

The Friends of Wyndham House Surgery

Report for the Year Ending 31st March 2025

Charity Registration Number: 1048253

Address: Wyndham House Surgery, Silverton, Exeter, Devon EX5 4HZ

Objects:

To preserve and protect the health of patients and all those within the catchment area of Wyndham House Surgery by providing and assisting in the provision of facilities, grants, loans, support services and equipment not normally provided by the statutory authorities.

To advance the education of the public in health care by carrying out research, publishing and distributing the results.

Committee Members:

Mr M Shipton	- Chairman
Mr M W Holt	- Secretary
Mr J D Dishman	- Treasurer
Mr R K Higman	
Ms K Goldby	
Mrs L C Mottram	
Mrs J A Melville	
Mr PR Kidds	Membership Secretary

Notes: - The Friends of Wyndham House Surgery is a Non-Incorporated Association regulated by Constitution dated 28 November 2018.

The Trustees are elected at each Annual General Meeting. The Trustees hold at least four meetings in each calendar year. Decisions are determined by the majority of Trustees present at any meeting who are entitled to vote and a quorum is five members of the committee.

All Trustees give their time freely and no remuneration to them was made in the year. Also Trustees are required to disclose any conflicts of interest and to withdraw from any decisions where such a conflict may arise.

The Charity qualifies as a Financial Institution under International Common Reporting Standards, but makes no payments to recipients who are tax resident in CRS reportable jurisdictions.

The Charity is a grant giving organisation with no employees, and there were 71 members with voting rights at the year end.

2024 financial figures are shown in brackets for comparison.

*[Handwritten initials]*  
JTES

Income for the twelve months was £34,360 (£31,002) and expenditure was £20,124 (£27,843) giving an excess of income over expenditure of £14,236 (£3,159).

Our generous donations included £1,040 (£2,680) that qualifies as Gift Aid and a further £5,255 (£6,520) for the Gift Aid Small Donations Scheme.

The value of the Investment Portfolio was £549,590 (£554,132). The income from this provides us with a significant part of our revenue whilst this capital, along with our CCLA deposit fund, acts as a contingency reserve in the years in which expenditure exceeds income. All our funds are unrestricted.

Silverton Link Up patient transport scheme and "Bertie" prescription delivery service continue to run very successfully along with Balance Classes, Over 65's Keep Fit, Baby Weigh and Stay group and a regular menopause group which meet every 2 months. The Tai Chi classes adapted to include Qigong and we also initiated a seated yoga for the less able. The Silverton Memory Café continues its good work and we were happy to assist with grants to cover their venue rental. The Wellbeing Co-ordinator has been very busy at keeping in touch by telephone and with home visits and the Film Club continues to be a success with the additional benefit of improving social interactions. The Digital Social Prescribing project, aiding people unfamiliar with modern technology, also continued to give help and advice. We introduced last year grant aid for limited introductory grants for newly diagnosed patients to have early access to introductory rehab cycling sessions with Freetrike of Silverton, which provides supervised cycling for disabled people on purpose made cycles. Their major groups of clients are Strokes, Parkinson's Disease, Multiple Sclerosis, Dementia, Alzheimer's, Head Injury and Cancer. No one has yet to take up the offer.

We are grateful for the receipt of £754.69 from Transport For Your Community, and £1,500.00 from Rewe Bingo Club directly towards our Link Up service. As always, we are grateful for the generous gifts from all our donors.

The trustees endeavour to regularly obtain feedback from beneficiaries of the Friends activities. Yet again there was no negative feedback in the current year.

We are grateful to all our trustees and other participants at committee meetings for their support and to record our thanks to the many volunteers and suppliers who give assistance to all these projects for which we provide grant aid.

*M. Shipton*

M Shipton  
Chairman

*J Dishman*

J Dishman FCA  
Treasurer

Date: 30 July 2025

## Notes to the Accounts

### Related Party Transactions

In the financial year to March 2025 payments were made:

Direct to Patricia Jones, who is married to this charity's Treasurer (in post until 9 October 2024), for expenses involved to support the role of Wellbeing Co-ordinator for the Wyndham House Surgery in this area, and as agreed and regularly reviewed by all trustees and in line with our policy on "Conflicts of Interest". Detailed expense claims, which covered a dedicated mobile telephone, travel expenses and ancillary expenses were submitted quarterly and were signed off by the chair of the Friends or other authorised trustee but never by the Treasurer.

