



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 09	Year 2021		Day 31	Month 08	Year 2022

## Section A Reference and administration details

**Charity name** Kirk Ella St Andrews PTA

**Other names charity is known by**

**Registered charity number (if any)** 1045104

**Charity's principal address**

Kirk Ella St Andrew's CP School  
 West Ella Road  
 Kirk Ella  
**Postcode** HU10 7QL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tom Cockshutt	Treasurer		AGM
2	Clare Stokoe	Chair		AGM
3	Kathryn Cooper	Committee Member		AGM
4	Chris Cooper	Committee Member		AGM
5	Lizzie Wilkinson	Secretary		AGM
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Samuel Skinner	Telford Chase, Kirk Ella, Hull, HU10 7GT
Head Teacher of School	Mr Jamie Church	Kirk Ella St Andrew's CP School, West Ella Road, Kirk Ella, HU10 7QL

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Nominated, Seconded & Voted for at AGM and between AGM co-opted by the committee at committee meetings.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

PTA works closely with the school including Chair of PTA is a staff member. Which makes the communication between PTA and staff smooth and successful.

The charity is a member of Parentkind UK

The charity holds regular committee meetings, mostly half termly, and as a minimum once a term. Subcommittees may be formed by the committee to work on specific events / activities & will report back to the committee.

At the AGM (2023) all official positions on committee were filled and a new updated constitution was adopted.

We would like to thank all the support from school staff and parents who have made it possible to raise so much money to support the children at Kirk Ella St Andrews School.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objectives of the Association is to advance the education of pupils in the school. In furtherance of this object the Association may:

- Develop more extended relationships between the staff, parents and other associated with the school.
- Engage in activities which support the school and advance the education of pupils attending it.
- Provide and assist in the provision of such facilities or items for educations at the school (not provided from statutory funds) as

the Committee in consultation with the Headteacher or their representative from the governing body shall time to determine.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Association's aims and objectives and in planning future activities.

Kirk Ella Parent Teacher Association is a group of parents and staff volunteers. This group raises money for the school by running an extremely active and varied programme of events throughout the school year.

The Kirk Ella Parent Teacher Association holds regular committee meetings where staff, parents and others associated with the School are always welcome to participate.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Kirk Ella Parent Teacher Association had a busy year providing more enjoyable events for the children and raising much needed funds for the school.

A lot of funds have been spent on replacing reading books across the school.

Future plans are to purchase playground equipment and potentially a new climbing frame.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The Association may set aside funds for special purposes or as reserves against future expenditure

**Details of any funds materially in deficit**

n/a

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>		
<b>Position (eg Secretary, Chair, etc)</b>		
<b>Date</b>		

# Kirk Ella St Andrews Parent Teachers Association

Management Accounts

As of 11/09/2023

## Profit & Loss

Description	2023 £ Income	2023 £ Expense	2023 £Net
<b>PTA Activities</b>			
SPONSORED WALK	6,184.39	0.00	6,184.39
SPONSORED WALK GIFT AID	888.69	0.00	888.69
XMAS SHOPPING EVENING	571.00	-355.82	215.18
HALLOWEEN DISCO	2,255.48	-1,293.41	962.07
NATIVITY USB	1,003.48	-581.84	421.64
XMAS CARDS	838.13	0.00	838.13
XMAS FILM NIGHT	1,806.94	-466.55	1,340.39
XMAS DISCO	2,783.34	-150.00	2,633.34
XMAS FAIR	3,091.76	-1,847.64	1,244.12
XMAS RAFFLE	1,858.57	-74.34	1,784.23
AMAZON SMILE	57.92	0.00	57.92
PTA SPENDS	0.00	-648.08	-648.08
DONATIONS	68.94	-45.00	23.94
INSURANCE & LICENSES	0.00	-160.00	-160.00
MISCELANEOUS CASH	195.00	0.00	195.00
MOTHERS DAY	1,404.22	-965.80	438.42
EASTER DISCO	2,774.52	-1,014.88	1,759.64
EASTER EGG TOMBOLA	601.50	0.00	601.50
PANTO TAKEOVER	12,081.55	-1,212.00	10,869.55
LITTLE MONKEYS SPRING	206.83	0.00	206.83
VALENTINES DISCO	2,841.21	-298.59	2,542.62
SUMMER FAIR	5,941.94	-1,089.22	4,852.72
SUMMER FAIR RAFFLE	1,366.73	-117.54	1,249.19
ICE CREAM FRIDAYS & SPORTS DAY	2,339.54	-1,365.15	974.39
FATHERS DAY	1,340.63	-578.90	761.73
UNKNOWN	0.00	-1,100.00	-1,100.00
ERROR	0.00	-0.01	-0.01
FASHION SHOW	989.63	0.00	989.63
SUMMER DISCO	2,739.49	-557.59	2,181.90
<b>Total</b>	<b>56231.43</b>	<b>-13922.36</b>	<b>42309.07</b>

## PTA Donations

CURRICULUM SPENDS 2021-22	0.00	-1,133.61	-1,133.61
CURRICULUM SPENDS 2022-23	388.91	-16,263.10	-15,874.19
XMAS SCHOOL PANTO	0.00	-2,088.90	-2,088.90
KINGS CORONATION	0.00	-315.60	-315.60
YEAR GROUP SPENDS	0.00	-6,208.05	-6,208.05
<b>Total</b>	<b>388.91</b>	<b>-26009.26</b>	<b>-25620.35</b>
	<b>56620.34</b>	<b>-39931.62</b>	<b>16688.72</b>

## Balance Sheet

	2023 £	2022 £	Variance £
<b>Assets</b>			
Petty cash	125.00	125.00	0.00
Current Account	5,957.64	18,663.91	-12,706.27
Business Reserve Account	29,600.13	1.78	29,598.35
<b>Total Assets</b>	<b>35,682.77</b>	<b>18,790.68</b>	<b>16,892.09</b>
<b>Liabilities</b>			
Creditors	10,590.00	0.00	10,590.00
<b>Total Liabilities</b>	<b>10,590.00</b>	<b>0.00</b>	<b>10,590.00</b>
<b>Balance</b>	<b>25,092.77</b>	<b>4,806.70</b>	<b>20,286.07</b>



## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Kirk Ella St Andrews PTA

On accounts for the year ended

31/08/2023

Charity no (if any)

1045104

Set out on pages

(remember to include the page numbers of additional sheets)

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended  
**31 / 08 / 2022**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* *Please delete the words in the brackets if they do not apply.*

Signed:

Date:

28/06/2024

Name:

Sam Skinner

Relevant professional qualification(s) or body (if any):

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

The accounts are kept to a high standard for a small organisation.

Each transaction is accounted for and recorded against specific events or spends.

Records of invoices and deposits are filled monthly.