



Trustees' Annual Report for the period

From 1/1/23
end date

Period start date To 31/12/23

Period

Charity name: Great Meeting Endowment Fund Charity

Charity registration number:1046150

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the Charity is the advancement of religion in accordance with the usages and practices of Unitarian and Free Christian Churches and to further other charitable purposes that the Trustees may from time to time determine. With freedom, reason and tolerance as our guiding principles, Leicester Unitarians share an enquiring outlook into non-dogmatic, liberal religion and seek to affirm an open-ended faith in life, in humanity and in God. Further information is available on our website: www.leicesterunitarians.org
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Great Meeting Chapel maintains a 300+ year old uninterrupted tradition of worship on Sundays with services, open to all, led usually nowadays by a minister trained in Unitarian theology. These services take place in a Grade II listed building of significant heritage importance. The minister or deputy provides pastoral support to the congregation and liaises with other congregations in the East Midlands and with national organisations involved in Unitarian activity. The elected trustees manage the chapel and organize activities for the congregation. Our carefully maintained meeting rooms and garden are a valuable resource for groups wishing to hire them. In the chapel we offer the facility for weddings (including for same sex couples), naming ceremonies and funerals. Our next door 'old school building', properly named Charles Berry House, is rented to the NHS for use as a Health Centre for the homeless, for asylum seekers and for those with alcohol or drug dependency.</p> <p>The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in</p>

		<p>England and Wales is the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the Charity's Constitution require the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustees are required to:</p> <ul style="list-style-type: none"> • select suitable accounting policies and then apply them consistently; • observe the methods and principles in the Charities SORP; • make judgements and estimates that are reasonable and prudent; • state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and • prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation. <p>The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provision of the Charity's Constitution. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.</p>
<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	<p>Para 1.18</p>	<p>The Trustees have had regard to the Guidance issued by the Charity Commission on public benefit</p>

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The whole congregation were delighted to welcome Rev Arek Malecki as our new Minister in June and he was formerly inducted in the presence of the Lady Mayoress in November. For the first part of the year, in the absence of a minister, we continued to employ a Congregational Support Lead who reinstated a coffee morning, updated our social media presence and led a theological study group. We also employed a Lettings Secretary. The new minister has brought an energy and spirit of innovation to the chapel, alongside a mature appreciation of Unitarian theology, which is gladly welcomed.</p> <p>From July 2023 our trustee Diane Romano-Woodward took on the duties of Treasurer [unpaid], for which we are very grateful. We were pleased to be chosen to host the interviews for Unitarian College. We also hosted a folk concert, the Coro Nostro Choir and the Dementia Friendly Carol Concert led by Leicester Musical Memory Box.</p> <p>A completely revamped website was established, and the Minister has been assiduous in updating it with relevant information.</p> <p>Once again, we were open for Heritage Open Week, this year opening every day and hosting an exhibition by local artist Kendrick Snodin.</p>
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Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>The financial position is stable. Income from lettings has recovered post Covid.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p>A reserve is now held to cover employment obligations and any emergencies related to the fabric of the chapel.</p>
<p>Amount of reserves held</p>	<p>Para 1.22</p>	<p>£21000</p>
<p>Reasons for holding zero reserves</p>	<p>Para 1.22</p>	<p>NA</p>
<p>Details of fund materially in deficit</p>	<p>Para 1.24</p>	<p>NA</p>
<p>Explanation of any uncertainties about the charity continuing as a going concern</p>	<p>Para 1.23</p>	<p>NIL</p>

Additional information (optional)

<p>The charity's principal sources of funds (including any fundraising)</p>	<p>Para 1.47</p>	<p>See accounts. The principal source of income is from lettings.</p>
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Investment policy and objectives including any social investment policy adopted	Para 1.46	An audit of Endowments has been performed with funds and sums noted in CC16a accounts as submitted. A decision has been taken for these endowments to be managed by Redmayne and Bentley who also manage the funds of East Midlands Unitarians who are our Custodial Trustees.
A description of the principal risks facing the charity	Para 1.46	Principal risk would be if the current tenants at Charles Berry House [Inclusion Healthcare] were to give notice to leave.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	Unincorporated Endowment Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by the congregation with a 3 year term

