



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	1	August	2022		31	July	2023

**Charity name** THE ABOYNE LODGE SCHOOL ASSOCIATION

**Other names charity is known by** ALSA

**Registered charity number (if any)** 1044678

**Charity's principal address**  
 ALSA  
 Aboyne Lodge School  
 St Albans  
**Postcode** AL3 5EH

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Betteridge	Chair		
2	Ben Cumming	Treasurer		
3	Amy Lander	Secretary		
4				

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent examiner	Wun Ling	Highview Gardens, St Albans AL4 9JX

## Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution, last updated in 2019
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the Annual General Meeting held in September at the beginning of the school year. The trustees meet with parent representatives from each year group every half term on a (roughly) 6 week basis, aligning with the school year. Both

trustees and year reps are volunteers who have children attending the school.

### **Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.
- 

The Trustees oversee the day to day running of the charity. The trustees seek the views of the year reps in deciding the events to be run and often create subcommittees to run individual events with at least 1 trustee advising. All events are checked against our Eco policy and Inclusivity policy. All trustees give their time voluntarily and receive no remuneration or other benefits. As per our Constitution, all decisions are made by a simple majority vote cast at a committee meeting.

We work closely with the school, keeping the Head updated with fundraising activities and progress and they provide us with a list of funding requests. We work with a few commercial participators and contracts are in place.

An ongoing risk is the reduction of volunteers for events. This was managed by introducing online volunteer system and optimised events by reducing the workload and maximising profit. This was done by using wholesale suppliers to purchase stock in bulk rather than make several trips to more costly shops, removing floats from events & going cash free using online payment systems and supporting reps as much as possible.

We are also aware that the cost of living increases is still putting pressure on families so we increased our second hand uniform sales and again provided a second hand Christmas jumper sale with the same profit as a new jumper, helping families feel included while still raising funds for the PTA. We also offered new jumpers to pupils receiving pupil premium anonymously via the office.

### **Summary of the objects of the charity set out in its governing document**

To advance the education of the pupils of the school by developing effective relationships between the staff, parents & others associated with the school and engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The objectives of ALSA are set in the context of the broader goals for the school and its pupils. In setting our objectives and planning our activities we have given careful consideration to the Charity Commission's public benefit guidance.

We started the school year having made a significant financial commitment for a new climbing frame and new sports equipment. Throughout the year our key objective was to provide continuing support for the pupils' educational experience by continuing to pay for educational materials including a set of diverse books to encourage diverse learning while also helping children with physical and intellectual stimulus by purchasing a new climbing frame, new sports equipment including two table tennis tables and multiple basket ball hoops, and providing funding for transport to and from school trips.

We also helped to directly benefit the pupils by contributing to a whole school pantomime trip, the Year 6 leavers event and, sports day ice lollies

We raised these funds by organising events for the pupils and parents that encouraged a sense of togetherness and community, including sponsored activities, Easter disco, family summer festival, hair brading, hosting a quiz night, wreath making, Christmas Hamper raffle, a summer party and school fairs.

**Summary of the main achievements of the charity during the year**

We had a successful year despite it being challenging at times support for idea creation and staffing events. We continue to adapt to changing parent groups and consider feedback carefully. This year we committed to having less events, but tried to make those fundraising events we did be more successful through gathering feedback about what parents liked and didn't like about previous events.

The most successful events were again the Summer party and auction, Summer Festival and Christmas fair including the hamper raffle. Our other pupil events like the Halloween film and Easter Bunny Hop raised similar amounts to the prior year.

Our fundraising was focused on supplying the school with educational materials, facilities and equipment. We finished the year on 31st July 2023 with available funds of £20,666.

**Brief statement of the charity's policy on reserves**

ALSA holds a reserve of £1,500 which enables us to cover costs of a large event such as a fair and any additional small spending requests by the school.

Details of any funds materially in deficit

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main sources of funds during the year were from our large events and sponsored fundraisers.

Expenditure supported events that contributed to the collective wellbeing of the pupils or helped to further the education of the children by paying for new climbing frame, new sports equipment including two table tennis tables and multiple basketball hoops, and providing funding for transport to and from school trips & Twinkl.

