



## Trustees' Annual Report for the period

From 01/09/2023 Period start date To 31/08/2024 Period end date

Charity name: Horfield Welly Pre-school

Charity registration number: 1045897

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of the charity is to provide appropriate play, care and education facilities, as well as family learning, to meet the needs of the children within the community, whatever their race, religion, means and ability. We instigate, adhere to and further the aims and objectives of the Pre-School Learning Alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Charity achieves its aims for the public benefit by offering appropriate play facilities and associated activities for children that fall in line with the EYFS framework. We are there to serve the community and we run a strict Equal Opportunities Policy; our facilities are open to all regardless of race, culture, religion or means. In practice the location of the play facilities is such that the benefit is predominantly enjoyed by children in the Horfield area of Bristol, however our waiting lists are open to all.</p> <p>Resources and capacity limit the number of children that can be enrolled in the Pre-school at any given time.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In setting the aims and objectives of the Charity, the Trustees have had due regard to the Charity Commission's guidance on public benefit.

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The Pre-school would not run as successfully as it does without the tremendous support it receives from volunteers. These volunteers include members of the Trustee committee, parents and grandparents who come into the Pre-School to help with fundraising and other events, members of religious communities who attend to talk about special festivals, and other volunteers who come into the Pre-school to share their skills and interests.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's	Para 1.20	<p>This year began in our new premises of Manor Farm Boys Club; opposite our previous location at the Horfield Parish Church Hall, which is due to undergo a full renovation soon.</p> <p>The staff and children alike took to the new premises quickly, enjoying a range of spaces, from the main activity hall, a sports hall for more physical play and a cosy room for quieter play.</p>

<p>work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>The staff and committee worked together to implement some small changes needed to adapt to this space and parent volunteers made a big difference to packing away our resources at the end of each session. The biggest improvement came when fundraising raised enough to fence off an area of outdoor space to make a safe and secure outdoor play space for our children, where they have a mud kitchen, playhouse, tuff tray and much more.</p> <p>Family members were invited into Pre-school in the winter term for our nativity and fair. As well as engaging families and the community with the pre-school, this also acted as an excellent fundraiser, bringing in key funds to use for the enrichment of our children's experience.</p> <p>In March 2024, the preschool was inspected by Ofsted, who noted many positives and gave Wellies an overall 'good' rating. They commented that: 'Children arrive at the pre-school keen to learn and get involved in play. They arrive happy and settle well. They build warm bonds with their key person.' Plus 'Staff successfully deliver a curriculum that helps children to build on the things that they can already do and the knowledge they already have. Staff ensure that the curriculum inspires children and reflects their needs and interests.'</p> <p>The staff at the pre-school are very stable, committed and work very well as a team. Relationships with the children who attend and their families are excellent.</p> <p>As well as thriving in the pre-school setting at Manor Farm Boys Club, proceeds from fundraising meant the children also had the opportunity to enjoy trips to Boing soft play and Westbury Wildlife Park. Additionally, they had expert multi-sport sessions from Playball and a hands-on animal encounter experience.</p> <p>As the summer term came to an end another well-prepared cohort of Wellies children left ready to begin in a range of local primary schools in September.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	The charity is pleased to have raised £1452.15 through fundraising activities this year, thanks to the support from our families and local community. All proceeds from fundraising were used for children's enrichment, such as trips, workshops and new resources.
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Despite the large loss in funds this year of -£24,392.10, we in fact received a payment in last year's accounts in August from the council of £24014.59 which was for this year. Hence in reality our annual loss is -£377.51 which is totally acceptable.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity's policy is to keep sufficient funds to cover any unspent element of restricted giving, together with refundable deposits.  Additionally, the charity feels it prudent to have enough in reserve to safeguard the charity's financial position and ensure that it

		can continue to provide a service to the children and their families.
Amount of reserves held	Para 1.22	£104,645.53 in a 31 day Notice Account
Reasons for holding zero reserves	Para 1.22	Not Applicable
Details of fund materially in deficit	Para 1.24	Not Applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not Applicable

### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ol style="list-style-type: none"> <li>1. Bristol Council (58%)</li> <li>2. Parental Fees (33%)</li> <li>3. Fundraising (3%)</li> <li>4. Interest (6%)</li> </ol>
Investment policy and objectives including any social investment policy adopted	Para 1.46	Maintain our Reserves in a low risk manner so that the value of them does not decrease over time.
A description of the principal risks facing the charity	Para 1.46	<p>The principal risks to the financial health of the charity are</p> <ol style="list-style-type: none"> <li>1. Not enough enrolled children</li> <li>2. Staff Retention</li> <li>3. Building requirements</li> <li>4. The National Economy</li> </ol>
Other		

