow to movement in net debt	3		
(Decrease)/increase in cash in the period		<u>(6,083)</u>	<u>1,799</u>
Change in net debt resulting from cash flows		<u>(6,083)</u>	<u>1,799</u>
Movement in net debt in the period		<u>(6,083)</u>	1,799
Net debt at 1 April		<u>9,367</u>	<u>7,568</u>
Net debt at 31 March		<u>3,284</u>	<u>9,367</u>

The notes form part of these financial statements

Notes to the Cash Flow Statement
for the Year Ended 31 March 2021

1. RECONCILIATION OF NET OUTGOING RESOURCES TO NET CASH (OUTFLOW)/INFLOW FROM OPERATING ACTIVITIES

	31 March 2021	31 March 2020
	£'000	£'000
Net outgoing resources	(1,791)	(5,290)
Interest received	(5)	(36)
Online fees and bank charges	16	19
Investment fees	9	9
Dividends received	(24)	(34)
Realised gains on sale of investments	36	1
Decrease in debtors	-	18
(Decrease)/increase in creditors	<u>(4,299)</u>	<u>7,064</u>
Net cash (outflow)/inflow from operating activities	<u>(6,058)</u>	<u>1,751</u>

2. ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED IN THE CASH FLOW STATEMENT

	31 March 2021	31 March 2020
	£'000	£'000
Returns on investments and servicing of finance		
Interest received	5	36
Online fees and bank charges	(16)	(19)
Investment fees	(9)	(9)
Dividends received	<u>24</u>	<u>34</u>
Net cash inflow for returns on investments and servicing of finance	<u>4</u>	<u>42</u>
Capital expenditure and financial investment		
Purchase of fixed asset investments	(269)	(77)
Sale of fixed asset investments	<u>240</u>	<u>83</u>
Net cash (outflow)/inflow for capital expenditure and financial investment	<u>(29)</u>	<u>6</u>

3. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.20	Cash flow	At 31 March
	£'000	£'000	2021
			£'000
Net cash			
Cash at bank	9,367	(6,083)	3,284
	<u>9,367</u>	<u>(6,083)</u>	<u>3,284</u>
Total	<u>9,367</u>	<u>(6,083)</u>	<u>3,284</u>

1. ACCOUNTING POLICIES

1.1 Accounting convention

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The trust constitutes a public benefit entity as defined by FRS 102.

The financial statements are prepared in £ sterling.

1.2 Incoming resources

All incoming resources are included in full in the SOFA as soon as the following three factors can be met:

- All incoming resources are recognised once the charity has entitlement to the resources.
- All incoming resources are recognised when it is probable that they incoming resource will be received.
- All incoming resources are recognised when the monetary value of the incoming resource can be measured with sufficient reliability.

Legacies are recognised when receipt is probable, the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution.

1.3 Resources expended

The funds held on trust accounts are prepared in accordance with the accruals concept. All expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party.

Cost of generating funds

The costs of generating funds are the costs associated with generating income for the funds held on trust, which include the recharged staffing costs, and direct costs associated with generating income. It also includes the fees paid to investment managers in connection with the management of the Charity's listed investments.

Charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the charity. These costs comprise direct costs.

Governance costs comprise all costs incurred in the governance of the charity. Expenditure on the governance of the charity includes support costs and the costs related to statutory audit. These costs are accounted for on an accruals basis and are recharges of appropriate proportions of the audit and financial administration costs from The Clatterbridge Cancer Centre NHS Foundation Trust.

Overhead and support costs have been apportioned across the individual funds on an average balance of funds basis.

1. ACCOUNTING POLICIES - continued

1.4 Taxation

The Clatterbridge Cancer Centre NHS Foundation Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable trust for UK income tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 10 Income Tax Act 2007 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.5 Legal status of the charity

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified on the accounts as a restricted fund, where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose. Those funds which are neither endowment nor restricted, are unrestricted funds, which are classed as administrative designations.