- Climbing frame – £22,406
- Pupil experiences - £1,780
- Sports equipment - £4,254
- Diverse books - £1,755
- Twinkl teaching resource - £1,025

**Section F Other optional information**

Future Plans

To focus on profitability of events and come up with fresh fundraising ideas.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Alander*

Full name(s)

Amy Lander

Emma Bettteridge

Position (eg Secretary, Chair, etc)

Secretary

Chair

Date

30 May 2024

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

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Signed on behalf of the charity’s trustees

Signature(s)

[Signature box]

*Emma Betteridge*

Full name(s)

Amy Lander

Emma Betteridge

Position (eg Secretary, Chair, etc)

Secretary

Chair

Date

30 May 2024

Spreadsheet version of CC16a								
	The Aboyne Lodge School Association			No (if any)				CC16a
				1044678				
<b>Receipts and payments accounts</b>								
	<b>For the period from</b>	Period start date	<b>To</b>	Period end date				
		1st August 2022		31 July 2023				

### Section A Receipts and payments

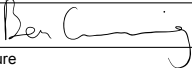
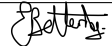
	Unrestricted funds		Last year	
	to the nearest £		to the nearest £	
<b>A1 Receipts</b>				
Fundraising Events	33,080.15		39,365.91	
Fundraising Sales	4,810.49		5,821.01	
Donations	2,390.37		100.00	
Cash back from commercial partners	936.35		1,117.00	
Sponsorship	1,000.00		850.00	
Misc. income	15.5		0.00	
<b>Sub total(Gross income for AR)</b>	<b>42,232.86</b>		<b>47,253.92</b>	
<b>A2 Asset and investment sales, (see table).</b>				
	0		0	
	0		0	
<b>Sub total</b>	<b>0</b>		<b>0</b>	
<b>Total receipts</b>	<b>42,233</b>		<b>47,254</b>	
<b>A3 Payments</b>				
Cost of Fundraising events	9,470.37		8,899.54	
Fundraising costs	1,515.60		2,292.69	
licences	20.00		20.00	
insurance	140.00		116.00	
Equipment & facilities	36,327.71		34,871.58	
Misc. payment	456.59		126.79	
	-		-	
<b>Sub total</b>	<b>47,930.27</b>		<b>46,326.60</b>	
<b>A4 Asset and investment purchases, (see table)</b>				
	0		0	
	0		0	
<b>Sub total</b>	<b>0</b>		<b>0</b>	
<b>Total payments</b>	<b>47,930</b>		<b>46,327</b>	
<b>Net of receipts/(payments)</b>	<b>(5,697)</b>		<b>927</b>	
<b>A5 Transfers between funds</b>	-		-	
<b>A6 Cash funds last year end</b>	<b>27,735</b>		<b>26,808</b>	
<b>Cash funds this year end</b>	<b>22,038</b>		<b>27,735</b>	

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	
<b>B1 Cash funds</b>	22,038	27,735
	Cash in bank	
	Total cash funds	
(agree balances with receipts and payments account(s))		
	Details	
<b>B2 Other monetary assets</b>		

### B3 Investment assets

Categories	Details	Unrestricted funds		Restricted funds		Endowment funds	
		to nearest £		to nearest £		to nearest £	
<b>B1 Cash funds</b>							
	Cash in bank		22,038	-	-	-	-
			-	-	-	-	-
	<b>Total cash funds</b>		<b>22,038</b>				
	(agree balances with receipts and payments account(s))		OK		OK		OK
	Details						
<b>B2 Other monetary assets</b>			-		-		-
			-		-		-
			-		-		-
			-		-		-

				-		-		-
				-		-		-
	Details	Fund to which asset belongs			Cost (optional)	Current value (optional)		
<b>B3 Investment assets</b>					-			-
					-			-
					-			-
					-			-
					-			-
	Details	Fund to which asset belongs			Cost (optional)	Current value (optional)		
<b>B4 Assets retained for the charity's own use</b>								-
								-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
	Details	Fund to which liability relates			Amount due (optional)	When due (optional)		
<b>B5 Liabilities</b>					-			
					-			
					-			
					-			
					-			
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name			Date of approval			
		Ben Cumming			30 May 2024			
	Signature	Print Name			Date of approval			
		Emma Betteridge			30 May 2024			





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
The Aboyne Lodge School Association

**On accounts for the year  
ended**

31 July 2023

**Charity no  
(if any)**

104468

**Set out on pages**

Page 1 & 2

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 07 / 2023**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Wun Ling*

**Date:**

30 May 2024

**Name:**

Wai Wun Ling

**Relevant professional  
qualification(s) or body  
(if any):**

Chartered Accountant of ICAEW

**Address:**

21 Highview Gardens

St Albans

AL4 9JX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

No material matters of concern were found