



East Sussex County Council
St John's (Aided)Preschool
The Reading Room
School Lane
Crowborough
East Sussex
TN6 1SB
Tel: 01892 664214

St John's Preschool is a registered charity no: 1045290
E-mail: stjohnpreschool-crowborough@hotmail.co.uk
Website: www.stjohns-preschool.co.uk
Manager: Linda Scott
Deputy: Lisa Weait

Trustee Report 2020/21

St Johns Preschool and Toddler Group (The Reading Room, School Lane, Crowborough, TN6 1SB) is over 50 years old and is run as a charity (reference 1045290), managed by a group of volunteer committee, all parents from the preschool community. It is also run by the Preschool Manager, Linda Scott, and her team.

Our preschool provides childcare for children aged 2 to 4 years old. The preschool is inspected by Ofsted, who regularly checks our facilities. We strive to make the preschool a better environment to learn in and in doing so have raised our Ofsted rating from Room for Improvement to a GOOD rating. The committee and the staff are committed to the preschool and work hard to improve standards on all levels.

We can take up to 20 children at our setting at each of our sessions. Our aim is to enable children to establish independence and confidence, and prepare them for entering primary school.

St Johns Preschool is a not for profit organisation. The trustees are aware of the charity commission's guide on public benefit. Since this report the Chair, Treasurer and Secretary have all new committee members and so this information has since been shared with them. We have adopted the Preschool Alliance Constitution and are insured through them. They provide templates we use as job descriptions for the key roles within our committee. We recruit new committee members by speaking to parents (and wider community, such as the church, school etc if needed) and by sharing details of our committee and the responsibility any involvement would take.

Decisions at the preschool are made often by the Manager and Chair, but generally in discussion with both the staffing and committee teams.

Salaries for staff are kept appropriate for our organisation.

We undertake a number of fundraising activities each school year, as well as applying grants we may be eligible for in ensuring we are providing a safe and positive learning environment. Our committee is made up of the three key roles, Chair, Treasurer and Secretary and then those who are keen to just be involved in fundraising activities. As mentioned previously, these individuals are all parents from our preschool.

Staff costs are up over this period again due to increased staff levels and a small pay increase for all members of staff due to cost of living allowance.

We were able to fundraise a significant amount of £?? (approx.) during this time. We were also successful in receiving a grant from Wealden Council during the coronavirus pandemic which has enabled us to afford costs whilst we had to shut for reasons related to the virus. It has also helped us replace the vinyl flooring in the preschool after vigorous cleaning regimes claimed our previous flooring.

St John's Preschool is a registered charity No: 1045290

We have increased our hourly fee during this period, and it will continue to be reviewed annually.

Our principal funding source is through fees for childcare, either via parents or the Early Years Education Entitlement (EYEE) funding scheme.

Our accounts are provided by Kira Williams and Juliet Morris of Redshield Accountants.

Since the new committee team have come into place (September 2020) we have created a spreadsheet tracking weekly running costs vs received fees/funding to track what additional aid is required via fundraising activities. So far, we have managed to stay cost neutral throughout all months, with 2 months making a slight profit. Any profits gained have been reinvested in the preschool.

During this year we have increased staff minimum wages per hour in line with government living wage increase.

Harinder Meinertzhagen (Chair)

Matt Durrans (Treasurer)

Registered Charity Number 1045290

St John's Pre-School & Toddler Group

Financial Statements

For the Year Ended 31st August 2020

**Independent Examiner's Report
To the Trustees of St John's Pre-School & Toddler Group**

This report on the accounts of St John's Pre-school & Toddler Group for the period ended 31 August 2020, which are set out on the following pages, is in respect of an examination carried out in accordance with section 145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider the audit requirement of section 144(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Act.

Basis of this report

My examination was carried out in accordance with general Directions given by the Charity Commission under section 145(5)(b) of the Act. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention;

which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Redshield Business Solutions Ltd
Chartered Accountants
Suite 3
1 - 3 Warren Court
Park Road
Crowborough
East Sussex
TN6 2QX

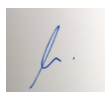
St John's Pre-School and Toddler Group
Income and Expenditure account for the 12 months ended 31st August 2020

		2020	2019
Income			
Fees	Parents	25,181	23,005
	ESCC Funding	<u>40,985</u>	<u>39,418</u>
		66,166	62,423
Fundraising		5,062	5,780
Grants		0	3,901
Covid19 grants		13,643	0
Other Income		0	151
Interest Deposit a/c		33	20
Total Income		<u>84,904</u>	<u>72,275</u>
Less Expenditure			
	Accounting Costs	2,340	2,160
	Computer Costs	7	7
	Consumables	1,216	1,365
	Tesco Grant expenditure	0	1,165
	Halo Grant expenditure	0	2,736
	Covid19 Grant expenditure	458	0
	Small equipment and materials	1,368	393
	Fundraising Costs	252	209
	Insurance	623	614
	Premises Rent	2,042	2,500
	Printing,Postage & Stationery	387	262
	Refuse Removal	711	659
	Repairs and Maintenance	1,103	665
	Staff Costs & Training	53,747	49,135
	Subscriptions	209	209
	Telephone	553	543
	Electricity	<u>4,000</u>	<u>3,557</u>
Total Expenditure		69,016	66,179
Surplus/(Deficit) for year		<u>15,888</u>	<u>6,096</u>
Retained Funds b/fwd		9,318	3,222
Retained Funds c/fwd		<u>25,206</u>	<u>9,318</u>

**St John's Pre-School and Toddler Group
Balance Sheet as at 31st August 2020**

	2020	2019
Fixed Assets		
Equipment	0	0
Current Assets		
Cash at Bank		
Current Account	16,633	7,590
Deposit Account	8,550	3,163
Petty Cash	166	315
Debtors	351	1,196
Net wages	0	0
Prepayments	0	0
	<u>25,700</u>	<u>12,264</u>
Less Current Liabilities		
Creditors (pre-paid funding/fees/grant)	0	2,348
PAYE/NIC/Pension	189	175
Trade Creditors & Accruals	305	423
	<u>494</u>	<u>2,946</u>
Net assets	<u>25,206</u>	<u>9,318</u>
Financed By:		
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The financial statements were approved by the Board of Trustees
and were signed on its behalf by:



H Meinertzhagen
Trustee

Registered Charity Number 1045290

St John's Pre-School & Toddler Group

Financial Statements

For the Year Ended 31st August 2020

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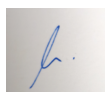
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