1.6 Irrecoverable vat

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

1.7 Investment fixed assets

Investments are stated at market value as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses on investment assets arising on revaluations and disposals throughout the year.

1.8 Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year-end and opening market value (or purchase date if later).

1.9 Pension contributions

The cost of employer pensions contributions to the NHS Superannuation and other schemes is charged to the Statement of Financial Activities. The pension contributions relate to staff employed by The Clatterbridge Cancer Centre NHS Foundation Trust who are engaged in the furtherance of charitable objectives who are members of the NHS Pension Fund.

1. ACCOUNTING POLICIES - continued

1.10 Key sources of estimation and uncertainty

Valuation of fixed asset investments

As at 31st March 2021, Investec Wealth Management provided a valuation of the Charity's investment portfolio that has been reported in these accounts. This valuation is based on the latest mid closing price quoted on the stock market or by the fund manager.

Accruals for expenditure not invoiced at the reporting date

At the end of the financial year, the Charity may have received goods and services which have not been invoiced at the reporting date. In these circumstances, an estimated value of the cost is included in the Charity's reported financial results. In some cases the estimated value is based on the quoted value provided by the supplier when the goods were ordered; in other cases, the charge may be estimated based on methods such as the number of hours of services provided or the last price paid for the same goods or service.

Apportionment of income and costs of generating funds across charitable activities

The income earned by and costs of generating charitable funds including Trusteeship, financial services and research administration are apportioned across the charitable activities based on the average value of each fund during the year. Where a fund has not spent at least 1/3rd of its balance during the year, it is not entitled to receive any net income and this sum is taken to reserves.

1.11 Going concern

The trustees consider that adequate resources continue to be available to fund the activities of the Charity for the foreseeable future. The trustees are of the view that the Charity is a going concern.

The financial statements have been prepared on a going concern basis. The Trustees have reviewed and considered relevant information, including the annual budget and future cash flows for the charity in making their assessment. In particular, in response to the COVID-19 pandemic, the Trustees have tested their cash flow analysis to take into account the impact on their charity of possible scenarios brought on by the impact of COVID-19, alongside the measures that they can take to mitigate the impact. Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the Trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts.

The Clatterbridge Cancer Charity

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

2. VOLUNTARY INCOME

	Unrestricted funds £'000	Restricted funds £'000	31 March 2021	31 March 2020
			Total funds £'000	Total funds £'000
Donations	531	148	679	341
Legacies	<u>676</u>	<u>-</u>	<u>676</u>	<u>1,140</u>
	<u>1,207</u>	<u>148</u>	<u>1,355</u>	<u>1,481</u>

There were no material legacies that had been notified but not included in the statement of financial activities.

In 2020, all £1,481k of voluntary income was attributable to unrestricted funds.

3. ACTIVITIES FOR GENERATING FUNDS

	Unrestricted funds £'000	Restricted funds £'000	31 March 2021	31 March 2020
			Total funds £'000	Total funds £'000
Fundraising events	<u>860</u>	<u>-</u>	<u>860</u>	<u>1,599</u>

In October 2007 a Fundraising Team was established to generate charitable income.

In 2020 of the fundraising income, £131k was attributable to restricted income funds with the balance of £1,468k attributable to unrestricted funds.

4. INVESTMENT INCOME

	Unrestricted funds £'000	Restricted funds £'000	31 March 2021	31 March 2020
			Total funds £'000	Total funds £'000
Investments	24	-	24	34
Other- bank interest	<u>5</u>	<u>-</u>	<u>5</u>	<u>36</u>
	<u>29</u>	<u>-</u>	<u>29</u>	<u>70</u>

In 2020, all £70k of investment income was attributable to unrestricted funds.

