

Rochdale Borough Shopmobility Annual Report April 2020-March 2021



Registered Charity No.1047613

INDEX

BANK DETAILS	2
EXECUTIVE COMMITTEE MEMBERS	3
AIMS AND OBJECTIVES	4
CHAIRPERSONS ADDRESS	5
TREASURERS REPORT	6
INCOME AND EXPENDITURE	7
MANAGER /SECRETARY'S REPORT	8
MEMBERSHIP AND USAGE CHARTS	9

Rochdale Shopmobility:

12 River Street

ROCHDALE

OL16 1RT

Telephone: 01706 925986

Email: info@rochdaleshopmobility.co.uk

Bankers:

Co-operative Bank PLC

110 Yorkshire Street

ROCHDALE

OL16 1JY

Independent Examiners:

Community Accounting Lancashire C.I.C.

(Registered Number 12039423)

Foxfields

9 Norley Close

Chadderton

Oldham

OL1 2RA

Rochdale Borough Shopmobility is a member
of Action Together Rochdale

ROCHDALE BOROUGH SHOPMOBILITY
EXECUTIVE COMMITTEE MEMBERS

Chairperson	Cllr Ashley Dearnley	Re-elected by members 2018
Secretary	Mrs Karen Higginbotham	Elected by members 2017
Treasurer	Mr Mark Foxley	Town Centre Trust Re-elected by members 2018
Trustee	Cllr James Garside	Nominated by RMBC 2017
Trustee	Cllr Wendy Cocks	Nominated by RMBC 2017
Member	Mrs Patricia Boylan	Re-elected by members 2016
Member	Christine Berry	Elected by members 2018
Trustee	Paul Ambrose	Elected by members 2018
Member	Janice Coventry	Elected by members 2019

Governing Document

Rochdale Borough Shopmobility is a registered charity and it is governed by a constitution dated 12th June 1995, which was amended 19th November 1996, and further amended on 9th November 2000, and further amended on 27th November 2002, and further amended on 20th July 2005, and further amended on 26th September 2006, and further amended on the 1st November 2011, and further amended on 11th October 2017 and further amended on the 26th day of September 2019.

Objectives

Rochdale Borough Shopmobility's objectives are: The relief of persons, in particular people who have limited mobility, in particular but without limitations by the provision of escorts, wheelchairs and similar equipment with the object of improving their mobility and their conditions of life within the Metropolitan Borough of Rochdale.

Rochdale Borough Shopmobility provides manual and powered wheelchairs, powered scooters and volunteer escorts to help people with limited mobility, shop and use the facilities of Rochdale with ease and enjoyment. Escorts are also available for people with sensory disabilities.

Rochdale Opening Hours:

Monday to Friday - 9.30 am to 4.30 pm

Saturday - 9.30am to 12.30pm

Booking Procedure Bookings for both scooters and wheelchairs can be made up to 2 working days in advance. Booking is advisable, although scooters are usually available each day for casual users who just arrive at the office. This is on a first come first served basis.

Membership is available to anyone who has difficulty walking around Rochdale Town Centre whether their disability is temporary or permanent. Membership costs £10.00 per year and there is a further charge of £2.50 for each 3hr session booked. Day membership is available for visitors to Rochdale at a cost of £5.50. To register you will need proof of identification that shows both your name and address.

Chairpersons Address 2020/2021

In last year's report I spoke about the year ahead with Dippy visiting our town, coupled with the opening of our new Town Centre, and the great opportunities this would provide to shop mobility.

Fortunately, all of those things actually happened despite the very difficult time that we've all faced with the Coronavirus epidemic. This clearly has not led to the increase in numbers using our service, as people haven't been in a position to go into the Shopping Centre in a way that they would've done in normal times.

Once again, I am indebted to the hard work of our wonderful staff that have been with us for many years – Michelle Hollinrake and Deborah Ratcliffe, who have continued to provide a service when it was appropriate to do so.

However, let us hope that we can go forward confidently with the new Shopping Centre in place, and hopefully as things improve, and we get on top of the virus, we will see more people coming into Rochdale to shop, and therefore using our excellent facility.

