



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	August	2021		31	July	2022

Charity name THE ABOYNE LODGE SCHOOL ASSOCIATION

Other names charity is known by ALSA

Registered charity number (if any) 1044678

Charity's principal address ALSA
 Aboyne Lodge School
 St Albans
Postcode AL3 5EH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Betteridge	Chair		
2	Charlotte Cash	Treasurer		
3	Amy Lander	Secretary		
4				

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent examiner	Helen Draper	Broom House, St Bernard's Road, St Albans AL3 5RA

Description of the charity's trusts

Type of governing document
 (eg. trust deed, constitution)

Constitution, last updated in 2019

How the charity is constituted
 (eg. trust, association, company)

Unincorporated association

Trustee selection methods
 (eg. appointed by, elected by)

Trustees are appointed or reappointed annually at the Annual General Meeting held in September at the beginning of the school year. The trustees meet with parent representatives from each year group every half term on a (roughly) 6 week basis, aligning with the school year. Both

trustees and year reps are volunteers who have children attending the school.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees oversee the day to day running of the charity. The trustees seek the views of the year reps in deciding the events to be run and often create subcommittees to run individual events with at least 1 trustee advising. All events are checked against our Eco policy and Inclusivity policy. All trustees give their time voluntarily and receive no remuneration or other benefits. As per our Constitution, all decisions are made by a simple majority vote cast at a committee meeting.

We work closely with the school, keeping the Head updated with fundraising activities and progress and they provide us with a list of funding requests. We work with a few commercial participators and contracts are in place.

The most significant risk to the charity at the start of the first school term was not being able to make the usual money through large events like fairs due to Covid restrictions. We overcame this by adapting our usual events, eg the Christmas Fair was held outside, Halloween was an in-school film and the quiz and raffles were done virtually. We also utilised Just Giving by having more fundraising and sponsorship events that worked with restrictions and earned us Gift Aid.

Another ongoing risk is the reduction of volunteers for events. This was managed by introducing online volunteer system and optimised events by reducing the work load and maximising profit. This was done by using wholesale suppliers to purchase stock in bulk rather than make several trips to more costly shops, removing floats from events & going cash free and supporting reps as much as possible.

We are also aware that the cost of living increase is putting pressure on families so we increased our second hand uniform sales and introduced a second hand Christmas jumper sale with the same profit as a new jumper. Helping out families while still making the same money.

Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of the school by developing effective relationships between the staff, parents & others associated with the school and engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The objectives of ALSA are set in the context of the broader goals for the school and its pupils. In setting our objectives and planning our activities we have given careful consideration to the Charity Commission's public benefit guidance.

We started the school year with a new Head and a newly refurbished school which we celebrated with an Autumn Fair giving parents the opportunity to meet the Head and see the new school. Throughout the year our key objective was to provide continuing support for the pupils' educational experience by paying for interactive whiteboards, a new reading scheme, key stage 2 TA, a projector, contributed to the refurbishment of the school pond and fundraised for a new climbing frame.

We also helped to directly benefit the pupils by contributing to a whole school pantomime trip, the Year 6 year-books, sports day ice lollies and paying for pupils in receipt of free school meals to receive free Christmas jumpers and take part in activities they may otherwise have been unable to pay for.

We raised these funds by organising events for the pupils and parents that encouraged a sense of togetherness and community, including sponsored activities, photography competitions, Easter disco, family summer festival, parents eco clothes sale, wreath making, Christmas Hamper raffle, a summer party and school fairs.

Summary of the main achievements of the charity during the year

This was our first full year with no lockdown since 2018-19. Although the first term was affected by Covid restrictions and limited outside space at the school, due to building works, we successfully adapted events and were able to help bring back some much needed fun and community spirit. The most successful events being the Summer party, Autumn Fair Summer Festival and Christmas Hamper raffle. Our other pupil events like the Halloween film and Easter Bunny Hop raised considerably more money than previous years.

Our fundraising was focused on the new school, supplying them with facilities and equipment. We finished the year on 31st July 2022 with available funds of £22,772 which have been allocated to the new climbing frame installed in the Autumn 2022 and a new Maths program.