5. COSTS OF GENERATING VOLUNTARY INCOME

	Unrestricted funds £'000	Restricted funds £'000	31 March 2021	31 March 2020
			Total funds £'000	Total funds £'000
Fundraising costs	698	-	698	864
Online fees and bank charges	<u>16</u>	<u>-</u>	<u>16</u>	<u>19</u>
	<u>714</u>	<u>-</u>	<u>714</u>	<u>883</u>

In 2020 the cost of generating voluntary income was all attributable to unrestricted funds.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

6. CHARITABLE ACTIVITIES COSTS

Direct costs			31 March 2021	31 March 2020
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£'000	£'000	£'000	£'000
Patients welfare	2,120	959	3,079	7,074
Staff welfare	19	-	19	4
Research	132	-	132	127
Other	63	-	63	328
	<u>2,334</u>	<u>959</u>	<u>3,293</u>	<u>7,533</u>

Other includes various projects totalling £Nil (2020: £280k) and small items of expenditure not covered in the categories above for example travel costs, expenses and support costs.

In 2020 of the charitable activity costs £7,549k was attributable to unrestricted funds and the balance of £1k was attributable to restricted funds.

7. GOVERNANCE COSTS

			31 March 2021	31 March 2020
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£'000	£'000	£'000	£'000
Auditors' remuneration	9	-	9	5
Strategic management and governance	10	-	10	10
	<u>19</u>	<u>-</u>	<u>19</u>	<u>15</u>

Audit services totalled £6,000 (inc VAT), (2019/20: £6,000, consisting of £5,220 being paid in year and £780 in 2020/21). There were non audit services of £2,100 provided (2019/20: £Nil).

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no expenses paid to Corporate Trustee during the financial year 2020/21 (nil in 2019/20).

Members of the Corporate Trustee are not reimbursed by the charity.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31 March 2021 £'000	31 March 2020 £'000
Estate income/gift aid	-	4
Dividends/interest	4	4
Other	8	4
	<u>12</u>	<u>12</u>
Total	<u>12</u>	<u>12</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31 March 2021 £'000	31 March 2020 £'000
Other creditors	<u>3,304</u>	<u>7,603</u>

13. MOVEMENT IN FUNDS

	At 1 April 2020 £'000	Net movement in funds £'000	At 31 March 2021 £'000
Unrestricted funds			
General fund	1,922	(710)	1,212
Restricted funds			
Restricted funds	955	(811)	144
	<u>2,877</u>	<u>(1,521)</u>	<u>1,356</u>
TOTAL FUNDS	<u>2,877</u>	<u>(1,521)</u>	<u>1,356</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £'000	Resources expended £'000	Gains and losses £'000	Movement in funds £'000
Unrestricted funds				
General fund	2,096	(3,076)	270	(710)
Restricted funds				
Restricted funds	148	(959)	-	(811)
	<u>2,244</u>	<u>(4,035)</u>	<u>270</u>	<u>(1,521)</u>
TOTAL FUNDS	<u>2,244</u>	<u>(4,035)</u>	<u>270</u>	<u>(1,521)</u>

13. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1 April 2019 £'000	Net movement in funds £'000	At 31 March 2020 £'000
Unrestricted Funds			
General fund	7,472	(5,550)	1,922
Restricted Funds			
Restricted funds	824	131	955
	—	—	—
TOTAL FUNDS	<u>8,296</u>	<u>(5,419)</u>	<u>2,877</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £'000	Resources expended £'000	Gains and losses £'000	Movement in funds £'000
Unrestricted funds				
General fund	3,018	(8,439)	(129)	(5,550)
Restricted funds				
Restricted funds	132	(1)	-	131
	—	—	—	—
TOTAL FUNDS	<u>3,150</u>	<u>(8,440)</u>	<u>(129)</u>	<u>(5,419)</u>

The Clatterbridge Cancer Charity

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

13. MOVEMENT IN FUNDS - continued

Fund assets and liabilities

2020 fund assets and liabilities:

	Unrestricted funds £'000	Restricted funds £'000	Total funds £'000
Fixed assets	1,101	-	1,101
Current assets	8,424	955	9,379
Creditors	<u>(7,603)</u>	<u>-</u>	<u>(7,603)</u>
Total	<u>1,922</u>	<u>955</u>	<u>2,877</u>

