



Girlguiding Epsom Division Annual Report 2021

This report provides an update on the activities and governance of Girlguiding Epsom Division during 2021.

Girlguiding's Vision: An equal world where all girls can make a positive difference, be happy, safe and fulfil their potential.

Girlguiding's Mission: Through fun, friendship, challenge and adventure we empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community.

Girlguiding's Values: Caring, challenging, empowering, fun, inclusive and inspiring.

The Division Team (January - May 2021)

Division Commissioner	Mary Zoeller
Assistant Division Commissioner	Tracey Pettit
Division Treasurer	Jackie Huitson
Epsom West District Commissioner	Rachel King
Ewell Court District Commissioners	Bernie Dunne and Mary Holloway Neville
Spring Downs District Commissioner	Clare Graham
Stoneleigh District Commissioner	Denise Gould
Outdoor Activities Adviser	Tracey Pettit

The Division Team (from May 2021)

Division Commissioner	Mary Zoeller (Trustee)
Assistant Division Commissioner	Tracey Pettit
Division Treasurer	Jackie Huitson (Trustee)
Division Secretary	Nova Macdonald
Rainbow Section Adviser	Andrea Vaughan (Trustee)
Brownie Section Adviser	Elaine Briggs (Trustee)
Guide Section Adviser	Rachel King (Trustee)

Rangers/Young Leaders/DofE Adviser	Alex Lorenz (Trustee)
Outdoor Activities Adviser	Michelle Hall (Trustee)
Courses Administrator	Clare Lywood
GO Administrator/Awards Coordinator	Claire Orpin

Division Commissioner's Report

An exciting and big change happened in May when we restructured the Division. Recruiting volunteers for the District Commissioner roles had become more and more difficult due to the increased amount of admin and the wide remit the role covered. After consultation with the whole Division, the new team was created in May and instead of District Commissioners we now have Section Advisers, Outdoor Activities Adviser, GO Administrator, Courses Administrator and Awards Coordinator. We also kept the original roles of Division and Assistant Division Commissioners, Treasurer and Secretary. This positive change has meant the Division is now running more efficiently and effectively as each role holder is responsible for their particular area of expertise and the Division is getting used to who to contact regarding what. Thank you to both the outgoing District Commissioners who did such a great job and the new Division team who have picked up the mantle and are carrying the Division forward so brilliantly.

Covid was still affecting everything we did as we entered 2021 and we started the year online via Zoom or with leaders sending out activities and keeping in touch via email. Online Guiding became more and more inventive and some inspiring and exciting meetings were held.

Epsom Division entries were successful in the Surrey East County Bake Off competition at the beginning of 2021 and winning photographs appeared in the Epsom Rotary Young Photographers calendar produced at the end of the year.

In February over 160 girls plus leaders took part in our online Division Thinking Day event where they took part in craft activities and we all remade our promise. In total more than 200 people joined in.

In March Guides and Rangers enjoyed a fascinating astronomy evening online with "Stargazing Live" presenter Mark Thompson.

Many girls and leaders joined in the Keep Epsom and Ewell Tidy borough-wide litter pick in April. In June we launched the hugely successful Epsom Town Challenge to celebrate the unveiling of the statue of suffragette Emily Davison in the town centre. The challenge has been completed by nearly all the units in Epsom Division plus many local Beavers, Cubs and Scouts and Ewell Trefoil. Also in June two Stoneleigh Brownies were lucky enough to be asked to star in a new Girlguiding recruitment campaign and had a great day filming in London.

Many units held outdoor meetings at the campsite and more meetings than ever before were held there thanks to covid restrictions. In November the Brownies enjoyed activities at the campsite in the dark at the first ever Brownies Winter Glow event and the Guides and Rangers had a great time at their ice skating evening at Spectrum in Guildford. Rainbows attended the premier of the CBeebies Night Before Christmas panto in Leicester Square and met CBeebies stars and Pudsey Bear.

We ended the year with a successful fundraising event at Ewell Yule raising funds for the campsite.