<u>Donations:</u>		Year End 31 <sup>st</sup> March 2025	
	No.	£	£
In Memoriam			
Donations £200-£299	2	578.53	
Donations £100-£199	1	188.50	
Other Donations below £100.00	3	167.48	
Total			934.51
Government Grants			
Transport For Your Community	1	754.69	
Total			754.69
Hypothecated Small Donations			
Bertie	10	225.00	
Balance Classes	6	802.50	
Film Club	2	400.00	
Link Up	4	891.00	
Link Up (Christopher Hill Charity)	1	250.00	
Link Up (Rewe Bingo Club)	1	1,500.00	
Link Up Passenger Donations	19	4,105.06	
Total			8,173.56
General Donations			
Donations £200-£299	3	640.00	
Donations £100-£199	4	400.00	
Other Donations below £100.00	30	427.40	
Total			1,467.40
Total all Donations			<u>11,330.16</u>

### Items Purchased in the year for the use of Wyndham House Surgery and grant aided by the Friends

Palliative care for the community (funding of nurse) £2,187.42

## Policies

The charity has detailed written policies which are reviewed annually, usually at the February meeting. A brief summary follows:-

### Anti-corruption & Bribery

### Bullying and Harassment

### Tainted Donations

### Code of Fundraising Practice

The charity has initiated a policy reflecting the Code of Fundraising Practice as issued by the Fundraising Regulator, but owing to the small amount of active fundraising taking place (under £1,000), as opposed to unsolicited donations received, the committee voted not to register with the Fund Raising Regulator, but to use its guidelines.

### Complaints Policy

The charity has an individual trustee who is tasked to consider any complaints. These should be reported either direct to a trustee or at Surgery reception.

### Conflicts of Interest

Trustees declare any conflicts and take no part in discussions or voting unless invited to provide information. A register is kept of any potential conflicts of interest.

### Data Protection Policy

The charity is committed to processing data in accordance with its responsibilities under the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. The trustees are also committed to ensuring that personal data is held with integrity and appropriate confidentiality.

### Financial Control Procedures and Reserves Policy

The charity has a detailed financial monitoring and controls policy, along with grant making guidelines, control accounts, reserves, tainted donations and internal financial control policies.

### Fit & Proper Person Declarations

All trustees are required to sign declarations under Charity Commission Annex A.

### Health & Safety

The charity has a comprehensive set of Health & Safety policies to cover its varied activities.

### Investment Policy

The charity has a detailed Investment Policy.

Management of Risks - The charity policy includes a risk register for all its activities.

Policy for the Employment of Paid Staff - The charity has no employees.

### Privacy Policy

The charity has a detailed policy and complies with the UK General Data Protection Regulations which is applied to information we collect about individuals who interact with our organisation. It explains what personal information we collect and how we use it.

### Safeguarding Vulnerable People Policy

The charity has a detailed policy for safeguarding vulnerable people.

### Volunteer Policy

The charity has a general 11 point policy for volunteers with more detailed policies for individual activities.



Friends of Wyndham House Surgery

Balance Sheet

	Balances at: Saturday, 30 March 2024	Balances at: Monday, 31 March 2025
NatWest Bank	11,203.92	4,425.10
Co-Op Bank	7,239.16	26,209.72
CCLA COIF Charities Deposit Fund	31,368.12	2,104.28
Brewin Dolphin Income Account	856.88	32,926.70
Capital Account	3,854.86	1,023.03
Value of Investments	554,132.45	549,590.20
Balance of Income over Expenditure	14,236.87	6,613.23
	----- 622,892.26 -----	----- 622,892.26 -----

## **Independent examiner's report to the trustees of**

### **The Friends of Wyndham House Surgery**

I report on the accounts of the Trust for the year ended 31 March 2025, which are set out on pages 5 to 6 with notes on page 3.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

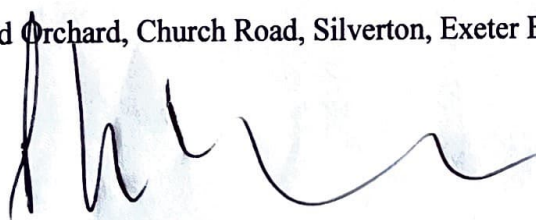
- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Paul Webster

Relevant professional qualification or body: Retired Bank Official, formerly Associate of the Institute of Bankers.

