



Trustees' Annual Report for the period

From 1 April 2021

To 31 March 2022

Charity name: Bawburgh Village Hall

Charity registration number: 1039903

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	A village hall for the use of the inhabitants of the Parish of Bawburgh without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The hall is used by local groups including Bawburgh Bridge Club, Bawburgh Youth Club, Mother and Toddler Group. Events run for the benefit of residents include, Monthly coffee mornings, social evenings and whist drives, two quiz nights with donations made to nominated charities, firework and bonfire night, village Fete and duck race. Venue for weddings, birthday, and anniversary celebrations
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We confirm the trustees have had regard to the Charity Commission's guidance on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The national lockdowns resulted in a suspension of all activities.  With the easing of restrictions, we were able once again to offer the community a place to gather and socialise at the coffee mornings and social evenings.  Bonfire night 2021 proved extremely popular and the committee were forced to turn people away from the door. The large numbers were not expected, but due to social media vast numbers from outside the locale arrived. As it was an un-ticketed event some villagers were unable to enter the hall. The committee have noted this and subsequent events may be ticketed to prevent a similar occurrence.  2022 will see the return of the fete and duck race in July following a 2-year absence.  Further plans include several craft fairs, in aid of local charities and Fiends of Bawburgh Church.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	
<p>Other</p>		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We made a surplus this year of £. This was mainly due to the very decreased expenditure together with the grants received during periods of lockdown as very few events were held.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity retains reserves to meet expected major expenses in the upkeep of the village hall.
Amount of reserves held	Para 1.22	£
Reasons for holding zero reserves	Para 1.22	-
Details of fund materially in deficit	Para 1.24	-
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	-

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		Trust
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Village Hall Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Members are appointed by community groups and remaining vacancies elected by local community at annual general meeting

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Bawburgh Village Hall
Other name the charity uses	-
Registered charity number	1049903
Charity's principal address	Stocks Hill Bawburgh Norwich NR9 3LL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Stephen Brolly	Chair		
2	Mrs Susan Williams	Treasurer		
3	Mrs Averyl Richards	Secretary		Bawburgh News
4	Mr David Goodman	Assistant Treasurer		Bawburgh Parish Council
5	Mrs Kathy Watchorn	Bookings Secretary		
6	Mrs Helen Liddle			Parochial Church Council
7	Mrs Rachel Scott			
8	Mrs Kate Smallwood			
9	Mr Colin Clark			Youth Club
10	Ms Jo Carlick			Baby and Toddler Group
11				
12				
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Bawburgh Parish Council		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	-
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	-

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information


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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Steve Brody	Averyl Catherine Richards
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Position (eg Secretary, Chair, etc)

Chair	Secretary
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Date

26 January 2023	26 January 2023
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## BAWBURGH VILLAGE HALL

Charity No. 1049903

### Income and Expenditure Account

	2021	2022
Income	£	£
Bar Sales	154	6126
Less Costs		
Purchases	-76	-2643
Gas/Sundries	-432	178
Wages	-707	-1212
Bar Profit	-1061	2449
Hire of Hall incl 50/50 Club	1794	10313
Coffee Mornings	167	1113
Whist Drives	0	78
Bonfire Night	0	1582
Quiz Nights	0	2
Interest /Commission	29	27
Covid Grants	19907	8179
Furlough Payments	4814	1927
Other Receipts and Donations	0	511
Total	<b>25650</b>	<b>26181</b>
<b>Expenditure</b>		
Building Maintenance	1821	1964
Grounds Maintenance	2501	2206
Electricity/Oil	1900	2122
Rates/Water	789	144
Insurance	1757	1808
Caretaker	5441	5231
Cleaning	263	81
Fire Extinguishers	391	72
Kitchen Equipment	701	735
Hall Equipment	9	3287
Alarm Service	701	1140
Christmas/Easter Celebration Costs	32	247
Licences, Affiliations etc	913	227
First Aid Kit	0	44
Professional Fees	165	1122
Administration	1346	2001
Booking Officer	750	1000
Bank Charges/Card Machine	0	289
Donations	58	1065
	<b>19538</b>	<b>24785</b>
Surplus/-Deficit	<b>6112</b>	<b>1396</b>

## BAWBURGH VILLAGE HALL

Charity No. 1049903


### Balance Sheet at 31st March

	2021	2022
<b>Accumulated Fund</b>		
Balance Brought Forward	45516	51628
Surplus/-Deficit	6112	1396
Balance Carried Forward	<b>51628</b>	<b>53024</b>

### Represented By:-

Debtors Electricity/Water	0	345
Stock Bar	1060	839
Oil	405	405
Bar Float	0	200
Bank Current Account	8788	8596
Bank Deposit Account	41375	44189
	51628	54574
Less Creditors		
Hire Charges Received in Advance	0	-1550
Creditors Bills Outstanding	0	0
	<b>51628</b>	<b>53024</b>
	=====	=====

I have examined the financial records of the Hall as presented to me by the Treasurer and I am pleased to confirm that in my opinion the Income and Expenditure Account shown above is a correct statement of the financial activities of the Hall during the year ended 31st March 2022 and that the Balance Sheet shown above is a true statement of the financial position of the Hall at 31st March 2022.

  
Roger Canwell Independent Examiner  
6th May 2022