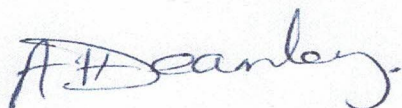
Unfortunately our grant from the Council continues to be reduced, if this continues we will have to look at a reduction in the service provided, I have discussed this with the Council Leader and I am hopeful a solution will be found.

We have been fortunate in receiving Government support throughout this difficult period, but were not able to meet the criteria for the opening up grant.

I am indebted to everyone for the support they have given, both members and staff during the many years that I have been Chairman, in which it has been an honour to serve.

Once again, we've had full support of the Mayor's Charity in Rochdale, which supports the financial situation and thanks to everyone involved in the scheme. It is a service in which we can all be rightly proud of.

COUNCILLOR ASHLEY DEARNLEY



CHAIRPERSON

Treasurers Report Year 2020/2021

I have looked in detail at the accounts for 2020/21

Income has increased in the last year:

We received £17,472 in Government Grants due to closures during the Covid pandemic.

We received £2,500 from The Edward Gostling Fund towards Salaries and £2,000 from The Mayors Charity.

A Grant of £3,500 from The Dowager Peel Trust was secured to purchase 4 new mobility scooters.

Expenditure was increased on equipment and office costs which were higher than the previous year as security cameras that were vandalised had to be replaced and were not listed on the Insurance Policy. They have now been added to the Insured equipment.

We have £13,000 to carry forward to 2021/22 and will need to secure funding for 2022/23.

We are continuing to apply for funding to Charity grant providers to help fund the coming years.

Usage and Membership income was significantly down as a result of the pandemic as expected and we envisage this may also impact on next year's income.

On behalf of colleagues, I would like to thank Rochdale Borough Council for their continuing support of the Charity and I would also like to thank Michelle, Debbie and all the Committee Members who give their time and energy to ensure that we provide a service fit for purpose for residents and visitors to Rochdale.

We remain dedicated and committed to continuing this service that benefits Rochdale Borough residents and Town Centre visitors, and look forward to welcoming back members old and new in the near future.

Mark Foxley

TREASURER

Income and Expenditure 2020-2021

Year Ending March 31st	2021	2020
	Total	Total
	£	£
INCOME		
Grants: RMBC	24,948	24,948
Grants: Other	6,000	-
Activities for generating funds	3,816	5,378
Investment income	57	85
Other income	17,472	-
Total Income	52,293	30,411
EXPENDITURE		
Employment Costs	33,918	33,240
Travelling Expenses	-	3
Rent, Rates and Water	115	100
Insurance	2,334	2,218
Heat and Light Service Charge	549	797
Stationary, Postage and Carriage	31	168
Telephone/Internet	616	660
Refreshments	26	64
Scooter/Wheelchair Maintenance	271	406
Equipment-Scooters	3,500	-
Other Equipment & Furniture	395	1
Office & Premises costs	121	116
Bank Charges	90	120
Sundries and Cleaning	441	420
Depreciation	-	-
Accountancy Fee	420	420
Total Resources Expended	42,827	38,733
Net of Receipts/(Payments)	9,466	(8,322)
Cash Funds at 1st April 2020 (as restated)	3,735	12,057
Cash Funds at 31st March 2021	13,201	3,735

Managers' Report 2020/2021

We have all been affected by the pandemic which began in our last quarter of 2019/2020. We were closed during April, May, June November, January. February and March of 2021 in line with Government guidance of this operational year. This has impacted greatly on our finances as we have lost 7 months income from usage and membership income, so moving forward our income will be further affected.

The Mayor of Rochdale Cllr Billy Sheerin has supported Rochdale Borough Shopmobility this year raising funds through The Mayors Charity. The Committee have been busy organising events throughout the year for a number of local Charities. As the Mayoral Elections have been postponed The Mayor will be in post until May 2021 and so fundraising will resume as soon when we are able. We received £2000 from the fund this financial year which has helped us to carry some funds forward to the next financial year. We are very pleased that the new Mayor Cllr Rashid has also chosen us as a beneficiary of the 2021/22 Mayors Charity Fund.