Restricted funds

	31 March 2021 £	31 March 2020 £
Macmillan Nurses based at CCC	8,075	8,075
Gifts for Children	1,351	1,351
Thermoplastics	6,250	6,250
Wigs	1,000	7,000
Work in Southport Area	1,000	1,000
Pancreatic Cancer Research	75	75
TCC - Chemo at Home	-	24,348
Mattresses	6,500	6,500
TCC - Chemo Chair	-	20,000
TCC - Relatives Room	-	277,000
Bluebell Study	6,000	6,000
TCC - Therapy Room	-	115,000
TCC - Transplant Suite	-	150,000
Inpatient Bedroom	-	5,000
Teenage Unit	-	30,000
Dementia Clocks	460	460
TYA Interactive TV	-	5,000
Sefton Residents Only	359	359
Fluroscopy Machine	-	25,000
TCC - Clinical Decisions Unit	-	200,000
Christmas Decorations	1	742
TCC Rooftop Terrace Level 6	-	40,000
TCC Emma Rodgers Sculpture	-	25,000
Staff	383	383
COVID 19 Staff and patients	<u>113,015</u>	<u>-</u>
	<u>144,468</u>	<u>954,544</u>

The Clatterbridge Cancer Charity

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

13. MOVEMENT IN FUNDS - continued

Restricted funds

The restricted funds have arisen as they are donations which the donor has specified the income MUST be used for a particular purpose.

	31 March	31 March
	2021	2020
	£'000	£'000
705 To support the services provided by CCC NHS FT	181	625
701 To support the services provided by CCC NHS FT	35	292
702 To provide equipment within the Diagnostic Imaging Department To support in-patient services, particularly those provided within Mersey	10	10
709 Ward	8	8
710 To support the services provided by CCC NHS FT	9	10
712 To support the services provided by CCC NHS FT	6	6
712 To provide equipment within the Diagnostic Imaging Department To support in-patient services, particularly those provided within Mersey	9	8
720 Ward	7	7
To support in-patient services, particularly those provided within Conway		
722 Ward	9	7
To support Cancer Research, particularly Breast Cancer, within CCC NHS FT	40	41
725 To support Radiographers Training within CCC NHS FT	9	10
739 To support Cancer Research within CCC NHS FT	44	46
740 To support Cancer Research, particularly Brain Cancer, within CCC NHS FT	20	21
743 To support Radiotherapy Services and Research within CCC NHS FT	46	48
747 To support the services provided by CCC NHS FT To support Radiotherapy Services and Research, particularly Proton Therapy, within CCC NHS FT	31	32
748	1	1
752 To support the services provided by CCC NHS FT	27	27
754 To support the services provided by CCC NHS FT	7	7
755 To support the services provided by CCC NHS FT	-	235
756 To support the services provided by CCC NHS FT	12	13
Unrealised Gains/(loss) on investments	702	468
	<u>1,212</u>	<u>1,922</u>

Unrestricted funds - Administrative designations

These designations have an administrative purpose only, the Trustee delegates authority to named Clinicians and Managers to approve expenditure from these Funds. The designations do not legally restrict the Trustee's discretion to apply the funds for the purposes of the Charity.

The Clatterbridge Cancer Charity

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

14. RELATED PARTY DISCLOSURES

The Clatterbridge Cancer Centre NHS Foundation Trust (the Trust) is the sole beneficiary and corporate trustee of the charity, a Trust registered in England and Wales. The Trust is one of the UK's leading cancer hospitals operating across 18 sites for the people of Merseyside, Cheshire and the Isle of Man where they continually provide the highest quality, specialist, non-surgical oncology treatment.

