



Trustees' Annual Report for the period

From: 1/1/20 Period start date To: 31/12/20 Period end date

Charity name: Great Meeting (Endowment Fund) Charity

Charity registration number: 1046150

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the Charity is the advancement of religion in accordance with the usages and practices of Unitarian and Free Christian Churches and to further other charitable purposes that the Trustees may from time to time determine. With freedom, reason and tolerance as our guiding principles, Leicester Unitarians share an enquiring outlook into non-dogmatic, liberal religion and seek to affirm an open-ended faith in life, in humanity and in God. Further information is available on our website: www.leicesterunitarians.co.uk
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Great Meeting Chapel maintains a 300+ year old uninterrupted tradition of worship on Sundays with services, open to all, led nowadays by a minister trained in Unitarian theology. These services take place in a Grade II listed building of significant heritage importance. The minister provides pastoral support to the congregation and liaises with other congregations in the East Midlands and with national organisations involved in Unitarian activity. The elected trustees manage the chapel and organize activities for the congregation. Our carefully maintained meeting rooms and garden are a valuable resource for groups wishing to hire them. In the chapel we offer the facility for weddings (including for same sex couples), naming ceremonies and funerals. Our next door 'old school building', properly named Charles Berry House, is rented to the NHS for use as a Health Centre for the homeless, for asylum seekers and for those with alcohol or drug dependency.</p> <p>The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales is the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the Charity's Constitution require the Trustees to prepare financial statements for each financial year</p>

		<p>which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustees are required to:</p> <ul style="list-style-type: none"> • select suitable accounting policies and then apply them consistently; • observe the methods and principles in the Charities SORP; • make judgements and estimates that are reasonable and prudent; • state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and • prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation. <p>The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provision of the Charity's Constitution. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities..</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the Guidance issued by the Charity Commission on public benefit

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>2020 was a challenging year due to the onset of Covid.</p> <p>The Chapel had to suffer closure and the hiring of rooms was temporarily suspended. However, some forward-thinking members of the congregation quickly organised a zoom facility for Sunday services, with music, which proved very popular with our own congregation as well as from further afield. A Just Giving online facility was established which helped to maintain regular donations. The minister's homilies were published and distributed in paper format initially and then published online. Services resumed in Chapel as soon as it was possible, with a strict Covid protocol, but the popular Harvest Festival, Remembrance Sunday Service and Carol Service were cancelled.</p> <p>A Covid secure protocol was devised for the hiring of rooms and several groups came to us who could not find space in their usual venues. These included 2 groups serving the refugee community and one group for those with mental health problems. The use of the garden proved invaluable at this difficult time.</p> <p>With regard to the restoration project, Covid meant that our application to National Heritage Lottery was declared null and void, necessitating a rethink. The rest of the year was spent planning for a split project with the urgent roof cover to be adopted as a first step. Planning applications, detailed architect's drawings and funding were sought and obtained with a view to commencement of Phase 1 works in 2021.</p> <p>The administration of our next door asset of Charles Berry House was addressed by a careful change of agent.</p> <p>Our lettings secretary resigned and after advertising and interviewing we re-appointed to a 6 hour per week post. The new employee was successfully inducted to the post.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>At the AGM on 29/8/21 account sheets were circulated and the Treasurer gave an explanation of the figures for 2020. Lettings and collections were understandably down due to Covid; rental of Charles Berry House was up after renegotiation and back payment. Gift Aid for 2020 was reduced due to the catch-up of 2019. Minister's stipend was lower in 2020 than 2019. The pandemic caused generally less expenditure resulting in a net picture of break-even with a small deficit. The historic loan from East Midlands Unitarians is written off at 5K p.a. and should be completed in 2/3 years' time.</p>
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have no reserves at this time
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	Expenditure demands remain consistently high. The trustees are aware of the reserves position and aim to correct when possible.
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties: the finances are stable and viable.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated endowment trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by the congregation with a 3 year term

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Management Trustees are as listed. The Custodian Trustees are East Midlands Unitarians.
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Reference and Administrative details

Charity name	Great Meeting (Endowment Fund) Charity
Other name the charity uses	Great Meeting Unitarian Chapel Leicester; Leicester Unitarians
Registered charity number	1046150
Charity's principal address	45 East Bond Street Leicester LE2 3JD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Wykes	President		The congregation of Great Meeting Chapel
2	Michael Drucquer	Chairman		Ditto and for all below
3	Ray Harding	Treasurer		
4	Elizabeth Clapp			
5	Simon Hall			
6	David Kent			
7	Stephen Miles			
8	Diane Romano-Woodward			
9	Sir Peter Soulsby			

Exemptions from disclosure

Reason for non-disclosure of key personnel details

NA

Other optional information

Safeguarding policies are in place.

