



Trustees' Annual Report for the period

From: 1/1/21 Period start date To: 31/12/21 Period end date

Charity name: Great Meeting (Endowment Fund) Charity

Charity registration number: 1046150

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the Charity is the advancement of religion in accordance with the usages and practices of Unitarian and Free Christian Churches and to further other charitable purposes that the Trustees may from time to time determine. With freedom, reason and tolerance as our guiding principles, Leicester Unitarians share an enquiring outlook into non-dogmatic, liberal religion and seek to affirm an open-ended faith in life, in humanity and in God. Further information is available on our website: www.leicesterunitarians.co.uk
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Great Meeting Chapel maintains a 300+ year old uninterrupted tradition of worship on Sundays with services, open to all, led usually nowadays by a minister trained in Unitarian theology. These services take place in a Grade II listed building of significant heritage importance. The minister or deputy provides pastoral support to the congregation and liaises with other congregations in the East Midlands and with national organisations involved in Unitarian activity. The elected trustees manage the chapel and organize activities for the congregation. Our carefully maintained meeting rooms and garden are a valuable resource for groups wishing to hire them. In the chapel we offer the facility for weddings (including for same sex couples), naming ceremonies and funerals. Our next door 'old school building', properly named Charles Berry House, is rented to the NHS for use as a Health Centre for the homeless, for asylum seekers and for those with alcohol or drug dependency.</p> <p>The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally</p>

		<p>Accepted Accounting Practice). The law applicable to charities in England and Wales is the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the Charity's Constitution require the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustees are required to:</p> <ul style="list-style-type: none"> • select suitable accounting policies and then apply them consistently; • observe the methods and principles in the Charities SORP; • make judgements and estimates that are reasonable and prudent; • state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and • prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation. <p>The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provision of the Charity's Constitution. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities..</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the Guidance issued by the Charity Commission on public benefit

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>2021 was a challenging year due to the continuing Covid pandemic and the necessity for an urgent programme of building repairs and restoration. The Chapel had to suffer closure and the hiring of rooms was temporarily reduced for the first part of the year. We continued services on Zoom for the first part of the year but were able to move back into the Chapel and the meeting rooms when regulations and the repairs permitted. Initially we met for worship with social distancing, records of attendance for contact tracing, and without singing. Phase 1 of the repair works commenced and in spring we were informed of the award of a grant from National Heritage Lottery which, in addition to generous co-funding from other charitable bodies including East Midlands Unitarians, enabled us to proceed with all phases of the repair. Members of the congregation helped by arranging concerts and sponsored walks. We hit a major problem half way through the works when a beam was discovered to be badly affected by wet rot but fortunately a number of our donors supplied top up funding and metal plating of the beam and repair of the ceiling was completed. Concurrently the Grade II listed external retaining boundary wall was fully repaired with the help of a grant from Historic England, and the internal memorial plaques restored following a grant from the Pilgrim Trust. The chapel's heritage was promoted via a Heritage Outreach programme with talks, lectures and visits. A highlight was the visit of 60 students from Loughborough University when a presentation was given by our chairman, our architect and our structural engineer. These repairs enable the chapel to continue as a religious asset, as a heritage asset and as a community facility. The administration of our next door asset of Charles Berry House had been</p>

		<p>addressed by a change of agent in 2020 and this led to an improvement in the speed of quarterly payments, which had long been a point of contention.</p> <p>Later in the year we employed a Congregational Support Lead to help with the development and promotion of the activities of the chapel.</p> <p>In November we held a consultation with the congregation to discover their priorities and wishes for the future. This was facilitated by a member of the congregation and the interesting results were subsequently disseminated.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position is stable as although income from lettings remained depressed in the Covid environment (a situation noted by many equivalent organisations) we were supported by a grant from Leicester City Council to compensate for reduction in lettings income of £5000 and by the generous continued support of our congregation. We have succeeded in reducing the salaried component of our expenditure. The accounts were presented to the congregation at the AGM on 25/9/22.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have no reserves at this time
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	Expenditure demands remain consistently high. The trustees are aware of the reserves position and aim to correct when possible. In late 2021 our longstanding and much respected Minister announced his retirement from March 2022 and although the interregnum prior to appointment of a new minister is not wished for, some consolidation of reserves will be possible.
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties: the finances are stable and viable.

Structure, Governance and Management

Description of charity's trusts:		
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Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated endowment trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by the congregation with a 3 year term

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Management Trustees are as listed. The Custodian Trustees are East Midlands Unitarians.
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Reference and Administrative details

Charity name	Great Meeting (Endowment Fund) Charity
Other name the charity uses	Great Meeting Unitarian Chapel Leicester; Leicester Unitarians
Registered charity number	1046150
Charity's principal address	45 East Bond Street Leicester LE2 3JD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Wykes	President		The congregation of Great Meeting Chapel
2	Michael Drucquer	Chairman		Ditto and for all below
3	Ray Harding	Treasurer		
4	Elizabeth Clapp			
5	Simon Hall			
6	David Kent			
7	Stephen Miles			
8	Diane Romano-Woodward			
9	Sir Peter Soulsby			

Exemptions from disclosure

Reason for non-disclosure of key personnel details

NA

Other optional information

Safeguarding policies are in place.

Data protection policies are in place.

Criminal records checks and identity checks are conducted for new employees.

All accidents are recorded and reviewed.

None of the trustees receive remuneration for their work for the charity.

The charity participates in the quarterly meetings of East Midlands Unitarians.

'Vestry' management meetings are held bi-monthly, which are quorate if five trustees attend.

There is an Annual General Meeting to which all members of the congregation are invited.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Michael H Drucquer

Approved at Trustees meeting xxxx

Full name(s)

Michael H Drucquer

**Position (eg
Secretary, Chair, etc)**

Chair

Date

xxxx

Section B Balance sheet

	Guidance Note	Unrestricted	Restricted	Endowment	Total this year	Total last year
		funds	income funds			
		£	£	£	£	£
		F01	F02	F03	F04	F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	-	-	-	-	-
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	-	-	-	-	-
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	6,812	-	-	6,812	-
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	3,354	8,967	-	5,613	31,419
Total current assets	B10	3,458	8,967	-	12,425	31,419
Creditors: amounts falling due within one year (Note 20)	B11	2,595	-	-	2,595	2,090
Net current assets/(liabilities)	B12	863	8,967	-	9,830	29,329
Total assets less current liabilities	B13	863	8,967	-	9,830	29,329
Creditors: amounts falling due after one year (Note 20)	B14	12,500	-	-	12,500	17,500
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	11,637	8,967	-	2,670	11,829
Funds of the Charity						
Endowment funds (Note 27)	B17	-	-	-	-	-
Restricted income funds (Note 27)	B18	-	8,967	-	8,967	33,222
Unrestricted funds	B19	11,637	-	-	11,637	21,393
Revaluation reserve	B20	-	-	-	-	-
Fair value reserve	B21	-	-	-	-	-
Total funds	B22	11,637	8,967	-	2,670	11,829

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one or two trustees/directors on behalf of all the trustees/directors

Print Name	Date of approval dd/mm/yyyy
R HAVESING	12/7/22

Signature of director authenticating accounts being sent to Companies House

Signature	Date dd/mm/yyyy
M Floddy	12/7/22
Print name	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Great Meeting Unitarian Chapel

On accounts for the year
ended

31 December 2021

Charity no
(if any)

1046150

Set out on pages

1 & 2

(Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

18 July 2022

Name:

Simon Purvis

Address:

9 Hedley Court

London

SW15 3NS