The Clatterbridge Cancer Charity has provided funding to the NHS Foundation Trust for approved expenditure as follows:

	2020/21	2019/20
	£'000	£'000
CCC Fundraising Costs (including salaries)	745	899
Contribution to Patients Welfare	3,072	7,074
Contribution to Staff Welfare	-	2
Contribution to Research and Development	131	120
Contribution to Other Salaries	-	-
Contribution to Capital	-	-
Governance Costs	10	10
Miscellaneous	<u>21</u>	<u>280</u>
Total	3,979	8,385

At the year end £3,295k (2020: £7,603k) included within accruals and deferred income was owed to The Clatterbridge Cancer Centre NHS Foundation Trust.

During the year none of the Trustees or members of the key management staff or parties related to them have undertaken any material transactions with The Clatterbridge Cancer Centre NHS Foundation Trust.

The Clatterbridge Cancer Centre NHS Foundation Trust prepares consolidated accounts including The Clatterbridge Pharmacy Limited. The consolidated accounts of The Clatterbridge Cancer Centre NHS Foundation Trust are available to the public from:

Clatterbridge Road,
Bebington,
Wirral,
CH63 4JY.

15. CASHFLOW STATEMENT

Cash at bank and in hand is held to meet the day to day running costs of the Charity but is currently in excess due to the Charity's commitment to contributing a large sum of money to the new build hospital in Liverpool.

The Clatterbridge Cancer Charity

Detailed Statement of Financial Activities
for the Year Ended 31 March 2021

	31 March 2021 £'000	31 March 2020 £'000
INCOMING RESOURCES		
Voluntary income		
Donations	679	341
Legacies	<u>676</u>	<u>1,140</u>
	1,355	1,481
Activities for generating funds		
Fundraising events	860	1,599
Investment income		
Investments	24	34
Other- bank interest	<u>5</u>	<u>36</u>
	<u>29</u>	<u>70</u>
Total incoming resources	2,244	3,150
RESOURCES EXPENDED		
Costs of generating voluntary income		
Fundraising costs	698	864
Online fees and bank charges	<u>16</u>	<u>19</u>
	(714)	(883)
Charitable activities		
Patient welfare	3,079	7,074
Staff welfare	19	4
Research	132	127
Other	<u>63</u>	<u>328</u>
	(3,293)	(7,533)
Governance costs		
Auditors' remuneration	9	5
Strategic management and governance	<u>10</u>	<u>10</u>
	(19)	(15)
Investment management charges		
Charges payable	<u>(9)</u>	<u>(9)</u>
Total resources expended	(4,035)	(8,440)
Net expenditure	<u>(1,791)</u>	<u>(5,290)</u>

This page does not form part of the statutory financial statements



The Clatterbridge
Cancer Charity



Registered with
**FUNDRAISING
REGULATOR**

The Clatterbridge Cancer Charity

Charity Office
The Clatterbridge Cancer Centre
Bebington
Wirral
CH63 4JY
United Kingdom



Report of the Independent Auditors to the Trustees of
The Clatterbridge Cancer Charity

Responsibilities of trustees

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

We assessed the susceptibility of the company's financial statements to material misstatement, including how fraud might occur. Audit procedures performed by the company engagement team included:

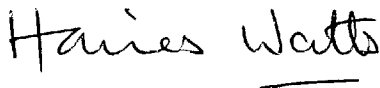
- Identifying and assessing the design effectiveness of controls management has in place to prevent and detect fraud;
- Understanding how those charged with governance considered and addressed the potential for override of controls or other inappropriate influence over the financial reporting process;
- Reviewing financial statements disclosures and testing to supporting documentation to assess compliance with applicable law and regulations;
- Challenging assumptions and judgements made by management in its significant accounting estimates.

Despite the audit being planned and conducted in accordance with ISAs (UK) there remains an unavoidable risk that material misstatements in the financial statements may not be detected owing to inherent limitations of the audit, and that by their very nature, any such instances of fraud or irregularity likely involve collusion, forgery, intentional misrepresentations, or the override of internal controls.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Haines Watts
Statutory Auditor
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
3rd Floor Pacific Chambers
11-13 Victoria Street
Liverpool
Merseyside
L2 5QQ

Date: 21st January 2022.