Our two Trefoil groups in Epsom and Ewell both continued to run in 2021 and Ewell Trefoil began meeting in person once again and have welcomed some new members. We were very grateful for Trefoil members' help at Brownies Winter Glow this year.

We held five committee meetings in 2021 in January, March, May, October and December. We also had an update meeting in July.

Despite the restrictions the pandemic caused, an incredible £24,468 was raised in 2021 for Little Acres Lodge thanks to a combination of events and donations which raised £6,227 and grants totalling £18,241.

The number of girls registered in Epsom Division steadily increased in 2021 nearing the pre-pandemic levels of 2019. At the end of 2021 there were 525 girls registered (92 Rainbows, 258 Brownies, 163 Guides and 12 Rangers), a big increase from just under 400 at the end of 2020.

At the end of 2021 there were 140 members and recognised volunteers comprising 58 leaders, 76 volunteers and six young leaders.

2021 was a bumper year for long service awards as many presentations had been delayed whilst social distancing measures were in place. Five year awards were given to Natasha Walter, Caroline Harding, Laura Gudge, Clare Graham and Shannon Courtney; 10 year awards went to Charlotte Hill, Alex Lorenz and Andrea Gardiner; 20 years to Clare Lywood and Ann Chubb; and 30 year awards to Elaine Briggs and Claire Campion. In addition, six Girlguiding thank you badges were awarded to those concluding District roles and one to Rita Thompson of the Campsite Committee who has raised over £3,000 in total with her fundraising over the past few years.

Sarah Clanfield and Elana Allpress completed their adult leadership qualifications. A further 11 leaders are now working towards their leadership qualification with eight initiated in 2021.

Our Campsite Little Acres has its own committee and a separate annual report has been produced to summarise the activities that took place in 2021.

Looking forward to 2022, the Division constitution will be updated to reflect the new restructure. As covid restrictions hopefully continue to lift, plans are underway for a number of exciting Division events.

My sincere thanks go to all the committed leaders and volunteers who continue to inspire and enthuse their units, giving up a lot of their spare time to ensure girls in our area are receiving an incredible Girlguiding experience.

Mary Zoeller
Epsom Division Commissioner
March 2022

Balance Sheet 2021				
		Amount		
Credits		£35,329.66		
Debits		£10,956.39		
Balance of C/A		£24,373.27		
Deposit Account Balance		£118,363.90		
Unpresented Cheques		£0.00		
Total		£142,737.17		
Credits				
B/F Current Account	£7,355.40			
B/f Deposit Account	£98,354.15			
Campsite - Donations/JustGiv/ Bookings/Grants	£23,693.54			
Camps/Events	£3,617.00			
Census (subscriptions)	£1,416.00			
Districts - account closures	£18,123.38			
Division - Donations	£141.49			
Division Events	£981.65			
Interest	£10.95			
		£153,693.56	<u>£47,984.01</u>	Income
Debits				
Building Work/Maintenance	£2,656.00			
Camps/Events	£4,267.79			
Census (subscriptions)	£35.00			
Division Expenses	£326.52			
Grants (Intl/welfare)	£50.00			
Hall Hire - Division	£40.00			
Insurance	£753.33			
Long Service	£64.20			
Misc - campsite	£238.80			
Rent/Rates	£1,424.00			
Senior Section monies returned	£741.60			
Utilites	£359.15			
		<u>£10,956.39</u>		Expenditure
Bank Statements Total		£142,737.17		
Prepared by: Jackie Huitson		Approved by: Mary Zoeller		



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Guide Association - Epsom Division

**On accounts for the year
ended**

31 December 2021

**Charity no
(if any)**

1051185

Set out on pages

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I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 12 2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

26/01/2022

Name:

VICTORIA JONES

**Relevant professional
qualification(s) or body
(if any):**

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Address: FOLLY HOUSE, 87 LONDON ROAD
EWELL, EPSOM
SURREY, KT17 2BL.

Section B **Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.