



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	August	2023		31	July	2024

Charity name THE ABOYNE LODGE SCHOOL ASSOCIATION

Other names charity is known by ALSA

Registered charity number (if any) 1044678

Charity's principal address
 ALSA
 Aboyne Lodge School
 St Albans
Postcode AL3 5EH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Betteridge	Chair		
2	Ben Cumming	Treasurer		
3	Clare Jones	Secretary		
4	Ema Best	Secretary	5 Sept 23 - 20 Dec 23	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent examiner	Wun Ling	Highview Gardens, St Albans AL4 9JX

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution, last updated in 2019
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the Annual General Meeting held in September at the beginning of the school year. The trustees meet with parent representatives from each year group every half term on a (roughly) 6 week basis, aligning with the school year. Both

trustees and year reps are volunteers who have children attending the school.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.
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The Trustees oversee the day to day running of the charity. The trustees seek the views of the year reps in deciding the events to be run and often create subcommittees to run individual events with at least 1 trustee advising. All events are checked against our Eco policy and Inclusivity policy. All trustees give their time voluntarily and receive no remuneration or other benefits. As per our Constitution, all decisions are made by a simple majority vote cast at a committee meeting.

We work closely with the school, keeping the Head updated with fundraising activities and progress and they provide us with a list of funding requests. We work with a few commercial participators and contracts are in place.

An ongoing risk is the reduction of volunteers for events. This was managed by introducing online volunteer system and optimised events by reducing the workload and maximising profit. This was done by using wholesale suppliers to purchase stock in bulk rather than make several trips to more costly shops, removing floats from events & going cash free using online payment systems and supporting reps as much as possible.

We are also aware that the cost of living increases is still putting pressure on families so we increased our second hand uniform sales and again provided a second hand Christmas jumper sale with the same profit as a new jumper, helping families feel included while still raising funds for the PTA. We also offered new jumpers to pupils receiving pupil premium anonymously via the office.

Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of the school by developing effective relationships between the staff, parents & others associated with the school and engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The objectives of ALSA are set in the context of the broader goals for the school and its pupils. In setting our objectives and planning our activities we have given careful consideration to the Charity Commission's public benefit guidance.

The school has a long-term desire to improve the playground facilities and exterior look and feel of the school. The significant estimated cost of the updates led the school to not request as much funds this year so "save" for some larger projects. They did request that we help to improve the facilities in the classroom and singled out replacing all the chairs. A separate campaign was set up to raise money specifically for chairs and this covered around half of the cost, with the rest being drawn from our reserves. Throughout the year our key objective was to provide continuing support for the pupils' educational experience by continuing to pay for educational materials and providing funding for transport to and from school trips.

We also helped to directly benefit the pupils by contributing to class outings, the Year 6 leavers event and sports day ice lollies

We raised these funds by organising events for the pupils and parents that encouraged a sense of togetherness and community, including sponsored activities, Easter disco, family summer festival, a grow-a-pond initiative, hosting a quiz night, wreath making, Christmas Hamper raffle, a summer party and school fairs and discos.

Summary of the main achievements of the charity during the year

We had a successful year despite it being challenging at times support for idea creation and staffing events. We continue to adapt to changing parent groups and consider feedback carefully. This year we continued with a lower number of events with a focus on more success through gathering feedback about what parents liked and didn't like about previous events.

The most successful events were again the Summer party, Summer Festival, Evening Bingo event for parents, a quiz and Christmas fair including the hamper raffle. Our other pupil events like a disco and Easter Bunny Hop raised similar amounts to the prior year.

Our fundraising was focused on supplying the school with educational materials, facilities and equipment. We finished the year on 31st July 2024 with available funds of £35,700.

Brief statement of the charity's policy on reserves

ALSA holds a reserve of £1,500 which enables us to cover costs of a large event such as a fair and any additional small spending requests by the school.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main sources of funds during the year were from our large events and sponsored fundraisers.

Expenditure supported events that contributed to the collective wellbeing and comfort of the pupils or helped to further the education of the children by paying for new chairs, and providing funding for transport to and from school trips plus educational material from Read Write Inc., Twinkl and White Rose.

- Chairs – £5,987
- Pupil experiences - £623
- Educational material - £4,317
- Year 6 hoodies and leaver year books for pupil premium plus £500 to subsidise year books / hoodies for rest of class and for leaver party.

Section F Other optional information

Future Plans

To focus on profitability of events and come up with fresh fundraising ideas.

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s) [Handwritten signatures]

Full name(s) Clare Jones Emma Bettteridge

Position (eg Secretary, Chair, etc) Secretary Chair

Date 29 May 2025



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
The Aboyne Lodge School Association

On accounts for the year ended

31 July 2024	Charity no (if any)	1044678
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Set out on pages

Page 1 & 2
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 07 / 2024**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: **Date:**

Name:

Relevant professional qualification(s) or body (if any):

Address:

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No material matters of concern were found