

## Annual Report 2020-21

The financial year began with the nursery closed to the majority of children whilst the country remained in full lockdown due to the COVID-19 pandemic. Nursery was open only to children of 'key-workers' and most staff remained at home. Consequently 2 staff kept the nursery open supported by some staff working from home to support other children in their homes. The nursery operated only from the woodland.

Regular Zoom sessions were held for nursery children to meet with staff and friends, we used Instagram to post ideas to support learning at home and telephoned parents to chat about concerns and remind them we were available to them.

As the only nursery remaining open in the local area we provided support to Surrey County Council by making space for children on the Child Protection register whose nurseries were closed.

Nursery was able to reopen in full on 1 June when the majority of children returned to the setting. We continued to stay exclusively in the woods and gradually we saw the return of all but 2 children. We were unable to take any trips out for our leavers nor did our nursery trip to the beach take place. On the last day of term we held a special leavers ceremony but sadly we were not able to include parents.

During the summer term we were unable to hold any fundraising activities like the sports day. Nor could we hold any parent working parties in the woods. However, a small group of fathers helped insulate the woodland cabin during the summer months.

The Autumn term began with a large number of new children (22) and some new staff – Tamsin Madone and Julie Triska. Home visits were not possible but we had settling in visits in the woods with 1:1 sessions with parents.

By November the country returned to lockdown but nurseries and schools remained open. It was not possible to hold the nativity in church but we did hold the celebration in the hall with parents joining us. We were unable to hold any fundraising events at Christmas but we did make 'Night Before Christmas' bags and sold 70 raising some funds for nursery.

The nursery participated in the village Advent Calendar decorating a window on the theme 'ding-dong merrily on high' with children decorating bells to cover the windows.

We started January with yet another national lockdown with nurseries remaining open although schools closed. All existing nursery children continued to attend apart from those who shared 2 settings. Of the 6 children who shared 5 did not return. Nine new children were due to start but only two did so as parents decided to keep their children at home. This resulted in a significant loss of revenue. Only 4 staff continued working full hours, some significantly reduced hours and others didn't work at all. The situation was extremely challenging.

During the spring term we served hot lunches on Monday and Tuesday as a trail to serve more regularly but with other events it provided not to be the time to roll out this project.

The staff have continued to commit themselves to the growth and enhancement of the nursery despite significant challenges throughout the financial year. We work to continue to maintain our reputation, to review our processes and ensure we offer all children in our care the very best start in their development in all areas not simply academic. Our admission policy ensures all children are given equal access to the nursery as long as space allows thereby providing a charity of public benefit.

**Grayswood Nursery School –Charity Number 1046722**

**Independent Examiner's report on the Accounts**

I report on the accounts for the year ended 31 March 2021 as set out on the pages 3-5.

**Respective responsibilities of Trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- state whether particular matters have come to my attention.

**Basis of independent examiner's statement:**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; or
  - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the Charities Act have not been met: or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date

28/09/2021

Sarah Ward  
2 Buttermere Drive  
Camberley  
Surrey  
GU15 1QU

Grayswood Nursery

Balance Sheet as at 31 March 2021

	Total Funds £	Prior Year Funds £
Fixed Assets		
Tangible assets	9,906	3,585
Current Assets		
Debtors and prepayments	518	2,155
Cash at bank and in hand	<u>25,924</u>	<u>12,635</u>
	26,442	14,790
Liabilities		
Creditors: amounts falling due within 1 year	<u>14,227</u>	<u>5,836</u>
Net asset or liabilities excluding pension asset or liability	12,215	8,954
Defined benefit pension scheme asset or liability	-305	-237
Total net assets	<u>21,816</u>	<u>12,302</u>
The funds of the charity		
Endowment funds	0	0
Restricted funds	0	0
Unrestricted funds	21,816	12,302
Revaluation reserve	0	0
Pension reserve	<u>0</u>	<u>0</u>
Total charity funds	<u>21,816</u>	<u>12,302</u>

Grayswood Nursery

Statement of Financial Activities

Year to 31 March 2021

	Unre- stricted Funds	Re- stricted Funds	Endow- ment Funds	Total Funds	Prior Year Funds
	£	£	£	£	£
Income and endowments from					
Donations					
Gifts and donations	1,646	0	0	1,646	1,879
Charitable activities					
Pre-School fees (incl Lunches, uniform etc)	44,480	0	0	44,480	38,064
Surrey County Council grants for Early Years	83,048	0	0	83,048	70,618
Grants - other	9,262	0	0	9,262	1,433
Gift Aid	1,991	0	0	1,991	0
Other trading activities					
Fundraising	1,456	0	0	1,456	4,150
Minibus hirings	1,260	0	0	1,260	0
Investment					
Bank interest	5	0	0	5	24
	143,148	0	0	143,148	116,168

Expenditure on							
Raising funds							
Fundraising	400	0	0	400		1,468	
Minibus	2,318	0	0	2,318		3,473	
Charitable activities							
Salaries	98,218	0	0	98,218		84,764	
Premises costs	11,752	0	0	11,752		37,564	
Training	55	0	0	55		1,412	
Forest School	4,776	0	0	4,776		6,599	
Dance classes and supply staff	2,395	0	0	2,395		2,820	
Craft, materials, equipment, uniform	5,535	0	0	5,535		6,475	
Outings	0	0	0	0		865	
PLA Insurance, website, payroll costs	4,395	0	0	4,395		1,907	
Administrative costs	1,610	0	0	1,610		2,667	
Other							
Depreciation	2,076	0	0	2,076		1,353	
Bad debts	0	0	0	0		0	
Bank charges and sundry costs	104	0	0	104		122	
	133,634	0	0	133,634		151,489	
Net (expenditure)/income	9,514	0	0	9,514		-35,321	
Transfers between funds	0	0	0	0		0	
Net movement in funds	9,514	0	0	9,514		-35,321	
Reconciliation of funds							
Total funds brought forward	12,303	0	0	12,303		47,624	
Total funds carried forward	21,817	0	0	21,817		12,303	

**Grayswood Nursery School –Charity Number 1046722**

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**Basis of independent examiner's statement:**

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