We also received a Grant from of £2,500 from The Edward Gosling Foundation towards salaries and a Grant of £3,500 from The Dowager Countess Eleanor Peel Foundation for 4 new scooters, purchased with this grant and part exchange of some older scooters.

I would like to thank Rochdale Borough Council as ever for continuing to support our service financially in these difficult economic times to ensure that people with mobility problems are still able to visit Rochdale Town Centre with ease and enjoyment.

I would also like to thank Deborah Ratcliffe our Scheme Assistant who has given continuing support to myself and all our members of Rochdale Borough Shopmobility.

Rochdale Borough Shopmobility would not be able to provide the range of services without the dedicated support of our Executive Committee who I would like to thank as ever on behalf of the Staff and all the Shopmobility Members.

Michelle Hollinrake

MANAGER/FUNDRAISER

Membership and Usage charts 2020/2021

The tables below show the monthly performance of Rochdale Borough Shopmobility during 2019/2020 and 2020/2021, and the chart below shows the usage of the scheme from 2011-2021

Our Usage and Membership were greatly affected during the Covid-19 Pandemic

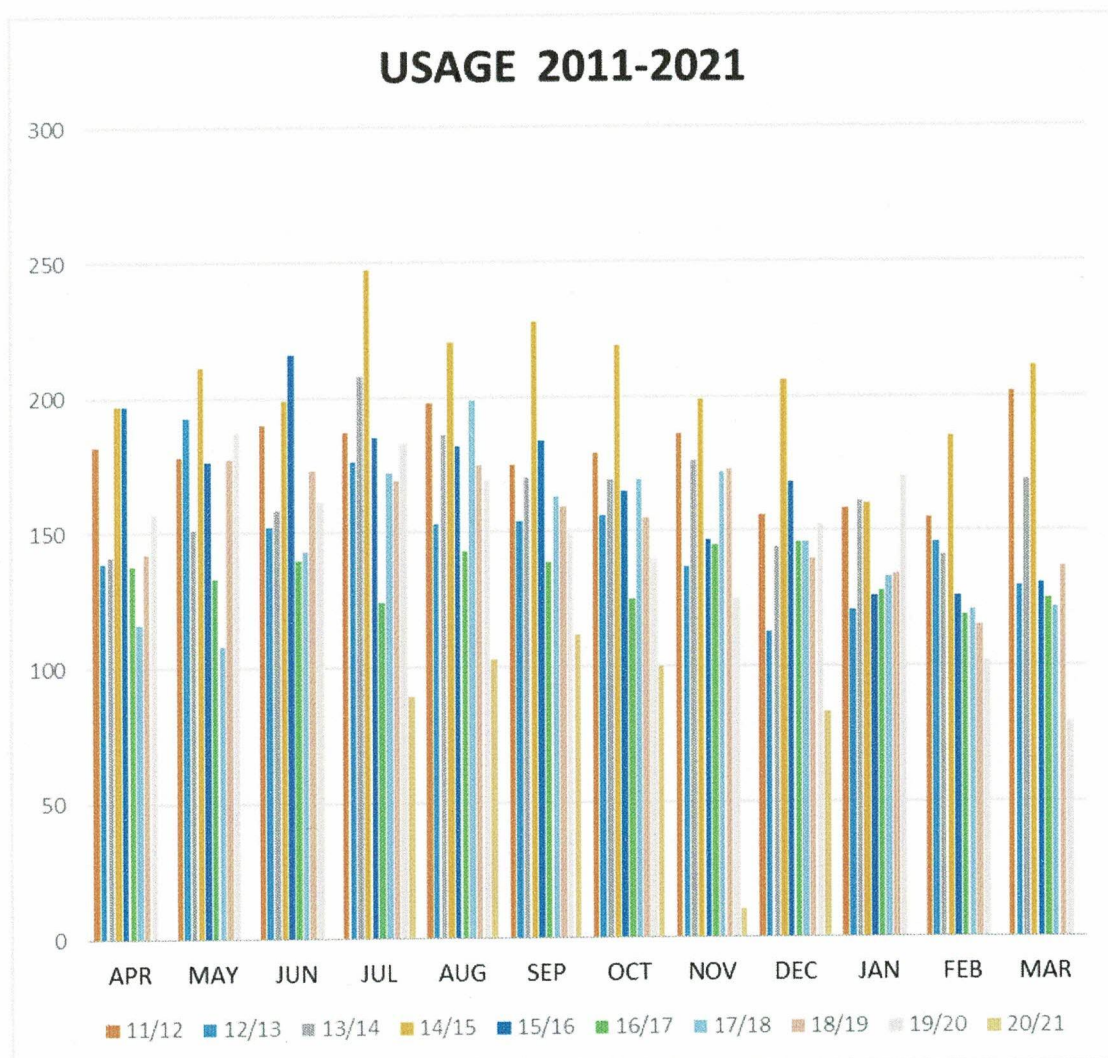
ROCHDALE SERVICE USAGE

	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
2019/2020	157	187	161	183	169	149	140	125	152	170	102	79	1774
2020/2021	0	0	0	89	103	112	100	10	83	0	0	0	497

ROCHDALE MEMBERSHIP

	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
2019/2020	6	4	7	5	9	3	11	5	4	4	1	6	65
2020/2021	0	0	0	8	4	8	4	0	5	0	0	0	29

USAGE 2011-2021



Charity Registration Number: 1047613

ROCHDALE BOROUGH SHOPMOBILITY

Trustees' Annual Report and

Financial Statements

Year Ended 31 March 2021

ROCHDALE BOROUGH SHOPMOBILITY

CONTENTS

	Page
Members of the Board and professional advisers	2
Trustees Annual Report	Insert
Independent Examiner's Report	3
Receipts and Payments Account	4
Statement of Assets and Liabilities	5
Notes to the Financial Statements	6-7

ROCHDALE BOROUGH SHOPMOBILITY
MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	Rochdale Borough Shopmobility
Charity Number	1047613
