

Beeline Community Car Service
Trustees' Annual Report (continued)
Year ended 31 March 2021

Structure, Governance and Management

Governing Document

The charity is operation under the rules of its constitution dated 7th March 1995 as amended 17th October 2002 and 28th October 2010.

Overall management of the charity is the responsibility of the trustees who are elected and co-opted under the terms of the constitution. Day to day project activity is managed and carried out by paid staff.

Objects and Review of Activities

The relief of persons residing within the area of benefit, being persons in need of such relief by reason of age, illness, physical-sensory disability, or learning disability, by developing, supporting, promoting and providing a variety of community transport services for such persons and to promote such other charitable purposes that may be beneficial to such persons.

Risks and Reserves Policy

The Trustees policy is to hold sufficient reserves to be able to continue operations in the eventuality of the charity losing a primary source of income whilst seeking alternative funding or arranging an orderly winding-up. In their judgement a minimum of six months' running costs should be held in reserve and preferably twelve months'. This policy will be monitored and reviewed periodically.

Responsibilities of the Trustees

Law applicable to the charities of England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity's incoming resources during the year and of its state of affairs at the end of the year. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statement

Beeline Community Car Service
Income & Expenditure Account
Year ended 31 March 2021

	Unrestricted Funds	Designated Funds	2021 Total Funds	2020 Total Funds
Note	£	£	£	£
Income				
WCC Grant	10,180	-	10,180	10,180
WCC Grant re Covid	12,482	-	12,482	-
Donations	1,050	-	1,050	3,907
Other Covid Grants	7,235	-	7,235	-
Booking Fees	397	-	397	4,118
Refund Re Prescription Deliveries	129	-	129	-
Bank Interest	1	-	1	8
Total income	31,474	-	31,474	18,213
Expenditure				
Salaries	16,578	-	16,578	17,185
Postage, Copying & Stationery	545	-	545	1,297
Insurance	281	-	281	234
Professional Fees	185	-	185	185
Prescription Deliveries	233	-	233	0
Office Rent & Service Charges	1,850	-	1,850	1,855
Computers	75	-	75	75
Total Expenditure	19,747	-	19,747	20,831
Net income / (Deficit)	11,727	-	11,727	(2,618)
Total funds brought forward	3,787	5,000	8,787	11,405
Transfers between funds	-	-	-	-
Total funds carried forward	15,514	5,000	20,514	8,787

**Independent examiner's report to the trustees of
Beeline Community Car Service
for the year ended 31 March 2021**

I report on the accounts of the company, which are set out on pages 9 to 11.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act; have not been met
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts.

Signed Paula Wilson
Paula Wilson MAAT

Date _____