



# Trustees' Annual Report for the period

Period start date			<b>To</b>	Period end date		
01	01	2020		31	12	2020

**From**

## Section A Reference and administration details

Charity name **1<sup>st</sup> Chineham Scout Group**

Other names charity is known by

Registered charity number (if any) **1048634**

Charity's principal address **Scout Hall**

**Hanmore Road**

**Chineham**

Postcode **RG24 8PJ**

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Graham Rowlands			
2 Paul Strickland			
3 James Stringer			
4 John Handford	GSL		
5 Graham Howard			
6 Mark Evans			
7 Sally-Ann Hall-Jones	Exec Chair		
8 Altyney Cooper			
9 Sandra Wilson			
10 Toni Jones		From 6 February 2020	
11 Stephen Wood		Resigned - Jan 2020	
12 Helen Wood		Resigned - Jan 2020	
13 Gillian Cook		Resigned - Jan 2020	
16 Liz Foster		Resigned - Jan 2020	
17 Steph Clarke		Resigned - May 2020	
18 Richard Green			
19 Nicky Green			
20			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Committee consists of independent representatives, together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months.</p> <p>Members of the Executive Committee complete '<i>Essential Information for Executive Committee</i>' training within the first 5 months of joining the committee.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <ul style="list-style-type: none"> <li>The maintenance of Group property;</li> <li>The raising of funds and the administration of Group finance;</li> <li>The insurance of persons, property and equipment;</li> <li>Group public occasions;</li> <li>Assisting in the recruitment of leaders and other adult support;</li> <li>Appointing any sub committees that may be required;</li> <li>Appointing Group Administrators and Advisors other than those who are elected.</li> </ul>
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## Risk and Internal Control

The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

## Section C

## Objectives and activities

### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### The Values of Scouting

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors

Summary of the objects of the charity set out in its governing document

- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Activities include:

- Camps for all sections
- BBQ's
- Climbing
- Shooting
- Sleepovers
- Expeditions
- Fundraising and community activity
- Weekly (term-time) meetings for Beavers, Cubs and Scouts

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## **Section D**

## **Achievements and performance**

**Summary of the main achievements of the charity during the year**

Regular meetings for Young People (face-to-face or online every 1-2 weeks) with badge work and activities (eg cooking, craft, quizzes), socialising, and/or visiting speakers (eg RNLI, birds of prey, astronomy, food bank)

Pre-pandemic activities:

- Group trip to theatre
- Scout shooting competition
- Scout patrol leader training camp

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

### Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 8 months running costs. The Group held reserves of approximately £43k against this at year end.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

*Sally-Ann Hall-Jones*

**Full name(s)**

**Sally-Ann Hall-Jones**

**Position (eg Secretary, Chair, etc)**

**Executive Committee Chair**

**Date**

**1/11/21**

**1ST CHINEHAM SCOUT GROUP - Beavers, Cubs & Scouts  
INCOME & EXPENDITURE - 2020**

	Year ended 31/12/20	Year ended 31/12/19
<b>Income</b>		
Subs	£5,986	£15,968
Covenants	£0	£0
Activities	£540	£20,755
Hall Rents	£11,411	£14,952
Other	£25,822	£5,020
Fund Raising	£22	£527
T-Shirts	£7	£7
Investiture and Badges	£141	£0
Bank Interest	£19	£41
<b>Total Income</b>	<b>£43,947</b>	<b>£57,269</b>
<b>Expenditure</b>		
Fund Raising	£440	£0
Membership Fees	£7,689	£7,468
Hall Expenses	£11,212	£10,520
Badges	£284	£1,982
Uniforms	£242	£570
Equipment	£0	£7,295
Training	£0	£0
Insurance	£84	£84
Activities	£876	£23,098
Transport	£27	£3,478
Sundry	£1,911	£2,745
<b>Total Expenditure</b>	<b>£22,765</b>	<b>£57,238</b>
<b>Surplus / (Deficit)</b>	<b>£21,182</b>	<b>£31</b>
Opening Cash	£23,649	£22,394
Add Surplus / (Deficit)	£21,182	£31
Minus Prior Year	£1,632	£621
Closing Cash	£43,198	£21,804



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
1ST CHINEHAM SCOUT GROUP

**On accounts for the year  
ended**

31/12/20

**Charity no  
(if any)**

1048634

**Set out on pages**

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

27/07/21

**Name:**

Anouska Lisle

**Relevant professional  
qualification(s) or body  
(if any):**

MAAT


**Address:**

2 De Port Gardens, Chineham, Basingstoke, Hants, RG24 8EW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No items to disclose.

Give here brief details of any items that the examiner wishes to disclose.	No items to disclose.
Charity no. (if any)	3112/20
Set out on pages	1 & 2
On accounts for the year ended	31/12/20
Report to the trustees/ members of	127 KILNHAM 2 OUT GROUP
Independent examiner's statement	<p>I have completed my examination. I confirm that the material matters have come to my attention (other than that disclosed below) in connection with the examination. What gives me cause to believe that in any material respect:</p> <ul style="list-style-type: none"> <li>the accounts do not accord with the accounting records</li> <li>accounting records were not kept in accordance with section 100 of the Act or</li> </ul>
Relevant professional qualifications or body (if any)	MAAT
Name	Anouska Liff
Signed	
Address	2 De Pot Gardens, Chisnam, Bangalok, Haru, RG24 8EW
Date	27/07/21