Registered Office	12 River Street Rochdale OL16 1RT
Trustees	Mr M Foxley Cllr A Dearnley Mrs K Higginbotham Mrs P Boylan Cllr J Garside Cllr W Cocks Mr P Ambrose Mrs C Berry Ms J Coventry
Secretary	Mrs K Higginbotham
Treasurer	Mr M Foxley
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham Lancashire OL1 2RA
Bankers	The Co-Operative Bank 110 Yorkshire Street Rochdale OL16 1JY

ROCHDALE BOROUGH SHOPMOBILITY

REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF ROCHDALE BOROUGH SHOPMOBILITY

YEAR ENDED 31 MARCH 2021

I report on the accounts for the year ended 31 March 2021 as set out on pages 4 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the Act; and
- to state whether particular matters have come to my attention.

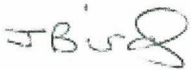
Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



13th November 2021

Miss Jacqueline Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
Lancashire
OL1 2RA

ROCHDALE BOROUGH SHOPMOBILITY

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	Total Funds 2020
	<i>Notes</i>	£	£	£	£
RECEIPTS					
Grants	2	24,948	6,000	30,948	24,948
Activities for Generating Funds	3	3,816	-	3,816	5,378
Investment Income	4	57	-	57	85
Other Income	5	<u>17,472</u>	-	<u>17,472</u>	-
TOTAL RECEIPTS		46,293	6,000	52,293	30,411
PAYMENTS					
Employment Costs		31,418	2,500	33,918	33,240
Travelling Expenses		-	-	-	3
Rent, Rates and Water		115	-	115	100
Insurance		2,334	-	2,334	2,218
Heat and Light Service Charge		549	-	549	797
Stationery, Postage and Carriage		31	-	31	168
Telephone		616	-	616	660
Refreshments		26	-	26	64
Scooter and Wheelchair Maintenance		271	-	271	406
Equipment - Scooters		-	3,500	3,500	-
Other Equipment & Furniture		395	-	395	1
Office & Premises Costs		121	-	121	116
Advertising		-	-	-	-
Bank Charges		90	-	90	120
Sundries and Cleaning		441	-	441	420
Depreciation		-	-	-	-
Accountancy Fee		<u>420</u>	-	<u>420</u>	<u>420</u>
TOTAL PAYMENTS		36,827	6,000	42,827	38,733
Net of Receipts/(Payments)		9,466	-	9,466	(8,322)
Cash Funds as at 1st April 2020 <i>(as restated)</i>	6	3,735	-	3,735	12,057
Cash Funds as at 31 March 2021	6	<u>13,201</u>	<u>-</u>	<u>13,201</u>	<u>3,735</u>