Brief statement of the charity's policy on reserves

ALSA holds a reserve of £1,500 which enables us to cover costs of a large event such as a fair and any additional small spending requests made by the school.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main sources of funds during the year were from our large events and sponsored fundraisers.

Expenditure supported events that contributed to the collective wellbeing of the pupils or helped to further the education of the children by paying for 8 Interactive Whiteboards, KS2 Teacher, projector for the school hall, reading scheme & Twinkl.

- 8 Interactive Whiteboards - £10,408
- Key Stage 2 Teacher Assistant - £10,294
- Projector for the hall - £5,990
- Reading Scheme - £4,189
- Twinkl teaching resource - £1,025

Section F

Other optional information

Future Plans

To re-evaluate the number of events that are held while increasing the profitability of those that are.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Amy Lander *Emma Betteridge*

Full name(s)

Amy Lander

Emma Betteridge

Position (eg Secretary, Chair, etc)

Secretary

Chair

Date

26/5/2023

26/5/2023

The Aboyne Lodge School Association		No (if any)	CC16a
		1044678	
Receipts and payments accounts			
For the period from		Period start date	To
		1st August 2021	Period end date
			31 July 2022

Section A Receipts and payments

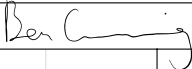

Unrestricted funds	This year to the nearest £	Last year to the nearest £
A1 Receipts		
Fundraising Events	39,365.91	19,074.00
Fundraising Sales	5,821.01	5,997.00
Donations	100.00	699.00
Cash back from commercial partners	1,117.00	895.00
Sponsorship	850.00	200.00
Misc. income		20.00
Sub total(Gross income for AF	47,253.92	26,885.00
A2 Asset and investment sales, (see table).		
	0	0
	0	0
Sub total	0	0
Total receipts	47,253.92	26,885
A3 Payments		
Cost of Fundraising events	8,899.54	986.00
Fundraising costs	2,292.69	2,134.00
Licences	20.00	20.00
Insurance	116.00	111.00
Equipment & facilities	34,871.58	12,312.36
Misc. payment	126.79	207.00
	-	-
Sub total	46,326.60	15,770.36
A4 Asset and investment purchases, (see table)		
	0	0
	0	0
Sub total	0	0
Total payments	46,326.60	15,770
Net of receipts/(payments)	927.32	11,115
A5 Transfers between funds	-	-
A6 Cash funds last year end	26,808.00	15,693
Cash funds this year end	27,735.32	26,808

Section B Statement of assets and liabilities at the end of the period

Categories	Details
B1 Cash funds	
	Cash in bank
	Total cash funds
(agree balances with receipts and payments account(s))	
B2 Other monetary assets	
	Details
	Details

B3 Investment assets

Categories	Details	Unrestricted funds		Restricted funds		Endowment funds	
		to nearest £		to nearest £		to nearest £	
B1 Cash funds							
	Cash in bank	27,735.32		-		-	
		-		-		-	
	Total cash funds	27,735		-		-	
	(agree balances with receipts and payments account(s))	OK		OK		OK	
		Unrestricted funds		Restricted funds		Endowment funds	

	Details		to nearest £		to nearest £		to nearest £
B2 Other monetary assets			-		-		-
			-		-		-
			-		-		-
			-		-		-
			-		-		-
	Details		Fund to which asset belongs		Cost (optional)		Current value (option
B3 Investment assets					-		-
					-		-
					-		-
					-		-
					-		-
	Details		Fund to which asset belongs		Cost (optional)		Current value (option
B4 Assets retained for the charity's own use					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
	Details		Fund to which liability relates		Amount due (optional)		When due (optiona
B5 Liabilities					-		
					-		
					-		
					-		
					-		
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name			Date of approval		
		Ben Cumming			30 May 2023		
	Signature	Print Name			Date of approval		
		Amy Lander			30 May 2023		



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

The Aboyne Lodge School Association

**On accounts for the year
ended**

31 July 2022

**Charity no
(if any)**

1044678

Set out on pages

1&2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

29 May 2023

Name:

Helen Draper

**Relevant professional
qualification(s) or body
(if any):**

Experience in working in financial services, including review of financial statements

Address:

Broom House, St Bernard's Road,

St Albans, AL3 5RA

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

no matters of concern were found 110.