

Little Willows Preschool Committee
Annual General Meeting
26th September 2022 - 7.30

After the upheaval of 2020 and 2021, we were all hoping for a smoother 2021/22! Whilst Covid-19 has largely become part of our everyday operations and something we are much better equipped to deal with, this past academic year has still been something of a challenge!

And whilst Sarah's resignation and subsequent departure was difficult for everyone and she is still very much missed, it also gave us a brilliant opportunity to review how we do things at the Pre-School, change up the staffing structure and prepare ourselves for the ever-looming Ofsted inspection.

We have made a number of changes to setting, both small (such as the new uniforms) and some very substantial such as the new flooring and layout. Our new staffing structure shows our commitment to developing our staff, with Kylie moving up to the role of Manager and Sophie in the role of room leader. Mary has joined us as preschool administrator, freeing up all the staff to carry our training, planning and preparation during their working time.


We have been fortunate enough to receive some significant financial support from the Community, including the Parish Council paying for the new flooring, and a donation from Lovells homes to improve the play area. We are still waiting to hear if we have received any grant funding from the Town Farm Trust to go towards refreshing furniture and resources and we will be resubmitting applications for CIL funding to the Parish Council to help us fix the fenced area and removed the Astro Hill.

We are sad to say goodbye to some of our long-standing Committee members who have been with us for many years. They have supported the preschool through some of the most challenging times possible with Covid, and so we say a huge thank you to them for their hard work and dedication over the years.

Going forward into the new academic year, we are hoping for some smoother waters!

Little Willow's Pre-School, Wattisfield Road, Walsham-le-Willows, Suffolk
Reception.littlewillows@gmail.com - 01359 258 702


Registered Charity Number: 1050897



We expect an Ofsted inspection any time soon, and team have been preparing for this. Our last inspection picked us up on staff support and development, and so we have embedded a new program of staff supervisions and objective setting.

We also expect to need to carry out further recruitment into the new year to manage the rise in children. Recruitment is an ongoing challenge, and we will look to be more targeted with our efforts next time round to ensure we can be more effective.

As the Chair of the Committee, I would like to say a big thank you to all of the staff at Little Willows and the rest of the Committee, for their continued hard work and dedication to the Children and Families we serve.



Profit and Loss

Little Willows Preschool For the year ended 31 December 2021

	2021	2020
Turnover		
Christmas cards 2021	253.75	-
Easter Sponsored Bounce 2021	1,438.00	-
Fundraising	85.00	(19.50)
Grant funding	72,236.68	46,745.30
Interest Income	149.43	164.73
Other Revenue	216.00	129.70
Session fees - extra	1,174.45	760.00
Session fees - non funded 2 year olds	6,039.00	3,077.00
Wildcards	85.00	604.88
Wraparound care	18,551.47	17,552.32
Total Turnover	100,228.78	69,014.43
Gross Profit	100,228.78	69,014.43
Administrative Costs		
Advertising & Marketing	415.00	85.00
Bank Fees	11.73	2.93
Classroom assets	593.46	-
Classroom crafts etc	3,115.78	1,384.11
Cleaning	884.52	901.36
Consulting	947.60	656.34
Employers National Insurance	-	1,268.37
General Expenses	621.54	944.76
Insurance	669.17	669.18
Legal Expenses	1,390.00	1,350.00
Light, Power, Heating	1,354.60	1,252.09
Medical supplies	172.00	338.47
Pensions Costs	835.94	591.56
Postage, Freight & Courier	7.92	31.66
Printing & Stationery	640.83	164.45
Rent	35.00	25.00
Repairs & Maintenance	827.33	776.03
Salaries	63,140.53	56,970.21
Snacks	723.32	620.06
Staff Training	188.00	391.72
Subscriptions	475.11	479.80
Telephone & Internet	678.72	667.81
Total Administrative Costs	77,728.10	69,570.91

Profit and Loss

	2021	2020
Operating Profit	22,500.68	(556.48)
Profit on Ordinary Activities Before Taxation	22,500.68	(556.48)
Profit after Taxation	22,500.68	(556.48)



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
Little Willows Pre School

On accounts for the year ended

31st December 2021

Charity no (if any)

1050897

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

JH

Date:

19/10/22

Name:

JENNIFER HALL

Relevant professional qualification(s) or body

ACMA, CGMA

(if any):

Address:

APARTMENT 4, 73 WELLINGTON RD,
ALTRINCHAM, WA15 7RH

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.