

1st Hexham Scout Group Trustees' Annual Report

For the period

From (start date) **01 April 2023** to (end date) **31 March 2024**

Section A	Reference and administration details
Charity Name	1 st Hexham Scout Group
Registered charity number	1050271
HQ registration number	10010811
Charity's principal address	Lookwide Centre Maidens Walk Hexham Northumberland NE46 1DP

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year
Stuart Ford	Group Lead Volunteer	
Chris Payne	Chair	
Bradley Stead	Treasurer	
Kim Metcalfe	Secretary	
David Newman		
David Hefferin		

Section B Structure, Governance and Management

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
 The Group has a constitution based on the Model Constitution provided by the Scout Association in its Policy, Organisation, and Rules.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 4 Trustees (including 1 Ex Officio Trustees) and meets every 2 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property, and equipment. The Group would request the use of buildings, property, and equipment from neighbouring organisations such as the churches, community centres and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters, and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from building rent. The Group is primarily reliant upon income from subscriptions and building rent. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation, or closure of a section. In the worst-case scenario, the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting
 Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting
 As Scouts we are guided by these values:
 Integrity - We act with integrity; we are honest, trustworthy, and loyal.
 Respect - We have self-respect and respect for others.
 Care - We support others and take care of the world in which we live.
 Belief - We explore our faiths, beliefs, and attitudes.
 Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method
 Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The Scout Group provides fun and adventurous programmes and activities through the work of its volunteer section teams for its youth members. This is achieved through provision of the weekly programme and additional activities, camps and expeditions at weekends. The programme is based around each sections challenge awards which utilise the Scout Method to deliver its purpose following its values. This can be evidenced through our youth members achieving their top awards – Chief Scouts Bronze Award (Beavers), Chief Scouts Silver Award (Cubs), Chief Scouts Gold Award (Scouts), and Chief Scouts Platinum, Diamond, DofE Awards as the Kings Scout Award (Explorers)

Additional details of the objectives and activities

The Trustee Board will consider any requests from youth members for grant towards membership costs due to financial difficulties or for representation of the group at international scouting experience (World Jamboree or World Scout Moot). The Group recognises and is continually grateful for the contributions made by its volunteer teams and the trustee board for their work to ensure Scouting can be delivered to its youth members and the continued viability of the group.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section E Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £10,000.

The Group held reserves of approximately £12,000 against this at year end. This is above the level required for operating expenses. However this is because the reserves include monies set aside for minibus replacement.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

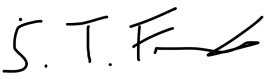

The Group plans to continue investment into the Lookwide Centre to continue to keep it in good condition, well presented, energy efficient, and desirable for use by hirers. Short term plans include provision of external storage for our water sports and activity equipment, improvements to lighting and power in our outdoor facilities and continuing work to improve the environs around the Lookwide Centre for our members and wildlife.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signatures

	
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Full Names

Stuart Ford	Chris Payne
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Position

Group Lead Volunteer	Chair
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Date

8 July 2024

1st Hexham Scout Group (Charity no. 1050271)

Receipts and payments account

	Year start date		Year end date
For the year from	01/04/2023	To	31/03/2024

Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	12,563	10,425
Donations	362	1,486
Legacies	-	-
Gift Aid	5,410	-
Other similar income	-	-
Sub total	18,334	11,912
Grants		
Maintenence grant	-	13,289
Other grants	4,785	2,011
Sub total	4,785	15,300
Fundraising events (gross)		
Fundraising	996	785
Sub total	996	785
Scout hut income		
Hire of building	11,935	10,450
Hire of equipment	55	44
Other Scout hut income	-	-
Sub total	11,989	10,494
Uniformed Income		
Uniform, Badges	537	-
Camps & Events	23,939	27,105
Sub total	24,476	27,105
Investment income		
Bank interest	135	29
Sub total	135	29
Total Gross Income	60,716	65,625
Asset and investment sales, etc.	-	-
Total receipts	60,716	65,625

1st Hexham Scout Group (Charity no. if applicable) Receipts and payments account

	Year start date		Year end date
For the year from	01/04/2023	To	31/03/2024

Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	6,376	5,546
Youth programme and activities	447	338
Adult support and training	60	225
Rent	-	-
Water, Sewerage, Electricity, Gas, Broadband	4,110	3,821
Insurance	994	928
Repairs and Renewals	2,973	2,637
Materials and equipment	1,776	2,244
Admin	584	392
Events & Activities	15,217	38,232
Uniforms	392	-
AGM and trustee expenses	-	-
Minibus	1,594	2,146
Badges	1,580	927
Projects	5,656	28,675
Sub total	41,757	86,111
Fundraising expenses		
Fundraising events costs	297	101
Sub total	297	101
Total Gross Expenditure	42,054	86,212
Asset and investment purchases, etc.	-	-
Total payments	42,054	86,212
Net of receipts/(payments)	18,662	- 20,587
Cash funds last year end	16,125	36,716
Cash funds this year end	34,787	16,128

1st Hexham Scout Group (Charity no. if applicable)

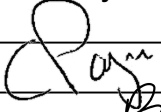

Receipts and payments account

	Year start date		Year end date
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Statement of assets and liabilities at the end of the year

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Cash funds		
Group Current Account	11,231	5,168
Group Deposit Account	11,689	9,950
Troop Current Account	11,238	558
Explorer Current Account	357	67
Expenses Card Account	272	386
Total cash funds	34,787	16,128
<small>(agree balances with receipts and payments account)</small>	<small>ok</small>	<small>ok</small>
Non monetary assets for charity's own use		
Badge stock	300	200
Land and buildings	335,097	335,097
Motor vehicles	6,500	6,500
Scouting equipment, furniture etc	35,000	35,000
Sub total	376,897	376,797
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	411,684	392,925

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 30th April 2024 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature	
	
	

Print Name	
C Payne	Chair
B Stead	Treasurer

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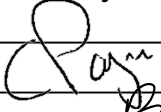

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