Additional information (optional)

The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Management Trustees are as listed. The Custodian Trustees are East Midlands Unitarians.
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Reference and Administrative details

Charity name	Great Meeting (Endowment Fund) Charity
Other name the charity uses	Great Meeting Unitarian Chapel Leicester; Leicester Unitarians
Registered charity number	1046150
Charity's principal address	45 East Bond Street Leicester LE1 4 SX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Wykes	President		The congregation of great Meeting Chapel
2	Michael Drucquer	Chairman		Ditto and for all below
3	Diane Romano-Woodward	Treasurer		
4	Elizabeth Clapp			
5	Stephen Miles			
6	Sir Peter Soulsby			
7	Roy Crole			
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Michael Drucquer	Diane Romano-Woodward
Full name(s)		
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	29/10/24	29/10/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Great Meeting Unitarian Chapel 1046150

Receipts and payments accounts

CC16a

For the period from 01/01/2023 To 31/12/2023 Period start date Period end date

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, Legacies and Grants	10,359	7,355	-	17,714	99,466
Lettings	8,633	-	-	8,633	7,601
Rent	51,694	-	-	51,694	51,723
Gift Aid	2,151	-	-	2,151	2,558
Investment Income	849	-	-	849	715
Interest	65	-	-	65	13
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	73,751	7,355	-	81,106	162,076
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	73,751	7,355	-	81,106	162,076
A3 Payments					
Roof Expenditure	-	5,304	-	5,304	85,522
Stipend	25,555	-	-	25,555	9,371
Salaries and other fees	14,468	-	-	14,468	19,920
Insurance	7,810	-	-	7,810	6,983
Utilities	5,132	-	-	5,132	4,217
Maintenance and Cleaning	9,841	-	-	9,841	4,354
Organ	-	501	-	501	773
Communications and Administration	5,644	-	-	5,644	2,447
Subscriptions	1,511	-	-	1,511	1,376
Accountancy	1,082	-	-	1,082	1,000
Bank Charges	62	-	-	62	83
Interest on Loan	1,000	-	-	1,000	-
	-	-	-	-	-
Sub total	72,105	5,805	-	77,910	136,046
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	72,105	5,805	-	77,910	136,046
Net of receipts/(payments)	1,646	1,550	-	3,196	26,030
A5 Transfers between funds	- 118	118	-	-	-
A6 Cash funds last year end	19,772	11,871	-	31,643	5,613
Cash funds this year end	21,300	13,539	-	34,839	31,643

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CafBank	21,300	1,235	-
	Lloyds	-	12,304	-
CCXX R1 accounts (SS)	1			29/10/2024

	-	-	-
Total cash funds	21,300	13,539	-

(agree balances with receipts and payments account(s))

OK

OK

OK

Unrestricted funds
to nearest £

Restricted funds
to nearest £

Endowment funds
to nearest £

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Insurance prepayment	7,810	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment Assets

[Endowments: East Midlands Unitarians are Custodial Trustees]

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
M & G Charifund		-	9,327
SVS Cornelian Prog Fund C		-	18,301
Janus Henderson Pan Euro Mid and Large Cap Fund A2		-	55,749
Bank of Ireland ordinary Shares		-	2,094
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Accountancy	1000	-	
East Midlands Unitarians	2500	-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Michael Drucquer		29/10/2024



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Great Meeting Unitarian Chapel

**On accounts for the year
ended**

31 December 2023

**Charity no
(if any)**

1046150

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

25th October 2024

Name:

Simon Purvis

**Relevant professional
qualification(s) or body
(if any):**

Address:

9 Hedley Court

London

SW15 3NS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.