Data protection policies are in place.

Criminal records checks and identity checks are conducted for new employees.

All accidents are recorded and reviewed.

None of the trustees receive remuneration for their work for the charity.

The charity participates in the quarterly meetings of East Midlands Unitarians.

'Vestry' management meetings are held bi-monthly, which are quorate if five trustees attend.

There is an Annual General Meeting to which all members of the congregation are invited.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Michael H Drucquer	Approved at Trustees meeting 3/10/21
Full name(s)	Michael H Drucquer	
Position (eg Secretary, Chair, etc)	Chair	
Date	4/10/2021	

Great Meeting Unitarian Chapel		Charity No	1046150
		Company No	
Annual accounts for the period			
Period start date	01/01/2020	To	Period end date 31/12/2020

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Income (Note 3)						
Income and endowments from:						
Donations and legacies	S01	-	-	-	-	-
Charitable activities	S02	14,048	33,137	-	47,185	27,024
Other trading activities	S03	70,282	-	-	70,282	55,362
Investments	S04	497	-	-	497	693
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	84,827	33,137	-	117,964	83,079
Expenditure (Notes 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	84,297	8,928	-	93,225	86,488
Separate material expense item	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	84,297	8,928	-	93,225	86,488
Net income/(expenditure) before tax for the reporting period						
	S13	530	24,209	-	24,739	3,409
Tax payable	S14	-	-	-	-	-
Net income/(expenditure) after tax before investment gains/(losses)						
	S15	530	24,209	-	24,739	3,409
Net gains/(losses) on investments	S16	-	-	-	-	-
Net income/(expenditure)						
	S17	530	24,209	-	24,739	3,409
Extraordinary items						
	S18	-	-	-	-	-
Transfers between funds						
	S19	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S20	-	-	-	-	-
Other gains/(losses)	S21	5,000	-	-	5,000	5,000
Net movement in funds	S22	5,530	24,209	-	29,739	1,591
Reconciliation of funds:						
Total funds brought forward	S23	-	26,923	9,013	-	17,910
Total funds carried forward	S24	-	21,393	33,222	-	11,829
		-	-	-	-	19,501
		-	-	-	-	17,910

Section B Balance sheet

	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£	£	£	£	£
		F01	F02	F03	F04	F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	-	-	-	-	-
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	-	-	-	-	-
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	-	-	-	-	-
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	-	31,419	-	31,419	10,089
Total current assets	B10	-	31,419	-	31,419	10,089
Creditors: amounts falling due within one year (Note 20)	B11	2,090	-	-	2,090	5,499
Net current assets/(liabilities)	B12	- 2,090	31,419	-	29,329	4,590
Total assets less current liabilities	B13	- 2,090	31,419	-	29,329	4,590
Creditors: amounts falling due after one year (Note 20)	B14	17,500	-	-	17,500	22,500
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	- 19,590	31,419	-	11,829	- 17,910
Funds of the Charity						
Endowment funds (Note 27)	B17	-	-	-	-	-
Restricted income funds (Note 27)	B18	-	33,222	-	33,222	9,013
Unrestricted funds	B19	- 21,393	-	-	21,393	- 26,923
Revaluation reserve	B20	-	-	-	-	-
Fair value reserve	B21	-	-	-	-	-
Total funds	B22	- 21,393	33,222	-	11,829	- 17,910

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one or two trustees/directors on behalf of all the trustees/directors

Print Name	Date of approval dd/mm/yyyy



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Great Meeting Unitarian Chapel

**On accounts for the year
ended**

31st December 2020

**Charity no
(if any)**

1046150

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2020

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

15/9/21

Name:

Simon Purvis

Address:

9 Hedley Court
London
SW15 3NS