### **Structure, Governance and Management**

Description of charity's trusts:		
Type of governing document	Para 1.25	The charity is governed by the Pre-School

(trust deed, royal charter)		Learning Alliance Constitution 2011, reviewed annually by the charity trustees.
How is the charity constituted?  (e.g unincorporated association, CIO)	Para 1.25	The charity is an unincorporated trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by election at the AGM by the charity's members. All parents are charity members and are invited to attend general meetings.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	There are clear handover documents for each of the three key Trustee roles on the management committee and time is taken by previous Trustees to explain their role and offer any further guidance as necessary. In addition, the Bristol Association for Neighbourhood Daycare (BAND) also provides advice, support and training for new Trustees and committee members.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Pre-school is led by a voluntary committee of family members, who are also the charity Trustees. Also on the pre-school committee is the pre-school manager. The Pre-school Manager leads the provision and line-manages the staff team. She is supported by a Deputy Manager.
Relationship with any related parties	Para 1.51	The charity has membership to the Bristol Association for Neighbourhood Daycare (BAND) who provide advice, support and training.

Other		
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## Reference and Administrative details

Charity name	Horfield Welly Pre-school
Other name the charity uses	n/a
Registered charity number	<b>1045897</b>
Charity's principal address	Horfield Welly Pre-school Manor Farm Boys Club, Wellington Hill, Bristol, BS78ST

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Leah Browning	Chair		Appointed at AGM
2	Steve East	Co-Treasurer		Appointed at AGM
3	Laura East	Co-Treasurer		Appointed at AGM
4	Jennifer Stuart	Secretary		Appointed at AGM

## Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not Applicable
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Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
<b>Name of chief executive or names of senior staff members (Optional information)</b>		
Courtney Haley - Pre-school Manager & Vice Chair		

**Exemptions from disclosure**

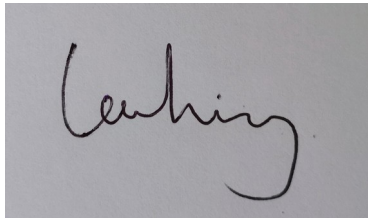
Reason for non-disclosure of key personnel details

**Other optional information**

**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature</b>		<i>Steve East</i>
<b>Full name</b>	<b>Leah Browning</b>	<b>Steve East</b>
<b>Position</b>	<b>Chair</b>	<b>Treasurer</b>
<b>Date</b>	<b>17/6/25</b>	<b>17/6/25</b>

<b>Horfield Welly Pre School Accounts ending 31st August 2024</b>	
<b>INCOME</b>	
Income from Bristol Council	£ 46,866.11
Income from Parents	£ 25,810.29
Interest	£ 4,575.91
Deposits	-£ 1,020.00
Fundraising	£ 1,452.15
Voluntary Parental Contributions	£ 1,685.00
<b>TOTAL INCOME</b>	<b>£ 79,369.46</b>
<b>EXPENDITURE</b>	
Salaries and NI	£ 85,772.11
Pensions	£ 1,015.13
Supply	£ 297.44
Staff Training and DBS checks	£ 375.83
Rent	£ 7,700.00
Payroll and accountancy	£ 780.00
Toys & Equipment	£ 886.85
Arts, Crafts & Cooking	£ 134.27
Mobile Phone	£ 191.24
IT	£ 275.00
Printer Ink	£ 139.44
Stationery	£ 16.25
Membership Fees, Insurance	£ 883.66
Cleaning Materials	£ 166.13
Gifts & Presents	£ 210.06
Forest School	£ -
Nappy Bin	£ 143.34
Enrichment EYPP	£ 1,276.00
Safety	£ 933.81
<b>TOTAL EXPENDITURE</b>	<b>£ 101,196.56</b>
<b>BALANCE</b>	<b>-£ 21,827.10</b>
<b>Bank Accounts</b>	
Lloyds Current Account	£32,587.13
Cambridge & Counties 31 Day Notice A/C	£104,645.53
Cambridge & Counties Fixed A/C	£0.00
<b>Total Assets</b>	<b>£137,232.66</b>



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Horfield Welly Preschool

**On accounts for the year  
ended**

2023/2024

**Charity no  
(if any)**

1045897

**Set out on pages**

1,2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2024**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

28/07/2025

**Name:**

Patrick van Beek

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

23 Pittville Close, Thornbury  
Bristol, BS35 1SE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**