



Trustees' Annual Report for the period

From 01/09/2022 Period start date To 31/08/2023 Period end date

Charity name: Horfield Welly Pre-school

Charity registration number: 1045897

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of the charity is to provide appropriate play, care and education facilities, as well as family learning, to meet the needs of the children within the community, whatever their race, religion, means and ability. We instigate, adhere to and further the aims and objectives of the Pre-School Learning Alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Charity achieves its aims for the public benefit by offering appropriate play facilities and associated activities for children that fall in line with the EYFS framework. We are there to serve the community and we run a strict Equal Opportunities Policy; our facilities are open to all regardless of race, culture, religion or means. In practice the location of the play facilities is such that the benefit is predominantly enjoyed by children in the Horfield area of Bristol, however our waiting lists are open to all. Resources and capacity limit the number of children that can be enrolled in the Pre-school at any given time.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In setting the aims and objectives of the Charity, the Trustees have had due regard to the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	The Pre-school would not run as successfully as it does without the tremendous support it receives from volunteers. These volunteers include members of the Trustee committee, parents and grandparents who come into the Pre-School to help with fundraising and other events, members of religious communities who attend to talk about special festivals, and other volunteers who come into the Pre-school to share their skills and interests.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The children attending Horfield Welly Pre-school have had a happy year. The Pre-school is rated outstanding by Ofsted and has provided another year of varied learning and excellent pastoral care. The staff team have continued planning their daily group time being driven by the interests of their specific group of children. This has engaged our children wonderfully, with learning being tailored to the children in each key group. The staff at the pre-school are very stable, committed and work very well as a team. Relationships with the children who attend and their families are excellent.</p> <p>Family and community members were invited into Pre-school in the winter term for a nativity event. This was a chance for them to see a performance from the children and to take part in some festive activities with them. As well as engaging families and the community with the pre-school, this also acted as an excellent fundraiser, bringing in key funds to use for the enrichment of our children's experience.</p> <p>The Pre-school has a link with a local Primary School, where they make use of the forest school area of the grounds. This year, each key group from 'Big Wellies' (our 3-5 year olds), enjoyed a morning of first school activities there, led by our own first school trained Pre-school assistant. In</p>

		<p>addition, the 'Little Wellies' (our 2 year olds), spent the morning in a closer outdoor space taking part in similar outdoor learning and exploration.</p> <p>Horfield Welly Toddler Group, a stay and play group which runs one morning a week, was popular throughout the year. It was led by two of our experienced Pre-school assistants and supported by volunteers. It has provided a safe and stimulating place for local families to meet and play. For some younger children, the Toddler Group acts as a great introduction to Wellies, and they then go on to attend the Pre-school, which a number will do this year.</p> <p>Although the Pre-school committee had a hurdle to overcome; finding a temporary setting whilst their current church hall setting undergoes renovations, a very nearby building has been registered by Ofsted ready to begin the 2023-2024 academic year. This will provide stability for our students and families, with location and timings remaining the same and avoiding the need for a move mid-term when building work commences.</p> <p>Finally and importantly, The pre-school successfully prepared 29 children for entry into formal school education in their reception classes.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	The charity is pleased to have raised £1722.11 through fundraising activities this year, thanks to the support from our families and local community. All proceeds from fundraising were used for children's enrichment, such as trips, workshops and new resources.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>This has been a very positive financial year led by our manager and her team.</p> <p>This year's figures include the council prepayment for next year's Autumn term of over £24,000 and does not include the prepayment for this year's Autumn term of £13777 which was accounted for last year.</p> <p>On a like for like basis our income has exceeded our expenses in the operating year 2022-23 by over £4000.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The charity's policy is to keep sufficient funds to cover any unspent element of restricted giving, together with refundable deposits.</p> <p>Additionally, the charity feels it prudent to have enough in reserve to safeguard the charity's financial position and ensure that it can continue to provide a service to the children and their families.</p>
Amount of reserves held	Para 1.22	£52,000 in a 30 day Notice Account and £65,000 in a one year Fixed Rate Bond
Reasons for holding zero reserves	Para 1.22	Not Applicable
Details of fund materially in deficit	Para 1.24	Not Applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not Applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ol style="list-style-type: none"> 1. Bristol Council (71%) 2. Parental Fees (26%) 3. Fundraising (3%)
Investment policy and objectives including any social investment policy adopted	Para 1.46	Maintain our Reserves in a low risk manner so that the value of them does not decrease over time.
A description of the principal risks facing the charity	Para 1.46	<p>The principal risks to the financial health of the charity are</p> <ol style="list-style-type: none"> 1. Not enough enrolled children 2. Staff Retention 3. Building requirements 4. The National Economy
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The charity is governed by the Pre-School Learning Alliance Constitution 2011, reviewed annually by the charity trustees.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The charity is an unincorporated trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by election at the AGM by the charity's members. All parents are charity members and are invited to attend general meetings.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	There are clear handover documents for each of the three key Trustee roles on the management committee and time is taken by previous Trustees to explain their role and offer any further guidance as necessary. In addition, the Bristol Association for Neighbourhood Daycare (BAND) also provides advice, support and training for new Trustees and committee members.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Pre-school is led by a voluntary committee of family members, who are also the charity Trustees. Also on the pre-school committee is the pre-school manager. The Pre-school Manager leads the provision and line-manages the staff team. She is supported by a Deputy Manager.
Relationship with any related parties	Para 1.51	The charity has membership to the Bristol Association for Neighbourhood Daycare (BAND) who provide advice, support and training.
Other		

