



Trustees' Annual Report for the period

From 01-09-2023

Period start date To

31-08-2024

Period end date

Charity name: The Friends of Moulsham Junior School

Charity registration number: 1044556

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	We organise events throughout the school year to raise funds in order to enhance the school life of our pupils.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fun events on the school grounds, these include a school disco, colour run, inflatables day and fireworks display.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have 2 main achievements, which have continued from last year.</p> <p>Firstly we have organised events for the students and their families and members of the local community to enjoy in a safe and secure environment. They focus on fun and family. They bring members of the school community together to enjoy events that may not be available locally, we have ensured these events are affordable and therefore accessible for every family in the school community. We did this by keeping our entry fees low and offering free tickets when asked.</p> <p>Secondly we used these events to raise funds for Moulsham Junior School. We discussed with the children and the headteacher and other staff members how they would like these funds to be spent and distributed within the school. We again offered a free disco and hoodies for the year 6 leavers, which gave those children a lasting final memory of their time at primary school, with their friends. In a safe environment. Again our spending and fundraising efforts were hampered by a lack of volunteers.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We ended the period with £19,992 in the bank and we spent nearly £40,000 during the period, some of this was on holding events but a lot of this was on items for the school. We believe a sum of around £15,000 is the minimum we need for yearly activities so to have nearly £20,000 at year end is a good position to be in. It represents healthy spending on enhancing the students lives and a good amount of money raised.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held for paying upfront fees on future events. I.E. deposits for the fireworks company, payment of inflatable company, payment of colour dye for colour run etc. We also hold reserve as savings towards larger projects at the school. Moving forward over the following years we have decided to hold larger reserves/savings so we can buy the school a larger gift. The school have asked for a £10,000 donation this year towards activity huts.
Amount of reserves held	Para 1.22	£19,992
Reasons for holding zero reserves	Para 1.22	We would aim to never have zero reserve funds
Details of fund materially in deficit	Para 1.24	Not in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Currently no uncertainties, we will continue to rely on tickets sales for funds and this will always be subject to encouraging parents and families to attend events.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Ticket sales at events, we also have some income from tuck shops and pitch donations from vendors at events
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Lack of volunteers to organise events, very hard to have good succession planning because most parents only engage with the school for a four year period.

		We also struggle with disengaged families who offer little help in organising events and only purchase tickets for events at the last minute, making planning for numbers difficult.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution adopted when the organisation was formed
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are appointed annually at the general meeting. Existing trustees remain in post unless they decide to leave. We aim to replace trustees if their children leave the school, as soon as possible. This is becoming harder and harder.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Friends of Moulsham Junior School
Other name the charity uses	FOMS
Registered charity number	1044556
Charity's principal address	Moulsham Junior School, Princes Road, Chelmsford, Essex CM2 9DG

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Amy Buttling-Poulton</i>	
Full name(s)	Amy Ann Buttling-Poulton	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	25/01/2025	

Friends of Moulsham Junior School		1044556		CC16a
Receipts and payments accounts				
For the period from	01.09.23	To	30.08.24	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Relating to previous year	173	-	-	173	-
Fireworks	12014	-	-	12,014	-
Disco	2787	-	-	2,787	-
Colour Run	3903	-	-	3,903	-
Inflatables	5258	-	-	5,258	-
Y6 Disco	0	-	-	-	-
Relating to following year	3368	-	-	3,368	-
Sub total (Gross income for AR)	27,503	-	-	27,503	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27,503	-	-	27,503	-
A3 Payments					
Relating to previous year	1461	-	-	1,461	-
Fireworks	7404	-	-	7,404	-
Disco	1498	-	-	1,498	-
Colour Run	2355	-	-	2,355	-
Inflatables	4018	-	-	4,018	-
Y6 Disco	5107.76	-	-	5,108	-
Misc	735	-	-	735	-
Relating to following year	188	-	-	188	-
School Items/Trip	17,000	-	-	17,000	-
Gifts	80	-	-	80	-
Christmas	398	-	-	398	-
Prof	153	-	-	153	-
Sub total	40,398	-	-	40,398	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	40,398	-	-	40,398	-
Net receipts/(payments)	- 12,895	-	-	- 12,895	-
A5 Transfers between funds					
A6 Cash funds this year end	32887	-	-	32,887	-
	19,992	-	-	19,992	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank balance at 30/08/24	1992	-	-
			-	-
		-	-	-
	Total cash funds	19,992	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>A. Butling-Poulton</i>	AMY BUTTLING-POULTON	18/1/25	



**Independent examiner's
report on the accounts**



**Report to the trustees/
members of**

Charity Name
The Friends of Moulsham School

**On accounts for the year
ended**

31/08/2024 **Charity no
(if any)** 1044556

Set out on pages

1,2,3,4
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2024**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records


I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 21st Jan 2025

Name: Leanda Daddow

	Relevant professional qualification(s) or body (if any):	MICB Member Institute of Certified Bookkeepers
	Address:	Suite 8
		Tower House
		New Portreath Road, Redruth, TR16 4QL
		

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

There has been a significant improvement on tracking the finances for the charity and this can be seen in the reduction in missing paperwork. Records are being received with minimal queries needing to be made.