



BULWARK COMMUNITY CENTRE Annual Report to the Management Committee October 2025

We must start by recognising the commitment and loyalty shown by our administrator Mrs Lynne Atkins, for over 30 years, before her retirement in January 2025. Mrs Atkins continues to support the Centre,

Nicky Neil took on the role of Centre Organiser in January and she has quickly settled into her new role, in particular for developing an efficient booking and invoicing procedure, and gaining grants for the enhancement of the outer gardens with the provision of new benches and a basket ball stand.

The Centre continues to provide a safe, fully accessible and diverse environment for the use of the community in providing a social, educational, and entertainment venue.

Our Wednesday lunch prepared and provided jointly by Mencap and ourselves remains highly popular helped by the new kitchen layout and equipment. Well done to Nicky and Annie on our continued 5 Star Food Hygiene rating .A Community Cohesion Grant had been obtained to assist the lunch club with tables and chairs.

Audio Visual equipment is now available in both the conference room and main hall. This is being put to good use by the Youth Group for gaming, for presentations and zoom discussions by other groups. We have resumed showing films using the new equipment.

Our Annual Open Day was affected by inclement weather but there was still a good attendance enjoying the indoor activities led by an excellent band kindly funded by Chepstow Town Council. Support for the day had also been provided by Monmouthshire Housing Association for the children's entertainment and refreshments. .

Rentals have steadily increased, with increased awareness by the community of the facilities available following the refurbishment programme.

We are extremely grateful to the ongoing support both personally and financially from Chepstow Town Council.

On behalf of the Bulwark Community Centre Management Trust.

T.M.Wood (Secretary and Treasurer) September 2025.

BULWARK COMMUNITY CENTRE
NOTES ON THE ACCOUNTS FOR THE FINANCIAL YEAR
JUNE 1ST 2024 TO MAY 31ST 2025

1.SUMMARY

There was a deficit for the year of £20477 largely due to the refurbishment of the kitchen – the funds for which had been reserved in the previous year.

Income at £42120 included grants of £14103

Expenditure at £62597 included kitchen refurbishment costs of £16524 and £2450 consultancy fees relating to the kitchen project and recruitment of the new Centre Organiser

2. INCOME

Rentals at £25124 were 35% higher than the previous year . As mentioned above grants of £14103 were received. Additional to the £12000 Operating Grant from Chepstow Town Council £885 was received from Mon CC to fund the basketball hoop and net. Asda funded £1218 towards enhancement of the outer gardens.

Surplus funds from the weekly lunch totalled £1972

3. EXPENDITURE

Wages increased by 14% to £19148 reflecting the knock on effect of a higher minimum wage level and increased NI and Pension costs.

The much-praised kitchen refurb cost £16524. Utilities at £5878 were marginally below the previous year reflecting good housekeeping (energy savings). Maintenance at £7273 reflected a complete 5 year overhaul of the electrical installation, back payment for storage and erection of the marquees and numerous statutory servicing and safety checks. Equipment at £7334 included the installation of the Audio Visual facility in the hall - £5265. The 30 Year Open Event cost £540 with £350 funded by Chepstow Town Council.

4. RESERVES

£14000 was held in the Charities Investment Fund and is the statutory requirement of the Charity Commission. Funds were transferred from The Lloyds Saving (Refurbishment) Account to pay for the kitchen and other projects leaving £7796 for further projects.

5. CURRENT AND FUTURE PROSPECTS

Recent trends show rentals continuing to increase as the benefits of the refurbishments continue to attract new users. This gives us confidence to progress with further improvements.

T.M. WOOD Treasurer, for the Annual General Meeting to be held on 13th October 2025.

BULWARK COMMUNITY CENTRE ACCOUNTS					
FINANCIAL YEAR 1ST JUNE 2024 TO 31ST MAY 2025					
INCOME			EXPENDITURE		
Grants					
Chepstow Town Council	12000		refurbishment (kitchen refurb)		16524
Mon Cty Council	885		Wages		19148
Asda	1218		consultancy fees		2450
			Utilities		5878
Total Grants		14103	Maintenance		7273
Rentals		25124	Insurance		1668
café cash		1973	Rates		1213
Charity Fund Interest		606	Equipment		7334
Other income		314	Events		540
			Web/publicity		90
Deficit for the year		20477	Cleaning etc supplies		217
			Other expense		262
		62597			62597
Balance brought forward					58956
Less deficit for the year					20477
					38479
Represented by					
Charity Fund Investment Ac					14000
Lloyds "Saving Account" **					7796
current account					16683
					38479
**Lloyds Saving Account (includes funding for future refurbishment costs)					
b/fwd from 2024					28215
Interest					193
transferred to current account (net)					20611
					7796
T.M.WOOD					
TREASURER FOR THE AGM OCTOBER 2025					



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name BULWARK COMMUNITY CENTRE MANAGEMENT TRUST

On accounts for the year ended

31ST MAY 2025 Charity no (if any) 1048141

Set out on pages

INCOME & EXPENDITURE SUMMARY, MONTHLY ENTRIES AND BANK STATEMENTS

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2025.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 13/02/2026

Name: ANDREW KER

Relevant professional qualification(s) or body (if any):

/

Address:

18 LAUREL PARK
ST ARVANS
CHEPSTOW NP16 6EA