Reference and Administrative details

Charity name	Horfield Welly Pre-school
Other name the charity uses	n/a
Registered charity number	1045897
Charity's principal address	For the dates that this report applies to (01/09/2022 - 31/08/2023), the charity's principal address was: Horfield Parish Church Hall, Wellington Hill, Bristol, BS78ST

	Due to building work, from 01/09/2023, the charity has temporarily moved to: Manor Farm Boys Club, Wellington Hill, Bristol, BS78ST
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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Leah Browning	Chair		Appointed at AGM
2	Steve East	Co-Treasurer		Appointed at AGM
3	Laura East	Co-Treasurer		Appointed at AGM
4	Louise Jelfs	Secretary	01/09/2022 - 15/12/2022	Appointed at AGM
5	Jennifer Stuart	Secretary	16/12/2022 onwards	Appointed at Committee meeting

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not Applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Courtney Haley - Pre-school Manager & Vice Chair

Exemptions from disclosure

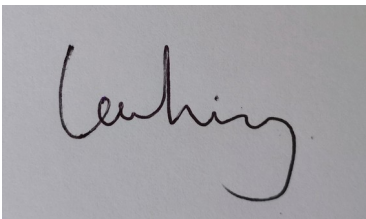
Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature		Stev Eas
Full name	Leah Browning	Steve East
Position	Chair	Treasurer
Date	12/06/2024	12/06/2024

Horfield Welly Pre School Operating Accounts ending 31st August 2		Comments
INCOME		
Income from Bristol Council	£86,077.61	This includes £13,377 for Autumn 2022 from 2021/22 books but does not include £24,014.59 for Autumn 2023
Income from Parents	£30,896.63	
Income from Toddlers Group	£3,458.09	
Deposits returned	-£440.00	
Fundraising	£1,722.11	
TOTAL Income	£121,714.44	
EXPENDITURE		
Salaries and NI	£92,479.16	
Pensions	£1,026.76	
Supply Staff	£2,868.25	
Staff Training and DBS checks	£601.97	
Rent	£13,488.82	
Payroll and accountancy	£780.00	
Enrichment	£516.63	
Toys & Equipment	£884.11	
Arts, Crafts & Cooking	£95.88	
Mobile Phone	£236.84	
IT	£1,071.79	
Printer Ink	£259.35	
Stationery	£10.98	
Membership Fees, Insurance	£991.03	
Kitchen & Refreshments	£164.31	
Gifts & Presents	£221.53	
Forest School	£71.82	
Nappy Bin	£135.23	
Move to New Premises	£1,548.58	
TOTAL	£117,453.04	
BALANCE	£4,261.40	
Bank Accounts		
Lloyds Current Account	£41,555.14	
Cambridge & Counties Notice Account	£52,504.62	4.05% interest rate
Cambridge & Counties Fixed Rate Bond	£65,000.00	3.75% interest rate - Matures 18/4/24
Total Assets	£159,059.76	



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name HORFIELD WELLY PRESCHOOL

On accounts for the year ended

2022/23

Charity no (if any)

1045897

Set out on pages

1,2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: P.L.

Date: 15/02/24

Name: PHILIP DEXTER

Relevant professional qualification(s) or body (if any):

[Empty box for professional qualification]

Address: 65 FULTON AVENUE
BRISTOL
BS7 0AQ

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

[Empty disclosure box]