

TRUSTEE ANNUAL REPORT

For the period

From 1st April 2024	to	31st March 2025
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SECTION A REFERENCE AND ADMINISTRATION DETAILS

Charity Name	CADDINGTON PRE SCHOOL
Registered charity number	1049662
Charity's' principal address	The Bungalow Caddington Village School Five Oaks, Caddington Bedfordshire, LU1 4JD

Names of the charity trustee who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Donna Tilling	Manager	Appointed 1 April 2024
2	Jennifer Parrish	Chair	Appointed 1 April 2024
3	Ellen Rita Tims	Treasurer	
4	Sally Ryan		Appointed 1 October 2024, Resigned 30 November 2024
	Appointed after the Year End		
	Emma Allen		Appointed 1 May 2025
	Katie Coan		Appointed 1 May 2025

Names and addresses of advisors

Type of Advisor	Name	Address
Independent Examiner	Carol Ann Hardy	13 Ledwell Road
		Caddington
		LU1 4JH
Bankers	Lloyds	

SECTION B STRUCTURE, GOVERNANCE AND MANAGEMENT

The Pre School's governing document is a Constitution and it is an Unincorporated Trust.

The appointment of new Trustees involves the person being proposed by an existing Trustee, their proposed appointment being voted on by all the existing Trustees and if agreed they will be subject to Disclosure and Barring Service clearance and finally fully ratified at the next Trustee Board meeting.

All existing Trustees are voted on to decide upon their reappointment at the AGM.

SECTION C OBJECTIVES AND ACTIVITIES

The principal activity and object of the charity is to advance the education of children below compulsory school age. Staff carry out A Two Year Progress check for each child attending the Pre School, as per a statutory requirement.

The Pre-school runs from Caddington Village School Site, where qualified and friendly staff provide stimulating and creative play, that enables learning to take place in a fun and secure environment. We look upon pre-school as the first stepping-stone to school and school life.

SECTION D ACHIEVEMENT AND PERFORMANCE

As an Ofsted registered setting, Caddington Pre School must meet the regulations stated in the 'Statutory Framework for The Early Years Foundation Stage' to ensure a well-balanced and nurturing learning environment for Young Children.

Since Caddington Pre School has been sited in the grounds of Caddington Village School, we support the families of Children attending Caddington Village School Nursery with their need for extended Nursery Education by offering lunch and afternoon sessions for these Children requiring all day provision.

An Ofsted Inspection in May 2024 resulted in a Good Rating.

SECTION E FINANCIAL REVIEW

Caddington Pre School's principal source of income is from Central Bedfordshire Council paying for Nursery Education for two, three and four year old children. We also have income for Private Funded Hours for Parents who either have no funding or require hours over their CBC Funded Hours entitlement.

Our Year End is 31st March 2025.

The new Management Team and Trustees that have been in place since late in the previous year, has overseen A turnaround from a loss for the previous period of £10,583 to a profit for the current year of £13,586, despite falling numbers of children attending.

The new Team increased the hourly charge for Private Funding Hours to the local market norm and is now operating a review before the start of each Term to ensure that Staffing Hours are at affordable levels based upon the Children's Hours and yet ensuring we stay within the Staffing:Children ratios.

Caddington Pre School Funds are not sufficient to invest in any long term investments, such as stocks and shares. All funds are held in cash using only mainstream Banks. Caddington Pre School regularly monitors the levels of bank balances and the interest rates received to ensure it obtains maximum value and income from its banking arrangements.

Given the improved results this year we once again hold our reserves at our desired level of at least £5,000.

DECLARATION

The above trustees report was approved by the Trustees on
and signed on their behalf by

Name	Position	Signature
Mrs J Parrish	Chair	
Mrs D Tilling	Acting Manager / Trustee	



Receipts and payments accounts

CC16a

For the period
from

01/02/2024

To

31/03/2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Fees	15,860	-	-	15,860	13,506
Council 2/3yo Funding	60,471	-	-	60,471	105,597
Grants	-	-	-	-	2,750
Fundraising	1,070	-	-	1,070	619
Uniform	-	-	-	-	54
Sundry	95	-	-	95	5,342
Bank Interest	21	-	-	21	67
Maternity Pay Refunds	14,937	-	-	14,937	-
Sub total (Gross income for AR)	92,454	-	-	92,454	127,936
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	92,454	-	-	92,454	127,936
A3 Payments					
Salaries & Pensions	65,036	-	-	65,036	122,459
Expenses Claims	-	-	-	-	278
General Expenses	1,020	-	-	1,020	2,747
Insurance	864	-	-	864	824
Rent	7,000	-	-	7,000	7,750
Professional Fees	1,526	-	-	1,526	2,485
Training/DBS Checks	489	-	-	489	258
Fundraising	245	-	-	245	-
Equipment	814	-	-	814	-
Repairs & Renewals	405	-	-	405	-
Snacks & Refreshments	147	-	-	147	-
Toys & Play Items	667	-	-	667	-
IT & Mobile Charges	651	-	-	651	-
Bank Charges	2	-	-	2	-
Grant Money Spent	-	-	-	-	762
Miscellaneous	-	-	-	-	955
Sub total	78,868	-	-	78,868	138,519
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	78,868	-	-	78,868	138,519
Net of receipts/(payments)	13,586	-	-	13,586	- 10,583
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,480	-	-	11,480	22,063
Cash funds this year end	25,066	-	-	25,066	11,480

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Community Account	2,656	-	-
	Savings Community Account	5,005	-	-
		-	-	-
	Total cash funds	7,661	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Trade Debtors	6,943	-	-
	Maternity Refund Debtor	10,463	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees

Caddington Pre School

**On accounts for the year
ended**

31st March 2025

**Charity no
(if any)**

1049662

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2024.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

[Signature box]

Date:

30/11/2025

Name:

CAROL ANN HARDY

**Relevant professional
qualification(s) or body
(if any):**

[Empty box for qualification]

Address:

13 LEDWELL ROAD

CADDINGTON, BEDS

LU1 4JH

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