ROCHDALE BOROUGH SHOPMOBILITY
STATEMENT OF ASSETS AND LIABILITES

AS AT 31 MARCH 2021

	As at 31 March 2021	As at 31 March 2020
ASSETS – CASH FUNDS		
	£	£
Bank	13,101	3,730
Cash	100	5
	<u>13,201</u>	<u>3,735</u>
ASSETS - EQUIPMENT		
	£	£
Scooters	3,500	-
	<u>3,500</u>	<u>-</u>
LIABILITIES		
	£	£
Independent Examiners Fees	445	420
	<u>445</u>	<u>420</u>
NET ASSETS/LIABILITIES	<u>16,256</u>	<u>3,315</u>

The financial statements were approved by the Board of Trustees on 8/1/21 and signed on their behalf:

Signed [Signature]
Name ASHLEY HOUSTON JARROLD
Trustee

ROCHDALE BOROUGH SHOPMOBILITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. RECEIPTS AND PAYMENTS ACCOUNTS

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. GRANTS

	Unrestricted Funds	Restricted Funds	2021 Total Funds	2020 Total Funds
	£	£	£	£
Dowager Peel Trust	-	3,500	3,500	-
Edward Gostling Trust	-	2,500	2,500	-
Rochdale MBC	<u>24,948</u>	<u>-</u>	<u>24,948</u>	<u>24,948</u>
	<u>24,948</u>	<u>6,000</u>	<u>30,948</u>	<u>24,948</u>

3. ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds	Restricted Funds	2021 Total Funds	2020 Total Funds
	£	£	£	£
Registration Fees	218	-	218	558
Scooter Fees	1,225	-	1,225	4,179
Fundraising	-	-	-	46
General Donations and Sponsorship*	2,373	-	2,373	525
Miscellaneous	<u>-</u>	<u>-</u>	<u>-</u>	<u>70</u>
	<u>3,816</u>	<u>-</u>	<u>3,816</u>	<u>5,378</u>

* General Donations and Sponsorship includes £2,000 from the Mayors Charity Donation (2020: £300).

4. INVESTMENT INCOME

	Unrestricted Funds	Restricted Funds	2021 Total Funds	2020 Total Funds
	£	£	£	£
Bank Interest	<u>57</u>	<u>-</u>	<u>57</u>	<u>85</u>

5. OTHER INCOME

	Unrestricted Funds	Restricted Funds	2021 Total Funds	2020 Total Funds
	£	£	£	£
Government Grant (Coronavirus Support Grant)**	<u>17,472</u>	<u>-</u>	<u>17,472</u>	<u>-</u>

** During the period the charity benefitted from £17,472 of Government Grants in the form of the 'Coronavirus Support Grant' received through Rochdale MBC. In accordance with the accounting policy, this credit is included in 'Other Income' within the 'Statement of Financial Activities (incorporating the Receipts and Payments Accounts)' in the period for which it compensates.

ROCHDALE BOROUGH SHOPMOBILITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

6. FUND ANALYSIS

Fund Name	Balance as at 1 April 2020 £	Receipts £	Payments £	Balance as at 31 March 2021 £
Unrestricted Funds	<u>3,735</u>	<u>46,293</u>	<u>(36,827)</u>	<u>13,201</u>
	3,735	46,293	(36,827)	13,201
Restricted Funds:				
Dowager Peel Trust	-	3,500	(3,500)	-
Edward Gostling Foundation	<u>-</u>	<u>2,500</u>	<u>(2,500)</u>	<u>-</u>
	-	6,000	(6,000)	-
TOTAL FUNDS	<u><u>3,735</u></u>	<u><u>52,293</u></u>	<u><u>(42,827)</u></u>	<u><u>13,201</u></u>