Address: Old Orchard, Church Road, Silverton, Exeter EX5 4HS

Signed:



Date:

30/7/2025



Client report for FRIENDS OF WYNDHAM HOUSE SURGERY  
For the period from 21/10/2024 to 31/03/2025  
All values and returns reported in British Pounds

## Holdings Summary

Security Name	Quantity	Price	Market Value	Total Book Cost	Income	Yield %	Unrealized P&L
<b>Funds</b>							
CITY OF LONDON INVESTMENT TRUST ORD GBPO.25	11,400.00	4.52 GBP	51,528.00	-49,837.49	2,428.20	4.71	1,690.51
JPMORGAN CLAVERHOUSE IT PLC ORD GBPO.25	6,900.00	7.32 GBP	50,508.00	-49,897.55	2,442.60	4.84	610.45
MERCHANTS TRUST PLC (THE) ORD GBPO.25	8,800.00	5.23 GBP	46,024.00	-50,096.04	2,543.20	5.53	-4,072.04
MURRAY INCOME TRUST PLC ORD GBPO.25	6,000.00	8.25 GBP	49,500.00	-50,087.50	2,310.00	4.67	-587.50
<b>Sub Total Funds</b>			<b>197,560.00</b>		<b>9,724.00</b>		<b>-2,358.58</b>
<b>Other</b>							
SCHRODER INCOME GROWTH FUND PLC ORD GBPO.10	17,700.00	2.89 GBP	51,153.00	-50,379.95	2,778.90	5.43	773.05
<b>Sub Total Other</b>			<b>51,153.00</b>		<b>2,778.90</b>		<b>773.05</b>
<b>Other Global</b>							
ALLIANCE WITAN PLC ORD GBPO.025	3,150.00	11.60 GBP	36,540.00	-40,107.86	841.05	2.30	-3,567.86
BANKERS INVESTMENT TRUST ORD GBPO.025	37,800.00	1.10 GBP	41,731.20	-42,931.87	1,021.36	2.45	-1,200.67
BRUNNER INVESTMENT TRUST PLC (THE) ORD GBPO.25	3,700.00	12.80 GBP	39,680.00	-44,114.06	736.25	1.86	-4,434.06
F&C INVESTMENT TRUST PLC ORD GBPO.25	3,750.00	10.80 GBP	40,500.00	-41,546.99	585.00	1.44	-1,046.99
LAW DEBENTURE CORP ORD GBPO.05	4,900.00	8.79 GBP	43,071.00	-43,226.26	1,641.50	3.81	-155.26
MURRAY INTERNATIONAL TRUST PLC ORD GBPO.05	19,500.00	2.62 GBP	51,090.00	-49,982.72	2,301.00	4.50	1,107.28
SCOTTISH AMERICAN INVMT CO PLC (THE) ORD GBPO.25	9,800.00	4.93 GBP	48,265.00	-49,972.93	1,457.75	3.02	-1,707.93
<b>Sub Total Other Global</b>			<b>300,877.20</b>		<b>8,583.91</b>		<b>-11,005.49</b>
<b>Cash</b>							
Capital	168.63 GBP	1.00	168.63	-168.63			0.00
Income	854.40 GBP	1.00	854.40	-854.40			0.00
<b>Sub Total Cash</b>			<b>1,023.03</b>				<b>0.00</b>
<b>TOTAL IN GBP</b>			<b>550,613.23</b>		<b>21,086.81</b>		<b>-12,591.02</b>

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James Sharp & Co is a trading name of  
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